

**TOWN COUNCIL
AGENDA
April 05, 2010**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. *All regular meetings will be adjourned by 10:00pm unless otherwise notified.*

7:00 PM

- I. CALL TO ORDER

- II. PUBLIC COMMENT
 - A. Martin Srugis, Alternate Position, Heritage Commission.
 - B. Chief Bill Hart, National Public Safety Telecommunications Week

- III. OLD BUSINESS
 - A.

- IV. NEW BUSINESS
 - A. FY11 Goals and Objectives
 - B. Resolution #2010-11 – Relative to Relocation of Tolls on the F.E. Everett Turnpike
 - C. Order #2010-08 – Relative to Expenditure of Maintenance Trust Funds for Various Projects

- V. APPROVAL OF MINUTES
 - A. Minutes of Council’s Public Organizational Meeting of 3/13/10, Public Meeting of 3/15/10 and Non-Public Meeting of 3/24/10

- VI. OTHER BUSINESS
 - A. Liaison Reports
 - B. Town Manager Reports
 - C. Board/Committee Appointments/Reappointments
 - 1. Resignation of John Farrell from the Planning Board, term to expire 12/31/10.
 - 2. Resignation of Lara McIntyre as an Alternate on the Heritage Commission, term to expire 12/31/10
 - 3. Resignation of Deb Paul from the Heritage Commission, term to expire 12/31/10.
 - 4. Vacancy, Heritage Commission Alternate

VII. ADJOURNMENT

VIII. MEETING SCHEDULE:

- A. Town Council Meeting – April 19, 2010, Moose Hill Council Chambers, Town Hall, 7:00 PM
- B. Town Council Meeting – May 3, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- C. Town Council Meeting – May 17, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- D. Town Council Meeting – June 7, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- E. Town Council Meeting – June 21, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM

SUPPORTING DOCUMENTATION COUNCIL MEETING OF APRIL 5, 2010

- I. CALL TO ORDER
- II. PUBLIC COMMENT
 - A. Martin Srugis, Alternate Position, Heritage Commission – Mr. Srugis has expressed an interest in serving the community as an alternate member to the Heritage Commission.
 - B. Chief Bill Hart – National Public Safety Telecommunications Week – Chief Hart would like a few minutes to recognize the Telecommunications Officers working in the Police Department.
- III. OLD BUSINESS –
 - A.
- IV. NEW BUSINESS –
 - A. FY 11 Goals and Objectives – Paul has been coordinating the Councilors' suggested goals and objectives in preparation for a discussion on the FY11 goals and objectives. Also attached is a status report on the FY10 Goals, Objectives and Tasks.
 - B. Resolution #2010-11 – Relative to Relocation of Tolls on the F.E. Everett Turnpike – The Town Council at the March 15 meeting indicated a preference to take a formal position in opposition of a proposal to relocate the toll plaza, thus impacting travelers using the Airport Access Road. Attached is a draft resolution.
 - C. Order #2010-08 – Relative to Expenditure of Maintenance Trust Funds for Various Projects – Attached is an Order seeking authorization to fund repairs to Leach Library in the amount of \$3,838.44.
- V. APPROVAL OF MINUTES – Minutes of the Council's Organizational Meeting of 3/13/10; Public Meeting of 3/15/10 and Non-Public Meeting of 3/24/10.

VI. OTHER BUSINESS

- A. Liaison Reports –
- B. Town Manager Reports –
- C. Board/Committee Appointments/Reappointments -
 - a. Resignation of John Farrell, Planning Board, term to expire 12/31/10, pursuant to Section 6.1.C of the Town Charter.
 - b. Resignation of Lara McIntyre, Heritage Commission Alternate, term to expire 12/31/10, pursuant to Section 6.1.C of the Town Charter (elected to Charter Commission).
 - c. Resignation of Deb Paul, Heritage Commission, term to expire 12/31/10, pursuant to Section 6.1.C of the Town Charter (elected to Charter Commission).
 - d. Vacancy, Heritage Commission Alternate.

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**FOLLOW-UP FROM COUNCIL'S
March 15, 2010 MEETING**

ISSUE	ACTION	RESPONSIBILITY
Economic Development	Analyze website hits monthly <i>(In process)</i>	Andre
	Consensus to oppose relocation of Everett Turnpike toll booth <i>(Resolution on 04/05 agenda)</i>	
	Invite business leaders to share ED perspective <i>(Andre following up – anticipate first mtg. on 04/19)</i>	
Goals and Objectives	Councilors to submit proposed goals to Chair <i>(Chair coordinating)</i>	TC
	TM to provide update on CY Goals <i>(04/05 agenda)</i>	Dave
Board Vacancies	Advertise PB and ZBA openings <i>(Done)</i>	Dave/Margo

**FOLLOW-UP FROM COUNCIL'S
March 1, 2010 MEETING**

ISSUE	ACTION	RESPONSIBILITIES
Junkyards	Dudek continued to 6/7; Counsel opinion sought on late deliveries. <i>(Deliveries are part of operations – Counsel)</i>	Dave/Richard
Used Books	Review options regarding disposal/recycling of used books. <i>(In process)</i>	Dave

