

The Londonderry Street Naming System Task Force held its tenth meeting on January 11th, 2010 in the Elwood Room of Londonderry Town Hall. The Meeting began at 2:00 pm.

Present: Task Force Members: Jim Bilodeau, John Vogl, Cindy McCann and Karen Marchant.

Also present: Paul MacDonald, property manager Whispering Pines Mobile Home Park, Jayne Gannon, 9-1-1 coordinator for Derry, NH

Discussion re: Renaming Whispering Pines MHP streets

Jim Bilodeau opened the meeting by explaining the Task Force mission to Paul MacDonald. Jayne Gannon asked about the current addressing. Jim Bilodeau explained that unit number and lane are the correct address but that many residents use the box number or use "Bypass 28" as the address. Use of the word Lane for each street in the park is also considered a duplicate street name. Paul MacDonald said that the park sent letters to the residents telling them about the addresses but that the typical unit/lane addresses are not good for residents' mail delivery since mailboxes at the mail station boxes are labeled with a box number. Jim Bilodeau said that people should use the same address for both, and that post office boxes should be re-labeled. Using the lane names is inconsistent with 9-1-1 standards and using bypass 28 causes too much confusion. 9-1-1 field representative Mike Kelleher confirmed that by phone that using numerals in a street name is not acceptable. Jim Bilodeau said that unit numbers on most structures will also need to change since the existing numbers are irregular and do not follow town policy. Jim Bilodeau described the process from here, and that we would take name suggestions from the park owners and the tenants/owners. Paul MacDonald asked if the unit labels need to be changed. Jim Bilodeau said that they need to be made consistent and that the Task Force would recommend the proper placement for numbers to be placed. Karen Marchant said the post office will work with us and allow a one-year transition period. Paul MacDonald said that he would communicate this to park owner Al Simard.

Jayne Gannon said that she will communicate this to the Derry Fire Department. Derry does not have a task force and has typically assigned addresses outside of a formal Council process. She said that the Chief will decide how to proceed as they have not made wholesale naming/numbering changes before. Any names that we choose for streets that intersect with Derry will need review by her to be certain they do not duplicate existing Derry names. John Vogl said this is a unique situation in that the local resolution should require adoption by both Londonderry and Derry before becoming effective. Jayne Gannon said that Derry assigns street numbers opposite from Londonderry. All agreed the important thing is that the numbering be consistent throughout the whole park. She expressed known difficulties in numbering mobile home parks given that the placement of structures can change over time.

Other business:

Minutes

John Vogl made a motion to accept the minutes from 12/15/09. Karen Marchant seconded the motion. No discussion. Motion passes unanimously.

Members discussed the workflow for changing addresses and making sure all the proper people/departments are notified. He said we need to develop a checklist to organize changes to larger streets. Members will brainstorm and develop a checklist at upcoming meetings.

Field review of Whispering Pines MHP

Members took a site visit to Whispering Pines MHP to review the street layout in person and review the number placement on each structure. Members noted the following observations:

- Unit 106A on Lane 3A is missing from the P&S book. Unit 134 has been removed.
- Numbers should be assigned based on a reference to the streets, not the grid layout as building locations have change over time and layout plans are not 100% accurate
- Street name labels need to be removed from the mobile homes (i.e. "3C 59" should read "59" only)
- Members agreed the best placement for structure numbers should be high and centered on each mobile home.
- The segment of road running easterly from Lane 4A and including #'s 1-4 should be given a unique name.

John Vogl made a motion to close the meeting at 4:30 pm. Jim Bilodeau seconded the motion. No discussion.
Motion passes unanimously. Meeting adjourned at 4:30 pm.

Minutes recorded by John Vogl

