

TOWN COUNCIL AGENDA
January 15, 2018
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM.

- A. **CALL TO ORDER**
- B. **PUBLIC COMMENT**
- C. **PUBLIC HEARING**
 - 1.) FY19 Budget Hearing
- D. **OLD BUSINESS**
 - 1.) **Budget Workshop – Setting of the 2018 Warrant**
 - 2.) **CART/Green Cab/Pilot Program Review**
Presented by Assistant Town Manager Lisa Drabik
- E. **NEW BUSINESS**
 - 1.) **Order #2018-02 – An Order Relative to the Expenditure of Maintenance Trust Fund for Various Projects**
Presented by Steve Cotton
 - 2.) **Discussion of School SAU Building**
- F. **APPROVAL OF MINUTES**
 - Approval of January 8, 2018 Town Council Minutes
- G. **OTHER BUSINESS**
 - 1. Liaison Reports
 - 2. Town Manager Report
 - 3. Assistant Town Manager Report
 - 4. Board/Committee Appointments/Reappointment
- H. **ADJOURNMENT**

I. MEETING SCHEDULE

1. Town Council Meeting – 02/05/18 Moose Hill Council Chambers, 7:00PM
2. Town Council Meeting – 02/19/18 Moose Hill Council Chambers, 7:00PM
3. Town Council Meeting – 03/05/18 Moose Hill Council Chambers, 7:00PM
4. Town Council Meeting – 03/19/18 Moose Hill Council Chambers, 7:00PM

J. BUDGET MEETING SCHEDULE

1. Deliberative Session – February 10, 2018

TOWN OF LONDONDERRY
NOTICE OF SECOND PUBLIC HEARING - FY19 PROPOSED TOWN BUDGET

Notice is hereby given that the Londonderry Town Council will receive public input on the proposed FY 2019 Town Budget on Monday January 15, 2018, beginning at 7:00 PM in the Moose Hill Conference Room, Town Hall, 268B Mammoth Road, Londonderry, N.H. The Warrant under consideration includes:

| Article | Description | Proposed FY 19 |
|----------------|---|-----------------------|
| Article 2 | Central Fire Station Improvements | \$5,900,000 |
| Article 3 | Town-Wide Communications Upgrade | \$2,300,000 |
| Article 4 | General Fund Operating Budget | |
| | Town Council | \$12,098 |
| | Town Manager | 587,002 |
| | Budget Committee | 1 |
| | Town Clerk | 529,452 |
| | Finance & Administration | 677,431 |
| | Assessing | 448,794 |
| | Information Technology | 446,800 |
| | Legal | 174,500 |
| | General Government | 558,036 |
| | Cemetery | 38,000 |
| | Insurance | 204,934 |
| | Conservation | 3,350 |
| | Police Dept. | 9,237,189 |
| | Fire Dept. | 8,222,196 |
| | Building Dept. | 445,794 |
| | Public Works Dept. | 3,924,125 |
| | Solid Waste | 1,950,758 |
| | General Assistance | 124,687 |
| | Cable | 311,271 |
| | Recreation | 152,862 |
| | Library | 1,428,925 |
| | Senior Affairs | 99,409 |
| | Community Development | 461,698 |
| | Debt Service | 2,039,910 |
| | Total General Fund Operating Budget | 32,079,222 |
| Article 5 | Special Revenue Fund – Police Details | \$505,644 |
| Article 6 | Sewer Fund | \$5,923,609 |
| Article 7 | Roadway Maintenance Trust Fund | \$650,000 |
| Article 8 | Capital Reserve – Fire Dept. Equipment | \$150,000 |
| Article 9 | Capital Reserve – Geographic Info. Systems | \$28,000 |
| Article 10 | Expendable Maintenance Trust | \$180,000 |
| Article 11 | Capital Reserve – Pillsbury Cemetery Expansion | \$100,000 |
| Article 12 | Capital Reserve-Cemeteries | \$10,000 |
| Article 13 | Capital Reserve-Fire Trucks | \$70,000 |
| Article 14 | Recreation Maintenance Building | \$189,900 |
| Article 15 | Nelson Road Fields Lights | 130,000 |
| Article 16 | Commercial & Industrial Revaluation | 100,000 |
| Article 17 | Air/Water Quality Study | \$35,000 |
| Article 18 | Continuation of Sidewalk from Pillsbury Rd to Wilshire Drive | \$250,000 |
| Article 19 | Sargent Road Land Purchase | \$95,000 |
| Article 20 | Purchase Mack Family Homestead | \$400,000 |
| Article 21 | Police Detail Fund Use of Fund Balance | \$200,000 |
| Article 22 | Police Detail Fund Use of Fund Balance | \$28,000 |
| Article 23 | Non Lapsing Special Article Funding Open Space | \$2,000,000 |

