

**TOWN COUNCIL MEETING**  
**December 18, 2006**

The Council Meeting of December 18, 2006 was called to order at 7:10 PM in the Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH.

**PRESENT: TOWN COUNCIL; Chairman, Brian Farmer; Vice Chairman Joe Paradis; Councilors Mark Oswald, Tom Dolan, Marty Bove; Town Manager David Caron; Assist. Town Manager/Finance Director Sue Hickey; and Margo Lapietro, Executive Assistant.**

**BUDGET COMMITTEE: Mike Brown, Tom Freda, Frank Hegarty, Michael Toth, Sean O’Keefe, Adrina Komst. Absent: Chairman John Silvestro,**

**CALL TO ORDER**

Chairman Farmer opened the meeting at 7:10 PM with the Pledge of Allegiance. This was followed by a moment of silence for the men and women in the service and for those who have given their lives for this country.

**PUBLIC COMMENT**

Tony DiSessa, 22 Apple Blossom Dr. talked about Londonderry Panthers Peewees and Londonderry Jr. Lancers. One of the Cheerleading squads finished third in the nation in competition in Tampa FL. He thanked the SAU, Council and Townspeople for all their support. Chairman Farmer announced they are still accepting donations to defray the travel costs for the teams.

Elmer Pease – Mr. Pease is a partner in the Nevins development, which consists of 125 units of age-restricted housing. The Council received a request from Mr. Pease to develop lots adjacent to his property. Mr. Pease has requested an amendment to consolidate the lot so he can build three more homes and a parking area for residents RV’s and boats. He will plant a tree buffer area. Andre Garron, Planning Director said the main issue the Planning Board has is with the development rights purchase for the original agreement with the Town. The Planning Board wants to know if there should be a limit placed on the development. Councilor Oswald asked Andre if it was zoned commercial, he responded it is. Councilor Oswald asked Mr. Pease if he would be willing to put in writing that he would not build any more homes. Councilors Oswald, Paradise and Bove felt it was a confined area and not a problem. Councilor Dolan had a concern because the Town made a commitment on density with taxpayers. Public voted for one thing, Elmer’s original decision based on original acreage, no discussion other than council agreeing to developmental rights. Art Rugg, Planning Board Chairman said the concern they had was it is an additional parcel, and they wanted the mobile home storage hidden. Aesthetics was their concern. Vote to authorize Town Manager Caron to sign the addendum. Councilor Oswald added the wording that there would be no further consolidation or acquisition of land for this community, limit to three additional structures. **Councilor Bove made a motion to authorize the Town Manager to sign an addendum allowing the development of the lot, add no further consolidation or acquisition of land to the community.** Open for discussion. Councilors Bove, Oswald and Paradis agreed with the motion. Councilor Dolan stated he had a concern that we erode the trust people have in the Council. People voted for 125 homes, might hurt future decisions. Councilor Oswald pointed out that no taxpayer money was directly involved; it can be commercial or residential. Chairman Farmer said he agrees with Councilor

Dolan, it might erode the trust the people in Town have for the Council. Does not support.  
**Councils' vote 3-2-0.**

