

TOWN COUNCIL AGENDA
January 21, 2013

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home.

- 7:00 PM
- I. CALL TO ORDER
 - II. PUBLIC COMMENT
 - A. Yearly Audit Review – Melanson Heath
 - B. LPD Cruiser Presentation
 - C. Dog Park Update
 - III. PUBLIC HEARING
 - IV. OLD BUSINESS
 - Signing of FY14 Warrant & MS-6
 - V. NEW BUSINESS
 - A. Order #2013-04 Expenditure of Maintenance Trust Funds for Various Projects
 - VI. APPROVAL OF MINUTES
 - A. Council Meeting of 01/14/13
 - VII. OTHER BUSINESS:
 - A. Liaison Reports
 - B. Town Manager Report
 - C. Board/Committee Appointments/Reappointments
 - VIII. ADJOURNMENT
 - IX. MEETING SCHEDULE:
 - A. Deliberative Session – 2/4/13 - Londonderry High School Cafeteria 7:00PM
 - B. Town Council Meeting – 2/11/13 Moose Hill Council Chambers, 7:00PM
 - C. Town Council Meeting – 3/4/13 Moose Hill Council Chambers, 7:00PM

- D. Annual Town Meeting – 3/12/13 – Londonderry High School Gym
- E. Town Council Meeting – 3/18/13 Moose Hill Council Chambers, 7:00PM

Londonderry Police Department

Police Vehicle Report
January 2013



Leased Vehicle List

Current Leased Vehicles Total = 17

March 2013 Leased Vehicles Total = 16

- **Currently 17 Vehicles Total = 15 Crown Victorias & 2 Expeditions**
 - **March 2013 - 16 Ford Explorer Interceptors**
-
- **10 Marked Cruisers Used for Patrol (29 Total Officers).**
 - **March 2013 - 10 Marked Cruisers Used for Patrol; 1 is K-9**
-
- **3 Unmarked Used for Juvenile & Detectives (Total of 6 Detectives).**
 - **March 2013 – Remains the Same.**

Leased Vehicle List (continued)

- **1 Marked Low-Profile Used by Admin., Captains, Lieutenants, and Low-Profile Patrol (7 Officers).**
 - **March 2013 – Remains the Same.**
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- **1 Un-marked Used by the Chief.**
 - **March 2013 – Remains the Same.**
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- **March 2013 – 1 Unmarked Used by the Fleet Manager, Low Profile Patrol, Training, Special Ops.**
-
- **2 Expeditions used during storms, serious accident investigations, details, SOU call-outs, etc.**
 - **March 2013 - No Longer In Fleet.**

Vehicle List

Owned & Donated

Town Owned Total = 4

March 2013 Town Owned Total = 2

- **2004 Crown Victoria Used for K-9 Patrol.**
 - **March 2013 – No Longer In Fleet**
-

- **2004 Crown Victoria Used for School Resource.**
 - **March 2013 – No Longer In Fleet**
-

- **2001 Ford Pick-up (Previous Fire Dept.), Used for Firing Range, Town Plowing & Transporting PD ATV.**
- **2001 Ford Windstar Donated for Animal Control.**
- **March 2013 – Both Above Vehicles Remain In Service.**

Vehicle List

Owned & Donated

(continued)

Donated Total = 3 (All donated by Ford of Londonderry)

March 2013 Total = 1 (Donated by Ford of Londonderry)

- **2001 Ford Windstar used by School Resource.**
 - **2000 Ford Explorer used by School Resource.**
 - **March 2013 – Both Above Vehicles No Longer In Fleet.**
-

- **1996 Ambulance Used by SOU & Crime Scene Investigation.**

- **March 2013 – Remains the Same**

Staffing Levels

Year	# of Officers	Incidents Dispatched
2001	44	13,765
2007	47	27,679
2008	46	27,215
2012	43	22,901

Daily Staffing Summary

Overview

- Average daily staffing by shift
 - Patrol: 4 Officers & 1 Supervisor
 - 3 shifts a day, 365 days a year.
 - 5 Detectives Day/Afternoon & 1 Det./Sgt. Days
 - 1 Shift Commander
- Of 15 On-line Crown Victorias, 8 are Used 2 of 3 Shifts.
Note: March 2013 = 16 On-Line Ford Interceptors.
- Remaining vehicles are used consistently for...
 - ✓ Details ✓ Training ✓ Court
 - ✓ Special Events ✓ Chief's Vehicle ✓ Shift Overlap
 - ✓ Prisoner/Evidence Transport

Vehicle Cost Review

Lease/Maintenance/Equipment

FY Year	2013	2012	2010	2008	2006	2004	2002
Vehicle Lease	105,695	123,429	123,429	120,225	122,398	119,875	122,545
Maintenance Equipment	22,600	22,600	32,600	37,390	32,822	36,647	29,241
Total	\$128,295	\$146,029	\$156,029	\$ 157,615	\$ 155,220	\$156,522	\$151,786

- Lease Decrease of 13.75% Over 11 Years.
- Maintenance/Equipment Decrease of 22.71% Over 11 Years.
- Decrease in Total Cost of 15.47% Over 11 Years.

