

**TOWN COUNCIL
AGENDA
May 7, 2007**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry. **Scheduled agenda times are advisory only.** Regular meetings are cablecast live and videotaped for the convenience of our viewers at home.

- 6:30 PM I. NON-PUBLIC SESSION
- 7:00 PM II CALL TO ORDER
- 7:01 PM III. PUBLIC COMMENT
- A. Recognition of Special Olympic Athletes
 - B. Dottie Grover, Cable Director – Introduction of Erin Barry
 - C. Chief Joe Ryan – Awards and Recognitions as well as Introduction of new Police Officers.
 - D. K of C “Tootsie Roll Drive”, will be held on Friday May 11 from 6:00 PM – 9:00 PM & Saturday May 12 from 7:00 AM – 4:00 PM at Shaw’s, Market Basket & Dunkin Donuts on Mohawk Dr. & Nashua Rd.
 - E. Proclamation “Building Safety Week” and Award to Richard Canuel for “Inspector of the Year”
- 8:00 PM IV. OLD BUSINESS
- A. Town Council FY08 Goals & Objectives
- 8:30 PM V. NEW BUSINESS
- A. Resolution 2007-22 – Relative to the Assessment of Fees Associated with the E-Reg Program
 - B. Order 2007 – 11 – Relative to the Expenditure of Maintenance Trust Funds for the Highway Garage
 - C. Ordinance 2007-12 – Relative to Amendments to the Sewer Ordinance
 - D. Resolution 2007-23 – Relative to the Adoption of a Fraud Prevention Policy
 - E. Resolution 2007-24 – Relative to Amendments to the Town Purchasing Policy
 - F. Resolution 2007-25 – Relative to Amendments to the Town Credit Card Policy

- G. Fire/Rescue Operations
- H. Resolution 2007-26 – Relative to a Certificate of Need – Elliot Health System

9:30 PM

VI. APPROVAL OF MINUTES

- A. Minutes of the Council's April 16, 2007 Public Meeting

9:40 PM

VII. OTHER BUSINESS

- A. Liaison Reports
 - 1) Summer Meeting Schedule
- B. Town Manager's Report
- C. Board/Committee Appointments/Reappointments/Resignations

10:00 PM

VIII. ADJOURNMENT

MEETING SCHEDULE:

- A. Town Council, May 21 @ 7:00 PM, Moose Hill Council Chambers

RESOLUTION 2007 - 22

A Resolution Relative to the Assessment of Fees Associated with the E-Reg Program

First Reading: 05/07/07
Hearing/Second Reading: 05/21/07
Adopted: xx/xx/xx

WHEREAS The Town is preparing to offer a new service which allow for the registration of motor vehicles on-line; and

WHEREAS This service is optional and is offered for the convenience of residents and other entities which register motor vehicles in Londonderry; and

WHEREAS Certain costs outside of the Town's control are incurred providing this service; and

WHEREAS RSA 41:9-a requires the Town Council to conduct a public hearing on the Establishment of Fees;

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the attached fee structure be adopted in order to provide E-Reg services to its citizens and insuring that the town does not incur additional expense providing this service.

Joseph Paradis - Chairman
Town Council

(TOWN SEAL)

Marguerite A. Seymour
Town Clerk/Tax Collector

A TRUE COPY ATTEST:
xx/xx/xx

First Reading: 05/07/07
Second Reading/Public Hearing: waived
Adopted: xx/xx/xx

ORDER 2007-11
AN ORDER RELATIVE TO THE EXPENDITURE OF MAINTENANCE
TRUST FUNDS FOR THE HIGHWAY GARAGE

WHEREAS voters since 2003 have approved funding for the maintenance and repair of public building and grounds in the town; and

WHEREAS the Highway Division has identified the need to replace doors at the Highway Garage;

NOW THEREFORE BE IT ORDERED by the Town Council of the Town of Londonderry that the Town Treasurer is hereby ordered to transfer up to \$1,486.00 from the Expendable Maintenance Trust Fund to purchase doors at the Highway Garage from Tri State Window & Siding Co.

