

TOWN COUNCIL MEETING

June 20, 2011

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry.

PRESENT: Town Council: Chairman Sean O’Keefe; Vice Chairman Joe Green; Councilors: John Farrell (8:20PM), Tom Dolan, Tom Freda; Town Manager Dave Caron; Assist. Town Manager/Finance Director Sue Hickey; Executive Assistant, Margo Lapietro.

CALL TO ORDER

Chairman O’Keefe opened the meeting at 7:04 PM with the Pledge of Allegiance. This was followed by a moment of silence for the men and women fighting for our country.

PUBLIC COMMENT

Trailways Group, Introducing Resolution 2011-11, Relative to the Redevelopment of the Abandoned Rail Line – Councilor Freda made a motion to adopt, second Councilor Green. Sandy Lagueux, 2 Fiddlers Ridge Rd. and Bob Rimol, 2 Fay Lane of Londonderry Trailways requested that the Council approve the Resolution which would allow the Group to investigate grants and donation opportunities were in attendance. B. Rimol said the Town has 6.4 miles of abandoned railroad which is part of a 30 mile corridor through southern New Hampshire. This Resolution is just to prove to NH DRED that Londonderry supports the idea. Councilor Green thanked them for their work; they are doing a good service to Londonderry and the state. Councilor Freda asked what is their next step. S. Lagueux said they will start investigating grant options, complete background research work and contact NHDOT. Councilor Freda asked if the plan is to connect from Windham to Manchester, S. Lagueux responded yes. Councilor Dolan said he supports it. Council O’Keefe said it is excellent idea, he said that those abandoned lines are a valuable asset. **Council’s vote 4-0-0.**

Andre Garron Dir. of Community Development announced that the NH Planners Association awarded Tim Thompson the Co-Municipal Planner of the Year Award. He said this year they received a lot of applications. Ben Parker from Dover was the other recipient. T. Thompson has been with Londonderry for 11 years and his work on the Conservation Overlay District, the 2004 Master Plan, numerous updates to our sub-division site plans, and the Affordable Housing Ordinance were used as criteria in receiving the award. A. Garron re-presented the award to Tim. A. Garron then proceeded to give his monthly Community Development update. He said they are continuing to move along with the Master Plan. SNHPC brought the Heart and Soul grant from the Orten Foundation to his attention. He was hoping the board would consider this potential grant for a Best Towns Process. This grant is very much a public participant orientated grant, the deadline is 7/20, selection will be by September/November and we will know by November if we will receive the grant. They will be meeting next week with some property owners in the Pettengill Rd. area about funding. They will discuss if we have other alternatives for funding we can explore to go forward with the project. The DOT has stated the Access Rd. will be open by November of this year. The intersection connecting Pettengill Rd and the Access Rd. has been built. Councilor Dolan said it would be a good idea to have an on-sight

meeting out there. A. Garron informed the Council that he will be resubmitting the EDA funding application. He reported they have had some more activity in that area; there is a tire distributor interested in a site and they are meeting with the site selector. A healthcare provider is interested in Londonderry. Heritage Automotive in the Harold Square Restaurant building is looking to expand in the Jack's Bridge Rd. area. The Freezer Warehouse on Rt.28 has started their expansion. He said the marketing website will have additions and he proceeded to review them.

Pauline Caron, 369 Mammoth Rd. inquired about the cost of the updated website, maintenance procedures and offered suggestions.

PUBLIC HEARING

Councilor Farrell made a motion to open the hearing, second Councilor Freda. Council's vote was 5-0-0.

Receipt of Unanticipated Revenues from Various Sources and Expenditure of those Revenues for a Variety of Municipal Purposes – Councilor Farrell made a motion to adopt the revenues for a total of \$114,498, second Councilor Dolan. Town Manager Caron said this is the Council's formal approval of any grants/donations received in FY11. The actual receipts are higher than presented this evening as the Council previously accepted the ARRA Grants for North/West Fire Station and energy improvements; over a two year period the Town has received well over \$2.5M in grants. **Council's vote was 5-0-0.** Chairman O'Keefe asked if we had an update from the SAFR Grant. The Town Manager responded we have not received a decision on the grant application; Chief MacCaffrie and Capt. O'Brien are still monitoring.

