

TOWN COUNCIL AGENDA
December 5, 2016
7:00 P.M.

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

C. PUBLIC HEARING

1. **Resolution #2016-19** – A Resolution Relative to Accepting COPS Hiring Program Award
LPD

D. OLD BUSINESS

1. **Budget Workshop**

E. NEW BUSINESS

1. **Order #2016-37** – A Order Relative to the Expenditure of Maintenance Trust Fund
Presented by Steve Cotton
2. **Order #2016-38** – The Withdrawal of Capital Reserve Funds for Pillsbury Cemetery Expansion
Presented by Steve Cotton

F. APPROVAL OF MINUTES

1. Approval of November 7, 2016 Town Council Minutes

G. OTHER BUSINESS

- Liaison Reports
Town Manager Report
Board/Committee Appointments/Reappointment
1. Interview of Candidates for Conservation Commission
 2. Interview of Candidates for Heritage Commission
 3. Interview of Candidates for Planning Board
 4. Interview of Candidates for Senior Resources Committee
 5. Interview of Candidates for the Zoning Board

H. ADJOURNMENT

I. MEETING SCHEDULE

Town Council Meeting – 12/19/16 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 01/02/17 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 01/16/17 Moose Hill Council Chambers, 7:00 PM

Town Council Meeting – 02/06/17 Moose Hill Council Chambers, 7:00 PM

J. BUDGET SCHEDULE

Budget Public Hearing – 12/12/16 Moose Hill Council Chambers, 7:00 PM

Bond Hearing/ Preliminary Warrant Approval – 12/19/16 Moose Hill Council Chambers, 7:00 PM

Deadline for Petition Warrant Article – 01/10/2017

Budget Public Hearing – 01/16/2017 Moose Hill Council Chambers, 7:00 PM

TOWN OF LONDONDERRY

NOTICE OF PUBLIC HEARING

ACCEPTANCE OF GRANT FUNDS

The Londonderry Town Council will hold a public hearing pursuant to RSA 31:95-b, III relative to the acceptance of unanticipated revenue in excess of \$10,000. The Town has been awarded grant funds totaling \$250,000 for the purpose of adding two patrol officers to the Town's police department. The grant award covers a portion of the cost of adding these positions over a three year period and requires Town matching funds estimated at \$435,335 over that same period.

The public hearing will be held on Monday, December 5, 2016 at a meeting of the Council scheduled to begin at 7:00 p.m. in the Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. Information on the grant is available in the Finance Office during regular business hours. The public is urged to attend.

RESOLUTION #2016-19

A Resolution
Accepting COPS Hiring Program Award

WHEREAS The Office of Community Oriented Policing (COPS Office) has approved the Londonderry Police Department for two (2) positions under the 2016 Hiring Program; and

WHEREAS The COPS Office has estimated that award for Londonderry is to be two hundred fifty thousand and no/dollars (\$250,000.00), based on a local match of four hundred thirty five thousand, three hundred thirty five and no/dollars (\$435,335.00); and

WHEREAS The 2016 COPS Hiring Program (CHP) grant start date was September 1, 2016 and must be accepted within ninety (90) days, with drawdowns against the grant beginning by August 30, 2017 (to avoid the need to file an extension); and

WHEREAS The Town of Londonderry, New Hampshire Town Council wishes to accept the CHP Grant Award Number 2016UMWX0165, understanding that the two conditions of acceptance are 1.) a commitment by the Town of Londonderry to retain all sworn officers funded under the 2016 CHP award for a minimum of twelve (12) months following the thirty six (36) month federal funding period, and 2.) assurance that one of the two (2) positions awarded is a veteran,

NOW, THEREFORE BE IT RESOLVED, by the Londonderry Town Council that:

1. Accept CHP Grant Award Number 2016UMWX0165; and
2. Authorize funding to begin within the drawdown period and upon hiring of each individual sworn officer; and
3. Commit to hiring a veteran as at least one (1) of the awarded positions; and
4. Commit to retaining all sworn officers funded under the 2016 CHP award for a minimum of twelve (12) months following the thirty six (36) month federal funding period.