### **OLD BUSINESS**

**CMAQ Project Update** – Janusz Czyzowski, Public Works Director; Jerry Fortin, Engineer from Vollmer Assoc; & Andre Garron, Planning and Economic Development Director spoke about the CMAQ multi-use trail between the Middle School and Moose Hill. Janusz said the Town does not have to pave it, stone dust is acceptable and this action won't jeopardize the grant from the State. He suggested using RAP pavement. If the trail is to be multi-use it has to be 8 feet. Air quality benefits still positive then OK for less than a width of 8 feet. Janusz was asked if we could pick a different route to reduce the cost. He replied the School District did not think it is feasible due to security issues. Discussion ensued about granite curbs vs. asphalt curbs, and driveways. Councilor Oswald asked why the state is not allowing us to go past amount of grant monies. Janusz responded they don't have more money, committed to monies in 2001. Discussion ensued about different options, Councilor Oswald stated if we proceed with the entire project, it will be \$130K over the grant. Councilor Dolan suggested awarding the project late May early June. If we waited until March meeting, pick one version and put question to voters. He recommends not doing anything and let voters come forth in March with citizen's petition or warrant, not comfortable with money that was not voted in by townspeople. Councilor Oswald asked if drainage is needed even if sidewalk not done, Janusz said it should be replaced, is on his list, not a top priority. Councilor Oswald asked if we could build to amount of bid with pavement and pave rest later, Janusz said yes it was possible. Sandy Legueux prefers 8' the entire length; she would like to do the paving until money runs out then apply for additional grant money. Jerry said another grant is coming out that could be used to finish this project, "Walk to School" Program. Chairman Farmer asked if the Town can apply unanticipated funds, Town Manager Caron responded yes only after approval from Town Meeting. Councilor Bove asked if difference could be offset by any impact fees, Andre responded no. Councilor Dolan said the state does not allow the collection of impact fees if considered for passive recreation purposes which this is. Asked state reps to amend the law. Sean O'Keefe from the Budget Committee questioned doing segment "A" and stopping short of "M". Councilor Dolan suggested paving an 8' path with the bidding process and then finish the second phase as an alternate. Historical Society and Heritage Commission preference is to have an unpaved area in front of their building. Consensus of the Council was to proceed with the 8 foot unpaved and go out to bid with Segment "M" as an alternate, once bids are received build as much as possible.

**FY08 Budget Review:** Brian explained the budget process; the Budget Committee (BC) recommended reducing the budget by \$646,889.00. Staff was requested to review and present additional information to the Council. Chairman Farmer passed out copies of his recommendation. Councilor Bove asked for a realistic number; how close are the numbers for the Town Manager, the BC and the recommendations from the Chairman. Chairman Farmer stated his suggestions are not bottom line. BC recommended about \$647K, 1.8% in reductions; the BC received the Town Manager's recommendations and have not modified their budget, will do at 12/28 meeting. Chairman Farmer's is \$697K which is \$50K higher than recommendations from BC. Overtime (OT) still remains open for discussion. Dave's recommendations are higher, but BC still feels line items can be reduced. BC is waiting to see where the Council is going before they come back with modifications.

Town Council – no changes

Town Manager – \$6,500 reduction per Chairman’s recommendations in areas of Management Services, Seminars & Workshops, Telephone, OT and Furniture. Councilor Paradis said this is about 1 ½% out of budget bottom line, thinks it is reasonable. **Councilor Paradis made a motion to make those adjustments. Second by Councilor Oswald for discussion.** Town Manager Caron reviewed Management Services, use items in this budget to cover overages in other budgets. OT is for staffing meetings, less meetings less OT. Telephone request of \$3K over a five year spread is appropriate. Councilor Dolan made a motion to amend based on the Town Manager’s feedback. Change mgmt. service from \$15 to 13K would make the bottom line cut to \$5K Councilor Oswald seconded the amendment. Councils’ vote to amend Town Manager’s Budget to \$5K Councilor Oswald questioned telephone and seminars. Finance Director Hickey stated the phone system was installed mid year, will take a full fiscal year to track a trend. Now tracking based on extension, too soon to tell where reductions can take place. Councilor Oswald also brought up Seminars and Workshops. Town Manager Caron stated he has a contractual agreement of \$5K per year and has not been able to use due to time restraints. **Councils’ vote on the amendment to reduce the Town Manager’s budget by \$5K 5-0-0.**

Moderator – no changes

Budget Committee. – no changes

Conservation Commission. – Councilor Oswald will not support BC reduction. Value of volunteers is invaluable, \$8K small amount to oversee and manage this program. Chairman Farmer agrees no changes there is a need for stewardship. Mike Brown specified the BC is not cutting the budget, they are reducing money requested. Chairman Farmer said this recommendation is an adjustment to the Town Managers column. This adjustment is for all departments. Tom Freda asked for a clarification on what the \$8k is spent on. Councilor Oswald explained the volunteers have to mark areas, put up signs. Annual site walks and mapping are required. Sandy Lagueux said consultants complete an annual walk of perimeter to make sure no problems, and the easements are being complied with. They also look for hazardous materials, squatters, etc.

