

**TOWN COUNCIL AGENDA**  
**January 16, 2017**  
**7:00 P.M.**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

**1. Fire Department Recognition for Emergency Medical Services**

- Battalion Chief Fred Heinrich
- Firefighter Phil LeBlanc
- Firefighter/Paramedic Kevin Barnett

**C. PUBLIC HEARING**

**1. Budget Hearing**

**D. OLD BUSINESS**

**1. Budget Workshop and Setting of Town Warrant**

**E. NEW BUSINESS**

- 1. Order #2017-03 – An Order Relative to the Expenditure of Maintenance Trust Fund  
Presented by Steve Cotton**

**F. APPROVAL OF MINUTES**

- 1. Approval of January 9, 2017 Town Council Minutes**

**G. OTHER BUSINESS**

- A.) Liaison Reports
- B.) Town Manager Report

**H. ADJOURNMENT**

**I. MEETING SCHEDULE**

Town Council Meeting – 02/06/17 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 02/20/17 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 03/06/17 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 03/20/17 Moose Hill Council Chambers, 7:00 PM

**J. BUDGET SCHEDULE**

Budget Public Hearing – 01/16/2017 Moose Hill Council Chambers, 7:00 PM

Deliberative Session – 02/11/2017 – Londonderry High School Cafeteria, 9:00 AM

Annual Town Meeting – 03/14/2017 – Londonderry High School Gym, 7 AM – 8 PM

# **ORDER #2017-03**

An Order Relative to

## ***EXPENDITURE OF MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS***

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Reading: 01/16/2017

Adopted: 01/16/2017

***WHEREAS*** voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

***WHEREAS*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$5,470.00 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

***NOW THEREFORE BE IT ORDERED*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$5,470.00 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

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John Farrell, Chairman  
Town Council

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Sharon Farrell  
Town Clerk

***A TRUE COPY ATTEST:***  
*01/16/2017*

**Expendable Maintenance Trust TC Order Request  
for Town Council Meeting \*1/16/17\***

Description	Vendor	Amount
<b>Winter Maintenance - TH/PD/Library/Cable Access</b>	<b>Lawn Butler - Invoice # 1225</b>	\$ 1,360.00
Shoveling/Plowing/Treatment of parking lots, walkways, fire lanes at TH/PD/Library/Cable Access on Invoice #1225 on 12/31/16, 1/1, 1/4/17, Invoice #1226 1/7, 1/8, 1/9/17, and Invoice #1224 12/28-29/16. This EMTF request is for the labor/materials for snow & ice treatment at our various town buildings.	<b>Lawn Butler - Invoice # 1226</b>	\$ 810.00
	<b>Lawn Butler - Invoice # 1224</b>	\$ 2,490.00
		\$ 4,660.00
<b>Winter Maintenance - Senior Center</b>	<b>Green Magic - Invoice # 2295</b>	\$ 810.00
Shoveling/Plowing/Treatment of parking lot, and walkways, at the Senior Center on 1/03, 1/04, 1/06, 1/08, 1/09, and 1/10/17. This EMTF request is for the labor/materials for snow & ice treatment at our Senior Center.		\$ 810.00
<b>Total Town Council EMTF Order</b>		\$ 5,470.00

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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1  
2 **January 9, 2017**  
3

4 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth  
5 Road, Londonderry, NH.  
6

7 Present: Chairman John Farrell; Vice Chairman Tom Freda; Councilors Jim Butler, Joe Green and Tom  
8 Dolan; Town Manager Kevin Smith; Executive Assistant Kirby Wade  
9

## 10 **CALL TO ORDER**

11

12 Chairman Farrell called the Town Council special meeting to order. Chairman Farrell led the Pledge of  
13 Allegiance. This was followed by a moment of silence for our first responders and all those who serve us  
14 both here and abroad. Chairman Farrell also held a moment of silence for the family of the victim who  
15 passed away in a fire earlier this day.  
16

