### 1 LONDONDERRY, NH PLANNING BOARD

## 2 <u>MINUTES OF THE MEETING OF JUNE 8, 2011 AT THE MOOSE HILL</u> 3 COUNCIL CHAMBERS

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5 Members Present: Art Rugg; Mary Soares; Charles Tilgner, P.E.; Lynn Wiles; 6 Chris Davies; Tom Freda, Ex-Officio; Rick Brideau, CNHA, Ex-Officio; John 7 Laferriere, Ex-Officio; Dana Coons, alternate member; Leitha Reilly, alternate 8 member

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Also Present: André Garron, AICP; Tim Thompson, AICP; John Trottier, P.E.;
 Libby Canuel, Community Development Secretary

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A. Rugg called the meeting to order at 7 PM. He appointed D. Coons to vote for L.El-Azem and for L. Reilly to vote for M. Soares until she arrived.

16 [M. Soares arrived at approximately 7:02 pm]

#### 18 Administrative Board Work

19 20

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A. Plans to Re-Sign – Young Subdivision (Rejected at Registry)

T. Thompson stated that the original plans approved by the Board were hand
drawn and had been rejected at the Registry of Deeds. It has been redrawn
electronically for the Chair and Secretary to sign at the end of the meeting. He
said no motion was necessary by the Board.

- 27 B. Regional Impact Determinations
- 28

26

B. Regional Impact Determinations

T. Thompson stated that the Evans Family Limited Partnership is proposing a two
lot subdivision on Map 17, Lot 45. He said that staff recommends this project is
not a development of regional impact, as it does not meet any of the regional
impact guidelines suggested by Southern NH Planning Commission (SNHPC).

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D. Coons made a motion to accept staff recommendations that this
project is determined not to be of regional impact under RSA 36:56. R.
Brideau seconded the motion. No discussion. Vote on the motion: 9-0-0.

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- 38

C. Comcast Cable – Battery Shed proposal (Map 2, Lot 34-1)

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40 T. Thompson referenced a letter and plan from Joseph A. Terrizzi of Maicom 41 Construction Services explaining the project objective of installing a 12 x 12 X 9 42 concrete battery shed on behalf of Comcast of Londonderry. He asked if the 43 Board whether they would prefer this be handled through site plan review or by 44 the staff administratively. The consensus was for staff to handle the issue 45 administratively.

46

47 D. Discussions with Town Staff

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49 A. Garron stated that the Southern New Hampshire Planning Commission (SNHPC)

made staff aware of a community planning grant known as the Heart & Soul grant 1 2 which can be utilized to enhance a Master Plan update. It has five core elements: 3 1) Broad Community Engagement; 2) Identify Shared Community Values; 3) 4 Using Values to Drive Decision Making; 4) Realization of the Vision (including the 5 update of plans, policies and bylaws); and 5) Continuing the Work Beyond the 6 Foundation Development. Since an update to the Master Plan is impending, it is 7 being considered by the Chair, Town Manager, and staff as a useful program to 8 establish a vision for the Master Plan based on the values that result from the 9 process. Two cities in the New England states and two from the northern Rocky 10 Mountain states will be chosen for the grant. Because funds have already been 11 appropriated for the Master Plan, they can act as the necessary matching funds 12 and since the update has not yet begun, A. Garron thinks the Town could be 13 successful in obtaining the grant. Applying, however, would cause a delay in the 14 update not starting until December, 2011 or January, 2012. The Master Plan 15 Steering Committee, he noted, could still be preparing for the update while 16 awaiting the outcome of the application. Staff will be meeting with a 17 representative of SNHPC on June 10 and will make sure among other things that 18 the process of Heart & Soul can be used in conjunction with the Master Plan 19 process.

20

T. Thompson announced that the Capital Improvement Plan (CIP) Committee held
 their first meeting earlier in the evening. Submission letters will soon be sent to
 all Boards and Commissions with a July 22 deadline for project submissions. The
 Committee expects the process to be completed by August and a workshop with
 the Planning Board is set for September 14.

26

A. Rugg asked T. Freda for an update from the Town Council about the workforce
housing issue and Woodmont Commons. T. Freda said the Council voted to not
ask the Planning Board to have any special request made of the developer for
workforce housing.

