

TOWN COUNCIL AGENDA
December 17, 2018
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM.

A. CALL TO ORDER

B. PUBLIC COMMENT

C. PUBLIC HEARING

D. OLD BUSINESS

- 1.) **FY20 Budget Workshop Discussion**

E. NEW BUSINESS

- 1.) **Order #2018-20** – Expenditure of Maintenance trust Fund for Various Projects

Presented by Steve Cotton

- 2.) **Order#2018-21** – An Order Relative to the Distribution of Fire Equipment Capital Reserve Funds

Presented by Darren O'Brien

- 3.) **Resolution #2019-01** – A Resolution Relative to the Service-Connected Total Disability Tax Credit Policy (**First Reading**)

Presented by Lisa Drabik

- 4.) **Appointment of Deputy Health Officer**

F. APPROVAL OF MINUTES

Approval of November 19, 2018 Town Council Minutes

G. APPOINTEMENTS/REAPPOINTMENTS

- 1.) Interviews for year-end Board/Committee open spots.
- a. Conservation Commission
 - b. Heritage Commission
 - c. Housing & Redevelopment Authority
 - d. Planning Board
 - e. Senior Resources Committee
 - f. SNHPC
 - g. Zoning Board of Adjustments

H. OTHER BUSINESS

1. Liaison Reports
2. Town Manager Report
3. Assistant Town Manager Report

I. ADJOURNMENT

J. MEETING SCHEDULE

- A. Town Council Meeting – 01/07/19 Moose Hill Council Chambers, 7:00PM
- B. Town Council Meeting – 01/21/19 Moose Hill Council Chambers, 7:00PM
- C. Town Council Meeting – 02/04/19 Moose Hill Council Chambers, 7:00PM
- D. Town Council Meeting – 02/18/19 Moose Hill Council Chambers, 7:00PM

ORDER #2018-20

An Order Relative to

EXPENDITURE OF

MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 12/17/2018

Adopted: 12/17/2018

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$1,650.43 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$1,650.43 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

A TRUE COPY ATTEST:

12/17/2018

**Expendable Maintenance Trust TC Order Request
for Town Council Meeting "12/17/18"**

Description	Vendor	Amount
<u>Plumbing repairs - South Fire</u> The vacuum breaker/flushometer diaphragms were leaking on four urinals at South Fire Station. This EMTF request is for the materials and labor to replace the vacuum breaker/flushometer diaphragms on these urinals. These urinals were installed in 2006, the warranty has expired.	Jeff Daigle - Invoice #5277	\$ 395.43 \$ 395.43
<u>Winter Maintenance - Town Hall, LPD, Library & Access Center</u> Plowing, salting, and shoveling on 11/27, and 11/28/18 at our various town buildings. This EMTF request is for the materials and labor for winter maintenance for the parking lots, walkways, steps, fire lanes at our buildings.	Shady Hill - Invoice # 3059	\$ 845.00 \$ 845.00
<u>Winter Maintenance - Senior Center</u> Plowing, salting, and shoveling on 11/27, and 11/28/18 at the Senior Center. This EMTF request is for the materials and labor for winter maintenance for the parking lot, walkways, and steps at the Senior Center.	Green Magic - Invoice #3096	\$ 410.00 \$ 410.00
<i>Total Town Council EMTF Order</i>		\$ 1,650.43

ORDER 2018 - 21

An order relative to

The Distribution of Fire Equipment Capital Reserve Funds

First Reading: 12/17/18
Second Reading: Waived
Adopted: 12/17/18

WHEREAS

the Town of Londonderry, by adoption of Warrant Article 6 at the March 13, 2012, established the Fire Equipment Capital Reserve and authorized the Town Council as agents to expend from this capital reserve, and;

WHEREAS

the Fire Department desires to purchase portable lighting for use in the Department's Emergency Management Division to support large scale incidents involving the Town's emergency services (Fire, Police and DPW) and Town events such as Old Home Days and voter elections.; and

WHEREAS

the Fire Department has selected Reliable Equipment, LLC as the vendor for the purchase of the aforementioned equipment at a cost of \$3,850.00; and

WHEREAS

there is sufficient funds in the Fire Equipment Capital Reserve for the purchase of the aforementioned equipment;

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Finance Department is hereby directed and authorized to expend from the Fire Department Equipment Reserve Fund the sum \$3,850.00.

John Farrell - Chairman
Town Council

(TOWN SEAL)

Sharon Farrell - Town Clerk

A TRUE COPY ATTEST:
12/17/18



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ONSITE LIGHT
Light Tower Leasing and Sales
www.onsitelight.com 207-882-4161

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ELECTRICAL

RESOLUTION #2019-01

A Resolution Relative to the

SERVICE-CONNECTED TOTAL DISABILITY TAX CREDIT POLICY

First Reading: 12/17/18
Hearing/Second Reading: 01/07/19
Adopted: 01/07/19

WHEREAS by Resolution #2004-05 and as set forth in Title VI – Town Policy, Chapter XXII, the Town of Londonderry adopted the Service-Connected Total Disability Tax Credit Policy as codified in NH RSA 72:35, with such optional tax credit starting in 2004 at a rate of \$1,600.00, to be adjusted annually by \$200.00 up to a statutory maximum (as originally set by RSA 72:35) of \$2,000.00; and

WHEREAS as of this date, the optional Service-Connected Total Disability Tax Credit offered in Londonderry stands at \$2,000.00 annually; and

WHEREAS the State of New Hampshire recently amended NH RSA 72:35 to raise, effective January 1, 2019, the statutory maximum of the optional Tax Credit for Service-Connected Total Disability from \$2,000.00 to \$4,000.00; and

WHEREAS the Town Council may, pursuant to RSA 72:35, 1-a, consider and act upon the question in accordance with its normal procedures for the passage of resolutions, ordinances and other legislation, and may elect to adopt an amount for the optional Tax Credit for Service-Connected Total Disability up to and including the new statutory maximum of \$4,000.00;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Londonderry, that the provisions of *Title VI - Town Policy, Chapter XXII – Service-Connected Total Disability Tax Credit Policy* be amended to raise the optional Tax Credit for Service-Connected Total Disability to \$4,000.00/year which shall become effective January 1, 2019.