Sharon Farrell
Town Clerk

John Farrell - Chairman
Town Council

A TRUE COPY ATTEST:
12/05/16

ORDER #2016-37

An Order Relative to

EXPENDITURE OF

MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 12/05/2016

Adopted: 12/05/2016

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$27,874.00 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$27,874.00 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Sharon Farrell
Town Clerk

A TRUE COPY ATTEST:

12/05/2016

**Expendable Maintenance Trust TC Order Request
for Town Council Meeting "12/05/16"**

Description	Vendor	Amount
<p><u>Overhead Door - DPW Garage</u> Replace the broken and rusted overhead door at the DPW Garage. The existing door is between 25 and 30 years old and needs to be replaced. This EMTF request is for the labor/materials for the replacement overhead door.</p>	<p>Overhead Door Company - 12290</p>	<p>\$ 4,225.00 \$ 4,225.00</p>
<p><u>Concrete Pad - Fuel Farm</u> The existing concrete pad has several cracks, is not pitched correctly so the water drains off, and is a trip hazard to our employees when fueling the equipment. This EMTF request is for the labor and materials to removed and replace the concrete pad at the fuel farm.</p>	<p>Freeman Builders - 11/09/16</p>	<p>\$ 8,200.00 \$ 8,200.00</p>
<p><u>Hot Edge ICE Dam - LPD</u> The police station has been dealing with three entrance areas icing up creating a safety issue, and continual maintenance during the winter months. This EMTF request is for the labor and materials to install the Hot Edge Roofice melt system in these three areas.</p>	<p>Trolley Crossing - Quote 11/13/16</p>	<p>\$ 8,340.00 \$ 8,340.00</p>
<p><u>Stair Treads and Landing Replacement - Town Hall</u> The existing stair treads and middle landings for the 2 stairwells at Town Hall were installed in 2005, they are separating and cracking. This EMTF request is for the labor/materials to remove the stair treads, tiles on the landings and replace with Johnsonite Defiant stair treads and tile.</p>	<p>Skuse Flooring - Quote 11/24/16</p>	<p>\$ 7,109.00 \$ 7,109.00</p>
Total Town Council EMTF Order		\$ 27,874.00

ORDER 2017-38

An order relative to
***The Withdrawal of Capital Reserve Funds For Pillsbury
Cemetery Expansion***

First Reading: 12/05/2016
Second Reading: Waived
Adopted: 12/05/2016

WHEREAS the Town of Londonderry, by adoption of Article No. 13 at the March 13, 2010 Town Meeting, created a Capital Reserve Fund for Pillsbury Cemetery Expansion; and,

WHEREAS the Administrative Support Coordinator & Assistant Director of Public Works & Engineering recommends that \$34,580.00 be withdrawn from the Capital Reserve Fund for Engineering scope of services for the expansion of the Pillsbury Cemetery "Pillsbury Phase 3 Expansion";

NOW THEREFORE BE IT ORDERED by the Londonderry Town Council that the Town Treasurer is hereby directed and authorized to expend from the Pillsbury Cemetery Expansion Capital Reserve Fund the sum of \$34,580.00.

John Farrell - Chairman
Town Council

Sharon Farrell - Town Clerk

(TOWN SEAL)

A TRUE COPY ATTEST:
12/05/2016

LONDONDERRY TOWN COUNCIL MEETING MINUTES

1
2 **November 7, 2016**
3

4 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth
5 Road, Londonderry, NH.
6

7 Present: Chairman John Farrell; Vice Chairman Tom Freda; Councilors Jim Butler, Joe green and Tom
8 Dolan; Town Manager Kevin Smith; Executive Assistant Kirby Wade
9

10 **CALL TO ORDER**
11

12 Chairman Farrell called the Town Council special meeting to order. Chairman Farrell led the Pledge of
13 Allegiance. This was followed by a moment of silence for all of our local first responders and all first
14 responders serving us here and abroad and all of those involved in the elections.
15