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32 John Farrell, 4 Hancock Drive, read a list of questions related to Woodmont 33 Commons that inquired about property values, economic impacts of housing and 34 businesses, ecological impacts and public safety. He offered to provide the list to 35 staff and urged the Board to invite representatives of the appropriate groups to meetings in order to have those issues and concerns addressed before any plan is 36 37 approved. Some issues, he acknowledged, would be covered during the site plan 38 process. A. Rugg suggested creating an internal working committee with town 39 staff that would participate in the Woodmont conceptual workshops.

40

A. Rugg noted that a newspaper article regarding Mashpee Commons in Mashpee,
MA is available in the read file for members to review.

43 44

#### Public Hearing/Workshops/Conceptual Discussions

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46 A. Workshop – Woodmont Commons PUD Master Plan.

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John Michels, 11 Nutfield Drive, was joined by Rick Chellman of Portsmouth, NH to
 represent Woodmont Commons. J. Michels said good progress has been made
 since the last meeting as well as a meeting with Town staff. R. Chellman noted

1 that based on last month's discussion, the area around exit 4A now has a lower 2 density to match the surrounding neighborhood. The mixed use area has been 3 reduced and W-2-5 has been enlarged, as has W-2-11.

4

5 R. Chellman announced that a consensus has been reached with staff as to what 6 the scope of the traffic review will be for the Master Plan process. Traffic 7 generation numbers from the Institute of Transportation Engineers (ITE) will be 8 used to project how much traffic will be generated by the proposed uses. He 9 reviewed the anticipated traffic routes to and from the project on each side of I-93 10 (see Attachment #1).

11

J. Laferriere asked how many cars would be included in the entirety of Woodmont
Commons. R. Chellman said he did not know and instead could say what the
traffic amount would be. He added that car ownership is typically less in these
types of projects as compared to conventional subdivisions. J. Laferriere
questioned that and R. Chellman said he could provide data to staff.

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18 D. Coons asked if it was taken into consideration that Garden Lane would 19 eventually be connected to Pillsbury Road. R. Chellman replied that when the 20 actual traffic impact analysis is done as part of the Phase I submittal, more 21 specifics will be shown. He reviewed the anticipated peak trip amounts. J. 22 Laferriere challenged the validity of those numbers based on the maximas of office 23 space, hotel, and medical uses. He requested R. Chellman provided maximum trip 24 numbers. R. Chellman said that level of detail would only be appropriate after the 25 PUD Master Plan is adopted and the site plan is submitted for review. He did note 26 that since it was previously decided not to assume exit 4A would have an entrance 27 into the western side of the development, the maxima for office space needed to 28 be reduced accordingly.

29

30 T. Freda asked at what degree of its capacity Route 102 is currently being used, 31 stating that a six to nine percent increase in volume could be significant for a 32 heavily used roadway. R. Chellman did not know but noted that nothing can be 33 built if the traffic impact it creates cannot be mitigated. A. Garron explained that 34 at this stage, the applicant is only being asked for estimates which have to be 35 based on certain assumptions. J. Laferriere asked how the 6-9% was arrived at without knowing the total amount of traffic currently using Rte. 102. R. Chellman 36 37 explained that used the list of land uses along with the percentage distribution and 38 calculated those with the State Department of Transportation's volume based on 39 their study for the Rte. 102/Gilcreast intersection. J. Michels added that based on 40 existing studies and R. Chellman's calculations, future improvements can be 41 suggested based on that input (e.g. that turn lanes will be needed at the Pillsbury/Gilcreast intersection in the next three to five years). The assumptions 42 43 and information are then reviewed with staff and the Town's reviewing consultant 44 to determine how reasonable they are. D. Coons asked for current counts with 45 which to judge the additional counts against to determine the overall impact. R. 46 Chellman said those were not available for most of the intersections involved, 47 adding that the PUD Master Plan only requires an estimation and in turn only 48 allows the builder the ability to submit more applications. J. Laferriere said that 49 without knowing what the traffic impact will be, it will be impossible to approve 50 the number of homes envisioned for the development because the estimations are 1 too abstract.

2

3 Developer Mike Kettenbach stated that there will be no potential traffic until the 4 individual site plans and subdivisions are approved, which cannot take place until 5 after the PUD Master Plan is approved. The questions being posed by the Board 6 cannot be answered at this stage and can only be answered when a site specific 7 plan is before the Board. Any traffic proposed then has to be specific and has to 8 be accompanied by proof of mitigation.