Note: 2013 #'s Do Not Include Vehicle Outfitting; Lease Cost Only.

Key Points

- Why do I see so many cruisers in the lot?
Time/Shift/Day
Officers work in the station as well.
-

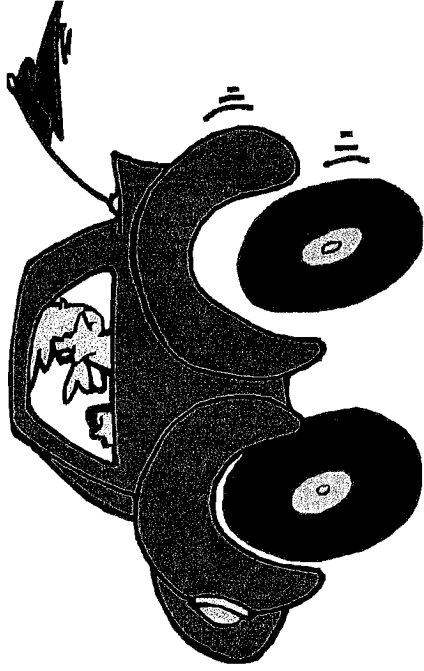
- Does the lease purchase work?
Consistency in budget line
Quality of vehicle
Less down-time
Less maintenance cost
-

- How often are all vehicles used?
Approximately twice a week
Most often during emergencies

Questions?

Any additional information needed?

Thank You!



ORDER #2013-04

An Order Relative to

EXPENDITURE OF MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS

Reading: 01/21/2013

Second Hearing/Public Meeting Waived

Adopted: 01/21/2013

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,210.19 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$2,210.19 from the Expendable Maintenance Trust Fund for the aforementioned repairs and improvements.

John Farrell, Chairman
Town Council

Marguerite Seymour
Town Clerk

A TRUE COPY ATTEST:
01/21/13

Stephen R. Cotton

From: Stephen R. Cotton
Sent: Thursday, January 17, 2013 1:18 PM
To: Margo Lapietro; William Hart; Sue Hickey
Cc: Stephen R. Cotton
Subject: EMTF Town Council Request for 1/21/13 Meeting

Hi Margo, here are the items that are to be in the town council order for the 1/21/13 meeting.

Expendable Maintenance Trust TC Order Request for Town Council Meeting		
Description	Vendor	Amount
Town Hall		
Annual testing of sprinkler system, this invoice is to repair the 3rd defective valve found during the testing of the system.	ASAP Sprinkler	\$ 743,95
	EMTF Request Amount	\$ 743,95
Winter walkways/fire lane main		
Shoveling of walks to & from shed at Sr. Center on 1/10/13, Snow Plowing of parking lot on 12/16, 12/27, 12/29/12 and 1/16/13.	Trimmers	\$ 95,00
	Murf's Turf	\$ 1,020,00
	EMTF Request Amount	\$ 1,115,00
North Fire Station #1		
Trouble shoot and replace circuit breaker climate changer switch on ERU#1. FYI, the Unit ran out of warranty on 6/1/2012.	Sam Mechanical	\$ 351,24
	EMTF Request Amount	\$ 351,24
Total Town Council EMTF Order		\$ 2,210,19

Thanks
Steve

Steve R. Cotton Sr.
Administrative Support Coordinator
Town of Londonderry
603.432.1100 x119
srcotton@londonderrynh.org

To the inhabitants of Londonderry in the County of Rockingham in said State qualified to vote in Town Affairs:

Voters are hereby notified to meet at the Londonderry High School Cafeteria in Londonderry on Monday the fourth (4th) day of February, 2013, at seven o'clock in the evening for the Deliberative Session of the Budgetary Town Meeting.

Voters are further notified to meet at the Londonderry High School Gymnasium on Tuesday, March 12, 2013 to choose all necessary Town Officers for the ensuing year, and to act upon the proposed Fiscal Year 2014 budget, as may be amended by the Deliberative Session, together with any amendments to the Town Charter, all by official ballot, the polls to be open at seven o'clock in the morning and to close not earlier than eight o'clock in the evening.