16 **PUBLIC COMMENT**
17

18 Town Manager Smith gave a shout out to the Town Clerk in regards to the number of absentee ballots
19 she received this year. Smith stated that the absentee ballots this year as of today, the list has a total
20 requested 1,741 and of that, returned were 1,681. Smith stated that in 2012 the number 1195 and in 2008
21 it was 1192. Smith stated that it is almost a forty percent increase.
22

23 There was no more public comment.
24

25 **NEW BUSINESS**
26

27 Chairman Farrell introduced Order #2016-36, the expenditure of Maintenance Trust Fund for various
28 projects. Steve Cotton presented. Order totals in \$35,237.25. Councilor Butler stepped down due to a
29 conflict of interest. Motion to approve Order #2016-36 made by Councilor Green and second by Vice
30 Chairman Freda. Chair votes 4-0-1.
31

32 Chairman Farrell introduced Resolution #2016-19, a Resolution accepting COPS Hiring Program
33 Award. This is the first reading and a Public Hearing will be scheduled for December 5th. Motion to
34 waive the first reading made by Councilor Green and second by Councilor Butler.
35

36 **PUBLIC HEARING**
37

38 Chairman Farrell introduced Ordinance #2016-08, an Ordinance relative to a restriction on removing
39 water from public bodies for commercial use.
40

LONDONDERRY TOWN COUNCIL MEETING MINUTES

41 There were no questions from the Council.

42

43 Marge Badois, 189 Litchfield Rd, stated that on October 21st she received an e-mail from DES. It was
44 cc'ed to Kevin Smith regarding a policy that DES has regarding these water withdrawals. It should have
45 nothing to do with whether we are in a drought or not. It should generally be permitted according to
46 common law. Town Manager Smith stated that Town Attorney Ramsdell looked at what DES sent and
47 his advice was to not incorporate it into this Ordinance but as the drought gets better, to have a separate
48 debate over a separate Ordinance dealing with the public removal of water from bodies of water given
49 the guidelines that DES has. Chairman Farrell agreed with that.

50

51 Deanna Mele, 8 Valley St, stated that it was supposed to be brought up as a separate Ordinance but it
52 looks like they were brought up together. Mele read into the record a letter she presented to the Council.
53 Mele stated that she wanted the public to be clear about what her request was.

54

55 Town manager Smith stated that a letter letting all the Landscapers in the area know that this was being
56 proposed was sent out.

57

58 Motion to approve Ordinance #2016-08 made by Councilor Dolan and second by Councilor Green. Chair
59 votes 5-0-0.

60

61 Motion to close Public Hearing made by Councilor Dolan and second by Councilor Green. Chair votes 5-
62 0-0.

63

OLD BUSINESS

64

65

NONE

66

67

NEW BUSINESS CONT.

68

69

BUDGET WORKSHOP

70

71

APPROVAL OF MINUTES

72

73 Approval of the Town Council minutes from October 17, 2016 made by Councilor Green and second by
74 Vice Chairman Freda. Chair votes 5-0-0.

75

76

COMMITTEE APPOINTMENTS/RE-APPOINTMENTS

77

78 Chairman Farrell introduced Jeff Peters for an interview for an open position on the traffic Safety
79 Committee. The Council interviewed Peters. Motion to approve Peters to the Traffic Safety Committee
80 made by Councilor Green and second by Councilor Butler. Chair votes 5-0-0.

LONDONDERRY TOWN COUNCIL MEETING MINUTES

81

82

ADJOURNMENT

83

84 Motion to adjourn made by Vice Chairman Freda and second by Councilor Green. Chair votes 5-0-0.

85

86 Notes and Tapes by: Kirby Wade Date: 11/07/2016

87 Minutes Typed by: Kirby Wade Date: 11/10/2016

88 Approved by: Town Council Date: 11/14/2016