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10 L. Wiles asked for best and worst case scenario estimates. L. Reilly asked why 11 traffic was being discussed when the specifics cannot be at this point. R. 12 Chellman replied that staff had requested the best estimates be provided with the 13 information available and added it was important to provide a ball park figure for 14 peak hour trips rather than have the Board make any kind of guess on their own. 15 J. Michels provided Board members with a written explanation of how the figures 16 presented were developed but stressed it was a work in progress that they and 17 staff will continue to work on it.

18

J. Laferriere asked if staff had the information they needed to continue to address traffic estimations. A. Garron described the annual traffic studies done by SNHPC and said they had records available from 1999 to 2009. T. Thompson added that even with the most current information, the results of the traffic analysis will still be estimates since they will be projections into the year 2020 and beyond when full build out is anticipated. L. Wiles asked for a chart of the estimated build out and estimated tax impacts.

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A. Rugg asked for public input. J. Falvey said that based on his observations of the 4 PM to 6 PM rush hour, there is already a substantial amount of traffic along Gilcreast because of its intersection with Pillsbury Rd. M. Kettenbach reported that he witnessed that traffic, saying that from Cortland St. to the intersection with Pillsbury, there were approximately 35-40 cars lined up.

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Doug Jones, 55 Wilson Road, asked if any of the intersections around proposed
 development were already in failure mode. A. Rugg and T. Thompson replied that
 the Gilcreast/Pillsbury intersection is in failure.

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37 The Board turned next to the "Questions pulled from e-mail summary provided by 38 Jack Falvey" presentation compiled by T. Thompson. Joe Green, 25 Mammoth 39 Road, suggested hosting a cable access program where many of these questions 40 could be addressed with the developer and a member of the Planning Board. He 41 has already talked with Director of Cable Services about the idea, since it would be 42 so time consuming to address each question in a meeting such as this. The 43 questions can be gone through before and those that can be answered by the 44 Planning Board can be done at a Planning Board meeting or can be addressed before the show and their answers be relayed by staff on the program. 45 Τ. 46 Thompson said the majority of questions regarding the PUD Master Plan were 47 directed toward the developer. J. Michels suggested inviting Mr. Falvey to the 48 show, who accepted; although he made it clear he was not a representative of the 49 public.

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J. Falvey asked how something can be rezoned when the full impact of that result 1 2 is unknown. He asked if the impact could be studied first before the area is 3 rezoned. A. Rugg explained that a rezoning of an area comes first in the planning process before any details about the use are discussed. Typically, issues such as 4 5 traffic are not part of a conceptual discussion for rezoning as is happening here. 6 A. Garron stated that to get to any level of detail, the conceptual discussions will 7 have to come to an end and the site plan process will have to commence. L. Wiles 8 asked A. Garron if the build out schema presented to staff provided enough detail 9 to begin an assessment of the tax impact of the project. He thought there was 10 and said he would look into it.

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B. Conceptual Discussion – Robert Lynch, Rezoning of Map 13, Lot 96B from AR-Ito Commercial.

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Owner Robert Lynch, 9 Ashley Drive, stated that this parcel is approximately 1/4 15 16 acre and is accessed through his property in Derry. T. Thompson reviewed the 17 lot, showing much of the parcel is located in Derry, but that the portion in 18 question lies within Londonderry and is zoned AR-I, although it is surrounded by 19 an industrial lot with commercial lots nearby. The owner would like to make some 20 improvements to the Londonderry portion to expand his car dealership, but is 21 currently unable to because of the residential zoning. Based on that, T. Thompson 22 recommended rezoning it to C-II. D. Coons asked if the portion of the lot in Derry 23 is zoned appropriately and R. Lynch said he had a site plan approved for the lot in 24 2006. The consensus of the Board was that they were in favor of the rezoning. T. 25 Thompson will coordinate with the owner to submit the formal application for a 26 public hearing next month.

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C. Conceptual Discussion – L-Town Garage LLC, potential rezoning of 525 & 527
 Mammoth Road.