Town Clerk – Councilor Dolan asked if health insurance and benefits rates have changed since budget book was done. Town Manager Caron said the proposed retirement rates are in the budget book. Estimated increase in health insurance was 12% not the anticipated 15%. Resulting in an adjustment of about \$63K. Dental anticipated about 6% increase in costs, not increased for FY08. Reflected a savings of \$11,745. **Chairman Farmer recommends Town Manager reduce health insurance costs by \$62,846, and a dental insurance cut of \$11,745. Councilor Dolan seconded the motion. Vote 5-0-0.** Chairman Farmer recommended reducing Management Services \$1,960, telephone \$750, \$175 reduction in furniture for a total reduction of \$2,885. **Councilor Paradis made a motion to reduce Town Clerk’s budget by \$2,885., Second Councilor Bove.** Open for discussion. Town Clerk Meg Seymour, said that her Management Services was an estimate for car registrations, sewer bills, how many tax bills, how many liens were determined by quotes she received from vendors who do the services for us.

Their quotes were subject to change. Phones will increase when we go on-line with the State. This dept pulls in a lot of money. Chairman Farmer stated that this is the year we have to look at reducing budget. Councilor Paradis said this was 6/10<sup>th</sup> of one percent of her budget. Councilor Dolan stated that last year was 0% increase, only so long we can do that. BC member Tom Freda said the committee proposed reduction of \$1K on books and periodicals on Lexus/Nexius. Library has a complete set and the statutes are on line. Why can't that be considered. Meg said she maintains 1 hard copy, used by townspeople, and used by all town staff. If people are looking for an RSA they can use the book at the Library. Employees should access information from their own computers. **Councils' vote 5-0-0.**

Supervisors of Check list – **Councilor Dolan made a motion to reduce the bottom line by \$100 (\$50 office, \$50 postage). Second by Councilor Paradis** Opened for discussion. Councilor Oswald questioned difference in postage charges. **Councils' vote 5-0-0.**

Finance - Chairman Farmer questioned \$2K for intern from LHS. Sue Hickey explained there is an Academy of Finance program at LHS, for juniors and seniors with goals for finance degrees. Work at least 100 hours, student reviewed by school. Chairman Farmer suggested reducing tuition by \$3K. S. Hickey said it is in the union contract to reimburse employees for tuition reimbursement. The BC recommends a total reduction of \$5,700 which is 1% of the total budget. Chairman Farmer suggested that OT be reduced by \$3K. Councilor Oswald asked for an explanation of OT expenses. S.Hickey said it is due to a one year town-wide software program upgrades. Councilor Oswald said it should be put in IT as a one time charge. S. Hickey said IT is contractual no salary or overtime. Can put it in IT as a footnote. Reduction of \$3K. **Councilor Oswald made a motion to reduce the finance budget by \$3K. Second for discussion by Councilor Paradis.** Councilor Paradis questioned how the Budget Committee wanted to discuss matters, Adriana said Committee will have their recommendation on 1/8/07. **Councils' vote 5-0-0.**

Assessing - Chairman Farmer suggested reducing OT by \$1K. **Councilor Paradis made a motion to adjust by \$1K. Second by Councilor Bove.** Open for discussion. A. Komst stated the BC had no recommendations for reductions. Councilor Oswald stated Assessor has done a good job with \$2,600. less than last year. Councilor Paradis stated it is 2/10<sup>th</sup> of 1%. K. Marchant stating taking all the OT away, \$1K is OT and the rest of it is contractual. Councilor Dolan asked Town Manager Caron is that figure included comp time, he replied it included admin/comp time. S. Hickey stated that in all departments the OT line included contractual portions. Cutting all OT reductions cuts into contractual time. A. Komst stated that she was told that OT did not contain any contractual time and she said her question regarding this came up a number of times and she had an e-mail saying that.. S. Hickey said the e-mail stated it was hourly for department heads; straight time of 60 hrs. of admin time and 40 hrs. of vacation time cash in. S. Hickey stated the actuals are strictly overtime, the budgeted amount in the OT line, when it is spent it has to go in the salary line. These rules are state mandated. When dept. heads get paid for admin time, they have a special payroll code that is used so it can be tracked. A. Komst asked for clarification, break it out by code in future budgets. S. Hickey explained it would be a complete manual process, present computer system unable to do it, hopefully future software program will achieve it. Chairman Farmer said we are under state regulations, hopefully new software should show breakout of OT and admin time. General public does not see this figure, they generally deal with the bottom line budget. Councilor Paradis brought up

the subject that Council had already gone through the finance budget and took \$3K out of OT, if same issue here we are not being very consistent. **Councils' vote 1-4-0. Motion does not pass.**