## 17 **PUBLIC COMMENT**

18

19 Chairman Farrell opened up the floor to the public for public comment. There was no public comment.  
20

21 Chairman Farrell turned the floor over to Town Manager Kevin Smith. Smith stated that back in  
22 September we opened up the Assistant Town Manager position and received over sixty applicants for  
23 that position. After a vigorous process, Smith introduced Lisa Drabik who will be the new Assistant  
24 Town Manager. Drabik introduced herself to the Council.  
25

26 Chairman Farrell introduced members of CART to present to the Council. Martin Srugis, 17 Wimbledon  
27 Dr, stated that he has three people present from CART this evening.  
28

29 Scott Bogl, Senior Transportation Planner for the Rockingham Planning Commission, stated that he is  
30 the VP if the CART Board. Right now the board is doing a search for a new Executive Director. All of  
31 CARTS services are contracted through Easter Seals. Bogl stated that CART is a public transit agency  
32 established under State law, governed by a Board of Directors. Londonderry has two official Town  
33 representatives on the Board, Art Rugg and Nancy Michaels. SNHPC representative on the CART  
34 Board is Martin Srugis who is also a Londonderry resident. Bogl stated that CART is available five days  
35 a week curb to curb service rom 8 AM to 5 PM. Bogl presented CART facts and information to the  
36 Town Council and touched on a few concerns he has heard from the seniors in Londonderry. Bogl stated  
37 that you can schedule a CART trip up to two weeks in advance. Bogl stated that they would like riders  
38 to schedule their rides in advance. Bogl stated that they do about 2600 trips in 2016. It is up about 10%  
39 from FY 2015. Smith asked how many unique riders are using CART.  
40

41 Fred Roberge, Vice President of Special Transit Services for Easter Seals stated that they have a

## LONDONDERRY TOWN COUNCIL MEETING MINUTES

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42 passenger history for Londonderry of 275 different individuals that have used CART since the  
43 beginning. Roberge stated that probably in the neighborhood of forty to fifty people use the service on a  
44 regular basis. Chairman Farrell stated that as Londonderry continues to grow with fifty-five and older  
45 and taking care of the needs of our seniors, the Council has recently discussed the options to enhance the  
46 services of the Town such as eliminating CART and doing a service ourselves through the Town. It was  
47 talked about supplementing CART. There have been a number of different ideas thrown out there.

48  
49 Councilor Joe Green stated that handouts, websites and pamphlets all give different information about  
50 hours of operation. Green stated that all the information should be consistent. Green stated that he  
51 doesn't feel that we are ready to jump into our own service for the Town yet. Green stated that there are  
52 still additional needs though. Green asked if CART still does the taxi voucher services. Green stated that  
53 he talked with Green Cab and they have dropped that program. Councilor Green asked if it would be fair  
54 to say that the service CART provides right now to the Town of Londonderry is worth one hundred  
55 thousand dollars. Bogl stated that yes he think they do offer that kind of service.

56  
57 The Council thanked CART for their presentation and that they would talk in the upcoming weeks.

58  
59 There was no more public comment.

60

### 61 PUBLIC HEARING

62

63 Motion to open Public Hearing made by Councilor Green and second by Vice Chair Freda. Chair votes 5-  
64 0-0. Public Hearing is now open for the Bond Hearing.

65

66 Town Manager Smith stated that the hearing is to discuss the communication upgrade system that has  
67 been discussed for a number of months now. Smith stated that there is an update on that project.  
68 Chairman Farrell stated that he would like to move around the agenda a little bit and move the Citizen  
69 Petition Warrant Article group along. Motion to table Bond Hearing made by Councilor Dolan and  
70 second by Councilor Butler.