**FOLLOW-UP FROM COUNCIL'S
February 8, 2010 MEETING**

ISSUE	ACTION	RESPONSIBILITY
Strategic Services	Review DRC process to insure consideration Of ongoing service delivery impacts	Dave/Staff
	Study appropriateness of decision matrix	
	Continue to investigate alternate funding sources <i>(All in process)</i>	
M/F Bldg. sizes	Follow-up on Legal's input to PB <i>(In process)</i>	Dave/Andre



LONDONDERRY POLICE DEPARTMENT

268A MAMMOTH ROAD
LONDONDERRY, NEW HAMPSHIRE 03053
(603) 432-1118
FAX: (603) 432-1117
www.londonderrynh.org



CHIEF OF POLICE:
WILLIAM R. HART

DIVISION CAPTAINS:
STEVE M. TATHAM
GERARD J. DUSSAULT
PAUL D. FULONE

04-12-10

To The Londonderry Town Council,

Dear Sirs,

Whereas the week of April 11-17, 2010 has been designated as National Public Safety Telecommunications Week, and whereas the Londonderry Police Department has a number of capable professionals performing that task, I would humbly and respectfully ask that you take the time to recognize their collective efforts on behalf of the citizens of Londonderry as their duly elected representatives in Town government.

These employees, TCS Cynthia McCann, along with TCO's Barbara Jones, Robert Jones, Maria Schacht, Jason Pinault, Cindy Tuck, and Rachel Cawthron collectively represent a total of one hundred and five (105) years of service to the Town of Londonderry in a position that is critical to our mission, difficult, often thankless, and usually unrecognized. Without their dedication and effort the police department could not effectively serve the Town, and the safety and welfare of all would be compromised.

Thank you for your time, and hopefully recognizing these personnel. They are truly a credit to the Town of Londonderry.

Sincerely,

A handwritten signature in black ink, appearing to read "William R. Hart".

William R. Hart,
Chief of Police

Town Council

FY 11 Goals and

Objectives

Draft - April 5, 2010

Chairman

Vice Chairman

Councilor

Councilor

Goal DiMarco

O'Keefe

Brown

Farrell

Councilor Dolan

1	Present an FY12 budget that is level with FY11.	Level Fund the fy 2012, with a 0% increase in the tax rate on the Town side of the Tax Bill	Develop an FY12 budget that results in a flat tax rate/tax bill when compared to FY11.		Less Government a. Compile a list of those policies/laws/practices that can be stopped/revoked/delegated/descoped b. Lean our government processes/practices (select at least 2 per dept) for greater efficiency and lower cost
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<p>2</p>	<p>Continue the last council's policy of managing meeting agendas with the goal of ending the meeting by 10:00 PM.</p>	<p>Opening up the line of communication for the council to meet with local businesses I feel this would be a great step towards being more business friendly.</p>	<p>Expand the monthly Economic Development meeting updates to include: (a) current and/or prospective business attending (b) summary of community development outreach activities (c) summary of existing & new site plans under review (d) summary of web site activity (i.e. usage, business contacts generated, leads generated, site updates & enhancements</p>	<p>Focus on the strategic few a. Spend more time on strategic issues to further the development of the community with a focus on driving tax revenues to provide residential tax relief - (long term goal of 50/50 split between residential and comm/ind tax revenue) b. Expand Econ Dev monthly updates to include a "Focus on Londonderry Business" sub-agenda item where local business appear before the TC to describe their business plans; TC meet and greet; development lessons learned; testimonials c. Expand community marketing to gain competitive edge d. Provide advantage scoring for local businesses for subcontracts/POs e. Develop a "capture team" technique to identify and pursue new businesses f. Seek out opportunities to team with the School Board on strategic initiatives</p>	<p>Website content upgrade/expansion and maintenance</p>
<p>3</p>	<p>Continue to review and update the strategic plan for assuring adequate staffing for public safety assuring that our community remains safe as it grows due to economic development.</p>	<p>Hiring freeze on ALL levels. All hiring should come before the council for consideration.</p>	<p>Have the Town Manager bring forward a department-level reorganization or restructuring plan that results in the reduction of 1 full-time management position.</p>		

4	Put Town IT contract out to bid which includes the School department costing it out.	Charge a new committee to revisit the 2006 Open Space Task Force report, for the purpose of reviewing & assessing whether the current goals & acquisition methodology are in-line with community goals and the town's financial position.	Plan an community engagement process to increase citizen input to the community planning process. Output is a potential update/revision to the master plan.	
5		Continue to operate Council meetings with manageable agendas and strive to meet the goal of adjourning meetings no later than 10:00pm.		
6				
7				
8				
9				