Ordinance 2011-04 – Relative to Amendments to the Municipal Code, Adoption of Title VI, Chapter VI-A, Purchasing Policy, Minority/Women Business Enterprises – Councilor Farrell made a motion to adopt, second Councilor Dolan. Town Manager Caron explained that during the review of the ARRA Grant for the construction of the N/W Fire Station the federal government notified us that the Town needs a policy in place regarding encouraging minority business and women business enterprises to participate in our procurement process. This Ordinance is modeled after policies in place in other communities which include all provisions required by the federal government. NHDOT maintains a list of MBE's and WBE's which the Town references in its ordinance. No public input was given; **Council's vote was 5-0-0.**

Resolution 2011-05 – Relative to the Allocation of Cable Franchise Fees – Councilor Freda made a motion to adopt, second by Councilor Farrell for discussion. Councilor Farrell explained that during the budget meetings last year, the Council was reminded of a Resolution that was enacted several years ago that addressed where the franchise fees were deposited. This Resolution reflects the adopted FY12 budget which directs \$104K to the General Fund. There was also another proposal to reduce the manpower level at the cable studio from 3 to 2. The consensus was to transfer the funds to the General Fund and maintain the staffing level of 3 for FY12. This Resolution reflects that policy decision as recommended by the Town Council and approved by town meeting with the adoption of the FY12 budget. Pauline Caron, 369 Mammoth Rd said this is a franchise fee paid by the people who subscribe to cable for their benefit and should be used exclusively for cable operations. Councilor Farrell said it is

more of a fee for a Right of Way (ROW) use. P. Caron asked if we have a franchise contract with Comcast that explains the ROW. Town Manager Caron explained the contract simply says that Comcast will include a 5% franchise fee in its bill. She stated again that is paid for by the Comcast customers for the benefit of the Comcast customers; not for the benefit for all the taxpayers in town who do not subscribe to Comcast. Chairman O'Keefe explained in the last budget season they were planning to cut one position and consensus was reached to maintain the position but utilize a portion of the franchise fees for general operating costs. Cindy Eaton, 16 Clark Rd asked if this Resolution is intended to carry on for many years. Councilor Dolan said it is a policy issue that could continue on but doesn't necessarily have to. Councilor Freda asked if it was correct that this was going to stay this way unless changed by future Councilors; Town Manager Caron responded that was correct. If the Resolution is not changed in subsequent years then that allocation will still occur, however there will still have to be a separate policy decision with the formulation of the FY13 budget regarding staffing at the cable studio. C. Eaton said she was one of the advocates to retain the employee's position and taking it from the cable franchise fees. She is concerned about the \$104K being taken out because for many years they fought to get the 3.5% to the 5% that is currently available. She said the cable users should decide where the money should go. She said she has a problem with it and would like to see the Resolution only last for 1 year and see it come again for a re-vote if necessary or continue with the 5% unless you are going to use the money for cable employees, equipment or the studio. Councilor Dolan said the proposal by last year's Council was to reduce staff by 1, but to hold it to 3 until the Cable Director retired, and then reduce by 1. That was the plan that was on the table last year. The plan was to delay the reduction from 2-3 by a year if Dottie retires. Councilor Freda verified it's not legally required for cable funds to go to the cable fund, the Town Manager said that is correct. Councilor Freda asked if somebody had a citizen's petition can they try and change revenue allocations next year. Councilor Freda explained he was asking C. Eaton if she wanted to get a petition together to see if she can change the policy by the voters. C. Eaton said she did not understand who has the right, the Town Meeting or the Town Council. The Town Manager responded the Town Council has adopted Resolutions in the past that have gone from 3 ½% - 1 ½% then back to 5% adopted by the Council. This will be the 3rd Resolution adopted by a Town Council since the late 90's where the Town Council has established the franchise fee allocation. Councilor Freda alluded to allocating all 5% to the General Fund but we should wait for legal counsel. Councilor Green said it pertains to Article 8 "Fund Special Revenue Accounts" in last year's town warrant where it states, "Any surplus in said funds shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said funds for a specific purpose related to the purpose of the funds or source of revenue.". He questioned that we were not the legislative body; Town Manager Caron responded that is correct; he explained that the section deals with expending surplus funds currently in the Cable Special Revenue Fund. This Resolution deals with the franchise fees that is paid to the Town; a certain percent will go to the Cable Special Revenue Fund to be used for cable operations or lapse to the Special Revenue Fund, and a portion will go to the General Fund to be used for General Fund purposes. Town Manager Caron said the Resolution clearly states "that of the 5% cable franchise fee, 1.5% shall be deposited into the General Fund and 3.5% deposited into the Cable Special Revenue Fund." Article 8 in the warrant appropriates \$366,657 for cable operations. Councilor Dolan said it also says that over time the cable fund builds up a surplus we can't just go and take it; it has to go through the Town Meeting process in order to spend it. Councilor Green asked if the 3.5% will cover the expenses for the operation of the cable center and the 3 employees. Town Manager Caron said it will contribute to the operations of the cable division. The 3.5% will not cover