IT – Chairman Farmer suggested adjusting by \$3,300. He suggested not buying software books for Windows Vista. He stated he would like to have a full cost analysis for converting to Windows Vista. S. Hickey said the \$195 is to buy the book, familiarize staff with the program and then determine the cost-benefit of transitioning to Vista. This method is much cheaper than going to the training and buying equipment. It is being researched, it is not necessarily the software program the Town is going to use. Councilor Oswald asked S. Hickey about machine and equipment, 6 additional computers. Are they new ones and where are they going. She explained IT talks with dept. heads to see where equipment is needed, some are older some are new replacements. He requested clarifications of computers, indicate replacement of old or installation of new. Chairman Farmer said he reduced the budget by \$1,600 for two computers at the Cable Studio. They should come out of the cable access fund, does not need to be put in this budget. Chairman Paradis stated this reduction would total 7/10<sup>th</sup> of 1%. **Motion by Councilor Oswald to reduce budget by \$3,300. Second by Councilor Dolan.** M. Brown from the BC stated they picked 7 categories totaling \$1197 reduction for actuals. The 2% reduction is very worthwhile for the Council to consider. S. O'Keefe agreed with M. Brown. Training to reduce to \$2,500. S. Hickey said the line item is for staff to train on new dispatch system, IT Dept. needs to be trained on that new system to communicate with the vendor. Staff members need to be trained, on excel, word, and PowerPoint. Discussion ensued about IT training. Councilor Oswald asked if we can measure performance based on computer experience. M. Brown stated training is usually part of purchasing a software package. The High School offers training for \$50, the BC left \$1,500 in this line item and felt that it was appropriate. Councilor Dolan asked Town Manager Caron if we are posting a public hearing for the budget, Dave responded yes. At this point Councilor Dolan suggested that we need to move meeting along so we can be ready for the next public meeting on 1/8/07. **Councils' vote to reduce the IT budget by \$3,300, 5-0-0.**

Legal – Councilor Dolan supports \$15K, would like to show a reduction of \$10K and reduce library budget by \$5K. B. Holtkamp, Director of the Library stated she would be doing union negotiations. Chairman Farmer said the last time they did negotiations they dismissed services of the attorney and the Trustees negotiated on their own. If that is the Trustees' intention, then don't need \$5K. Councilor Dolan clarified his statement by saying that the Town should provide legal service to the Library. **Councilor Dolan made a motion to reduce the legal budget by \$10K. Councilor Oswald suggested reducing it by \$25K total. Councilor Dolan withdrew his motion. Councilor Oswald made a motion to reduce the legal budget by \$20K** and make a note that when we get to the Library to reduce \$5k from Library budget, **Second by Councilor Paradis. Vote 5-0-0 .**

Zoning – Chairman Farmer made a recommendation to decrease budget by a total of \$1,450. Open for discussion. **Councilor Dolan made a motion to reduce the Zoning Budget by \$1,450. Second by Councilor Paradis.** A. Komst said BC recommended reducing by \$450. **Councils' vote 5-0-0.**

General Government - Chairman Farmer recommended putting \$2,500 in for Cultural and water testing. Increase to \$6K. Town Manager Caron stated all water tests are required by DES and EPA at superfund sites, testing Town Hall site, North & South fire stations. Regional Transportation Initiative should be added into as an add on. Councilor Dolan recommend this be part of community service grants. Edit line item **Councilor Dolan made a motion to increase by \$7K. Second by Councilor Oswald.** M. Brown from the BC asked if the Regional Transportation Initiative was coming back as a warrant issue. Town Manager Caron said it was a three yr. program, his understanding is it would be included in this year's budget. Councilor Dolan said the Cultural Resource request for \$1K is a want not a need. The BC recommended a reduction of \$31, 500. **Councils' vote to increase by \$7K was 4-1-0.**