Londonderry Town Council

FY10 Goals and Objectives Update – April 5, 2010

- Goal #1 - Develop an FY 11 Budget that results in no more than a 2% tax increase on the operating budget, with a continued emphasis upon efficiencies and consolidations.
- Timeline - Initial impact statement to Council in August
- Budget Presentation in Fall, 2009
- Update - Staff presented budget to Town Council which met the goal; Council presented budget to Town Meeting where voters ultimately adopted a spending plan which anticipates a 1.26% increase in the Town portion of the tax rate.
- Goal #2 - Redesign the way Council Meetings operate, resulting in more manageable agendas and shorter meetings – with a goal of adjourning meetings no later than 10:00 PM
- Timeline - Implementation beginning with May 4, 2009 meeting
- Components - Staff to share agenda with Chair prior to distribution
- Councilors and public (if applicable) comments to be concise and on point.
- Update - Most Council meetings were adjourned by 10:00 PM, with more concise presentations and efficient decision making process by the Council.
- Goal #3 - Maintain community economic development as a top priority, with staff reporting out to the Council during the 2nd meeting of each month.
- Timeline - Implementation beginning with May 18, 2009 meeting
- Components - Staff to submit updates on Action Items in Councilor's agenda information.
- Additional presentations/information may occur as situations warrant.
- Update - Staff provided monthly updates to the Council on a variety of economic development initiatives and strategies throughout the year, except for the late Fall, early Winter months, when staff and Council focused predominantly upon the workforce housing component of the Economic Development Plan.

- Goal #4 - Create and implement a 5 – 10 year strategic plan to meet the future needs of service delivery, including police, fire, community development and public works. The plan shall consider planned economic development such as Exit 5 and Pettengill, and other local projects such as the I-93 widening.
- Timeline - Outline to Council in August; plan submitted with FY11 budget proposal.
- Update - Staff delivered a plan setting forth different alternatives to insure appropriate service delivery; the Council revisited this topic in February. Work will continue during the year with policy and budgeting recommendations presented with the FY12 budget.
- Goal #5 - Implement the School District's Energy Savings model no later than October 31, 2009.
- Update - The Administrative Services Coordinator has been implementing the School District's energy savings model; the next step is to study proposals to purchase electricity directly off the grid with the assistance of a re-seller (project ongoing).

Action Items

- #1 Upon completion of Police Chief recruitment, present plan to consolidate/merge responsibilities within the Department with the expressed goal of reducing one upper-level management position.
- Update - The Police Department management ranks were reduced by one position in FY11.
- #2 Update and distribute long-term debt management plan to include options of establishing debt ceiling, maintain debt service obligations and maintain debt principal at current levels (Report out at Council's June 1, 2009 meeting).
- Update - Plan was provided to the Council at the June 1, 2009 meeting.
- #3 Maximize opportunities to make financial information available on the Town website.
- Update - The following documents are now displayed on the Town's website:
- All budget documents
 - Annual CAFR
 - Quarterly Financial Reports

- #4 Schedule joint meeting with the School Board and Budget Committee.
- Update - The Council did not have an opportunity to meet in joint session with the School Board and Budget Committee.
- #5 Maintain superior customer service to strengthen Town's revenue stream, particularly motor vehicle permit fees.
- Update - The Town Clerk-Tax Collector's office continued to insure that responsiveness and meeting customer needs remained a top priority and provided expedient processing of fleet registrations. Additionally, dog registrations may now be completed on-line.
- #6 Continue discussion on Official Ballot voting (SB2), with goal of Council position by mid-September; refine timeline by May 4, 2008 meeting.
- Update - The Council decided to place the issue before the voters at the March, 2010 Town Meeting, which resulted in the creation of a Charter Commission to discuss Official Ballot voting.

RESOLUTION 2010-11

A Resolution Relative to
Relocation of Tolls on the F.E. Everett Turnpike

First Reading: 04/05/10
Adopted: 04/05/10

WHEREAS recently a proposal has been presented to relocate the toll plaza on the FE Everett Turnpike in Bedford; and

WHEREAS relocating the plaza would result in tolls being collected from travelers using the Airport Access Road; and

WHEREAS the Airport Access Road was constructed to both facilitate safer and more efficient access to Manchester-Boston Regional Airport, and encourage economic development activity on lands immediately adjacent to the airport; and

WHEREAS relocating the plaza would result in the continued use of other routes to the Airport, including promoting unsafe travel on Brown Avenue, and severely discourage economic development activities in the areas immediately adjacent to the airport;

NOW THEREFORE BE IT RESOLVED that the Londonderry Town Council opposes the proposal to relocate the toll plaza, as such relocation is converse to the goals and objectives associated with the multi-million dollar taxpayer investment in the Airport Access Road project.

Paul DiMarco - Chairman
Town Council

(TOWN SEAL)

Marguerite Seymour - Town Clerk/Tax Collector

A TRUE COPY ATTEST:
04/05/10

ORDER 2010-08

An Order Relative to
***EXPENDITURE OF
MAINTENANCE TRUST FUNDS FOR VARIOUS PROJECTS***

Reading: 04/05/2010

Adopted: 04/05/2010

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public buildings and grounds in the town; and

WHEREAS expenditures have been made for various projects, specifically:

- 1) Elevator repairs at Leach Library at a cost of \$ 1,572.61;
- 2) HVAC/Plumbing Repairs at Leach at a cost of \$ 2,265.83

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to expend \$3,838.44 for the aforementioned repairs and improvements.

Paul DiMarco, Chairman
Town Council

Marguerite Seymour
Town Clerk

A TRUE COPY ATTEST:
04/05/2010

TOWN COUNCIL MEETING
March 13, 2010

The Town Council organization meeting was held immediately after the Annual Town Meeting on Saturday, 3/13/10 in the Londonderry High School Cafeteria, Mammoth Road, Londonderry, NH..