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31 T. Thompson reviewed the lot in the north village area of Mammoth Road and explained that the current C-I zoning does not allow for the garage use that the 32 33 business owners would like to have. Jacqueline Phillips and her father Mark 34 Phillips, 317 Winding Pond, said they are limited by the size of their property at 35 527B Mammoth Rd and would like to extend into 527A Mammoth and possibly 525 36 Mammoth Rd. They would like the C-II zoning across the street to be extended to 37 those properties. A. Garron said there were no issues with regard to staff and T. 38 Thompson recommended rezoning all three lots to C-II, since the use on 527B is 39 currently nonconforming and rezoning would bring it into compliance. The 40 consensus of the Board was that they were in favor of the rezoning. T. Thompson 41 will coordinate with the owners to submit the formal application for the public 42 hearing next month.

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D. Conceptual Discussion – Heritage Truck & Automotive – Potential Development
of Map 15, Lot 97 and potential rezoning.

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Todd Connors of Long Beach Development presented on behalf of Heritage Truck
& Automotive. He said the 8.5 acre lot is across from Penske Trucking on Jack's
Bridge Road and is currently zoned AR-I. It has a small house fronting on Clark

50 Road. The proposal is to subdivide the lot into two parcels, with proposed lot 15-

07-1 on the southern end being just over 2.9 acres and having 660 feet of road 1 2 frontage on Jack's Bridge Road. Lot 15-97 would be just over 5.5 acres and would 3 be rezoned to I-I along with15-97-1, although the house would remain until such 4 time as a development is proposed for the site. T. Connors reviewed the kind of 5 repair and auto body work the company currently does on larger vehicles at their 6 226 Rockingham Road. With their lease coming due in another year, they would 7 like to expand their business but stay in the general area. They now have a 8 contract with the owners of 15-97. Since all of the surrounding land with the 9 exception of two residential parcels to the north are zoned I-I, the proposal is two 10 rezone 15-97 to I-I as well and to then seek a variance from the Zoning Board of 11 Adjustment to allow an I-II use in an I-I zone on proposed lot 15-97-1. Unlike the 12 plan submitted with the application showing two separate buildings, one 22,000 13 square foot building divided into a small office area up front and a several truck 14 bays with doors on both sides of the building is proposed. Parking would 15 accommodate visitors, suppliers, and employees as well as tractor trailer trucks, 16 box trucks, tow trucks, etc.

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18 A. Garron stated that retaining an existing business in town, especially when they 19 seek to expand, is a good thing. He added that the Master Plan encourages this 20 type of use industrial use in this area, such as Penske and Harvey Industries and 21 Coca-Cola, all of which are in the area. He asked if the Board would be 22 comfortable with an I-II zoning if the applicant fails to receive a variance from the 23 Zoning Board. T. Thompson said he had advised rezoning to I-I because the 24 intent of rezoning is for a particular parcel, not a particular use. A variance could 25 be conditioned to restrict the use on the property to what Heritage is proposing 26 whereas a rezoning to I-II could lead to more intense and less compatible uses 27 existing there in the future. J. Trottier asked T. Connors if they had any success 28 tying into the private sewer system in the area. T. Connors replied that not much progress has been made. They currently are prepared to incorporate on-site 29 septic but the preference is to use the private sewer system. 30

31

32 A. Rugg asked for Board input. M. Soares thanked the applicant for looking for 33 another lot within Londonderry. L. Wiles expressed concern for allowing industrial 34 use access onto Clark Road. A. Rugg said that issue would be dealt with at the 35 site plan level. A. Garron added that it would undoubtedly be a recommendation from staff to restrict access to Jack's Bridge Road at that time. T. Thompson 36 37 clarified that making rezoning conditional is not something legal counsel advises 38 doing. T. Connors stated the applicant would not be opposed to a condition of the 39 subdivision approval that the industrial use of 15-97 be restricted to Jack's Bridge 40 Road access. The consensus of the Board was that they were in favor of the 41 rezoning.

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43 E. Public Hearing – Rezoning of Map 15, Lot 97 from AR-I to I-I. 44

T. Thompson read into the record the staff recommendation memo dated
6/8/2011 (see Attachment #2). He said that staff recommends that the Planning
Board recommend rezoning of the parcel from AR-I to I-I to the Town Council.