Joseph Paradis - Chairman
Town Council

Meg Seymour

Town Clerk
A TRUE COPY ATTEST:
04/16/07

(TOWN SEAL)

Introduced: 05/07/07
Second Read/Public Hearing: 05/21/07
Adopted: xx/xx/xx

ORDINANCE 2007-02
AN AMENDMENT TO THE MUNICIPAL CODE
RELATING TO THE SEWER USE ORDINANCE AND
SEWER USER CHARGE ORDINANCE

WHEREAS the Town of Londonderry provides municipal sewer services to a number of residential, commercial and industrial properties throughout the community; and,

WHEREAS the Sewer Use Ordinance and Sewer User Charge Ordinance should be updated periodically to promote the efficient operation of the system and reflect the costs of operating the system; and,

WHEREAS the Sewer Division is self-funded through a system of sewer use and access charges; and,

WHEREAS the Town Council pursuant to Ordinance 2006-10 adjusted all associated fees and charges except the charges for high strength waste (TSS & BOD);

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Londonderry that the Municipal Code of the Town of Londonderry, Title IV – Health, Safety & Welfare, Chapter IX – Sewer Ordinance, including revised rates for TSS & BOD, are hereby amended as attached.

Joseph Paradis - Chairman
Town Council

Meg Seymour

(TOWN
SEAL)

Town Clerk

A TRUE COPY ATTEST:
xx/xx/xx

RESOLUTION #2007-25

A Resolution Relative to the
***Amendment to the Municipal Code - Title VI - Town Policy,
Chapter XVIII Credit Card Policy***

First Reading: 05/07/07
Second Reading: Waived
Adopted: 05/07/07

WHEREAS the Town Council is desirous of maintaining its policies and municipal code through periodic update as administrative conditions require; and,

WHEREAS the Town Council wishes to amend said code to be consistent with State law, the Town Charter, and current administrative policy; and,

WHEREAS the Town Council is desirous of updating the Credit Card Policy from the July 29, 2002 revisions;

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Municipal Code, Title VI - Town Policy, Chapter VI, Credit Card Policy, a revised copy of which is attached, is hereby adopted.

Joseph Paradis - Chairman
Town Council

Marguerite Seymour - Town Clerk/Tax Collector

(TOWN SEAL)

A TRUE COPY ATTEST:
00/00/00

RESOLUTION #2007-23

A Resolution Relative to the
***Municipal Code - Title VI - Town Policy, Chapter XXV Fraud
Prevention Policy***

First Reading: 05/07/07
Second Reading: Waived
Adopted: 05/07/07

WHEREAS the Town Council is desirous of maintaining its policies and municipal code through periodic update as administrative conditions require; and,

WHEREAS the Town Council wishes to amend said code to be consistent with State law, the Town Charter, and current administrative policy; and,

WHEREAS the Town Council is desirous of implementing a policy to further safeguard town resources against fraudulent acts;

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Municipal Code, Title VI - Town Policy, Chapter XXV, Fraud Prevention Policy, a revised copy of which is attached, is hereby adopted.

Joseph Paradis - Chairman
Town Council

Marguerite Seymour - Town Clerk/Tax Collector

(TOWN SEAL)

A TRUE COPY ATTEST:
00/00/00

RESOLUTION #2007-24

A Resolution Relative to the
***Amendment to the Municipal Code - Title VI - Town Policy,
Chapter VI Purchasing Policy***

First Reading: 05/07/07
Second Reading: Waived
Adopted: 05/07/07

WHEREAS the Town Council is desirous of maintaining its policies and municipal code through periodic update as administrative conditions require; and,

WHEREAS the Town Council wishes to amend said code to be consistent with State law, the Town Charter, and current administrative policy; and,

WHEREAS the Town Council is desirous of updating the Purchasing Policy from the June 3, 2002 revisions;

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Municipal Code, Title VI - Town Policy, Chapter VI, Purchasing Policy, a revised copy of which is attached, is hereby adopted.

Joseph Paradis - Chairman
Town Council

(TOWN SEAL)

Marguerite Seymour - Town Clerk/Tax Collector

A TRUE COPY ATTEST:
00/00/00

RESOLUTION #2007-26

A Resolution Relative to the
Certificate of Need – Elliot Health System

First Reading: 05/07/07
Second Reading: Waived
Adopted: 05/07/07

WHEREAS the Town Council is desirous of encouraging the availability of a wide range of services to its citizens, including health care; and,

WHEREAS there currently is no medical facility in the community which provides a breadth of medical services; and,

WHEREAS Elliot Health System is helping to fill that need with the recent opening of its Medical Office Building in Londonderry, which will provide high quality diagnostic and treatment services, an Urgent Care/Walk In Clinic, imaging and other health care services;

NOW THEREFORE BE IT RESOLVED by the Londonderry Town Council that the Council supports Elliot Health System's application before the State Health Services Planning and Review Board, and encourages approval of said application.

Joseph Paradis - Chairman
Town Council

(TOWN SEAL)

Marguerite Seymour - Town Clerk/Tax Collector

A TRUE COPY ATTEST:
00/00/00