PRESENT: Town Council: Chairman Mike Brown; Councilors: Paul DiMarco; Sean O’Keefe; Tom Dolan; John Farrell; Town Manager Dave Caron; ATM/Finance Director Sue Hickey; Executive Assistant, Margo Lapietro.

CALL TO ORDER

Chairman Brown opened the meeting at 1:20 PM announcing that the purpose of this meeting was to elect new officers.

Councilor Brown made a motion to appoint Councilor Paul DiMarco as Chairman of Town Council, second Councilor John Farrell. Councils vote 5-0-0.

Councilor DiMarco made a motion to appoint Councilor Sean O’Keefe as Vice Chairman, second Councilor John Farrell. Councils vote 5-0-0.

Councilor O’Keefe made a motion to appoint Councilor Mike Brown to the Clerk position, second Councilor Tom Dolan.

Councilor O’Keefe made a motion to adjourn at 1:32PM, second Councilor Dolan. Councils vote 5-0-0.

Notes and Tapes by: Margo Lapietro Date: 03/13/10

Minutes Typed by: Margo Lapietro Date: 03/24/10

Approved; Town Council Date:

TOWN COUNCIL MEETING
March 15, 2010

The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry.

PRESENT: Town Council: Chairman Paul DiMarco; Vice Chairperson, Sean O’Keefe; Councilors: Mike Brown; Tom Dolan; John Farrell; Town Manager Dave Caron; Executive Assistant, Margo Lapietro.

CALL TO ORDER

Chairman DiMarco opened the meeting at 7:04 PM with the Pledge of Allegiance. This was followed by a moment of silence for the men and women fighting for our country.

PUBLIC COMMENT

Former Chairman Mike Brown wished newly elected Chairman Paul DiMarco and newly elected Vice Chairman Sean O’Keefe “good luck” in their new positions. Recently elected Councilor John Farrell said the residences on Brookfield are flooded again. Chairman DiMarco cautioned viewers about the rising waters and downed trees. He proceeded to thank the Council for giving him the opportunity to serve as Chairman of Council. Reed Clark congratulated the new board members.

OLD BUSINESS

Economic Development Update – Andre Garron - A. Garron reviewed his “Summary of Action Items”. Item “C” for the Small Area Master Plan was completed 9/9/09. Item “D” for adopting the Flexible Industrial District Regulations for Pettingill Road area is complete; the project name was changed to the Gateway District and Planned Unit Development which was approved on 4/4/10. Item “E”, update the Economic Development website, was launched on 3/9/10; the site is up and running. Chairman DiMarco asked if the staff has the ability to update the site, Andre responded that the consultant, Silvertch has trained out staff. Councilor O’Keefe asked if Silvertch will transfer ownership of the site to the Town. Andre said right now the site is registered to Silvertch; he will check into the Town taking over the ownership. Councilor Dolan asked if there will be website statistics on what type of activity and how many visitors go to the site. A. Garron responded yes they do have a monthly statistics to review. Councilor Brown asked if we can we get information on who is visiting and where they are navigating to? Can we actively reach out to the people who visit the site? A. Garron said that was brought up several times, whatever the e-mail name is can define where it is coming from it depends on how refined they want to make it. Councilor Farrell said there still are a lot of questions about site content, we are not done yet; this is more of a Phase I. A. Garron said Item “F” which was for updating the website with a site selector property search tool was completed some time ago and was integrated into the site. Item “G” actively markets Londonderry’s development areas and was incorporated into the web site. Item “H” is the Page Rd/Rt 28 intersection and we were successful in getting a grant from NHDOT and received \$1.05M. The bids came in lower than anticipated with the lowest construction bid was \$1.1M. The project is scheduled to start the end of March, first part of April. Councilor Farrell questioned when the traffic studies were done

48 for that area was Jack's Bridge Rd. part of that study with the idea that Jack's Bridge might
49 connect with Rte. 28 on both ends. A. Garron responded no, it was just based on development
50 occurring on Jack's Bridge and some of that development making its way out from Page Rd. to
51 Rte 28 in the vicinity of where the improvements are taking place, it will not go through
52 Pettingill area. It will come out at either of two areas; Symmes Dr. near Harvey Industries or off
53 the other side of Paige Rd. Item "I" is about investing in Mass. Transit which is identified as a
54 future goal. "J" is to fund the upgrade of Pettingill Rd. to connect into the Airport Access Rd.
55 We were unsuccessful with our first appropriation request to Sen. Shaheen. Staff continues to
56 work on that. He said they are also working with the Rockingham Economic Development
57 Corp. for funding for the sewer portion of the Pettengill Rd. project. They are hoping to get an
58 answer by this fall. Item "K" was to work toward creating affordable housing. On 2/1/10
59 Council adopted the inclusionary zoning ordinance to be consistent with state mandated housing.
60 Item "L" is no longer a relevant project. "M" is the MRI study which was conducted in 08. The
61 Planning Board recommended changes and staff is moving forward with it. "N" is for engaging
62 the services of the Town's Impact Fee Consultant. He said they are looking to establish new
63 impact fees for the Pettingill area, they will continue to work on that program. Item "O" was
64 combined with MRI to get the changes to the development review process and this was done.
65 Item "P" which is for a development plan for Exit 4-A there is no new information, Derry and
66 Londonderry re-engaged the services of CLD last November