Cemeteries – no changes

Municipal Insurance –Chairman Farmer stated the Town Manager recommended a \$4K reduction. **Councilor Dolan made a motion to reduce by \$4K. Second by Councilor Paradis. Councils vote 5-0-0.**

Planning & Economic Development – Councilor Bove recommended reducing FY08 Budget by moving Town Center Consultant to next fiscal year. Planning Director, Andre Garron stated it is in there for a placeholder to find a consultant to put project together. Chairman Farmer recommended a cut of \$22K to have planning staff and the Town Center Task Force do the consultant work. A. Garron stated staff does not have skill sets or time to do it. Need help to do it. **Councilor Dolan made a motion to reduce the Planning and Economic Development's budget by \$22K by eliminating the Town Center Consultant. Second by Councilor Bove.** Open for discussion. A. Komst said the BC recommends a \$23K reduction. A. Garron stated postage was increased by state legislation's requirement to send out design review plan notices, not done before, it is a reimbursable item. A. Komst stated the BC recommended reducing that line item to \$3,500, \$1K above last year's expenditures. **Councils vote 5-0-0.**

Police Dept. – Councilor Oswald asked about health insurance increases. S. Hickey stated having a coding issue, health insurance changes, combination of packages and classified changes. New people hired by MHT resulted in health insurance changes. Chairperson Farmer said some of this will be offset by the airport agreement. Councilor Oswald questioned the increases in Admin. and tuition reimbursements. Chief Joe Ryan said it is all contractual increases. Councilor Oswald asked for description of line item for Police Admin Rentals & Leases. Chief Ryan explained that the voice recording system was replaced last year. Purchased/leased new system for 5 yr period. Resulted in a reduction in admin maintenance and repairs due to this. Councilor Oswald asked why custodial services are up. Chief Ryan explained it is for vacation/weekend coverage and supplies. Councilor Oswald questioned utilities, has it leveled out. Chief Ryan said fire/sprinkler system of \$2 400 is a set cost, units located in Police Building and in out building. Chairman Farmer suggested reducing by \$10,097, same reduction as Town Manager. He asked the Chief to reduce Administrative positions from 12 to 11 to reduce budget by \$42,422. Chief stated this is the first time he has seen this item and informed the Council that he has not increased civilian staffing in 10 yrs. The Town's population has increased during that time resulting in demand on civilian staffing, increase in sworn staffing during that time and there has been an increase in request of civilian

staffing. Town did a recent study and found that staffing levels were below the average standard for New England Police Departments. Support people are vital. Council needs to keep in mind that level and quality of service in this town are high. Will have a negative impact on Town. Chairman Farmer requested the Chief to come back to Council and give it a lot of thought to see if he can work a reduction in this area or in another area. Chairman Farmer said suggested reductions have been made in the technology field. PD custodial services and general govt. questioned. Chief Ryan explained that they are open 24 hours a day, 365 days of the year and require a custodian that has a background check and security clearance for areas of firearms, sensitive areas, etc... Not sure a private contracted cleaning company would be able to do all this. Chairman Farmer stated a contractor for services would be less money. S. Hickey stated the Town Hall is a different business, the cleaning crew comes in after hours, and no employees are in the building. The LPD custodian has different issues and does more cleaning than that involved in Town Hall. **Councilor Dolan made a motion to reduce the LPD budget by \$10,100. Second by Councilor Bove. Councils' vote 5-0-0.** Chairman Farmer recommended Chief come back with recommendations. A. Komst stated the BC recommends \$10,800 reduction. a 0.2% reduction.