three employees but it would cover a staffing level of two. Councilor Farrell said he understands that going forward the 3.5% will sustain the 2 employees. Town Manager Caron said that is correct, but is also dependant on the amount of equipment proposed to be purchased in the budget. Councilor Green said he is uncomfortable with it and would like it for only for this fiscal year; he does not want it to continue at 3.5% in the future. Town Manager Caron noted that from a legal perspective most of town revenues are not dedicated and are deposited into the general fund. Some towns deposit all franchise fees into the general fund, others deposit all into the cable fund, and still other communities allocate a percentage to both. Councilor Farrell said his interpretation of it is as long as we are not affecting the cable operations as we understand them going forward, then go to it as we need it. Councilor Freda asked if this reflects the Town Meeting decision and now we are trying to make it a policy going forward, the Town Manager responded exactly. The decision has already been made by the voters on the budget recommended by the Budget Committee and the Town Council. If the Council isn't going to approve this Resolution then the Operating Budget will have a \$104K deficit on the revenue side starting July 1, 2011. Councilor Farrell clarified that the 3 employees are covered for the next fiscal year, the Town Manager said that was correct. Councilor Farrell clarified that beyond that the 2 employees will be covered at 2.5% for the ensuing years. Town Manager Caron said if you continue with this policy in the future, and you continue with a head count of 3 in the Cable Division, at some point the accumulated surplus will be reduced down to zero. If you continue with two employees, depending on the equipment budget there will be sufficient funds for cable operations. The Council's consensus during the budget process for FY12 was to use the \$104K to defray Operating Expenses but also maintain the manpower level of three in the Cable Division. Marty Bove, 3 Tinkham Lane said he dealt with this issue for 9 years and was the Town Council Liaison to the Cable Division. The cable has given more to the community. He explained the history of the Cable Division and said the Cable Division has given monies to the school for the past 10 years. He asked the Town Manager how much has the cable given to the schools. The Town Manager responded the Cable Division has given the school a \$7,500 grant each year for about 6 years. M. Bove said that was not supposed to be perpetual it was supposed to be a onetime deal. Every year the Cable Division gives it to them. The studio used to be used by the public and the school. The ability of the general public to use the studio has been curtailed because of the school taking up time. He said the Town did not agree to this, they agreed to the budget because you agreed to put the money from the studio into the budget, they never agreed to this 1.5% and 3.5% division. He said the studio can be funded with 3 people with the franchise fees we get. This Resolution shouldn't be passed; using the monies from the Cable Fund on an ongoing basis is a total disservice. Dottie Grover, Director of the Cable Access Center said there is some confusion. The subscriber fees are going into supporting cable activities, the Town is not subsidizing anything that any other taxpayer is doing. If it goes into the General Fund the thinking is that means that now your cable fee is actually helping to subsidizing the taxes that someone doesn't pay. That is a very common perception. D. Grover asked if a Resolution is a policy and in place until it's either rescinded or changed, Town Manager Caron said that was correct. D. Grover said that since 2000 the actual policy is that the full 5% would go into the Cable Special Revenue Fund. That happened until 3-4 years ago when we started taking \$40K for a one time only. If this Resolution is passed it becomes a policy and if nothing is done about it next year it becomes a policy. D. Grover suggested if they need the money just take \$104K for just one year for the 2012 budget. Look at it the following year to see if it is needed. She said there has been a Resolution in place since 2000 that says 5% is dedicated and goes into a Special Revenue Fund. She said that the Cable Studio can self-sustain if allowed. They can also maintain a three person staff at the Cable Studio. She said she is