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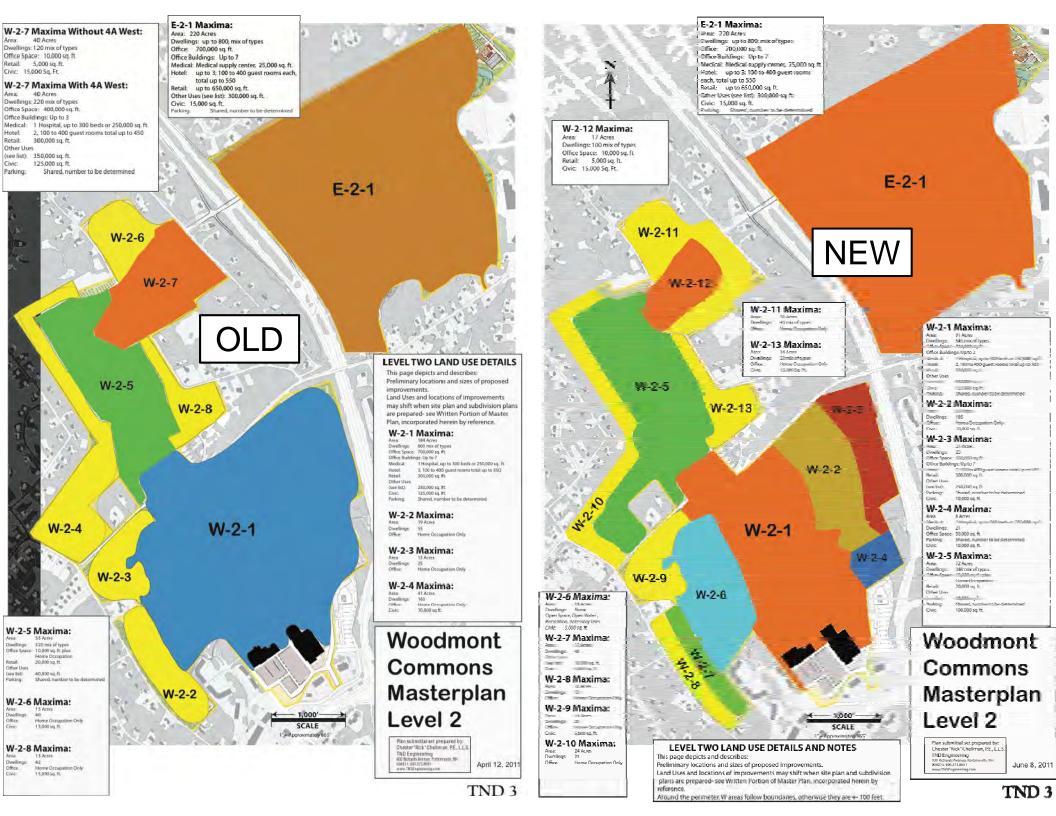
49 A. Rugg asked for comments from the Board. There were none. He then asked50 for comments from the public. There were none.

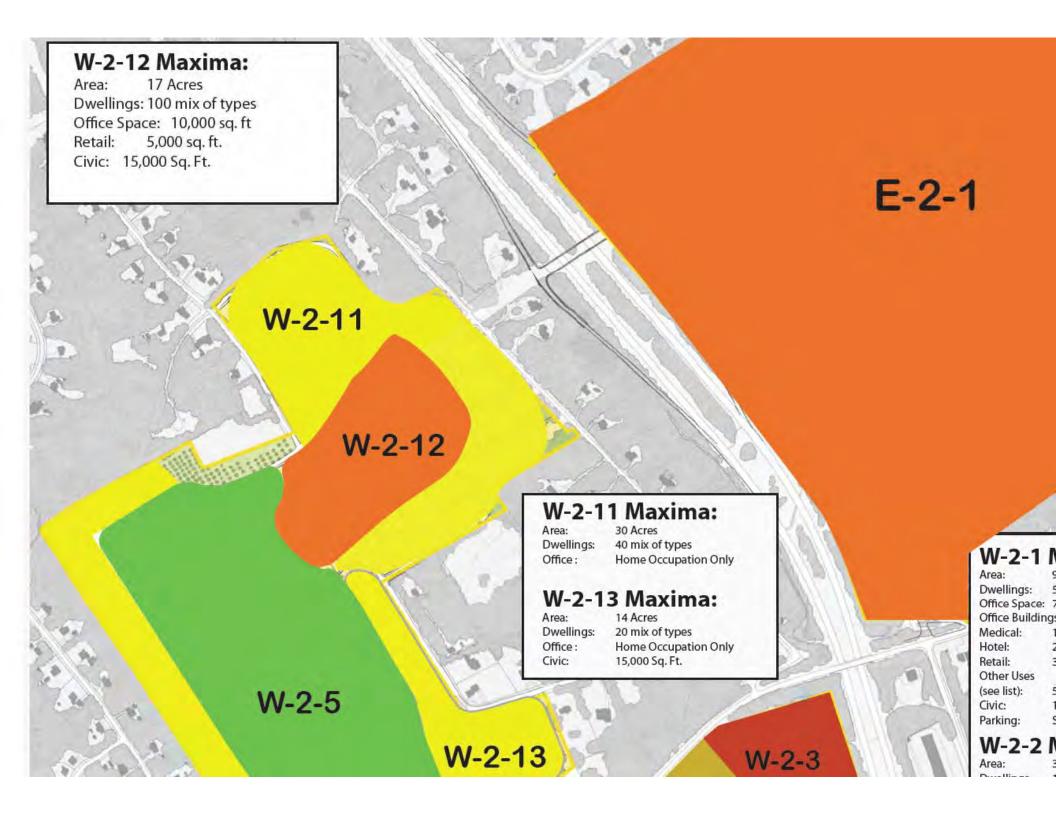
M. Soares made a motion to recommend the rezoning request to the Town
Council, as recommended by staff. D. Coons seconded the motion. No
discussion. Vote on the motion: 9-0-0. Recommendation will be sent to Town
Council.
Other Business
There was no other business.
There was no other business.
Adjournment:
<u>Adjournment</u> .
D. Coons made a motion to adjourn the meeting. R. Brideau seconded the
motion. Vote on the motion: 9-0-0. Meeting adjourned at 9:03 PM
These minutes prepared by Jaye Trottier and Libby Canuel, Community
Development Department Secretaries.
Respectfully Submitted,

