

**CAPITAL IMPROVEMENTS PROGRAM MEETING**  
**August 18, 2011**

The Capital Improvement Program meeting was held at 6:05 PM in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry.

**PRESENT: Capital Improvement Plan (CIP) Committee Members: Town Council Liaison and Chairman, John Farrell; Vice Chair and School Board Liaison, Ron Campo; Budget Committee Member, Chris Melcher; Alternate Budget Member Lisa Whittemore; Planning Board Rep. Rick Brideau; Absent: Mary Soares Planning Board Rep.**

**Staff Present: Dir. of Community Development, Andre Garron, AICP; Executive Assistant, Margo Lapietro. Absent: School Business Administrator Peter Curro.**

**Chairman Farrell appointed Alternate Budget Member, Lisa Whittemore to vote for Mary Soares in her absence.**

**APPROVAL OF MEETING MINUTES**

**R. Campo made a motion to approve the meeting minutes of 6/08/11, second R. Brideau. Committees vote 5-0-0.**

**PROJECT PRESENTATIONS**

None

Chairman Farrell explained there were no presentations tonight and the Committee will go through the scoring and prioritizing of all the proposed projects.

**CIP COMMITTEE DELIBERATIONS**

Community Development Director A. Garron proceeded to explain the process and said the Committee is looking at the scores and they can either agree or change them. Chairman Farrell noted that the Cable Studio has not provided an operator tonight and we are not live on video.

**Scoring of Projects**

**Prioritization of Projects**

**Placement of Projects in the 6 Year Program**

Project	Department	Cost	Placement in 2012-2017 CIP	Dept/Board Score	CIP Committee Score	CIP Committee Priority Assignment	CIP Committee Placement in 13-18 CIP
New SAU Office	School District	\$100,000 (A&E), \$2.9 million (Construction)	Priority 2, FY 14-15	28	28	2	FY16
Auditorium	School District	\$500,000 (A&E), \$1 million (Site Prep), \$15 million (construction)	Priority 3, FY 17 (A&E)	21	20	3	FY19
District Wide Renovations	School District	\$2.6 Million	Priority 3, FY 16	29	27	3	FY17
Central Fire Station Renovations	Fire	\$100,000 (A&E), \$1.65 million (Construction), \$50,000 (Furn/Equip)	Priority 3, FY 14-15	29	18	3	FY 14-15
Pettingill Road Upgrade	Community Development	\$12,348,000	Priority 2, FY 12 (not funded)	30	33	2	FY 13
GIS Maintenance Program	Community Development	\$160,000 (Capital Reserve, \$32,000 annually)	Priority 3, FY 12-16 (not funded)	19	19	3	FY13-18
Rt. 28 & Rt. 102 Corridor Study/Impact Fee Methodology Update	Community Development	\$140,000	Priority 2, FY 12 (not funded)	17	17	2	FY 13
Open Space Protection	Conservation Commission	2000000 (\$500K/year/4years)	Priority 3, FY 13-14	27	27	3	FY 13-18
Roadway Rehab/Reconstruction Program	DPW - Highway	\$1.0 Million per year (FY 13-18)	Priority 2, FY 12-17	13	26	2	FY13-18
Highway Garage Improvements	DPW - Highway	\$260,000 Phase III	Priority 2, FY 12	15	15	2	FY 13
Recovery Way Drop Off Center Improvements (Paving)	DPW - Solid Waste	remaining \$75,000	Priority 3, FY 12	9	9	3	FY 13
South Londonderry Sewer Phase II	DPW - Environmental	\$2.536 Million	Priority 3, FY 15	15	15	3	FY 15
Mammoth Road Sewer Replacement (portion)	DPW - Environmental	\$385,875	Priority 3, FY 15	13	13	3	FY 15
Plaza 28 Sewer Pump Station Replacement	DPW - Environmental	\$3.15 Million	Priority 4, not in 6 year program	14	14	4	FY 18
Mammoth Road (North) Sewer Extension	DPW - Environmental	\$749,700	Priority 4, not in 6 year program	12	12	4	
Replacement of Emergency Medical Equipment	Fire	\$140,000	NEW PROJECT	25	25	2	FY13

The CIP Committee voted to reduce the DPW Road Rehab/Reconstruction bond from \$1.5M to \$1M.

The Committee also voted to move the beginning year of the Plaza Sewer Pump Station from the 7<sup>th</sup> year of CIP to the 6<sup>th</sup> year FY18.

Chairman Farrell noted that the following projects were on the prior year's list and were not presented to the 2013-2018 CIP Committee:

Londonderry Access Center Addition

Sanborn Road Off-Site Improvements/Senior Center Addition. The proposed Sanborn Road improvements were predicated on the proposed senior housing project off of Sanborn Road. A. Garron explained that the senior housing project off of Sanborn Road has moved to a new location. The new location is on the corner of Rt. 128 and Smith Road. Southern NH Services has a purchase and sale on the property pending the outcome of their grant application to HUD.

**OTHER BUSINESS**

None.