suggesting letting whoever is in charge of the studio the opportunity to look at their budget and see if they could cut back in their own budget to retain a staff of three. She told the Council she can help them with one of their goals which is to enhance communication with the community. She asked them to consider this Resolution for only one year and re-visit it in the years to come. Chairman O'Keefe passed the gavel to the Vice Chair and asked about changing the Resolution for one year only and review it again next year. Councilor Dolan said during last year's budget process he agreed to saving a position in the Cable Studio due to the impending retirement. He said this issue is not a good idea but he has to follow through on a commitment he made in public during the FY12 budget season. He agrees with changing some of the language to allow this action for the FY12 budget only and let the next Council revisit it. Councilor Freda said we have to vote for the \$104K we counted on it at Town Meeting, he said he is in favor of it. He said he is in favor of changing it to a one year Resolution because if we start allocating 1.5% to the General Fund then next year we will count on it and not look for other sources. Chairman O'Keefe read an addendum that Councilor Dolan passed him that said at the end of the Resolution put **"now therefore be it resolved by the Londonderry Town Council that of the 5% Cable Franchise Fee 1.5% shall be deposited into the General Fund; 3.5% deposited into the Cable Special Revenue Fund effective July 1, 2011 and expires on June 30, 2012."** Town Manager Caron said limiting the Resolution to one year will have no impact on operations. **Councilor Dolan made a motion to accept the Resolution as amended, second Councilor Farrell. Council's vote was 4-1-0, with Councilor Green voting against the Resolution.**

Resolution 2011-08 – Relative to the Discontinuance of a Portion of Kelly Road – Town Manager Caron said he received a telephone call from TF Moran representing PSNH in which they asked that the public hearing be continued until 7/11/11. Their intention is not to locate the mobile power transformer at that location; they again wanted to communicate with the abutters, develop a plan and meet with the Council. He believes they are still going to request that the Town abandon that portion of the ROW but they don't have any intention of locating the substation at that location. **Councilor Farrell made a motion to continue the public hearing until 7/11/11, second Councilor Dolan.** Bob Saur, 4 Mountain Home Rd. said Class VI roads offer the opportunity for trails for recreation. This section of Kelly Rd. represents an opportunity to avoid 2 major obstacles of putting a trail in: wetlands under the power lines abutting Mammoth Rd. and a busy business entrance on Shasta. The owners of the business are in support of the idea. He talked to PSNH about maintaining some public route through there as an option to keep the trail. He encouraged the Council to look at other uses for class VI roads down the road. Councilor Dolan said Trailways should see if there is a community interest to have an alternative use other than abandoning it. Councilor Freda asked if we have rights there, the Town Manager responded this road was voted to be discontinued with gates and bars in the 60's; Town Counsel recommends general language for all discontinuances, as the extent of town ownership rights on these old roads is not clear. Mike Speltz, 18 Sugar Plum Lane said there are a lot of solutions to PSNH's problems. He said he understands they have equipment there with liabilities so they want to limit public access. Short of discontinuance, you can change the road from a Class VI to a Class A trail which makes it easier to have only pedestrian access which is probably one of their biggest concerns. We could also come to an agreement with PSNH whereby we discontinue the road but they will grant us a perpetual trail access. He said there are a lot of options and he said to work with PSNH to look at some of the other alternatives that work out for everyone. Chairman O'Keefe stated again that PSNH is not going to put a mobile substation there. Town Manager Caron said they want a continuance to complete their discussions with the abutters.

Councilor Farrell made a motion to move to the 7/11/11 meeting, second by Councilor Green. Council's vote was 5-0-0.

Councilor Farrell made a motion to close the Public Hearing, second by Councilor Farrell. Council's vote was 5-0-0.

OLD BUSINESS

FY12 Goals and Objectives - The Town Manager reviewed the document which is a culmination of all the Objectives and Goals submitted by all 5 Councilors into 4 separate objectives. Consensus was to adopt the FY12 Goals and Objectives.