ORDER #2018-02

An Order Relative to

EXPENDITURE OF

MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 01/15/2018

Adopted: 01/15/2018

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,867.86 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,867.86 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

A TRUE COPY ATTEST:

01/15/2018

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1 **January 8, 2018**

2
3 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth
4 Road, Londonderry, NH.

5
6 Present: Chairman Tom Dolan; Vice-Chairman Farrell; Councilors Joe Green, Jim Butler and Ted
7 Combes; Town Manager Kevin Smith; Assistant Town Manager Lisa Drabik; Executive Assistant Kirby
8 Brown;

9
10 **CALL TO ORDER**

11
12 Chairman Dolan called the Town Council special meeting to order. Chairman Dolan led the Pledge of
13 Allegiance. This was followed by a moment of silence for all of those who serve us both here and abroad.

14
15 **PUBLIC COMMENT**

16
17 Chairman Dolan recognized Councilor Butler with a Certificate of Recognition for all of the work he did
18 for the Christmas on the Common.

19
20 Councilor Butler announced that he just finished a meeting with the Traffic Safety Committee and there
21 was a concern about the traffic at the intersection of Stonehenge Rd and Hardy Rd. Councilor Butler stated
22 that currently it's a three two-way stop sign. It was voted to reconstruct the intersection so that is it a four
23 way stop sign. This will help vehicles to take a left turn onto Hardy Rd. It is a safety factor. Town Manager
24 Smith stated that he would like to thank Executive Councilor Chris Pappas for his help getting it done.
25 Town Manager Smith stated that the Governor still has to approve the plan but the Town of Londonderry
26 is in support of it.

27
28 Chairman Dolan invited up Scott McIntire from Melanson Heath to give a presentation on the FY2017
29 Audit. Finance Director Doug Smith presented as well.

30
31 Chairman Dolan invited up Donna Tighe from Community Health Services to give a presentation on
32 Healthy Londonderry and the recent Facebook and twitter pages that were set up to help keep Londonderry
33 healthy. Tighe stated that they have received a lot of engagement.

34
35 Ray Breslin, 3 Gary Drive, discussed the proposed open space. Breslin stated that he knows the
36 Conservation Commission approved it and it is not in front of the Town Council. Chairman Dolan stated
37 that it will be talked about during the public hearing.

38
39 Chairman Dolan stated that he is taking things a little out of order tonight. Chairman Dolan introduced the
40 budget workshop.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

41 Kirsten Hildonen with the Budget Committee gave a presentation on the charities. **Please see attached**
42 **PowerPoint.**

43

44 Chairman Dolan invited up Building inspector Richard Canuel to give an update on the Mack Family
45 property in regards to the inspection. Canuel stated that he doesn't have an estimate yet.

46

47 The Council discussed items in the budget and the upcoming warrant articles.

48

49

NEW BUSINESS

50

51 Chairman Dolan introduced Order # 2018-01, an Order relative to the expenditure of Maintenance Trust
52 Fund for various projects. Steve Cotton presented. Cotton stated that this Order is for winter maintenance.
53 Motion to approve Order #2018-01 made by Vice Chairman Farrell and second by Councilor Green. Chair
54 votes 5-0-0.