67
68 He announced that the Southern New Hampshire Planning Commission is working on updating
69 the housing needs assessment. A sub-committee is being formed to represent Londonderry.
70 Councilor O'Keefe asked if they are using census material to base the information on. A. Garron
71 responded, yes, however the 2010 Census Data will not be available for this update. He spoke
72 about the DOT involvement with the prospect of moving the toll booths on Rt. 3.
73 Manchester/Boston Airport is not pleased with the proposal due to impeding access into the
74 airport area. This action will not help our marketing efforts to attract business. The Planning
75 Board is sending a letter to the DOT to not support moving the toll booths and requested the
76 Council send a letter also. The Council's consensus was to send a letter and have it signed at the
77 next meeting. A. Garron announced that the Elliott Phase III which will complete the 88,000
78 square foot project is moving forward in the spring. An additional 30,000 square feet will start
79 in the fall. The Planning Board has seen the revised view of the building. Gulf South Medical
80 Supply is putting a 25,000 addition to their site on No. Wentworth Ave. Councilor Farrell
81 suggested having Andre go into the community and visiting these companies and having them
82 meet with Council so we can get to know them. Councilor Dolan said it is a good idea, do it at
83 least once a month. He said it is a good idea to talk to the companies that decided to go to other
84 communities so we can see where we failed. The consensus was it was a good idea. Councilor
85 Brown said one thing Mr. Donovan from the Elliot Hospital said at the website launch was that
86 he would be a "reference" for us. He asked if we had a listing of other companies that want to be
87 references. If they are willing to talk to prospective companies it would be a good idea.
88 Councilor Dolan sad a testimonial would be a good idea and add it to our new website.
89 Councilor Farrell suggested inviting industrial realtors to be in the audience to listen to the
90 CEO's. A. Garron asked if someone is unwilling to come in can they put something in writing
91 instead. He said that things have changed and his dealings have taking on a new context,
92 businesses are looking for more than just a site. A revolving loan fund is a popular request it
93 might be a tool that is advantageous in the future. Councilor Dolan stated Londonderry has to
94 be able to compete with other communities for business development. A. Garron said by
95 working with other communities we make ourselves more visible. Consensus was to make an
96 effort by Councilors to get more involved.

97
98
99
NEW BUSINESS

100 **Order #2010-07 – Relative to the Expenditure of Maintenance Trust Funds for Various**
101 **Projects** - Councilor O’Keefe made a motion to adopt, second Councilor Brown. Open for
102 discussion. Chairman DiMarco asked the Town Manager what the repairs were to the HVAC
103 system, he responded it was the circuit board. **Council’s vote was 5-0-0.**
104

105 **Resolution #2010 – 07 – Relative to the Grant of Executory Interest, Conservation**
106 **Easement and Grant Agreement with NHDES** - Councilor Dolan made a motion to adopt,
107 second Councilor Farrell. Mike Speltz, a member of the Conservation Commission
108 congratulated the newer Board members. He said the Department of Environmental Services has
109 provided funds from its Merrimack River Watershed Aquatic Resource Mitigation Fund for the
110 natural resource restoration of the Nesenkeag Headwater. Money is paid into the fund by
111 developments that impact wetlands. When DES accumulates sufficient funds they re-invest the
112 funds to restore wetland through a grant process. Londonderry might be the first to obtain this
113 grant. The wetland is located east of High Range, north of Adams Rd. and consists of 29 acres.
114 The purpose of the grant is to study wetlands and make recommendations on a program of
115 restoration. He said there are a lot of invasive plant species that have migrated into that wetland.
116 These wetlands supply water to the West Rd athletic fields. DES wants to make sure the
117 investment is protected. M. Speltz said it is wetland that is undevelopable and was deserted by
118 the owner. There is no cost to the town it is funded by the state of NH from mitigation funds.
119 The Conservation Commission monitors the property; they might have to put up a sign indicating
120 DES’ involvement in the area. This will keep this wetland functioning for a long time.
121 Councilor O’Keefe asked how much is the grant for; M. Speltz said \$20K. Councilor O’Keefe
122 asked if DES will work with the Conservation Commission on the area. M. Speltz said they will
123 work with Gove Environmental to do the work; they will be paid from the grant funds. They will
124 assess the wetland, there is a whole series of evaluations they must perform. Chairman DiMarco
125 said the major issue is invasive species, he asked if the area could be used for recreational
126 purposes, M. Speltz responded yes. He asked if there was a fire access road to the area, M. Speltz
127 responded there are no structures on property it is just wetlands. John Michaels, 11 Nutfield
128 questioned the phrase “By acceptance of the Award the Town of Londonderry agrees to maintain
129 the Protected Property in its open and undeveloped state and to protect all threatened, rare or
130 endangered species or natural communities found on the Protected Property”. He asked if this
131 acceptance obligates the town to spend money in the future. M. Speltz responded no, no
132 threatened or endangered species have been identified on the property yet. When we agree to
133 maintain, it has to remain in its present state it will not require us to take over the property it is a
134 restriction. Chairman DiMarco asked are we obligated to pay to restore the land to its natural
135 state, M. Speltz responded no. John Michaels said the agreement says we have to protect
136 endangered species. M. Speltz said to protect means not allowing an inappropriate use in an area
137 where an endangered species might be found. M. Speltz said we police ourselves on this we are
138 the ones obligated to monitor the sight. **Council’s vote was 5-0-0.**
139