Fire Dept. – Chairman Farmer reviewed his recommended reductions. He asked if it was possible to reduce the rank of the Fire Marshall from Captain to save some money. Chief Mike Carrier stated we have the opportunity to reduce the rank, does not suggest it because it is a highly visible and responsible position. If Council does reduce the rank it will cost more money in OT. Captain's position is exempt, gets no OT and no admin time. Chief Carrier stated the position has been filled effective 1/15/07. Chairman Farmer said Council needs to get a better handle on openings. **Councilor Dolan made a motion to reduce Fire Dept. budget by \$30K.** S. Hickey stated the ambulance holiday pay is contractual based on union contracts, gets paid out of actual salaries. **Councilor Oswald made an amendment on the motion reduce to \$25K. Councilor Paradis second the amendment.** He said that would be ½ of 1% of the budget. **Vote 4-1-0.** A. Komst said the BC recommended .1% for a total of \$49,350. Recommended spreading the Air Crash Training Costs over 2 years which would have been a reduction of \$10K.

Building Dept. – **Council Dolan made a motion to reduce travel and mileage by \$500. Second by Councilor Paradis.** No discussion. **Councils vote 5-0-0.** Chairman Farmer recommended reduction in training budget of \$500, recommended combining Building with Planning. Would eliminate Dept. Head Premium, eliminate admin position, and increase code enforcement to full time position. Total reduction for staffing changes would be \$50,882 Need additional input from Staff. Councilor Bove does not agree with getting rid of Admin. Assistant. Code enforcement officer will be out of office all day. Travel and mileage reductions discussed. Chairman Farmer also proposed a \$500 reduction in training. Councilor Dolan said we are not talking about attrition, talking about a layoff, not comfortable, did not allow Town Manager to give advice, don't know what the implications are, what are severance cost. To do this in public is a disservice to the people involved, puts them in undue stress. Should be in non-public session, with the Town Manager, not comfortable discussing it in public not appropriate. Councilor Paradis agrees, it is a personnel issue. Chairman Farmer instructed Town Manager Caron to add to Non - public meeting scheduled for 1/8/07 and come back to Council with specific recommendations. He stated he disagreed that it may be inappropriate, looking at taxpayers money in a budget that continues to grow, in some ways unchecked and it is an appropriate action for the Council to take to try to control that. Councilor Dolan said not an

action we might want to take but to drop it on the Town Manager like this, don't know severance costs might be higher than salary. Sensitive issue not appropriate to discuss in public before have had a chance to review with Town Manager and each other. The State gave us the RSA to discuss sensitive issues, this is not a service to our employees who are loyal and have worked hard for the Town... Reduce \$500 for training and \$500 for travel and mileage. **Motion by Councilor Paradis to reduce training by \$500. Second by Councilor Bove. Councils' vote to reduce the bottom line budget by \$1K, 5-0-0.**

Public Works – Councilor Dolan said the large line items are paving and reconstruction not appropriate to bond maintenance or fixable items. Can bond a major rebuild of a road. Recommends reducing warrant. **Councilor Dolan made a motion to reduce Public Works Dept. budget by \$200K, leave line item 435 at \$40K, increase bond from \$1M to \$1.2M and have a Warrant Article for \$200K to put that money back into the budget Second by Councilor Oswald** Open for discussion. Chairman Farmer had similar approach. **Councils' vote 5-0-0.** Tom Freda from the BC said they also had a similar recommendation but their bond proposal was for \$2M. **Vote for reduction of \$200k for highways, streets paving and reconstruction was 5-0-0.** Additional items by Chairman Farmer in snow OT, highway admin uniform, highway admin gas, sidewalk snow plowing totaled \$2,801. Open for discussion. **Councilor Paradis made a motion. Second by Dolan.** Open for discussion. Janusz Czyzowski, Dir. of Public Works asked for clarification on the trailer, Town Manager Caron said it was for \$10K with an offset from Capital Reserve fund, training was inadvertently omitted and should be funded at \$5K. **Councilor Paradis amended his motion for a total reduction of \$13,100. Councilor Dolan seconded the amendment. Council vote 5-0-0 is to further reduce the Public Works Dep. by \$13,100.** Total reduction is \$213,100. A. Komst said the BC recommended \$250,500 a 2.08 reduction. \$20K went to Management Services, still allowed 52% increase over FY06 and \$30K reduction in snow removal, a 44% increase in the amount expended in FY06.