There was discussion on the Conservation Commission's request of \$2M. C. Melcher suggested compromising by giving them \$500K per year for the next 4 years and leave the scoring the same. Consensus was to go along with that.

**NEXT MEETINGS**

Last Meeting

**ADJOURNMENT**

**R. Campo made a motion to adjourn at 6:50 PM, second, R. Brideau. Committees vote 5-0-0.**

**Notes and Tapes by: Margo Lapietro Date: 08/18/11**

**Minutes Typed by: Margo Lapietro Date: 08/19/11**

**Approved by: CIP Committee Date: 09/18/11**

Due to the fact that this was the last CIP meeting these meeting minutes were approved via electronic vote by the Committee Members, copies of e-mails attached. Committees vote was 4 - 1-0 to accept the meeting minutes of 08/18/11.

**Margo Lapietro**

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**From:** Rick Brideau  
**Sent:** Thursday, September 15, 2011 11:13 AM  
**To:** Margo Lapietro  
**Subject:** RE: Important I Need Your Votes for Minutes

ACCEPT

**From:** Margo Lapietro  
**Sent:** Thursday, September 15, 2011 11:09 AM  
**To:** Andre Garron; Chris Melcher; John Farrell; Lisa Whittemore; Mary Soares; Peter Curro; Rick Brideau; Ron Campo; Sue Hickey  
**Subject:** Important I Need Your Votes for Minutes

Hi Folks:

Please send me your votes to accept the meeting minutes of 8/18/11. I've attached them for your approval.

Thanks

Margo Lapietro  
Executive Assistant/Town Manager/Town Council  
Town of Londonderry  
268B Mammoth Road  
Londonderry, NH 03053  
T # 603-432-1100 x 120  
F # 603-432-1128  
[mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)

**Margo Lapietro**

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**From:** Chris Melcher [cmelcher52384@gmail.com]  
**Sent:** Thursday, September 15, 2011 11:17 AM  
**To:** Margo Lapietro  
**Subject:** Re: Important I Need Your Votes for Minutes

I approve the meeting minutes from 8/18/11.

Thanks  
Chris melcher

Sent from my iPhone

On Sep 15, 2011, at 11:08 AM, Margo Lapietro <[mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)> wrote:

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[mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)

<081811.doc>

## Margo Lapietro

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**From:** Mary Wing Soares [mjws2000@comcast.net]  
**Sent:** Thursday, September 15, 2011 5:35 PM  
**To:** Margo Lapietro  
**Subject:** RE: Important I Need Your Votes for Minutes

Margo, I abstain as I was unable to come.

Thanks.

Mary

**From:** Margo Lapietro [mailto:[mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)]  
**Sent:** Thursday, September 15, 2011 11:09 AM  
**To:** Andre Garron; Chris Melcher; John Farrell; Lisa Whittemore; Mary Soares; Peter Curro; Rick Brideau; Ron Campo; Sue Hickey  
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**Margo Lapietro**

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**From:** John Farrell [jwfarrelljr@hotmail.com]  
**Sent:** Friday, September 16, 2011 8:03 AM  
**To:** Margo Lapietro  
**Subject:** RE: Important I Need Your Votes for Minutes

approved

**From:** [mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)  
**To:** [agarron@londonderrynh.org](mailto:agarron@londonderrynh.org); [Cmelcher52384@gmail.com](mailto:Cmelcher52384@gmail.com); [jwfarrelljr@hotmail.com](mailto:jwfarrelljr@hotmail.com); [Lisa.Whittemore@comcast.net](mailto:Lisa.Whittemore@comcast.net); [mjws2000@comcast.net](mailto:mjws2000@comcast.net); [pcurro@londonderrynh.org](mailto:pcurro@londonderrynh.org); [rbrideau@londonderrynh.org](mailto:rbrideau@londonderrynh.org); [camporg@comcast.net](mailto:camporg@comcast.net); [shickey@londonderrynh.org](mailto:shickey@londonderrynh.org)  
**Date:** Thu, 15 Sep 2011 11:08:30 -0400  
**Subject:** Important I Need Your Votes for Minutes

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## Margo Lapietro

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**From:** Ron Campo [camporg@comcast.net]  
**Sent:** Sunday, September 18, 2011 1:51 PM  
**To:** Margo Lapietro; Andre Garron; 'Chris Melcher'; John Farrell; 'Lisa Whittemore'; Mary Soares; 'Peter Curro'; Rick Brideau; Sue Hickey  
**Subject:** RE: Important I Need Your Votes for Minutes

I am all set. The only question is we discussed a bigger one time bond for the roads because of the cost of money saving taxpayers over the long haul.

**From:** Margo Lapietro [mailto:[mlapietro@londonderrynh.org](mailto:mlapietro@londonderrynh.org)]  
**Sent:** Thursday, September 15, 2011 11:09 AM  
**To:** Andre Garron; Chris Melcher; John Farrell; Lisa Whittemore; Mary Soares; Peter Curro; Rick Brideau; Ron Campo; Sue Hickey  
**Subject:** Important I Need Your Votes for Minutes

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