55

56

PUBLIC HEARING

57

58 Motion to enter Public Hearing made by Councilor Green and second by Councilor Combes.

59

60 Chairman Dolan introduced Mike Speltz with the Conservation Commission to give a presentation on the
61 purchase of 66.9 acres of land located along Griffin Road, 36.9 acres of which are located on Map 1, Lot
62 26 and 30.0 acres of which are located on Map 3, Lot 40, for the purpose of placing into conservation.
63 Please see the attached PowerPoint that Speltz presented. The Council voted to put the matter off until
64 February 5th so that they are able to discuss with the Attorney and do more research. Councilor Green
65 motioned and it was second by Councilor Butler.

66

67 Motion to close public hearing made by Vice Chairman Farrell and second by Councilor Green. Chair votes
68 5-0-0.

69

70

BOARD/COMMITTEE APPOINTMENT/RE-APPOINTMENT

71

72

NONE

73

74

APPROVAL OF MINUTES

75

76 Approval of Town Council minutes from January 8th, 2018 made by Vice Chairman Farrell and second
77 by Councilor Burler. Chair votes 4-0-1.

78

79

80

LONDONDERRY TOWN COUNCIL MEETING MINUTES

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82

83

ADJOURNMENT

84

85 Motion to adjourn made by Vice Chairman Farrell and second by Councilor Butler. Chair votes 5-0-0.

86

87

88 Notes and Tapes by: Your name Date: 01/08/2018

89 Minutes Typed by: Kirby Brown Date: 01/11/2018

^^ Approved by: Town Council Date: 01/15/2018

Allocation of Town of Londonderry Non-profit Funding FY2019

BUDGET COMMITTEE



Summary

- Twelve non-profit organizations requested funds
 - FY2018: Eleven organizations requested & received funds
 - FY2019: One organization dropped (Family Promise), two organizations added (CASA, YMCA of Greater Londonderry)
 - Eleven organizations made presentations (American Red Cross not present)
- Total funds allocated \$46,687.00 in both FY2018 & FY2019
 - \$3,000 of unallocated funds going into presentations
- Primary considerations in allocation:
 - Other funding sources or revenue streams
 - Number of Londonderry residents served
 - Demand for services
 - Population served

| Organization | FY2018 | Requested FY2019 | Allocated FY2019 |
|---|-----------------|------------------|------------------|
| Rockingham Community Action | \$13,160 | \$13,160 | \$13,000 |
| The Upper Room | \$11,700 | \$11,700 | \$11,700 |
| Community Caregivers of Derry | \$6,000 | \$10,000 | \$6,000* |
| Rockingham County Meals on Wheels | \$4,400 | \$4,900 | \$4,400 |
| Child & Family Services | \$2,871 | \$2,871 | \$2,871 |
| <i>YMCA of Greater Londonderry</i> | <i>n/a</i> | \$3,000 | \$2,500 |
| Home, Health & Hospice | \$1,500 | \$1,500 | \$1,500 |
| American Red Cross | \$1,316 | \$1,316 | \$1,316 |
| Sonshine Soup Kitchen | \$1,000 | \$5,000 | \$1,160 |
| Big Brother/Big Sister | \$940 | \$940 | \$940 |
| RSVP – Friends Program | \$800 | \$800 | \$800 |
| <i>CASA (Court Appointed Special Advocates)</i> | <i>n/a</i> | \$500 | \$500 |
| Family Promise | \$3,000 | <i>n/a</i> | <i>n/a</i> |
| TOTALS | \$46,687 | \$55,687 | \$46,687 |

New = *italics*; Decrease = red; Increase = blue

*Does not include \$5,000 from transportation budget as proposed by the Town Manager