Solid Waste – Chairman Farmer recommended a \$1,025 reduction. **Councilor Bove made a motion to reduce the Solid Waste budget by \$1,025. Second by Councilor Oswald.** Open for discussion. **Councils' vote 5-0-0.**

Social Services – **Councilor Dolan made a motion to reduce line item 693, Welfare Rent \$3K for a total bottom line reduction of \$3K.** S. Hickey said it is our highest expense every year, pays for rent for people who can't afford to pay their rent. Chairman Farmer said it was a recommendation from the Town Manager and he has spoken to the staff member. **No Second, motion fails.** Chairman Farmer stated Town Manager Caron reduced the General Assistance line item by \$30K for that salaried line item. He added up the total wages and benefits and came to \$69, 671. Why only being reduced by \$30K? Town Manager said estimates at this point, the contracted service will cost between \$30 – 40K for outside services about \$30K. **Councilor Bove made a motion to reduce the Social Services budget by \$30K. Second by Councilor Oswald. Councils vote 5-0-0.**

Family Mediation – no changes

Recreation – Councilor Oswald asked why dues and subscriptions up why. Town Manager Caron will get additional info from Art Psaledas. Councilor Oswald also asked about purchasing water, Art indicated we had a wet spring so no need to purchase it. Councilor Bove asked Town Manager Caron to put on agenda for non-public possibility of a full time recreation dept. Chairman Farmer’s recommendation as well as the Town Manager is a total reduction by \$27,016. **Councilor Bove made a motion for discussion. Second by Councilor Paradis.** Discussion about the tractor ensued, either use the old one from the Public Works or fund from Town’s Expendable Maintenance Trust Fund. Part-time salaries were also discussed. **Councilor Bove made a motion to amend his motion by reducing to a bottom line of \$18K on the Recreation Budget. Second amendment by Councilor Paradis. Councils vote 4-1-0.**

Library – Chairman Farmer said due do previous discussion of tonight we are going to reduce legal line item by \$5K. Trustees voted to reduce book line item by \$10K, currently reducing the Library budget by \$15K. **Councilor Dolan make a motion to accept Town Manager’s recommended adjustments, \$26,353 and additional \$5K from legal to a bottom line reduction of \$31,353. Second by Councilor Oswald for discussion.** B. Holtkamp reviewed cuts recommended by Town Manager. Tom Freda said BC recommended reduction by \$76,057 mostly in books and periodicals. Utilization of Trustee Account and fine revenue can offset it. B. Holtkamp said money in Trustees Account is from donations; all fines go into the book account not into the Trustees Account. She explained why books and periodicals cannot be cut. R. Matckie, Chairman of the Library Trustees, said there were some mistakes in some of the information provided by the BC regarding the book account. He stated RSA’s for book accounts and the Trustees Funds. He stated that people will not donate money if it is being used by the Town. Last year the Library had a one time unexpended appropriation of \$30K which was returned to the Town. He stated that by forcing the Library to use monies in the Trustees Account and the fine money to supplement the Town’s appropriation to the library is in fact de facto, assuming themselves as the governing body of the Library which is he believes a violation of the spirit of the law. Councilor Paradis asked for clarification of the extra \$30K returned to the Town. R. Matckie responded that the Children’s Librarian husband was sick and B. Holtkamp took over her job and an executive assistant left, resulting in an extra \$30K. Chairman Farmer said the Library has 11 Part Time (PT) employees, when fully staffed, with no benefits, results in higher attrition rate. BC keeps asking the Town to put on more PT’s due to high attrition rate not feasible. Brian cannot support reduction of \$31,353 to the Library budget, doing a fairly substantial job. Tom Freda said BC feels books and periodicals should be reduced with funds in Trustee Account and by anticipated revenues for the year. The Trustees have the discretion to use money in the Trustees Account anyway they want. If according to RSA’s they can use it anyway they want, can’t restrict it by saying people gave us this money under restrictions, one or the other. Councilor Dolan asked why not consider charging for free programs. Councilor Paradis agreed. Chairman Farmer asked if Library could legally charge a fee when monies donated to library are for specific programs. He does not agree with charging for programs. R. Matckie said we would be the first library in NE to charge for children’s programs. Chairman Farmer passed gavel to Councilor Paradis. **Chairman Farmer made a motion to amend the amount of the reduction to \$10K in the book budget and \$5k in the legal account to a total bottom line of \$15K. Second by Councilor Bove.** Open for discussion. M. Brown stated that they were now looking at 5.4% increase for this department against the trend of tonight. Councilor Dolan stated if we go back in history the, Library has enjoyed having the highest percentage increase in budget traditionally, not a change in trends. Councilor Paradis said this is a 1.2% decrease in their budget. **Councils’ vote to reduce by \$15K. 3-2-0.**

Senior Affairs – no changes

Debt Service – no changes.