ARTICLE NO. 1: [ELECTION OF OFFICERS]

To choose all necessary Town Officers for the ensuing year, or until another is chosen or appointed and qualified.

ARTICLE NO. 2: [EXPENDABLE MAINTENANCE TRUST FUND]

To see if the Town will vote to raise and appropriate the sum of **TWO HUNDRED THOUSAND DOLLARS (\$200,000)** to be placed in the Town's Maintenance Trust Fund created by the voters at the 2003 Town Meeting for the purpose of repairing and maintaining town facilities and to authorize the use of the June 30 Fund Balance in the amount of \$150,000 towards this appropriation.

(If passed, this article will require the Town to raise \$50,000 in property taxes, resulting in a tax rate impact of \$0.01 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 3: [FISCAL YEAR 2014 TOWN OPERATING BUDGET]

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$27,525,281? Should this article be defeated, the default budget shall be \$27,635,887, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(If passed, this article will require the Town to raise \$16,378,149 in property taxes, resulting in a tax rate impact of \$4.74 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 4: [APPROPRIATE FUNDS TO CAPITAL RESERVE FUNDS TO REPLACE AMBULANCES, HIGHWAY HEAVY EQUIPMENT, FIRE TRUCKS, FIRE EQUIPMENT AND HIGHWAY TRUCKS]

To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds already established, and to authorize the use of the June 30 Fund Balance in the amount of \$400,000 towards this appropriation:

Ambulances	\$ 75,000
Highway Trucks	\$ 150,000
Highway Heavy Equipment	\$ 0
Fire Equipment	\$ 150,000
Fire Trucks	<u>\$ 335,000</u>
	\$ 710,000

(If passed, this article will require the Town to raise \$310,000.00 in property taxes, resulting in a tax rate impact of \$0.09 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 5: [ESTABLISH A CAPITAL RESERVE FUND FOR CABLE DIVISION EQUIPMENT]

To see if the Town will vote to establish, pursuant to RSA 35:1, a Capital Reserve Fund for future equipment replacement at the Cable Access Center, to raise and appropriate **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** for said purpose, to authorize the use of the June 30 Fund Balance for this purpose, and to designate the Town Council as Agents to Expend.

(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate impact of \$0.00 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 6: [FUND SPECIAL REVENUE ACCOUNT]

To see if the Town will vote to raise and appropriate **FOUR HUNDRED NINETY THOUSAND FOUR HUNDRED TWENTY THREE DOLLARS (\$490,423)** from the Police Outside Detail Fund already established. Such appropriation shall be used for the purpose of covering Police Outside Details and shall be funded from users of Police Outside Detail Services.

Any surplus in said fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue.

(These services are funded through user fees and require no property tax support.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 7: [FUND SEWER FUND]

To see if the Town will vote to raise and appropriate **TWO MILLION SIX HUNDRED SIXTY ONE THOUSAND ONE HUNDRED TWENTY NINE DOLLARS (\$2,661,129)** for defraying the cost of construction, payment of the interest on any debt incurred, management, maintenance, operation and repair of newly constructed sewer systems. Such fund shall be allowed to accumulate from year to year, shall not be commingled with town tax revenues, and shall not be deemed part of the municipality's general fund accumulated surplus, all in accordance with RSA 149-I.

(These services are funded through user fees and require no property tax support.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 8: [POLICE DEPARTMENT PERSONNEL COSTS FOR A SCHOOL RESOURCE OFFICER]

To see if the Town will vote to raise and appropriate **ONE HUNDRED ONE THOUSAND DOLLARS (\$101,000)** for the purpose of seeking the appropriation for one or more additional full or part time Police Officer (s), as determined by the Chief of Police, to fulfill the functions as School Resource Officer (SRO).

(If passed, this article will require the Town to raise \$101,000.00 in property taxes, resulting in a tax rate impact of \$0.03 in FY 14 based upon projected assessed values.) This position with attendant salary & benefits will become part of the default budget in FY 15.

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 5-1 recommends a yes vote

ARTICLE NO. 9: [RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN LONDONDERRY EXECUTIVE EMPLOYEES ASSOCIATION (LEEA) and THE TOWN OF LONDONDERRY]

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Londonderry and the Londonderry Executive Employees Association (LEEA), which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY</u>	<u>Total Estimated Cumulative Cost</u>	<u>Average Pay Rate Incr.</u>
FY 14	\$ 0.00	\$ 0.00	\$ 0.00	0.00%
FY 15	\$ 13,668.00	\$ 0.004	\$ 13,668.00	2.00%
FY 16	\$ 13,941.00	\$ 0.004	\$ 27,609.00	2.00%

and further, to raise and appropriate the sum of \$ **0.00** (0.00 on the tax rate) for the FY 14 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (LEEA represents 10 full time and 2 part time employees, consisting of Department Managers.)