71

### 72 OLD BUSINESS

73

74 Chairman Farrell invited up the citizens who have the petition warrant article for to connect to public  
75 water and water main. Town Manager Smith stated that it is a citizen petition from Amy Cocci. Smith  
76 stated that this petition is for extending water main from Longwood Ave and extending it to the end of  
77 Hillcrest Lane. The area this is in near the Auburn Rd Superfund Site, the water there had been extended  
78 back in the 1990's but it was not extended to this portion at the time.

79

80 Amy Cocci, 8 Hillcrest Lane, shared the petition article with the Council. Cocci stated that all the  
81 surrounding areas and neighborhoods are all town water except thirteen homes. Cocci stated that she has  
82 about thirty registered voters' signatures. Smith stated that the cost to do it would be \$230,000. That  
83 number is from Manchester Water Works. Cocci stated that this issue had been brought up in the past.

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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84 Chairman Farrell discussed the process of a citizen petition and the Deliberative Session.

85

86 Town Manager Smith stated that Monday, January 16<sup>th</sup> there is a public hearing on the entire ballot  
87 before it goes to the Deliberative Session. Councilor Dolan stressed that this petition is talked about the  
88 quantity or water and not the quality of water.

89

90

## **PUBLIC HEARING**

91

92 Motion to re-open the Bond Hearing made by Councilor Green and second by Councilor Dolan. Chair  
93 votes 5-0-0. Chairman Farrell; stated that the presenters left on a call so Chief Darren O'Brien gave the  
94 Council a brief overview of the cost of the updated and where everything was found. O'Brien stated that  
95 the price has been dropped down to 3.3 million dollars from 4.2 million.

96

97 Finance Director Doug Smith discussed the payment options with the Council. Chairman Farrell gave the  
98 Council time to look over everything and decide how they would like to move forward. It was discussed  
99 how long the new equipment will last for before going 'out of date'.

100

101

## **NEW BUSINESS**

102

103 Chairman Farrell introduced Ordinance #2017-01, an amendment to the Municipal Code, Title IV, Public  
104 Health, Safety and Welfare, Chapter VIII, Animal Control and Ordinance #2017-02, and Ordinance  
105 relative to an amendment to them Municipal Code, Title I, Chapter XXVII, Civil Marriage Ceremonies.  
106 Chairman Farrell stated that this is only a first reading for both. Town Manager Smith stated that these  
107 were recommended by the Town Clerk. Increasing the ceremony fee from \$50 to \$75 and increasing the  
108 dog fee's by one dollar. Motion to waive first readings and schedule public hearings for February 6<sup>th</sup>  
109 made by Councilor Green and second by Vice Chair Freda.

110

111 Chairman Farrell introduced Order #2017-02, an Order relative to the expenditure of Maintenance Trust  
112 Fund for various projects. Steve Cotton presented. Cotton stated that they are looking for a total of  
113 \$8,114.89 for winter maintenance. Councilor Butler has recused himself due to a conflict of interest.  
114 Motion to approve Order #2017-02 made by Councilor Green and second by Councilor Dolan. Chair  
115 votes 4-0-0 with one abstention.

116

117

118

## **PUBLIC HEARING CONT.**

119

120 Chairman Farrell asked the fire department when the Council had to lock this down by, next week?  
121 Finance Director Smith stated that the warrant will be finalized next Monday the 16th. Chairman Farrell  
122 stated that the Council is locked on the dollars. The Council agreed. Councilor Butler asked Police Chief  
123 Bill Hart if he thinks it will work. Chief Hart stated that he is behind it.

124

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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125 Motion to close public hearing made by Councilor Dolan and second by Vice Chair Freda. Chair votes 5-  
126 0-0.

127

128 Motion to close the Bond Hearing made by Councilor Dolan and second by Councilor Butler. Chair votes  
129 5-0-0

130

## OLD BUSINESS CONT.

132

133 Chairman Farrell opened up the budget workshop. Town Manager Smith stated that there are a few  
134 citizen petitions he would like to go over. Smith stated that signatures will be verified on Thursday. The  
135 Council discussed the various articles and the impact they would have on the budget. [See attached].