Capital Improvements – no changes

Sewer – **Councilor Bove made a motion to reduce by \$635. Second by Councilor Paradis.** Open for discussion. **Councils vote 4-1-0.** Councilor Oswald questioned \$50K increase. J. Czyzowski, Public Works Director stated it was for cleaning the sewer system. Councilor Bove said it was offset by sewer fees.

Cable – no changes

Police Outside Details – no changes

Capital Reserve Funds – **Councilor Oswald made a motion to reduce by \$30K. Second by Councilor Oswald. Councils' vote to reduce by \$30K. 4-0-0.** (Councilor Paradis had left the room.)

Master Plan – **Councilor Bove made a motion to reduce by \$20K.** Chairman Farmer stated the Town Manager recommended that amount for the Master Plan. **Second by Councilor Dolan.** Open for discussion. **Councils' vote 4-0-0.**

Other Adjustments - Overlay Account and current liabilities issues were discussed by T. Freda and S. Hickey. Chairman Farmer asked about discussing bond issues, Town Manager Caron said will be discussed on 1/8/07. Town Manager asked when Expendable Maintenance Trust Fund would be discussed. Consensus was to move to public hearing.

### NEW BUSINESS

Collective Bargaining Agreement – AFSCME Local 3657 - **Councilor Oswald requested a continuance. Second by Councilor Dolan. Councils' vote 4-0-0 to Jan 8<sup>th</sup> meeting.**

### APPROVAL OF MINUTES

Public Meeting of 12/04/06 **Councilor Oswald made a motion to adopt meeting minutes with following amendments;** line item 190 should read “Councilor Oswald not “Chairman”. **Second by Councilor Bove. Councils vote 5-0-0.** (Councilor Paradis returned to his seat)

**OTHER BUSINESS**

**Liaison Reports** – waived

**Town Manager’s Report** – waived

**Board/Committee Appointments/Reappointments/Resignations:**

1. Re- Appointment of Eugene Harrington as a full member to the Conservation Commission, term to expire 12/31/09
2. Appointment of Helga Kimball as a full member to the Londonderry International Exchange Committee, term to end 12/31/09.
3. Re-Appointment of Paul Donehue as a full member to the Londonderry Housing & Redevelopment Authority, term to expire 12/31/11.
4. Resignation of Brian Blas from the ZBA, term to expire 12/31/09.

**Councilor Oswald made motion to accept all of the above. Second by Councilor Paradis. Councils vote 5-0-0.**

**ADJOURNMENT**

**Councilor Dolan made a motion to adjourn at 12:40PM. Second Councilor Paradis. Councils vote 5-0-0.**

**MEETING SCHEDULE**

<b>Notes and Tapes by:</b>	<b><u>Margo Lapietro</u></b>	<b>Date: <u>12/18/06</u></b>
<b>Minutes Typed by:</b>	<b><u>Margo Lapietro</u></b>	<b>Date: <u>12/29/06</u></b>
<b>Approved:</b>	<b><u>Town Council</u></b>	<b>Date: <u>01/08/07</u></b>

**MEETING SCHEDULE:**

Town Council, January 8, 2007 about 7:00 PM, Moose Hill Council Chambers – FY08 Budget Hearing  
Town Council, January 22 about 7:00 PM, Moose Hill Council Chambers – Bond Hearing/Warrant Approval  
Town Council, February 5 about 7:00 PM, Moose Hill Council Chambers  
Town Council, February 8 about 7:00 PM, Moose Hill Council Chambers – Final Public Hearing on Budget