140 **Resolution #2010-08 – Relative to Consent to Assigning Interests in Land Easements**
141 **(Granite Ridge Energy)** Councilor O’Keefe made a motion to adopt, second Councilor
142 Farrell. Town Manager Caron stated that the Town is satisfied that the owner has the technical
143 and financial capabilities to assume all responsibilities to the terms and conditions of the
144 easements. **Council’s vote was 5-0-0.**
145

146 **Resolution #2010-09 – Relative to the Release of Drainage Easement Rights to the State of**
147 **NH (Map 13, Lot 71-29) – Councilor Farrell made a motion to adopt, second Councilor**
148 **O’Keefe.** Chairman DiMarco stated that this area is located adjacent to Season’s Lane along
149 Interstate 93. Councilor O’Keefe asked the Town Manager what the taxes are that are owed on
150 the property. Town Manager Caron explained the owner is behind on his taxes, part of the land
151 is being taken by eminent domain by the state for the widening of 93. To eliminate any issues of
152 allocation of property taxes the property owner has agreed that the BTLA will send whatever is
153 owned to the town for taxes due and remit the balance to the property owner. Chairman DiMarco
154 asked Town Manager Caron if the amount of eminent domain exceeded the amount owed on
155 taxes, he responded in the affirmative. **Council’s vote was 5-0-0.**
156

157 **Resolution #2010-10 – Relative to a Marriage resolution to State Elected Officials**
158 **Councilor O’Keefe made a motion to adopt, second Councilor Farrell.** Chairman DiMarco
159 questioned if the Resolution is directed to our Londonderry representatives, Town Manager
160 Caron responded yes. Councilor Dolan said since this was voted on at the polls we don’t have an
161 option to vote on it, we just have an obligation to send the letter whether or not we agree on it.
162 Town Manager Caron said it is presented in the form of a Resolution to just keep a historical
163 record that Council followed through and sent the letter. **Council’s vote was 5-0-0.**
164

165 Chairman DiMarco talked about the Council’s goals and solicited Council input regarding the
166 next steps to proceed. Chairman Dolan said one goal should be the continuation of involvement
167 of economic development, have a formal mode of engagement; see if UNH can help like they did
168 last time. Over the years we have developed Ordinances which have added to the process, rarely
169 have we taken anything out of the process. Maybe we should think about less government and
170 have better government. The goal is too look at local laws and see if we can decrease them. It
171 will take some of the pressure off our workforce that has been asked over the years to do more
172 with less. If we took some of those tasks we could do less with less so we can shrink the budget.
173 Councilor O’Keefe said we need to look at ways to reduce our spending, cut back on some
174 budgets; he said he likes the idea of being more involved in economic development. He
175 mentioned IT and the Cable Studio and consolidating services with the school. Councilor Farrell
176 suggested letting the Planning Board deal with re-naming streets, trust the people who have
177 volunteered for years, there is no need for them to come every year to introduce themselves to
178 us. Start now with a zero based budget and find \$500K, get rid of tactical things. Free up our
179 time to do the two others. Councilor Brown asked Chairman DiMarco if he wanted a formal way
180 to submit ideas and at the next meeting come to a consensus of what we should go forward with.
181 Chairman DiMarco said that was his idea. Councilor Brown said he will put some thought to it
182 and submit proposals for a few goals. Councilor O’Keefe asked Councilor Dolan if he sees a lot
183 of opportunity to get rid of old Ordinances that are not needed. Councilor Dolan responded yes,
184 if we can clear away some of the “clutter” we will allow ourselves to devote more time to
185 important things. We are always giving the Town Manager more and more to do, we should be
186 giving him less and less. Councilor Brown asked if it can be formalized as a direction for the
187 Town Manager to review our existing Ordinances and come back to us with suggestions.
188 Councilor Dolan most of this will come from the Town Manager and his staff. The Councilors
189 agreed to send their ideas to Chairman DiMarco for the 4/5/10 meeting
190
191
192
193
194

195 **APPROVAL OF MINUTES**

196
197 Minutes of Councils Public Meetings of 03/01/10. **Councilor O’Keefe made a motion to**
198 **adopt, second Councilor Brown.** Councilor Dolan said he will vote to accept the minutes, he
199 is not going to abstain. He said he has no problem accepting minutes that he was not present at.
200 He will usually reserve his abstentions where he has a conflict of interest, he has no conflict of
201 interest with approving these minutes. **Council’s vote was 5-0-0.**

202
203 **OTHER BUSINESS**

204
205 **Liaison Reports** – Councilor DiMarco said he attended the Planning Board meeting this past
206 week. The letter regarding toll booths was brought up by A. Garron that night.

207
208 Councilor O’Keefe and Brown did not have any liaison reports.