Resolution 2011-10 – Relative to the Adoption of Town Council Rules of Order - **Councilor Green made a motion to adopt the Resolution, second Councilor Freda.** Chairman O'Keefe stated it reflects current Council practices. Councilor Dolan made several suggestions:

- a) Item D-Rules of Order subparagraph 2, item (a) he said the language always assumes our meetings are always on Mondays, but they are not. He suggested changing "before Wednesday at 5:00 PM prior to a Monday meeting" and change it to read "five calendar days prior to a meeting". At the end of that paragraph where it says "...to be included in each Councilor's "packet" by Thursday at 9:00 AM," change it to read "...by four calendar days prior to a meeting." That would make it generic to apply to any day of the week we have a meeting.
- b) Under Role of the Chairman the second bullet reads "to recognize members entitled to the floor." He suggested adding "and to ensure all comments from the public are directed to the Chair." He stated that we exercise better control of the meetings when the questions from the public are filtered to the Chair and then go back to the Council. He suggested an additional bullet under Role of Chairman to read "to facilitate public comment during that portion of the session, the Chairman will ensure members of the public are treated with respect."
- c) Paragraph 5 Under Conduct of Meetings add (d) "Public Comment - the public will be allowed to provide input to the Council during the session. These comments ought to be directed to the Chairman and are not intended to be a platform for debate." He said the Public Comment session should be a listening session for Council to hear from the public without engaging in debates unless we have questions. Chairman O'Keefe said sometimes when people get to the microphone they ask questions and want answers immediately. Councilor Dolan said that would be up to the Chair on how to handle that.
- d) Under (c) under Motion to Reconsider he thinks a final sentence should read "Motions to restrict reconsideration are not permissible." He said he has seen that used in meetings and it is inappropriate; it is intended for annual School Board and Town meetings and not meant to shut down debate in these smaller sessions.
- e) Paragraph 10 Requests for Information add a sentence to the end of the first paragraph to read, "Request by Councilors for legal device shall be channeled through the Chairman or Town Manager." He said individual Councilors shouldn't be able to call our town counsel because it is costly.
- f) Paragraph G Appointments to Councils and Commissions Section 1 should be prefaced with, "At the Council's organizational meeting,...." Councilor Green said it is overwhelming to do it at that time as a new Councilor, maybe we should put a time limit

on it, maybe it should be the second Council meeting. Councilor Dolan said he would change it by deleting “organizational meeting” to read by the second meeting.

Council’s vote on the amended resolution was 5-0-0.

Discussion Regarding the Use of Conservation Commission Funds for Debt Service Payments.

Councilor Freda said over the last couple of years every department in the Town has been asked to absorb some budget cuts. He stated it is only fair to ask the Conservation Commission to contribute to the debt service the Town is paying on the bonds for the Conservation Commission. For 2012 the debt service on Open Space Bonds was \$901K and it is projected in 2013 to be \$880,758. They did ask the town’s attorney and he said we can ask but it is voluntary. Councilor Dolan said he understands the request, the community has not approved \$1M for them for the past couple of years due to the economic times we are in, they don’t want more long term debt. Councilor Farrell said he is OK with asking them. Councilor Freda said in addition to the taxpayers picking up significant yearly interest charges the Conservation Fund continues to get the annual Land Use Conservation (LUC) tax revenue which averages between \$100K - \$200K. He said he is asking for some kind of relief for the taxpayers and some shared burden by everyone in town. Councilor Freda said the Town Manager directed all departments last year to cut 5% from their budget and the Conservation Commission should be asked the same. Councilor Dolan asked S. Hickey if she can segregate out from the multi-purpose bond what the Open Space is. S. Hickey explained she took all the different projects that were in that multi-purpose bond and took the total that was allocated for Open Space divided by the total of the bond issued which would give a percentage that would be allocated to Open Space. The first one which was \$1.6M, 61% was allocated to Open Space. That percentage was taken to the unpaid balance to determine the balance of \$900K. Chairman O’Keefe said he agrees in asking the Conservation Commission. Conservation Commission member Mike Speltz asked S. Hickey if the \$900K included the \$2.5M for the Nevins buy-down; she responded yes. M. Speltz said the buy-down was not so much an Open Space purchase as it was a buy-down at the Nevins. It was just a small piece of land under easement. He said personally if we were to do this, there is currently enough money to support the payment of 2 years interest, after that the town would be out of business for any future Open Space opportunities. Councilor Freda said what he was proposing was 5% of their budget, or \$50K. He does not want to gut the budget. M. Speltz said the Conservation Fund is viewed as a capital budget item as it appears in the Capital Improvement Plan. It is not an annual appropriation. The Commissions budget has been cut annually by 10% every year that the bonds have been opposed. Town Manager Caron said that their budget has been around \$4-5K at the highest. M. Speltz said the 10% cut is not real significant in our budget but at the same time we don’t cost the town very much. The most important reason for not using the funds appropriated for Open Space protection to pay off on-going debt service is because we would be making present residents pay for benefits that future residents will enjoy. He said that they are limited by statute, they can only go out 20 years on a bond, in most cases 10 years is more effective for this town. He said he would rather see future residents pay their fair share. Councilor Farrell said they get money from the LUC tax every year. If the Conservation Commission doesn’t help the citizens it might come to the Deliberative Session and taxpayers might say take the LUC use away from them and that would be worth about \$200K. He said if we can get some of the other departments to meet us part of the way we can fund some other things and keep staffing level. Nobody is looking to take the money you use to buy Open Space, we are looking to see if we can find other revenues to get some tax relief going into budget season. Councilor Freda said it is fundamentally unfair to ask everyone to bear the burden when the Conservation Commission doesn’t. This Town is short a half a million

