

**TOWN COUNCIL AGENDA**  
**January 6, 2014**  
**7:00 P.M.**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry, NH. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. 7:00 PM

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

1. David Greer – Wirebelt Presentation

**C. PUBLIC HEARING**

1. **Resolution #2013-13** – A Resolution Relative to a Portion of Jason Drive

**D. OLD BUSINESS**

1. Budget Update and Presentation of Draft Warrants  
**Presented by Kevin Smith and Sue Hickey**

**E. NEW BUSINESS**

1. Order #2014-01 – Expenditure of Maintenance Trust Funds for Various Projects  
**Presented by Kevin Smith**

**F. APPROVAL OF MINUTES**

Approval of December 16, 2013 Town Council Minutes

**G. OTHER BUSINESS**

1. Liaison Reports
2. Town Manager Report
2. Board/Committee Appointments/Reappointments
  1. Re-Appointment of Kellie Walsh to the **Conservation Commission**
  2. Resignation of Donald Jorgensen from the **Manchester Boston Regional Airport Authority**

**H. ADJOURNMENT**

**I. MEETING SCHEDULE**

1. Town Council Meeting – **01/20/14** Moose Hill Council Chambers, 7:00PM
2. Town Council Meeting – **02/03/14** Moose Hill Council Chambers, 7:00PM
3. Town Council Meeting – **02/17/14** Moose Hill Council Chambers, 7:00PM
4. Town Council Meeting – **03/03/14** Moose Hill Council Chambers, 7:00PM

**J. BUDGET MEETING SCHEDULE**

1. Town Council Second Budget Hearing – **1/20/14**  
Moose Hill Council Chambers, 7:00 PM
2. Town Council Budget Warrant Vote—**1/23/14**  
Moose Hill Council Chambers, 7:00 PM
3. Town Council Deliberative Session – **2/08/14**  
Moose Hill Council Chambers, 7:00 PM



## LEGAL NOTICE

The Londonderry Town Council will hold a PUBLIC HEARING on the following item:

**Resolution #2013-13 – A Resolution Relative to Renaming a Portion of Jason Drive**

The Public Hearings are scheduled for Monday, January 6, 2014 at 7:00 PM at the Londonderry Town Hall, 268B Mammoth Road, Londonderry, NH 03053. A copy of the proposed Resolution may be viewed at the Town Manager's office during regular business hours and online at [www.londonderrynh.org](http://www.londonderrynh.org).

Londonderry Town Council

# RESOLUTION 2013-13

## A Resolution Relative to renaming a portion of Jason Drive

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First Reading: 12/16/13

Second Reading/Public Hearing: 01/06/14

Adopted: 01/06/14

**WHEREAS** The Town of Londonderry is enabled by NH RSA 231:133 to name public highways; and

**WHEREAS** The section of Jason Drive between Premier Drive and Anthony Drive contains no addressable structures; and

**WHEREAS** The Town Council seeks to honor the memory of a deceased resident; and

**WHEREAS** The Task Force, in cooperation and consultation with property owners recommend the following alternate street names.

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that the section of Jason Drive between Premier Drive and Anthony Drive be renamed "Slade Drive", to become effective within 60 days of adoption of this resolution.

John Farrell, Chairman  
Town Council

( TOWN SEAL )

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Susan Hickey  
Town Clerk/Tax Collector

**A TRUE COPY ATTEST:**  
**01/06/2014**

**ORDER #2014-01**

An Order Relative to

***EXPENDITURE OF***

***MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS***

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Reading: 01/06/2014

Adopted: 01/06/2014

***WHEREAS*** voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

***WHEREAS*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$10,237.50 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

***NOW THEREFORE BE IT ORDERED*** by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$10,237.50 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

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John Farrell, Chairman  
Town Council