John Farrell, Chairman
Londonderry Town Council

A true copy attest: 01/07/19

Sharon Farrell - Town Clerk

(TOWN SEAL)

**CHAPTER XXII - SERVICE CONNECTED
TOTAL DISABILITY TAX CREDIT POLICY**

SECTION I PURPOSE

A. To adopt the provisions of RSA 72:35- Optional Tax Credit for Service-Connected Total Disability.

SECTION II QUALIFICATIONS and DEFINITIONS

A. Every resident of the State who was terminated from the armed forces because of a service-connected total disability or who has been honorably discharged or an officer honorably separated from the military service of the United States due to a service-connected total disability.

B. Any resident who has a total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-related injury.

C. The surviving spouse of any resident who suffered a service-connected total disability injury or death.

D. The term "residential real estate" shall mean the real estate which the person qualified for an exemption or a tax credit thereunder occupies as his principal place of abode together with any land or buildings appurtenant thereto and shall include manufactured housing if used for said purpose.

E. The term "surviving spouse" shall not include a surviving spouse that has remarried, but if the surviving spouse is later divorced, his or her status as the surviving spouse of a veteran is regained. If the surviving spouse remarries and the new husband or wife dies, he or she shall be deemed the widow or widower of the latest spouse and shall not revert to the status of a surviving spouse of a veteran.

SECTION III BENEFITS

A. The optional tax credit for service-connected total disability shall replace the standard tax credit in its entirety and shall not be in addition thereto, and shall be in an amount of \$4,000.00.

B. The tax credits under this Policy may be applied only to property which is occupied as the principal place of abode by the disabled person, veteran, or the surviving spouse. The tax credits may be applied to any land or buildings appurtenant to the residence or to manufactured housing if that is the principal place of abode.

SECTION IV APPLICATION FOR BENEFITS

A. Any person applying for the tax credits under this Policy shall furnish to the Assessor

TOWN OF LONDONDERRY

Title VI - Town Policy

CHAPTER XXI - VETERANS' TAX CREDIT POLICY

Adopted: _____

certification from the United States Department of Veterans' Affairs that the applicant is rated totally and permanently disabled from service connection.

B. The Assessor shall accept such certification as conclusive on the question of disability unless they have specific contrary evidence and the applicant, or the applicant's representative, has had a reasonable opportunity to review and rebut that evidence.

C. The applicant shall also be afforded a reasonable opportunity to submit additional evidence on the question of disability.

D. Any decision to deny an application shall identify the evidence upon which the decision relied and shall be made within the time period provided by law.

E. Any tax credit shall be divided evenly among the number of tax payments required annually by the Town so that a portion of the tax credit shall apply to each tax payment to be made.

~~End of Policy~~



DEPARTMENT OF VETERANS AFFAIRS
810 Vermont Ave NW
Washington, D.C. 20420

[Redacted]

[Redacted]
[Redacted]
Londonderry, NH 03053

In Reply Refer to:
[Redacted]
27/eBenefits

Dear [Redacted]

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: [Redacted]

You are the Veteran.

Military Information

Your most recent, verified periods of service (up to three) include:

Branch of Service	Character of Service	Entered Active Duty	Released/Discharged
Marine Corps [Redacted]	Honorable [Redacted]	[Redacted] [Redacted]	[Redacted] [Redacted]

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
Your current monthly award amount is:	\$3545.67
The effective date of the last change to your current award was:	December 01, 2018
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	September 30, 2018
You are in receipt of special monthly compensation due to the type and severity of your service-connected disabilities:	Yes

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at <http://www.va.gov/statedva.htm>.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at <https://www.ebenefits.va.gov> or <http://www.va.gov>.
- Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-829-4833.
- Ask a question on the Internet at <https://iris.custhelp.va.gov>.

Sincerely,



Michael J. Frueh
Executive Director
Benefits Assistance Service





TOWN OF LONDONDERRY
Building, Health & Zoning Enforcement

268 Mammoth Road
Londonderry, New Hampshire 03053
432-1100 ext. 115 Fax: 432-1128

MEMORANDUM

To: Kevin Smith, Town Manager

From: Richard G. Canuel, Chief Building Inspector / Health Officer

Date: December 11, 2018

Subject: Appointment of Nick Codner as Deputy Health Officer

In accordance with the provisions of RSA 128:5-b, an appointed Health Officer has authority to appoint a Deputy Health Officer. Appointment of a deputy is subject to the approval of the municipal governing body and the Commissioner of the NH Department of Health and Human Services.

Nick has completed his six-month probationary period in accordance with Article 10 of the LAEA contract. Now that he has had opportunity to familiarize himself with the duties and responsibilities as they relate to public health laws and regulations, I am recommending that he be appointed as Deputy Health Officer for the Town of Londonderry.

Upon approval of the Town Council, I will forward my appointment recommendation to the DHHS Commissioner for his approval. For administrative and security purposes the Division of Public Health Services will issue a certificate of appointment and ID to the deputy health officer for a term concurrent with the health officer.

My current term as Health Officer is valid until December 21, 2020.