Proposed Open Space Purchase

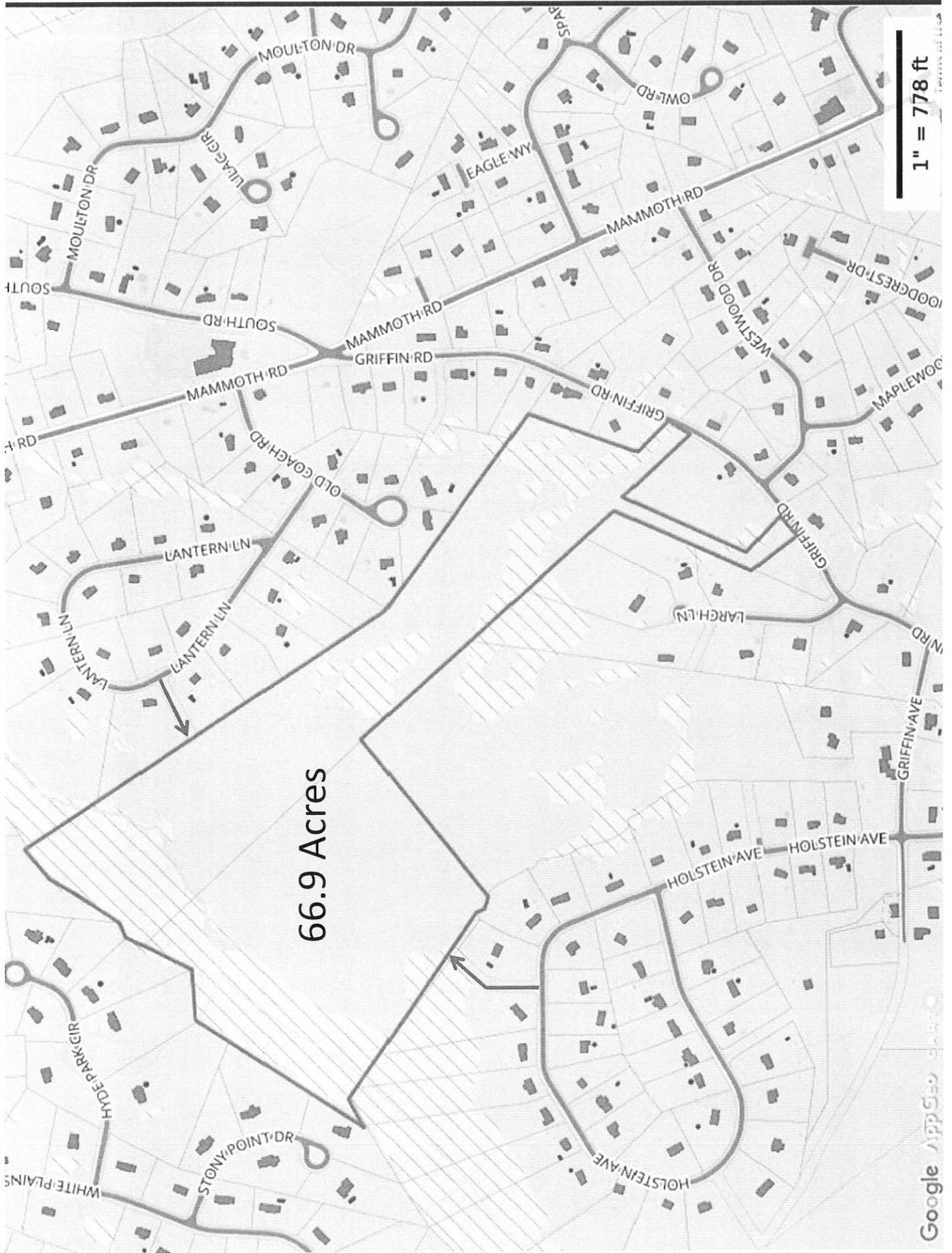


Project is Top Open Space Plan Priority

| 2010 Rank | Score | Address | Current Status | 2017 Rank |
|-----------|-------|--------------------|--|---------------------|
| 1 | 6,313 | 15 Pillsbury Road | Pillsbury Development (Woodmont) | |
| 2 | 6,060 | 17 Old Derry Road | Lorden Commons Development | |
| 3 | 4,848 | 80 Old Derry Road | Gravel extraction | No near term threat |
| 4 | 4,793 | 140 Old Derry Road | Residential Subdivision (Brook Hollow) | |
| 5 | 4,122 | Off Prestige Drive | Conserved by State of NH and Southeast Land Trust (Mathes) | |
| 6 | 3,394 | 57 Adams Road | Cross Farm Development | |
| 7 | 3,389 | 36 Pillsbury Road | Pillsbury Development (Woodmont) | |
| | | | | |
| | | | | |

