

**SOLID WASTE AND ENVIRONMENT COMMITTEE
MEETING MINUTES
April 10, 2017
(DC Himes)**

Committee Attendance: Paul Margolin, Joy Muller, Duane Himes and Bob Kerry (DPW liaison).

Others: None

Meeting started at 7:34 PM

Agenda

Housekeeping & Misc (15)

Acceptance of minutes	All
Going Green Columns	Paul
Oil Drop-Off Expansion - X	
Light bulb cost comparison	
Battery disposal by type	
Xmas tree choices	
Oil drop off expansion	Paul
Sharps	Bob
Other news	All
Actions	All

Main topics: (75)

Small Business Outreach/	All
Fluorescent Recycling	
Recruitment of new members	All

Next month / In spring:

2017 goals	All
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ACTION LIST:

Bob:

- Update the flyer on “What to do when the Drop Off Center is closed.”
- Change the name of the *Buried Treasure* link to *Recycling Information* (since it includes all the files under “Recycling Information” on the DPW site). Also, update the Buried Treasure.
- Determine the latest recycling diversion rate since the launch of the new recycling program.
- Look into adding the video links to the SWEC homepage.

- Check on the content of two links on the SWEC homepage: Environmental Svcs Division, and Buried Treasure.

Joy:

- Develop topics for our “Going Green in Londonderry” columns.
- Help Bob with a column or letter to the editor regarding “What to do when the Drop Off Center is closed”

Paul:

- Confirm the new landscaper for Exit 4 Welcome sign. To do in April
- Spearhead support to publicize the new sharps kiosk planned for spring 2017.
- Draft a hand out for Oil Collection Day to encourage users to consider coming to SWEC meetings.

All

- View the link of the latest version of the HHW Day video from Vinny Curro and the Access Center.

Housekeeping & Misc.

Acceptance of Minutes:

The minutes from the March meeting were approved

- Paul said that Stacey Street is taking Kirby’s place while she is on maternity leave.
- Paul discussed the going green columns for the Londonderry Times (LT). Paul submitted the columns for the light bulb cost and energy comparison and the battery disposal type column but they have not yet been published. The column on the expansion of the oil drop off program was recently in the paper. The Xmas tree choices column will go in next November. Paul and Joy discussed working on seasonal columns for the spring.
- Paul said that Tisdale Transmissions is all set to start taking waste oil.
- Bob said that the sharps kiosk has been ordered. It will be on the second floor near the DPW office. Paul will write a letter to the paper announcing the new kiosk and service.
- Paul and Bob discussed placing letters that have been sent to paper on the scrolling feature on the Town website.
- Paul handed out a flyer that is designed to try and generate interest in joining SWEC. The committee discussed the flyer and came up with a few suggestions to be added to the flyer. The flyer will be handed out during waste oil collection days.
- The committee discussed the existing the household hazardous waste video that had been filmed at the Derry collection day. There are several items the committee would like to see revised and updated. Paul went over the list of those changes. Joy will work with Erin Brodman of the access center to see what can be done to complete the changes.

Main Topics

- The committee discussed the outreach program for the fluorescent light recycling by small businesses in Town. The outreach had stopped during the winter time while the drop off center was closed. Now that it is open, the committee members will get out and finish the outreach.
- The committee will discuss recruiting new members at the next meeting.
- The committee went over each member's action items and updated the list. See below:

Bob:

- Update the flyer on "What to do when the Drop Off Center is closed." (still working).
- Change the name of the *Buried Treasure* link to *Recycling Information* since it includes all the files under "Recycling Information" on the DPW site. (still working).
- Determine the latest recycling diversion rate since the launch of the new recycling program (still working).
- Look into adding the video links to the SWEC homepage (still working).
- Check on the content of two links on the SWEC homepage: Environmental Svcs Division, and Buried Treasure (still working).
- To work with Paul on announcement of the Sharps kiosk on the 2nd floor of Town Hall. This and the announcement of the Oil Expansion can also be put on the Town website.

Joy:

- Develop topics for our "Going Green in Londonderry" columns (still working). Working on a planting / pollination column for the spring.
- Help Bob with a column or letter to the editor regarding "What to do when the Drop Off Center is closed" (still working).
- To work with Erin Brodman at the Access Center over the next few months on revisions to the HHW Day video.
- To write a blurb on the SWEC recruitment for insertion in some of the Town's neighborhood websites.

Paul:

- Confirm the new landscaper for Exit 4 Welcome sign (still working).
- Spearhead support to publicize the new sharps kiosk planned for spring 2017 (still working).
- Draft a hand out for Oil Collection Day to encourage users to consider coming to SWEC meetings (still working).
- Contact Erin Brodman to pave the way for partnering with Joy.
- Follow up with Stacy Street on the SWEC posted minutes for March.

All

- View the link of the latest version of the HHW Day video from Vinny Curro and the Access Center (still working).

The meeting ended at 9:10.