

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of September 7, 2011

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Call to Order:

The meeting was called to order at 7:01 p.m. by Chair Vicki Stachowske. The following board members were in attendance: Pauline Caron, Betsy McKinney, and John Velliquette. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for August 3, 2011 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

Robert Collins arrived at 7:03 p.m.

Director's Report:

Gifts Donated to the Leach Library –

- The Londonderry Lions Club donated \$200.00 to the library.
- Ms. Pat Callamaro donated \$10.00 for the McAuliffe-Shepard Discovery Center museum pass.
- Mr. Stephen Jarvis donated \$5.00 for the McAuliffe-Shepard Discovery Center museum pass.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 15, 2011, at 7:00 p.m., the library will sponsor the program "Susan B. Anthony - The Invincible!" with Sally Matson. In this program, Susan B. Anthony is brought to life by performer Sally Matson. The play uses letters, speeches and diaries to highlight Miss Anthony's interactions with such notables as Frederick Douglass, Harriet Tubman, Horace Greeley, and Elizabeth Cady Stanton. The program is being co-sponsored with the Londonderry Historical Society.
- On Thursday, October 13, 2011, at 7:00 p.m., the library will offer "Silent Movie Performance with Richard Hughes". In this program, silent movie pianist Richard

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- Hughes will provide a glimpse into cinematic history as he discusses the silent film industry and performs several sample musical pieces of the day. He will then present several short comedy films along with their musical accompaniment, including a Buster Keaton film, a Charlie Chaplin film, as well as the Laurel and Hardy comedy *Habeas Corpus*.
- On Thursday, November 10, 2011, at 7:00 p.m., the library presents Rob Vellella as Nathaniel Hawthorne. In this program, actor Rob Vellella portrays author Nathaniel Hawthorne. As Hawthorne, he will briefly introduce himself and then read from several of his well-known short stories such as "The Minister's Black Veil" and "The Birth-mark."

Announcements -

- I was notified on June 14, 2011 that the contract to replace the roof was awarded to John Daniels. The work on the roof began on June 28, 2011, and was completed on August 4, 2011. The gutter replacement has been completed and the insulation installation has not been completed yet. There is a leak in the back of the library. Steve Cotton emailed Barbara Ostertag-Holtkamp that the roofer believes that the sealant was not put on that section of roof. He will come and look at it this week.

Assistant Director and Head of Circulation Services Report:

- During the month of August, a total of 31,592 materials were circulated as well as an additional 661 downloadable books.
- By September 3, 2011, 459 teens read a total of 4,143 books during the Summer Reading Program. The Janice Anagnos Memorial Prize this year for the student who read the most books during the summer, went to Jasmine Davis. She read a total of 124 books.
- By the end of August, 1,266 children had read 28,647 books during the Summer Reading Program. The program will run through September 10, 2011, after which the final statistics will be compiled.
- During the month of August, 1,587 individuals had participated in 27 children's programs and activities that included craft and games days, trivia weeks, scavenger hunts and storytimes. There have been several exciting special programs during August, including One World, Many Tails, Nanuk's Arctic Adventure and visits with Toot & Puddle.

Assistant Director and Head of Reference Services Report:

- The Leach Library is pleased to announce the success of our very rewarding Adult Summer Reading Program. We had 408 participants who read 2,052 books, filled out trivia sheets, and had the chance to collect prizes.

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Congratulations to our grand prize winner, June Newitt, who read 100 books. Our theme 'Novel Destinations' allowed us to travel through books to all parts of the world, focusing on the Americas in June; Australia, Africa, and Antarctica in July; and Europe and Asia in August. Thanks to all of our readers for making this program a success. We would also like to thank Avandi's Restaurant, Blackberry Bakery, Café Teresa, The Coach Stop Restaurant and Tavern, Coffeeberries, Giovanni's, Mr. Steer Meats, and Prosciutto's Pizza for their generous support of our program with their donations of gift certificates.

- The "Great Courses" is a series of video and audio courses produced by The Teaching Company. These courses are led by the world's best professors and experts in diverse fields such as philosophy, history, literature, science, and the arts. This is a great resource to stimulate the mind and provide a lifetime of learning. The Leach Library has a great collection of these on CD and DVD and some of our newer titles are highlighted on the large display table this month.

Old Business:

- Roof replacement

This was addressed in the Director's Report.

- Proposed FY 12-13 Budget

Barbara Ostertag-Holtkamp distributed the budget schedule and a revised budget spreadsheet for FY 12-13. The proposed budget needs to be submitted to the Town the day before the next Board meeting. The proposal has been revised since last month to include the projection from the Finance Department for health, life and dental insurance. The retirement percentage that the library pays was also adjusted to reflect the new lower rate of 8.8%. John Velliquette asked why this went down. Barbara Ostertag-Holtkamp responded that this was due to the elimination of two full-time positions and a rate reduction by the state. She added that she is still waiting for the workers' compensation rate from the Finance Department. Barbara Ostertag-Holtkamp stated that the proposed budget is an overall increase of 3.08% over last year. A discussion ensued over the increases. In response to patron concern over the reduced operating hours, the Board directed the Library Director to add an additional appropriation in order to reinstate four of the eight hours eliminated last year.

William Feldmann arrived at 7:23 p.m.

New Business:

- Thank you

Pauline Caron thanked Vicki Stachowske for pruning the bushes around the library and for getting rid of the oriental bittersweet.

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Non Public Session:

Enter Non Public Session

Chair Vicki Stachowske requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Aye, Pauline Caron; Aye, Vicki Stachowske; Aye, Betsy McKinney; Aye, William Feldmann; Aye, Robert Collins; Aye John Velliquette.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend non public session as the subject pertains. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:28 p.m.

Exit Non Public Session

Chair Vicki Stachowske requested a motion to exit Non Public Session. William Feldmann made a **motion** at 8:11 p.m. to exit Non Public Session. The **motion was seconded** by Robert Collins. Board's **vote** 6-0-0.

A **motion** was made at 8:12 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: September 7, 2011

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services