(If passed, this article will require the Town to raise an additional \$0.00 in property taxes, resulting in a tax rate increase of \$0.00 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO 10: [RATIFY THE EXTENSION OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN AFSCME 3657 and THE TOWN OF LONDONDERRY]

To see if the Town will vote to approve the cost items included in the one-year extension of the collective bargaining agreement between the Town of Londonderry and the AFSCME 3657 (Public Safety), and in doing so, to approve the cost items within said Agreement, which calls for the following appropriations for salaries and benefits over what was raised under any current agreements and policies for the employees of the Union:

<u>Year</u>	<u>Cost Increase From Prev. FY</u>	<u>Tax Increase From Prev. FY</u>	<u>Total Estimated Cumulative Cost</u>	<u>Average Pay Rate Incr.</u>
FY 14	\$ 0.00	\$ 0.00	\$ 0.00	0.0%

and further, to raise and appropriate the sum of \$ 0.00 (\$0.00 on the tax rate) for the FY 14 expenses, such sum representing the additional cost attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid under any existing agreements. (AFSCME 3657, represents 60 full time officer positions in the Police Department.)

(If passed, this article will require the Town to raise \$0.00 in property taxes, resulting in a tax rate increase of \$0.00 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 5-0-1 recommends a yes vote

ARTICLE NO. 11: [AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS]

To see if the Town will vote, if either of Articles 9 and or 10 is defeated, to authorize the Town Council to call one special meeting, at its option, to address either Articles 9 and or 10 cost items only.

(This article, if passed will have no tax impact.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote.

ARTICLE NO. 12: [ROADWAY MAINTENANCE TRUST FUND]

To see if the Town will vote to raise and appropriate the sum of **FIVE HUNDRED THOUSAND DOLLARS (\$500,000)** to be placed in the Town's Roadway Maintenance Trust Fund created by the voters at the 2012 Town Meeting for purpose of maintenance, replacement, removal or improvement of the Town's roadways and to authorize the use of the June 30 Fund Balance in the amount of \$250,000 towards this appropriation.

(If passed, this article will require the Town to raise \$250,000.00 in property taxes, resulting in a tax rate impact of \$0.07 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 6-0 recommends a yes vote

ARTICLE NO. 13: [ZONING ORDINANCE AUDIT]

To see if the Town will vote to raise and appropriate the sum of **TWENTY THOUSAND DOLLARS (\$20,000)** to conduct a Zoning Ordinance Audit.

(If passed, this article will require the Town to raise \$20,000.00 in property taxes, resulting in a tax rate impact of \$0.01 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 4-0 recommends a yes vote; the Budget Committee by a vote of 2-4 recommends a no vote

ARTICLE NO. 14: [FUND CONSTRUCTION OF ONE SECTION OF THE RAIL TRAIL]

To see if the Town will vote to raise and appropriate the sum of **TWO HUNDRED TWENTY SEVEN THOUSAND DOLLARS (\$227,000)** to be used for paving of one mile of the Rail Trail (bike & pedestrian recreational path) located in North Londonderry created by Londonderry Trailways. This section of pavement will begin at Sanborn Road and will terminate at Symmes Drive, and the ten foot wide paved path will allow recreational use for walking, running, biking, etc. The total amount of the construction will be funded partially by this amendment and by contributions raised by Londonderry Trailways. (By Citizens Petition)

(If passed, this article will require the Town to raise \$227,000.00 in property taxes, resulting in a tax rate impact of \$0.07 in FY 14 based upon projected assessed values.)

The Town Council by a vote of 3-1 recommends a yes vote; the Budget Committee by a vote of 1-5 recommends a no vote

ARTICLE NO. 15: [TRANSACTION OF OTHER BUSINESS]

To transact any other business that may legally come before this meeting. No business enacted under this article shall have any binding effect upon the Town.

Given under our hands and seal, this twenty-first day of January, in the year of our Lord, Two Thousand and Thirteen.

TOWN COUNCIL
LONDONDERRY, NEW HAMPSHIRE

John Farrell - Chairman

Tom Dolan - V. Chairman

Joseph V. Green - Councilor

Tom Freda - Councilor

James Butler - Councilor

I hereby certify that notice was given to the inhabitants of the Town of Londonderry to meet for the 2013 Town Meeting at the time and place indicated in this Warrant, by posting an attested copy of this document on January 22, 2013 at the Londonderry High School Gymnasium and Cafeteria, the place of meeting, and at the Town Hall, School District Office and Leach Public Library.

William R. Hart
Acting Town Manager