dollars in revenue, people are going to have to make it up or other things will have to go down. He asked is it fair to keep the Conservation Commission immune to everything. There have been no cuts to your budget, every year you get the LUC, every year the townspeople pay the interest and principal. M. Speltz asked the Town Manager how much money has come in from the LUC tax for 2009. The Town Manager said he would have to check but he thought about \$65K in the past year. Councilor Freda said the interest on the bond is the cost that the current taxpayers are paying. Councilor Dolan said the money in the Conservation fund comes from a number of different sources and he said he assumes they are co-mingled. S. Hickey responded in the Special Revenue Fund they have land use taxes, any interest, grants and bonds. He asked if there are any restrictions on the other money that it can't be used for other purposes. S. Hickey responded accounting wise there is no issue with making the transfer because anything that comes in goes into different line items – there is a revenue line for LUC taxes; a line item for interest on investments; a line item for grants; line item for bonds. She said she could tell you exactly how much came into each line item in each fiscal year. Town Manager Caron said in order to avoid arbitrage complications the Town expends bond money first, with the only exception is if the Conservation Commission receives a grant which would be expended on the specific project. Most of the funds currently available are land use sales tax revenues and interest. Councilor Freda said he is proposing \$50K or 5% to be directed to the General Fund. Mary Tetreau, 15 Isabella Drive said she has been involved in Open Space since 15 years ago. The townspeople have voted over and over to support a bond for Open Space. People didn't intend to have the money go back into the general fund. Once you take the money from Open Space when will you stop? The LUC was voted at town meeting in the late 1990's to go to the Conservation Commission. She strongly opposes it. Kimberly Hamilton, 16 Hemlock St. said if she votes for the bonds she does not want to see the money taken out of it and she feels strongly about that. Councilor Farrell clarified that Council can ask they can't force anybody to do anything. They can come back and refuse to participate in giving back 5%. Councilor Freda said all he is proposing is to ask the Conservation Commission to consider making a debt service payment to the General Fund which can be either 5% of their current balance or \$50K. Councilor Farrell said this will be a one-time only ask for this year. The consensus was 4-1; Councilor Dolan was not in favor of it.

NEW BUSINESS

Ordinance 2011-06 – Relative to an Amendment to the Zoning Ordinance Relating to Rezoning Map 15, Lot 97, Clark and Jacks Bridge Road - Councilor Farrell made a motion to schedule the public hearing on 7/11/11, second Councilor Dolan. Council's vote was 5-0-0.

Order 2011-14 – Relative to Expenditure of Reclamation Trust Funds for Drop-Off Center Improvements - Councilor Farrell made a motion to waive the reading and move to adopt, second by Councilor Dolan. He said we should list the amount of \$4,767.40. Council's vote was 5-0-0.

APPROVAL OF MINUTES

Councilor Farrell made a motion to approve the Public Meeting Minutes of 06/06/11, second Councilor Green. Councilor Dolan said he had an edit; the word "aesthetics" on line 152 was spelled incorrectly. Council's vote was 5-0-0.

OTHER BUSINESS

Liaison Reports – None

Town Manager Report - None

Board/Committee Appointments/Reappointments – None

ADJOURNMENT

Councilor Farrell made a motion to adjourn at 9:40 P.M., second by Councilor Dolan. Council's vote was 5-0-0.

Notes and Tapes by: **Margo Lapietro** Date: **06/20/11**

Minutes Typed by: **Margo Lapietro** Date: **06/22/11**

Approved; **Town Council** Date: **07/11/11**