

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 6, 2010

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**Call to Order:**

The meeting was called to order at 7:03 p.m. by Chairman Richard Matchie. The following board members were in attendance: Pauline Caron, Kathleen Carr, William Feldmann, Karen Goodman, Richard Matchie, Betsy McKinney, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for December 2, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Director's Report:**

Gifts Donated to the Leach Library –

- A holiday wreath was donated to the library by Boy Scout Troop #426.
- Mr. Marshall Peck III donated a signed copy of a print he drew of Londonderry to the library.
- Mr. and Mrs. Aimie Ouellette donated \$19.50 to purchase "Folk Art Needlepoint: 20 Projects Adapted from Objects in the American Folk Art" in memory of Ms. Corrine Garofalo.
- Mrs. Margaret Wang donated \$500.00 to the library.
- Mrs. Stephanie Robinson donated a doll house to the library for use in the Children's Room.
- Ms. Kirsten Szustak donated \$5.00 to the library.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, January 14, 2010, at 7:00 pm., the library will host "American Quilt Traditions". In this program, poet and textile artist Cheryl Savageau will discuss quilts from several traditions, including Anglo, Amish, African-American, and

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- Native American, illustrating examples of each in slide images and quilt samples. She will then talk about the cultural context and historical meaning of the various quilting traditions. The Friends of the Londonderry Leach Library will sponsor this program.
- On Wednesday, January 27, 2010, at 1:30 p.m., the library will have the program “Crafting Birthday Cards”. This papercraft program, given by Londonderry resident Katherine Allen, will provide participants with the materials and direction to create two birthday cards. Participants will receive pre-cut paper supplies and adhesive provided by the presenter. Katherine Allen has spent the last six years hosting classes and instructing groups in various rubberstamping and scrapbooking techniques.
  - On Thursday, February 18, 2010, at 7:00 p.m., the library will offer the program “Fiddling Styles”. Local musician Ellen Carlson will be demonstrating the melting pot of traditional fiddle music and its historical developments to the present day. She will be showcasing a variety of fiddling styles, including southern, northern, Cajun, Celtic, western swing, country bluegrass, folk, rock and jazz.
  - On Thursday, March 4, 2010, at 7:00 p.m., the library will have a program “Atticus Finch”. In this performance given by Richard Clark, Atticus Finch steps from the pages of *To Kill a Mockingbird* and brings to life the tragedy and triumph of Harper Lee's classic novel. The courtroom drama, and the harsh realities of bigotry and hatred blend to make this a compelling theatrical event. This program will mark the start of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird*.
  - On Thursday, March 25, 2010, at 7:00 p.m., the library will have a book discussion of To Kill a Mockingbird. This event will mark the wrap-up of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird* as an area scholar, Jennifer Lee, leads a discussion of the book.
  - On Thursday, April 22, 2010 at 7:00 p.m., the library will have a presentation “The Great Sheep Boom and Its Enduring Legacy on the New Hampshire Landscape” with Steve Taylor. During a brief 30-year period in the early 19th century, New Hampshire became home to hundreds of thousands of sheep, and the production of wool became a lucrative business, generating fortunes and providing the only era of true agricultural prosperity in the state's history. Independent scholar Steve Taylor will examine the legacy this great sheep boom left behind in its fine architecture and thousands of miles of rugged stone walls. He will follow it through to the industry's doom and discuss the social consequences that would last a century.
  - On Thursday, May 13, 2010, at 7:00 p.m., the library will be hosting “Birds of the White Mountains” with Stephen Hale. This beautifully illustrated presentation will cover the variety of birds living in the White Mountains of New Hampshire, a diversely rich region containing hundreds of species of hawks, owls, woodpeckers, sparrows, and more. The presentation will include a colorful slideshow and audio recordings of these birds.

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- On Thursday, June 10, 2010, at 7:00 p.m., the library will be hosting “Your Hit Parade - 25 Years Presenting America’s Top Popular Songs with Calvin Knickerbocker. The radio and television program “Your Hit Parade” chronicled American popular music from 1935 to 1959. In this program, presenter Calvin Knickerbocker will outline the quarter-century during which the show served as a “tastemaker,” featuring songs inspired by the Great Depression and on to the advent of Rock and Roll. Throughout the program, Mr. Knickerbocker will treat attendees to excerpts from original recordings of the songs that “Your Hit Parade” showcased on its weekly Saturday night show, from one-hit wonders to classic numbers still familiar today.