Open Space Priorities (cont'd)

| 2010 Rank | Score | Address | Current Status | 2017 Rank |
|-----------|-------|-------------------------------------|-------------------------------------|---------------------|
| 8 | 3,048 | 126 Auburn Road | Mobile Home Park (northern half) | No near term threat |
| 9 | 3,046 | 46 Kimball Road | Golf Course | No near term threat |
| 10 | 2,388 | 48 Rockingham Road | Peat Bog (undeveloped wetland) | No near term threat |
| 11 | 2,362 | 74 Page Road | Undeveloped back of lot | No near term threat |
| 12 | 2,321 | Off Wiley Hill Road | Power Line | No near term threat |
| 13 | 2,229 | 54 Elwood Road | Approved Residential Subdivision | |
| 34+42 | 2,162 | 24 Griffin Road + Off Holstein Ave. | Offered for Open Space Conservation | 1 |



66.9 Acres

1" = 778 ft

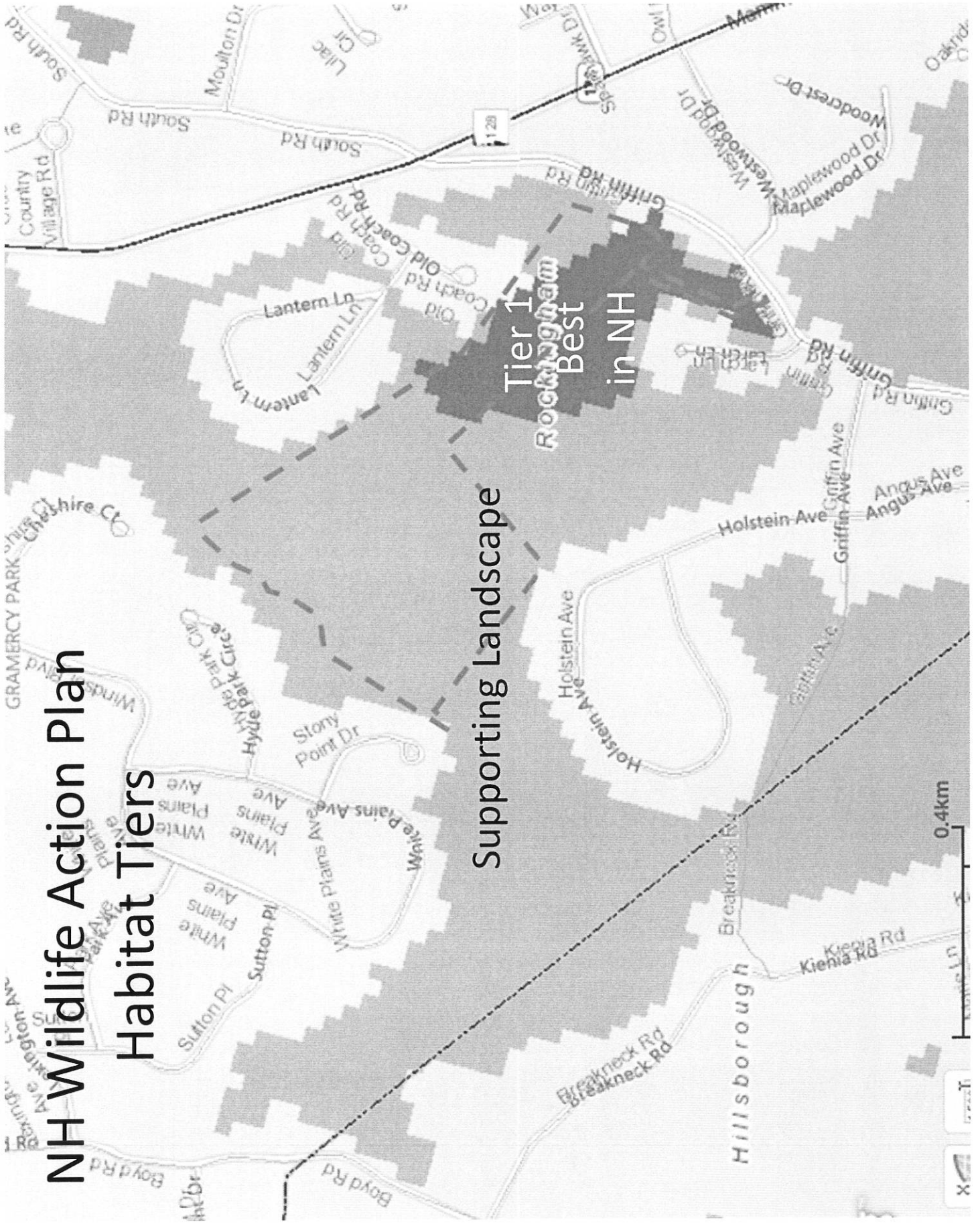


NH Wildlife Action Plan

Habitat Tiers

Supporting Landscape

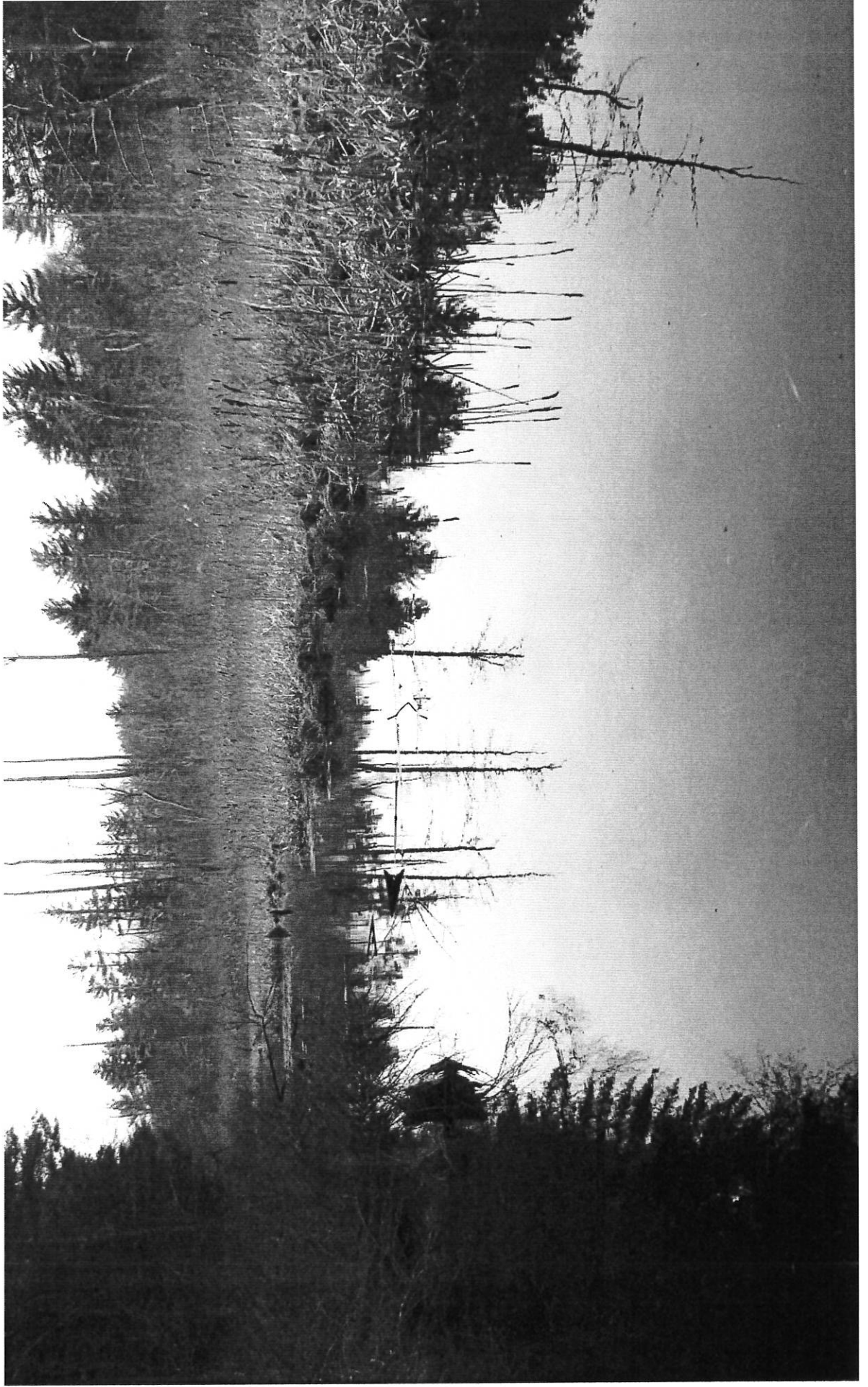
Tier 1
Rockingham
Best
in NH



Tier 1 Wetland Habitat



Long Swamp



Vernal Pool



Area of Proposed Cul de Sac