209
210 **Town Manager Reports** – The Town Clerk has scheduled the first meeting of the Charter
211 Commission on 3/29. According to state statute they must elect officers and have a public
212 hearing within 14 days of that meeting. Both meetings will be televised. The Town is finalizing
213 2 labor agreements that were approved at Town Meeting. They have been reviewed by the
214 negotiators and will be sent to the employee representatives for their review and signature. Due
215 to the fact that the Cemetery expansion was approved at town meeting, a meeting with the
216 Administrative Support Coordinator, Public Works and the engineer will be held shortly to
217 prepare the project for bidding. The goal is to complete the project this summer because the
218 current bidding environment for site work can save the Town some money. In the coming weeks
219 staff will be discussing adjustments to the budget from Town Meeting to reduce the budget by
220 \$142K. The environmental assessment is continuing for the fire station site, we are on track for
221 a 5/1/10 groundbreaking. At the last Council meeting then Chairman Mike Brown had requested
222 legal input regarding whether the receiving of junk vehicles at Murray’s is part of operations, and
223 he has confirmed that it is. The code officer will send a letter to Mr. Dudek that will be part of
224 the record when the issue is reviewed this June. There has been flooding issues at Brookview
225 Dr. & Auburn Rd.. Councilor O’Keefe said PSNH did a tremendous job getting things done at
226 the last wind storm. Town Manager Caron responded their communication and information
227 response was much improved. Chairman DiMarco clarified that the Town Manager will come
228 back with a plan to address the reduction in the budget made at town meeting which will be in
229 effect 7/1/10.

230
231 **Board/Committee Appointments/Reappointments -**

232
233 Councilor O’Keefe talked about the opening on the Budget Committee due to Tom Dolan’s
234 resignation and appointment to Council. Councilor O’Keefe suggested appointing Dan Lekas
235 because he came in third place on the ballot. Councilor Brown said in the past we have
236 advertised and selected people who where interested in the position. Town Manager Caron
237 stated that he received an e-mail from Deb Nowicki expressing an interest in returning to the
238 Budget Committee; her term expired and she chose to run for the Town Clerk/Tax Collector
239 position. Councilor O’Keefe said Dan was third on the ballot and had over 1,000 votes, he was
240 more comfortable with him. Councilor Farrell said he was fine with appointing Dan. Councilor
241 Brown said he was fine either way if the consensus was to appoint Dan then he was fine with
242 that. Councilor Farrell said he was disappointed we didn’t have more females running for these
243 openings, he is comfortable with either Deb or Dan. Chairman DiMarco said he looks at this two

244 ways; Deb did a great job serving on the Budget Committee but Dan did run and received a
245 significant amount of votes. The community has spoken that they would like to see him on the
246 Budget Committee, and he would concur with the Council. **Councilor Farrell made a motion**
247 **to appoint Daniel Lekas to the Budget Committee, term to expire 3/11, second Councilor**
248 **O’Keefe. Vote 5-0-0 to appoint Dan Lekas to the Budget Committee.**
249

250 Town Manager Caron said John Farrell’s position on the Planning Board needs to be filled.
251 Dana Coons has expressed an interest in the position. Does Council want to advertise the
252 position, bring Dana in for an interview or appoint Dana. Councilor Dolan said he would feel
253 more comfortable with getting a recommendation from the Planning Board due to the fact that
254 this is not an elected position. Margo Lapietro said she received a recommendation from the
255 Chairman of the Planning Board. Chairman Farrell said he would submit his letter of resignation
256 next week. He said two other people approached him at town meeting asking what the process
257 was to apply for the Planning Board position. Councilor Brown said he likes the idea of
258 advertising land use board openings for a short period of time and interviewing interested
259 citizens. Councilor O’Keefe agreed to that. Councilor Farrell agreed and said to the best of his
260 knowledge they have always advertised land use board openings. He is suggesting that if
261 someone has already served 5 or 10 years it is not a significant reason to bring them back to be
262 interviewed again. We should ask the chairman to be present at the interview and give their
263 input. Chairman DiMarco said the land use boards have a lot of power, we owe it to the
264 community to talk to the people interested in the position. The consensus was to advertise
265 openings on the Planning Board and the ZBA, and interview Dana and anybody else who is
266 interested. The interviews will be schedule for 4/5. Councilor Dolan suggested contacting Deb
267 Nowicki and seeing if she would be interested in any of the other board vacancies
268

269 The Council reviewed the Liaison responsibilities and concurred with assignments (attached to
270 these minutes).
271

272 Acceptance of the resignation of Tom Dolan from the Budget Committee, term to expire 03/11.
273 **Councilor Brown made a motion to accept, second Councilor O’Keefe. Council’s vote was**
274 **5-0-0.**
275

276 **ADJOURNMENT**
277

278 **Councilor John Farrell made a motion to adjourn at 9:04 PM, second, Councilor Dolan.**
279 **Council’s vote was 5-0-0.**
280

281	Notes and Tapes by:	<u>Margo Lapietro</u>	Date: <u>03/15/10</u>
282			
283	Minutes Typed by:	<u>Margo Lapietro</u>	Date: <u>03/22/10</u>
284			
285	Approved;	<u>Town Council</u>	Date:

Londonderry Town Council

Liaison Assignments

2010 - 2011

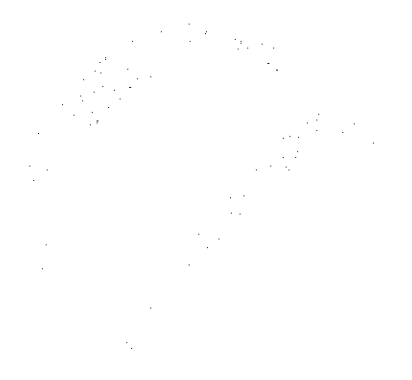
Rev. 03/11/09

Mtg Rating	Board/Committee	Meeting Schedule	Liaison 2010-2011	Alternate 2010-2011	Chairman	Chairman's E-Mail Address
A	Capital Improvement Plan	Monthly - 2nd Thurs	John Farrell		TBD Meet in April	
C	Recreation Commission	Monthly - 2 nd Mon	Sean O'Keefe		Bill Manning	Billm60767@aol.com
A	Economic Development Task Force	TBD				
B	Arts Council	Monthly - 2nd Wed	Mike Brown		TBD Meet in April	
B	Leach Library Trustees	Monthly - 1 st Wed	Paul DiMarco		Richard Matckie	Matckie@lycos.com
C	International Exchange	As Needed	Tom Dolan		Julie A. Liese	lieserugg@earthlink.net
B	Elder Affairs Comte	Monthly - 3rd Tues	John Farrell		Stacey Thrall	sthrall@comcast.net
C	LHRA	Monthly - 1 st Mon	N/A		Paul Donehue	pdonahue@paulcharles.com
B	Budget Committee	Monthly - 4th Thurs	Tom Dolan		Mark Oswald	bcif79@aol.com
B	Old Home Day	Monthly - 3rd Thurs	Paul DiMarco		Kathy Wagner	kathy@imageability.com

C	Heritage Commission /Historic District Comm.	Bi-Monthly - 4th Thurs.	Sean O'Keefe			Art Rugg	Arthur_rugg@vrtx.com
A	Planning Board	Monthly - 1 st & 2 nd Wed	John Farrell	Sean O'Keefe		Art Rugg	Arthur_rugg@vrtx.com
A	Conservation Comm.	Monthly - 2 nd & 4th Tues	Tom Dolan			Deb Lievens	DLievens@ix.netcom.com
A	Manch. Airport Auth.	Monthly - 3 rd Thurs	Paul DiMarco			Gary O'Neil	goneil@oneilgriffinbodi.com
B	Traffic Safety	Quarterly - 1 st Mon	Sean O'Keefe			Robert Ramsey	Rramsay@prodigy.net
B	ZBA	Monthly - 3 rd Wed.	Mike Brown			Vickie Keenan	Vicki_keenan@equityoffice.com
C	Solid Waste Adv.	Monthly - 2 nd Thurs	Mike Brown			Paul Margolin	paul.j.margolin@baesystems.com
A	SNHHazmat	Quarterly	Paul DiMarco				
B	School Board	Monthly - 1st & 3rd Tues.	John Farrell			Ron Campo	Ronald_Campo@fpl.com
A	Town Housing Task Force	TBD	N/A				
A	Merr Valley Water District	Monthly - 3 rd Thurs	Tom Dolan				Tom Dolan has continued representing Londonderry
A	Town Center Task Force	TBD					

Defunct Committees Removed from list: Economic Development, Website Development, LFD Bld. Comm, .Exit 4A, Envr. Baseline, LHRA,

Leadership Lon. Cable Advisory, Sewer Advisory, Town Housing Taskforce, Historic Properties Task Forc.
A = Mandatory Attendance B = Optional Attendance C = On Call



Margo Lapietro

From: John Farrell [jwfarrelljr@hotmail.com]
Sent: Friday, March 26, 2010 8:58 AM
To: Arthur Rugg; Margo Lapietro
Subject: Planning Board Resignation

Dear Chairman Rugg,

With my recent election to the Town Council I will be resigning from the Planning Board effective immediately. I have greatly enjoyed serving with you for the past ten years.

Respectfully,

John Farrell
4 Hancock Drive
Londonderry, NH 03053

Hotmail: Trusted email with Microsoft's powerful SPAM protection. [Sign up now.](#)

Margo Lapietro

From: Arthur_Rugg@vrtx.com
Sent: Friday, March 26, 2010 1:59 PM
To: Margo Lapietro
Subject: Fw: Stepping down

Hi Margo,

I just received this from Deb Paul.

Art

----- Forwarded by Arthur Rugg/BOS2/VRTX on 03/26/2010 01:56 PM -----

From:
Deb Paul <dpaul@nutpub.net>
To:
<Arthur_Rugg@vrtx.com>, <caron-pac@comcast.net>, <dahlfred@msn.com>, <dlc@Meganet.Net>, <dpaul@nutpub.net>, <kwebber@mymailstation.com>, <lieserugg@earthlink.net>, <lmwmcintyre@yahoo.com>, <mikebrown58@comcast.net>, <mmftjoudreys@comcast.net>, <schwalbe@comcast.net>, <tpb062854@yahoo.com>
Date:
03/26/2010 01:54 PM
Subject:
Stepping down

To whom it may concern:

March 26, 2010

Due to being elected to the Charter Commission, I am stepping away from the Heritage Commission, with the hopes of retuning when the the Charter Commission has ended.

Thank you for a great experience

Debra Paul
118 Hardy Rd
Londonderry