

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of February 24, 2009

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chairman Richard Matckie. The following board members were in attendance: Pauline Caron, Karen Goodman, Richard Matckie, and Betsy McKinney. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Magee, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for January 27, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Treasurer's Report:**

The Treasurer's Report for October 1 – December 31, 2008 was distributed by Pauline Caron.

A **motion** was made by Betsy McKinney to accept the Treasurer's Report. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Friend's Report:**

The Friends had a book sale on Saturday, and they were pleased with the results. The Friend's bulb sale starts tomorrow through April 10, 2009. There are some different varieties of plants offered this year.

**Director's Report:**

Gifts Donated to the Leach Library –

- Ms. Deborah Nowicki donated \$5.00 to the library.

A **motion** was made by Betsy McKinney to accept the donation. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, February 19, 2009, at 7:00 p.m., the library hosted "New England Folksong" with Cliff McGann. 32 individuals attended the program.

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- On Thursday, March 26, 2009, at 7:00 p.m., the library will host "Attracting Birds and Butterflies to Your Garden" with Michelle Mensinger. This informative program will feature a variety of ways to create a garden that will attract birds and butterflies. The program will include a bird and butterfly trivia contest with bags of bird seed as prizes, as well as a hand-made birch suet feeder. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, April 16, 2009, at 7:00 p.m., the library will have a presentation by John Rockwood on "Understanding and Respecting New England Wildlife". Local photographer John Rockwood will present a narrated slideshow featuring photos and facts about wildlife found in New England, including loons, harbor seals, bald eagles, and hummingbirds. The photos will include a number taken at Squam Lakes Science Center and on Plum Island. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, May 14, 2009, at 7:00 p.m., the library will host "Sea Shanties" with Tom Hall and Linn Schulz. The musical duo will perform sea shanties from such countries as England, Scotland and Ireland. The Friends of the Londonderry Leach Library will be sponsoring the program.

### Announcements –

- The annual Town Meeting is scheduled for March 14, 2009 at 9:00 a.m.

### **Assistant Director and Head of Circulation Services Report:**

- During the month of January, circulation increased more than 5% over January 2008. The Adult Room circulated more than 13,800 items, and the Children's Room circulated more than 8,600 items, for a combined total of 22,485 items.
- The Children's Room staff answered 497 Reference questions during January, and offered 15 programs to 397 participants.
- On President's Day I visited the High School to take part in a discussion of *The Legacy of Abraham Lincoln*, with Kelly Oaks' Senior AP History class. This was one of the programs that I organized for the *We the People* grant, to promote reading and discussion on the relevance of Abraham Lincoln's policies today. It has been edited, and will be shown on the school cable channel. I would like to thank Kelly Oaks, her students and Sue Ballard for their help with this program.
- On Wednesday, February 18, 2009, John McDonough and his Pumpernickel Puppets entertained children with a presentation of *The Frog Prince*. Within a couple of days of sign-up starting, all 75 spaces were filled, and we had a waiting list of an additional 30 names.
- The Children's Room is offering a scavenger hunt during February school vacation. Pick up a scavenger item list from the Children's Room, and return them this week, through Saturday, February 28. Participants will receive a raffle ticket for a chance to win a prize.

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- Ongoing from February through April 11, students in grades 4-6 receive a raffle ticket for every book read from the list of nominated titles for the Great Stone Face Award. Stop by the children's desk for a list of nominated titles, or follow the link off the children's page of the library web site. Voting will take place in April, during National Library Week.
- On Monday, March 9, 2009, Dyan deNapoli, the Penguin Lady, will be presenting an exciting program about penguins. Advance registration is required and begins on Monday, March 2. The program is open to 75 participants of all ages.
- Nilla the Therapy Dog and her owner Trish Hamann will be coming by the library on Wednesday, March 11, from 3:30-4:30 p.m. To reserve a 15-minute slot, call the Children's Room beginning on Monday, March 2.

### **Assistant Director and Head of Reference Services Report:**

- There were 902 items cataloged in January and 568 items discarded.
- The reference staff answered 835 reference questions in January and logged 675 people onto the Internet.
- January, February, and March are our busiest times for tax forms. They are going quickly so I have ordered more of the basic forms and instructions.
- March is Women's History Month and we will highlight famous women and the Women's movement on the large table.
- On the small table we will feature television and mass media and their effect on our lives.

### **New Business:**

- Right-to-Know-Laws-  
Barbara Ostertag-Holtkamp distributed copies of a DVD on the Right-to-Know-Law. She also passed around a bound printed copy of the New Hampshire Attorney General's memorandum on New Hampshire's Right-to-Know-Laws.
- Magazine Gift List-  
Barbara Ostertag-Holtkamp reported that she has been contacted by Michael Bouldin from Premier Media Concepts with a list of magazines. The library would select 8 to 16 magazines from the list, and Mr. Bouldin would find businesses to sponsor the subscription. In exchange the library would have to display new issues in binders with an advertisement for the sponsor in a front pocket in each binder. This conflicts with many of our policies that deal with promotional materials and commercial enterprises. The Board decided that this was contrary to library policies, so they do not want the Library Director to pursue it.

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**Non Public Session:**

**Enter Non Public Session**

Chairman Richard Matchie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by Pauline Caron to enter Non Public Session. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Roll Call Vote:** Aye, Pauline Caron; Aye, Richard Matchie; Aye, Betsy McKinney; Aye, Karen Goodman.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend Non Public Session as the subject pertains. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:18 p.m

**Exit Non Public Session**

Chairman Richard Matchie requested a motion to exit Non Public Session. Karen Goodman made a **motion** at 8:11 p.m. to exit Non Public Session. The **motion was seconded** by Betsy McKinney. Board's **vote** 4-0-0.

A **motion** was made by Pauline Caron to accept the recommendation of the library staff. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

A **motion** was made by Pauline Caron to seal the minutes. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:12 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

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Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: February 25, 2009

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services