136

137 Councilor Green read a letting into the record regarding senior transportation needs. [See attached].  
138 Councilor Green stated this is regarding a draft warrant article he would like the Council to vote on today  
139 to move to the ballot regarding senior transportation. The verbiage has been checked by Town Attorney.  
140 This is not a citizen petition warrant article. It needs a consensus from the Council. The Council gave a  
141 consensus.

142

## NEW BUSINESS CONT.

144

145 Chairman Farrell introduced Order #2017-01, an Order relative to impact fee refunds. Finance Director  
146 Doug Smith presented. Smith stated that this is the semi-annual report of expired impact fees. These  
147 collected through Decembers 31, 2010. Motion to approve Order #2017-01 made by Councilor Green and  
148 second by Vice Chair Freda. Chair votes 5-0-0.

149

## APPROVAL OF MINUTES

151

152 Motion to approve the Town Council minutes from December 19, 2016 made by Councilor Green and  
153 second by Vice Chair Freda. Chair votes 5-0-0.

154

## BOARD/COMMITTEE APPOINTMENT/RE-APPOINTMENT

156

157 NONE

158

## TOWN MANAGER REPORT

160

161 Town Manager Smith went over the open positions coming up on the ballot. [See attached]. Filing day  
162 opens January 25<sup>th</sup> at the Town Clerks office and ends Friday, February 3<sup>rd</sup> at 5 PM.

163

164



# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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## ADJOURNMENT

165

166

167 Motion to adjourn made by Councilor Green and second by Vice Chair Freda. Chair votes 5-0-0.

168

169 Notes and Tapes by:

Kirby Wade

Date: 01/09/2017

170 Minutes Typed by:

Kirby Wade

Date: 01/11/2017

171 Approved by:

Town Council

Date: 01/16/2017

DRAFT

December 19, 2016

Dear Councilor Joe Green:

I recently read of your efforts to get help for senior transportation. needs.

With CART providing such poor service I believe our own service would be welcome.

It was noted at the last meeting that various hospitals and others already provide this service. I called several of these providers and the following are results.

Catholic Medical does provide this service but only for the towns of Bedford, Goffstown, Hooksett and Manchester.

Elliot Hospital used to provide this service but no longer provides this service.

Parkland doesn't provide this service and recommended calling CART.

Easter Seals may or may not, but no one answered the phone and my call was never returned.

Care Givers provides this service, but my name would have to go on a waiting list. They don't have enough volunteers to provide this service to meet the needs.

Green cab is about \$30.00 round trip to Parkland.

Recently I was at Mass general Hospital in Boston, and noticed a car with a sticker Atkinson N.H. Senior Transportation. I talked to the driver and asked about the service he was providing. He stated that Atkinson provided this service for seniors at no charge, no tips to residents for doctors' visits. This is an amazing service for such a small town.

It was also noted that there weren't many seniors at the meeting to support this program. I believe the reason there weren't many at the council meeting was the meetings are held in the evening. Many seniors don't drive at night and in general don't go out in the evening. Or they may depend on others for a ride.

I am 80 years old and very seldom go out in the evening.

As a final note seniors pay a portion of the taxes in town. And generally use fewer services than younger families with school children, sports, recreation requirements and other services not used by seniors.

I am not suggesting any reductions in other services, as they are what make our town such a desirable place to live. But I would support additional portion of the taxes for this senior activity.