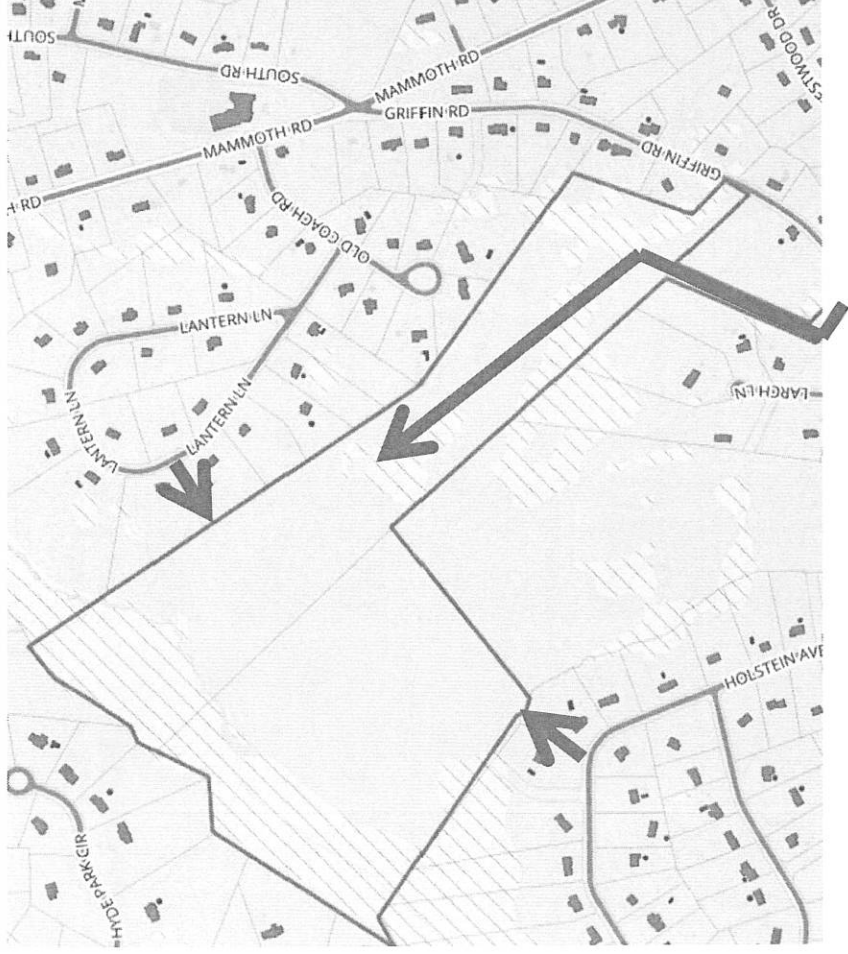


Potential House Lots Overlooking Long Swamp



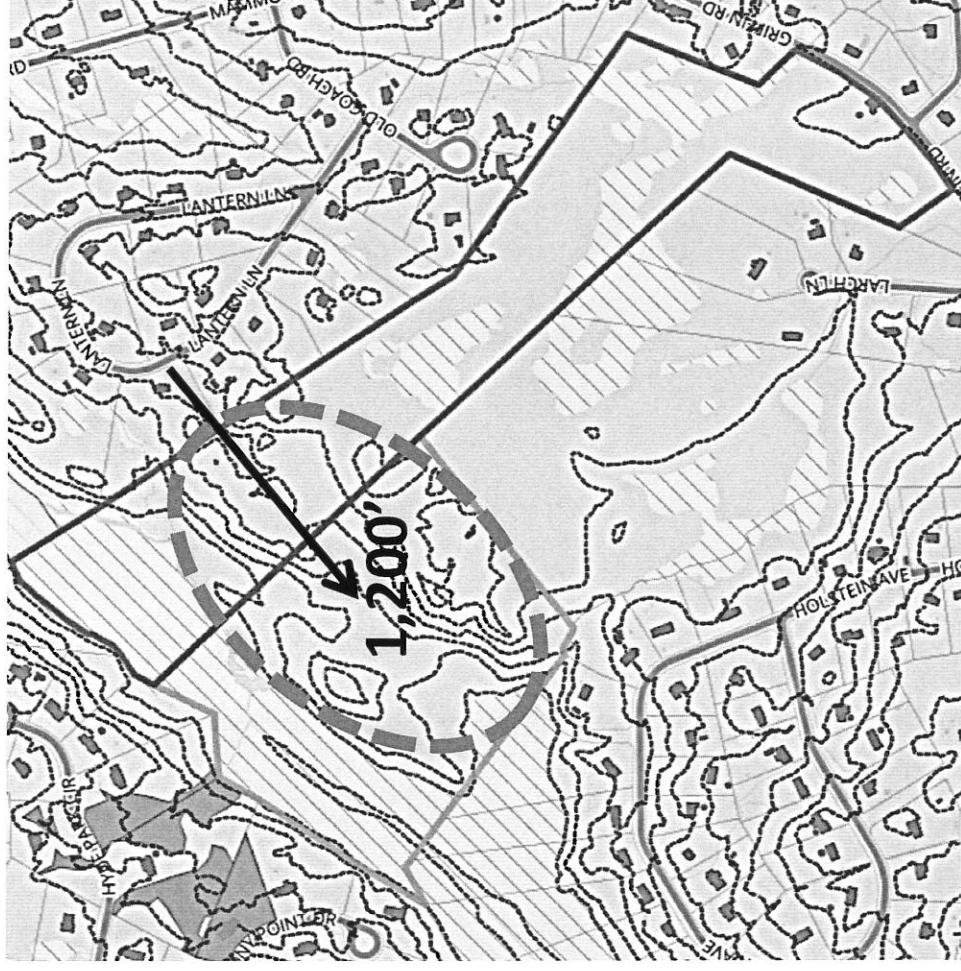
Access Limits Development Potential

- Access off Lantern Lane is least cost; wetland impact below 10,000 square foot threshold for mitigation
- Access off Holstein over wetland would likely increase costs more than return
- Access off south road crosses wetlands and would be lengthy



Wetlands Limit Development Potential

- Wetland: 33.1 acres
- Wetland buffer: 8.9 acres
- Floodplain: 4.4 acres
- Steep slopes: 1.0 acres
- Buildable area: 23.7 acres
- Cul de sac limited to 1,200 feet, unless waiver is granted



Appraisal Findings

- Date of value: October 6, 2017
- Comparable sales in Londonderry, Salem, Hollis & Pelham
- Assumed # of lots: 13 (based on Planning Dept. estimate of 9-15 lots)
- Per acre value conclusion, based on comparable sales: \$11,000 per acre
- Expected price per developed lot, based on actual sales in Londonderry: \$150,000
- Appraised value: \$740,000
- Cost to Town per avoided house lot: \$56,923

Questions & Comments