### Announcements -

- The recent budget meeting (first public Hearing) on Monday, January 4, 2010 at 7:00 p.m. in the Moose Hill conference room in Town Hall, left the library budget unchanged.
- The next budget meeting is on Monday, January 18, 2010 at 7:00 p.m. in the Moose Hill conference room in Town Hall.

### **Assistant Director and Head of Circulation Services Report:**

- During the month of December, circulation increased by 33.75% over December 2008. The Adult Room circulated 15,970 items, and the Children’s Room circulated 7,829 items, for a combined total of 23,799 items.
- The Children’s Room staff answered 279 Reference questions during December.
- There were 12 children’s programs offered in December to 309 participants.
- Jennifer DelVillar, the Senior Children’s Librarian, has received 5 more certificates from area restaurants, as donations for our Summer Reading Program finale raffle. Wrap Shak, The Homestead, Whippersnappers, and T-Bones all donated a twenty five (\$25) dollar gift certificate. La Carreta donated a twenty (\$20) dollar gift certificate. We would like to thank these businesses for their support.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

### **Assistant Director and Head of Reference Services Report:**

- The reference staff answered 646 reference questions in December and answered 79 directional questions. We logged 862 patrons onto the Internet.
- January begins a new tax season. There are number of changes to some basic forms this year. Though we may not give tax advice, we are able to provide the forms you need to complete your taxes either through paper copies or through the

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IRS Website. Schedules 1 and 2 for 1040A are obsolete now and are replaced by schedule B and form 2441 that are also used for 1040 filers. Two new forms include Schedule L: Standard Deductions for Certain Filers and Schedule M: Making Work Pay and Government Retiree Credits.

- The reference staff has put up a display on our numerous craft books to coincide with our two adult programs that have a craft theme. Books include beading, knitting, woodworking, paper crafts, stamping, ceramics, scrapbooking, dollmaking, quilting, sewing, and many others. There should be a book on a craft to suit anyone, but if not, let us know and we will try to obtain one on interlibrary loan.
- If you made a New Year's resolution to be more organized, we have books on display to help you. You will find Enough Already! : Clearing Clutter to Become the Best You and It's All too Much: An Easy Plan for Living a Richer Life with Less Stuff by Peter Walsh, Clutter Busting: Letting Go of What's Holding you back by Brooks Palmer, and The art of organizing anything by Rosalie Maggio.

**Old Business:**

- Proposed FY 10-11 Budget-

Barbara Ostertag-Holtkamp distributed copies of Article 6, a breakdown of the Town's proposed budget by department.

- Town Planner Calendar-

Barbara Ostertag-Holtkamp informed the Board that the Town Planner Calendars should have been distributed to households throughout town. She passed round a copy to point out the library listing.

**New Business:**

- Kill A Watt Meters-

Six Kill A Watt Meters have been received from the New Hampshire State Library for circulation among library patrons. Each one has been cataloged with a two-week check out period, three renewals if not on hold, and \$1.00 a day fine if late. The retail cost of each meter is \$20-\$30.00, so Barbara Ostertag-Holtkamp asked the Board if they want to charge a \$30.00 replacement fee if one is lost. The Board was in agreement with the proposed procedures for this item.

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- Downstairs Restrooms-

Barbara Ostertag-Holtkamp informed the Board that someone is leaving library materials in the downstairs rest rooms. She put up a sign asking patrons to refrain from leaving materials in the rest rooms, and then found a magazine scrunched up hidden inside the radiator vent. As this is a potential fire hazard, Barbara Ostertag-Holtkamp called a locksmith, who quoted a \$400.00 charge per lock. Barbara Ostertag-Holtkamp then consulted the Fire Marshall with regard to putting a lock on the hallway door from the stairwell. The Fire Marshall stated that this would be an acceptable alternative. A discussion ensued.

A **motion** was made by Vicki Stachowske to purchase a lock for the hall door. The **motion was seconded** by Pauline Caron. Six voted in favor of the motion, one abstention, **motion carried**.

**Non Public Session:**

**Enter Non Public Session**

Chairman Richard Matchkie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, William Feldmann; Aye, Pauline Caron; Aye, Kathleen Carr; Aye, Richard Matchkie; Aye, Vicki Stachowske; Aye, Betsy McKinney; Aye, Karen Goodman.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend non public session as the subject pertains. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:35 p.m.

**Exit Non Public Session**

Chairman Richard Matchkie requested a motion to exit Non Public Session.

Pauline Caron made a **motion** at 7:50 p.m. to exit Non Public Session. The **motion was seconded** by Betsy McKinney. Board's **vote** 7-0-0.

A **motion** was made by Kathleen Carr to accept the recommendation of the library staff. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

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A **motion** was made at 7:52 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: January 6, 2010

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services