

**CAPITAL IMPROVEMENT PLAN COMMITTEE  
REGULAR MEETING  
May 11, 2006**

The Capital Planning Committee meeting of May 11, 2006 was called to order at 6:02 P. M. in the Elwoodl Conference Room, Town Hall, 268B Mammoth Road, Londonderry, NH 03053.

**PRESENT:** Dir. Planning and Economic Development, Andre Garron, AICP; Town Planner, Tim Thompson, AICP; Planning Board Reps., Rick Brideau and John Farrell; School Board Member, Ron Campo ; Budget Committee Member, Frank Hegarty; Town Councilor, Marty Bove; Assist. Town Manager/Dir. Of Finance, Sue Hickey, and Executive Assistant, Margo Lapietro.

**MEETING MINUTES:** First meeting, no prior minutes

**ELECTION OF OFFICERS:** R. Brideau nominated John Farrell for the Chairmanship. Second by M. Bove. No discussion. Vote 4-0-0. J. Farrell nominated R. Brideau as Vice Chairman. Second by F. Hegarty. Vote 4-0-0.

T. Thompson stated the deadline for the CIP requests is July 21, 2006 and departmental presentations to the CIP Committee may be scheduled for August. Chairman Farrell stated he would like to give everyone an opportunity to present. Everyone requesting a project should come to the CIP Committee and present their case. It was agreed to skip the July meeting. Meetings will be held on the second Thursday of the month at 5:30 P.M. Meetings will be scheduled for June 8 and August 10. Time frame for reporting to Budget Committee and Planning (PB) was scheduled for September and to the Town Council (TC) by October.

Chairman Farrell brought up the issue of whether a debt ceiling should be explored. Discussion with Staff suggested it would even out payments going out in future – control cap spending, future taxpayers paying for the future. T. Thompson said there was hesitancy on the committee's part to make policy decisions. R. Campo agreed, the elected officials of TC and School Board are the policy makers. Councilor Bove agreed. R. Brideau said knowing what comes up is a guide to us. F. Hegarty said the Budget Committee didn't feel comfortable if an emergency came up and the Town couldn't take care of it due to a debt ceiling. Discussion ensued and it was decided not to have a debt ceiling. The committee want's to see what is coming on and off and where the dollars are going.

**REVIEW OF CURRENT CIP PROCESS:** T. Thompson asked everyone to review the forms, same as last year. T. Thompson indicated that he will stress getting better cost estimates this year – weakest area. J. Farrell suggested getting a better A & E cost. It was suggested that the TC should prioritize projects with Town Manager Dave Caron and Nate Greenberg should prioritize projects with School Board. A. Garron spoke about a "build-out" analysis. M. Bove stated the TC should have knowledge of what is coming up. After TC looks at the projects, they ask the Town Manager his opinion and their recommendations go to the CIP Committee. It was decided that the projects would be just submitted to TC just for information only. P. Curro did not like the school department being treated as an individual department. T. Thompson stated

everyone on the list was being treated as a department in terms of their individual priorities. After a lot of discussion it was decided to leave the process the way it was, it will be up to the TC and the Town Manager to figure out how to communicate and we are not looking for any input back to this committee in terms of priority from either one. The Town Manager will set priorities with his department heads.

R. Campo asked how projects moved forward; do we re-rate again this year? Councilor Bove stated they should stay the same unless some economic impact forces changes them. T. Thompson said ultimately projects would move forward a year.

R. Brideau asked if we could have the numbers from S. Hickey by June 8. J. Farrell stated we need information on the 10 yr or 20 yr bonds, what are the payments and what are the differences. What debt are we carrying now, what is coming off? Discussion ensued about priorities and scoring.

**ADJOURNMENT: R. Campo made a motion to adjourn at 6:55 P.M. Second by R. Brideau. Vote 4-0-0.**

**Notes and Tapes by: Margo Lapietro Date: 05/11/06**

**Minutes Typed by: Margo Lapietro Date: 05/18/06**

**Approved: CIP Committee Date: 06/08/06**