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Susan Hickey  
Town Clerk

***A TRUE COPY ATTEST:***  
*01/06/2014*

**Expendable Maintenance Trust TC Order Request  
for Town Council Meeting \*1/06/14\***

Description	Vendor	Amount
<b>Winter Maintenance - TH/PPD/Library/Cable Access</b> Shoveling/Plowing/Treatment of parking lots, walkways and fire lanes at TH/PPD/Library/Cable Access on 12/07, 12/09, 12/10, 12/11, 12/15, 12/16, 12/23, 12/24 12/26 & 12/30/13. This EMTF request is for the labor/materials for snow & ice treatment at our various town buildings.	Trimmers Invoice # 39492	\$ 410.00
	Trimmers Invoice # 39558	\$ 1,025.00
	Trimmers Invoice # 39559	\$ 372.50
	Trimmers Invoice # 39586	\$ 765.00
	Trimmers Invoice # 39736	\$ 575.00
	Trimmers Invoice # 39735	\$ 687.50
	Trimmers Invoice # 39631	\$ 1,475.00
	Trimmers Invoice # 39697	\$ 372.50
	Trimmers Invoice # 39684	\$ 410.00
	Trimmers Invoice # 39632	\$ 930.00
	EMTF Request Amount	\$ 7,002.50
<b>Winter Maintenance - Senior Center</b> Shoveling/Plowing/Treatment of parking lot, walkways & fire exits at the Senior Center on 12/06, 12/09, 12/10, 12/11, 12/15, 12/17, 12/23, 12/24, 12/26 & 12/30/13. This EMTF request is for the labor/materials for snow & ice treatment at the Senior Center.	Green Magic Landscaping	\$ 1,300.00
	Green Magic Landscaping	\$ 475.00
	EMTF Request Amount	\$ 1,775.00
<b>Central Fire Station - Laundry/Restroom</b> On 5/08/13, Town Council approved adding a combined shower/laundry room to the second floor at Central Fire (see TC Order #2013-16 for the rough-in electrical & plumbing). This EMTF request is for the finish plumbing (labor/materials) for the completion of the 2nd floor combined shower/laundry room.	Commercial Solutions Invoice # 3914	\$ 529.00
	EMTF Request Amount	\$ 529.00
<b>Hot Water Heater - Senior Center</b> The 40 gallon electric hot water heater developed a leak, and had to be replaced. This EMTF request is for the labor/materials to remove the existing hot water tank, install the new hot water tank, which included both plumbing and electrical.	Commercial Solutions Invoice # 3974	\$ 931.00
		\$ 931.00
<b>Total Town Council EMTF Order</b>		<b>\$ 10,237.50</b>



3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/30/2013	39736

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/29/2014

Description	Amount
Ice Melt Application Cable Access - 12/30/13	25.00
Ice Melt Application Leach Library - 12/30/13	35.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/30/13	165.00
Salt Application town parking lots - 12/30/13	200.00
Salt Application town parking lots - 12/30/13 NO CHARGE TOUCH UP ONLY	0.00
Ice Melt Application Town Hall/Police Station - 4 Bags -12/30/13	150.00

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$575.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$575.00



3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/29/2013	39735

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/28/2014

Description	Amount
Walkway Shovel/Ice Melt Application Cable Access - 12/26/13	45.00
Ice Melt Application - 12/26/13	25.00
Walkway Shovel - 12/26/13 - NO CHARGE	0.00
Walkway Shovel/Ice Melt Application Leach Library - 12/26/13	85.00
Ice Melt Application - 12/26/13	35.00
Walkway Shovel - 12/26/13 - NO CHARGE	0.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/26/13	165.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/26/13 - NO CHARGE	0.00
Salt Application town parking lots - 12/27/13	200.00
Ice Melt Application Town Hall/Police Station - 3 Bags -12/26/13	112.50

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$667.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$667.50





3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/17/2013	39631

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/16/2014

Description	Amount
Walkway Shovel/Ice Melt Application Cable Access - 12/15/13	45.00
Walkway Shovel/Ice Melt Application Cable Access - 12/15/13	45.00
Walkway Shovel/Ice Melt Application Cable Access - 12/15/13	45.00
Walkway Shovel/Ice Melt Application Cable Access - 12/15/13	45.00
Walkway Shovel/Ice Melt Application Cable Access - 12/15/13	45.00
Walkway Shovel/Ice Melt Application Leach Library - 12/15/13	85.00
Walkway Shovel/Ice Melt Application Leach Library - 12/15/13	85.00
Walkway Shovel/Ice Melt Application Leach Library - 12/15/13	85.00
Walkway Shovel/Ice Melt Application Leach Library - 12/15/13	85.00
Walkway Shovel/Ice Melt Application Leach Library - 12/15/13	85.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/15/13	165.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/15/13	165.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/15/13	165.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/15/13	165.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/15/13	165.00

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$1,475.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,475.00



3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/28/2013	39697

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/27/2014

Description	Amount
Ice Melt Application Cable Access - 12/24/13	25.00
Ice Melt Application Leach Library - 12/24/13	35.00
Salt Application town parking lots - 12/24/13	200.00
Ice Melt Application Town Hall/Police Station - 3 Bags -12/24/13	112.50

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$372.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$372.50



3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/27/2013	39684

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/26/2014

Description	Amount
Ice Melt Application Cable Access - 12/23/13	25.00
Ice Melt Application Leach Library - 12/23/13	35.00
Salt Application town parking lots - 12/23/13	200.00
Ice Melt Application Town Hall/Police Station - 4 Bags -12/23/13	150.00

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$410.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$410.00



3 Aviation Park Dr.  
 Londonderry, NH 03053  
 Ph. 603-882-8888  
 Fax 603-882-8883

# Invoice

Date	Invoice #
12/17/2013	39632

Bill To
Finance Department Town of Londonderry 268B Mammoth Rd. Londonderry, NH 03053

Service Address
LONDONDERRY TOWN Mammoth Rd. Londonderry, NH 03053

Due Date
1/16/2014

Description	Amount
Walkway Shovel/Ice Melt Application Cable Access - 12/16/13	45.00
Ice Melt Application Cable Access - 12/16/13	25.00
Walkway Shovel/Ice Melt Application Leach Library - 12/16/13	85.00
Ice Melt Application Leach Library - 12/16/13	35.00
Shovel/Snow Blow Walks & Plow the Fire Access Road - 12/16/13	165.00
Salt Application town parking lots - 12/16/13	200.00
Ice Melt Application Town Hall/Police Station - 10 Bags -12/15-12/16/13	375.00

If payment is not received by the due date, late charges of 19% APR will be added to the outstanding balance. Customer will be responsible for any fees incurred by Trimmers Landscaping, Inc. in efforts to demand payment.