2425 Charles Tilgner, Secretary

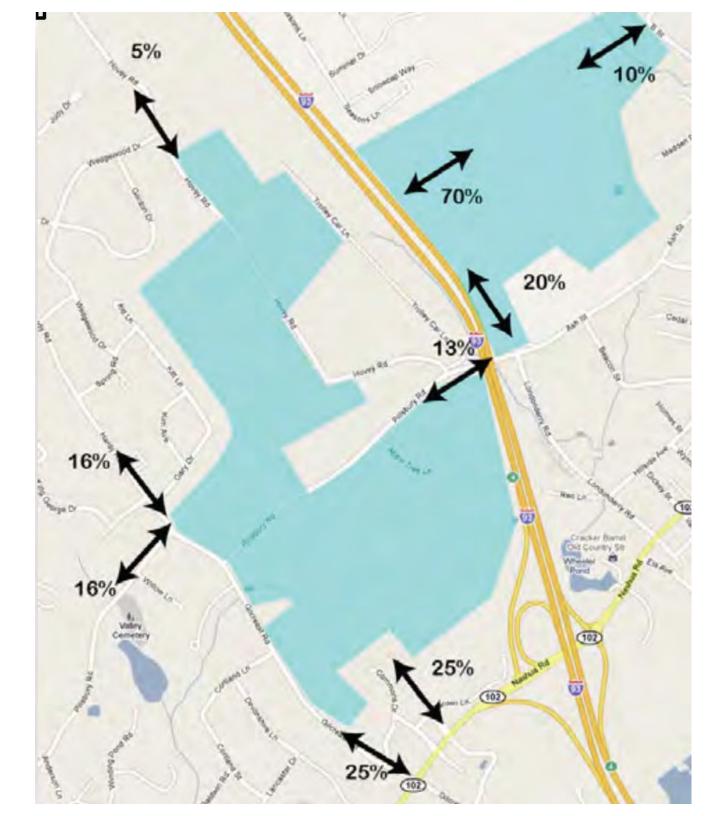
# Woodmont Commons Planning Board June 8, 2011