Thank you

Richard Matckie



**TAX RATE CALCULATIONS - MUNICIPAL**

Updated: 01/09/17

ART. #

	FY 2018	Tax Rate
1 Election of Officers	\$ -	
NET TO BE RAISED:	\$ -	\$ -
2 Town-Wide Communications Upgrade	\$ 2,824,730	
Less: UFB	\$ (1,000,000)	
Less: Bond Proceeds	\$ (1,000,000)	
Less: Capital Lease Proceeds	\$ (824,730)	
Plus: First Year Interest and Bond Issue Costs/Capital Lease Costs	\$ 254,346	
NET TO BE RAISED:	\$ 254,346	\$ 0.067
3 Operating Budget:		
APPROPRIATIONS:	\$ 32,316,194	
Less: Revenues (Various Sources)	\$ (13,811,736)	
NET TO BE RAISED:	\$ 18,504,458	\$ 4.868
4 Special Revenue Fund - Police Details	\$ 506,306	
Less: Offsetting Revenues	\$ (506,306)	
NET TO BE RAISED:	\$ -	\$ -
5 Sewer Fund	\$ 5,246,992	
Less: Offsetting Revenues	\$ (5,246,992)	
NET TO BE RAISED:	\$ -	\$ -
6 Roadway Maintenance Trust Fund	\$ 650,000	
Less: UFB	\$ (487,500)	
NET TO BE RAISED:	\$ 162,500	\$ 0.043
7 Capital Reserve Funding - Fire Dept. Equipment	\$ 164,000	
Less: UFB	\$ (123,000)	
NET TO BE RAISED:	\$ 41,000	\$ 0.011
8 Capital Reserve Funding - Geographic Information Systems	\$ 28,000	
Less: UFB	\$ (21,000)	
NET TO BE RAISED:	\$ 7,000	\$ 0.002
9 Police Department Patrol Officers (2)	\$ 198,545	
Less: Offsetting Revenues	\$ -	
NET TO BE RAISED:	\$ 198,545	\$ 0.052
10 Public Works Department - Truck Drivers (2)	\$ 158,070	
Less: UFB	\$ -	
NET TO BE RAISED:	\$ 158,070	\$ 0.042
11 Central Fire - Engineering Study	\$ 35,000	
Less:	\$ (35,000)	
NET TO BE RAISED:	\$ -	\$ -
12 Expendable Maintenance Trust Fund	\$ 180,000	
Less: UFB	\$ (135,000)	
NET TO BE RAISED:	\$ 45,000	\$ 0.012
13 Capital Reserve Funding - Pillsbury Cemetery Expansion	\$ 100,000	
Less: UFB	\$ (75,000)	
NET TO BE RAISED:	\$ 25,000	\$ 0.007
14 Litter Pick-Up (Citizens Petition)	\$ 100,000	
Less:	\$ -	
NET TO BE RAISED:	\$ 100,000	\$ 0.026
16 Water Main Extension - Longwood Ave and Hillcrest Lane (Citizens Petition)	\$ 230,000	
Less:	\$ -	
NET TO BE RAISED:	\$ 230,000	\$ 0.061
16 Londonderry Rail Trail - Phase IV (Citizens Petition)	\$ 144,000	
Less:	\$ -	
NET TO BE RAISED:	\$ 144,000	\$ 0.038
17 Nelson Road Softball Field Lights (Citizens Petition)	\$ 115,000	
Less:	\$ -	
NET TO BE RAISED:	\$ 115,000	\$ 0.030
18 Kendall Pond Conservation Area Improvements (Citizens Petition)	\$ 138,000	
Less: UFB	\$ (138,000)	
NET TO BE RAISED:	\$ -	\$ -
ADD-ONS:		
Net Overlay to be Raised:	\$ 150,000	\$ 0.039
Shared Revenues:	\$ -	\$ -
Veterans' Exemptions: (MS-1)	\$ 449,875	\$ 0.118
2017 Municipal Tax Rate (Projected)	\$ 20,584,794	\$ 5.416
2016 Municipal Tax Rate		\$ 4.77
Increase (Decrease)		13.54%
Total Not Recommended:	\$ -	\$ -
Net Town Council Recommended:	\$ 20,584,794	\$ 5.42
Increase (Decrease)		13.54%
ASSESSED VALUATION		
2016 Assessed Valuation Per MS-1	\$ 3,763,364,163	
2017 - Anticipated Assessed Valuation	\$ 3,800,997,805	