<b>Total</b>	\$930.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$930.00



77 Lakeshore Drive  
 Georgetown, MA 01833  
 603-716-1350

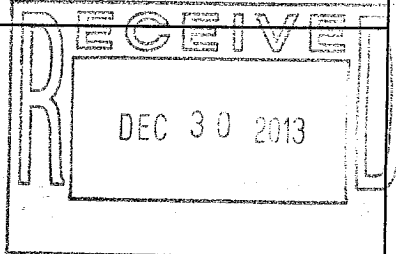
RECEIVED

# Invoice

Date	Invoice #
12/13/2013	3974

FINANCE DEPT.

Bill To
Town of Londonderry 268 B Mammoth Road Londonderry, NH 03053



Remit to
Commerical Solutions Inc. Accounting Department 77 Lakeshore Drive Georgetown, MA 01833

Job No.	Terms	S.O. No.
1806	Due on receipt	NA

Quantity	Description	Rate	Amount
	Senior Center		
	Replaced water heater in Senior Center		
5	Labor	75.00	375.00
	Material	491.00	491.00
	Trip Charge	65.00	65.00
VENDOR # _____ DATE _____ APPROVED _____ ACCOUNT # _____			
<b>Protect the health and welfare of employees and patrons.            Always use license mechanics</b>		<b>Total</b>	<b>\$931.00</b>
Interest at a rate of 2% will accrue on overdue payments			

## Kirby Wade

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**From:** Kellie Walsh <kcwalsh@mail.plymouth.edu>  
**Sent:** Thursday, December 19, 2013 11:22 AM  
**To:** Kirby Wade  
**Subject:** Re: Conservation Commission Reappointment

Here is my write up for the Town Council,

### Conservation Commission Reappointment Request -

"Currently, I am an alternate member on the Conservation Commission (recently appointed in September). In my short time with the commission I have been able to learn more about the operations of town government as well as the processes the conservation commission undergoes in order to fulfill their mission. Also because of the Conservation Commission I was able to attend the New Hampshire Conservation Commissions Annual meeting where I attended several workshops that I found to be helpful in gaining more knowledge about conservation in New Hampshire. I would like to be reappointed so that I may continue to learn more about conservation in Londonderry as well as continue to be part of conserving land, green space and being involved with the citizens of the town."

Kellie

----- Original Message -----

From: "Kirby Wade" <[kwade@londonderrynh.org](mailto:kwade@londonderrynh.org)>  
To: "Kellie Walsh" <[kcwalsh@mail.plymouth.edu](mailto:kcwalsh@mail.plymouth.edu)>  
Sent: Thursday, December 19, 2013 10:39:32 AM  
Subject: Re: Conservation Commission Reappointment

Kellie,

Not a problem. They can still approve you even if you are not there. Just put a little write up together for the Council and you will be good to go.

Kirby

Sent from my iPhone

On Dec 19, 2013, at 10:36 AM, "Kellie Walsh" <[kcwalsh@mail.plymouth.edu](mailto:kcwalsh@mail.plymouth.edu)<<mailto:kcwalsh@mail.plymouth.edu>>>>  
wrote:

I just realized I am actually unable to attend the meeting. I coach basketball at the middle school and have a game in concord that day so will not be back in time for the meeting.

Kellie Walsh

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From: "Kirby Wade" <[kwade@londonderrynh.org](mailto:kwade@londonderrynh.org)<<mailto:kwade@londonderrynh.org>>>  
To: "Kellie Walsh" <[kcwalsh@mail.plymouth.edu](mailto:kcwalsh@mail.plymouth.edu)<<mailto:kcwalsh@mail.plymouth.edu>>>>

## Kirby Wade

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**From:** DONALD JORGENSEN <djjorge@prodigy.net>  
**Sent:** Thursday, December 19, 2013 11:12 PM  
**To:** John W. Farrell  
**Cc:** Tom Dolan; Joseph V Green external; Tom Freda external; Mark Brewer; Kirby Wade  
**Subject:** Letter of resignation

John,

Per our conversation on Monday, please find my letter of resignation from the Manchester Boston Regional Airport Authority effective January 24, 2013.

In as much as I do not have Jim Butler's e-mail address, please forward a copy to him.

Regards

Don