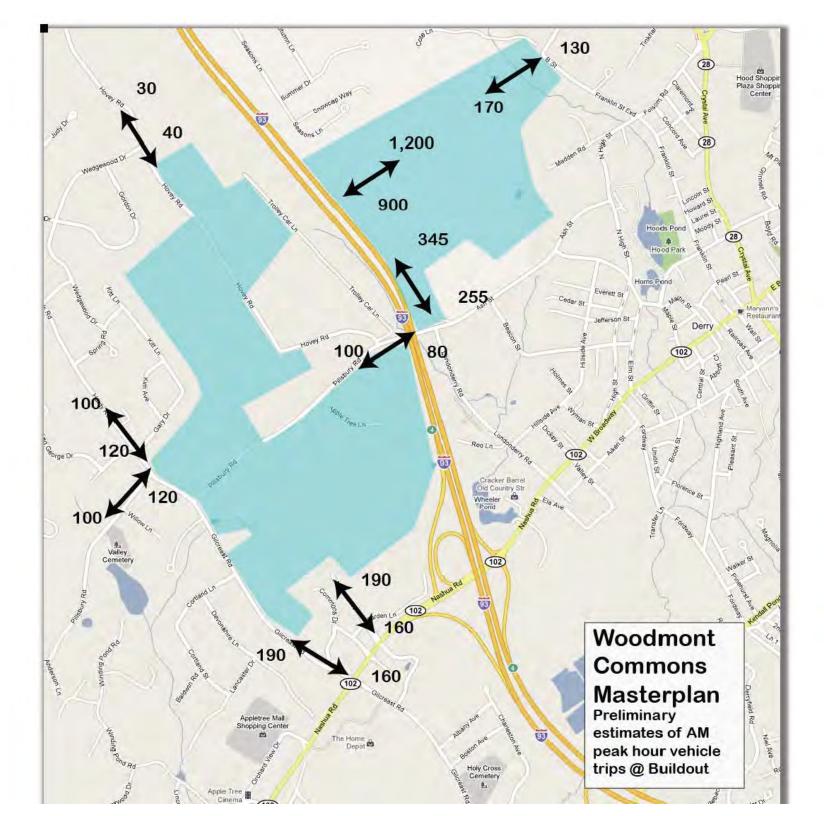




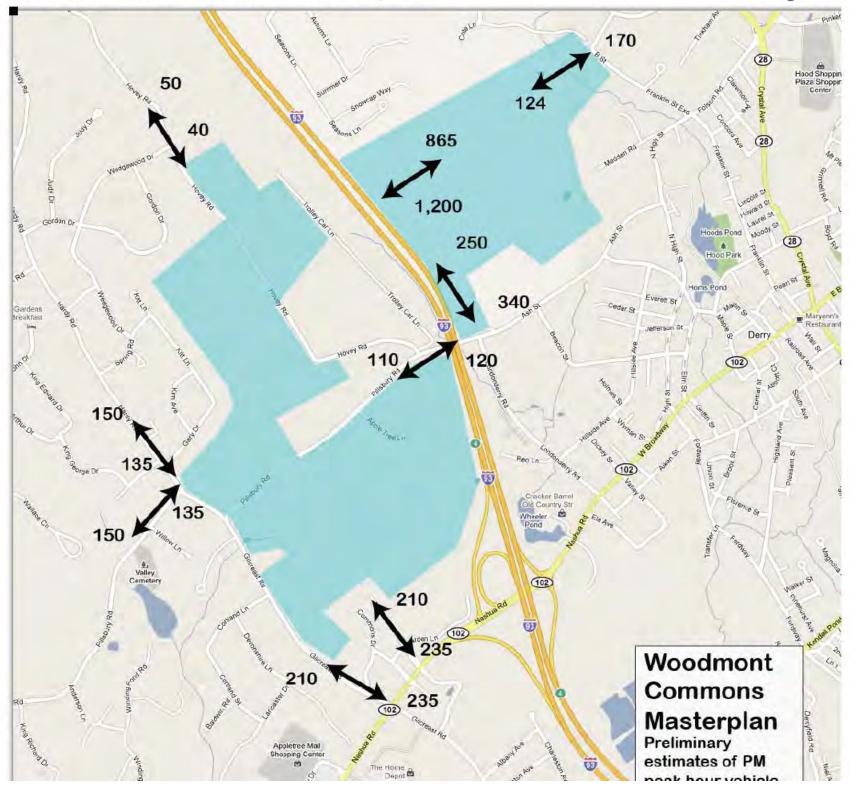


West of 9	Buildo		East of 9	3 Buildout	
Descriptio	on Size/	# ITE LUC	Descriptio	on Size/#	ITE LUC
Single Family	Homes 240	210	Single Family I	Homes 0	210
Townhous	es 300	230	Townhous	es 0	230
Apartmen	ts 200	223	Apartmen	ts 70	223
Seniors	200	252	Seniors	30	252
Condominiu	ums 100	232	Condominiu	ums 0	232
Luxury Cor	ndo 30	233	Luxury Cor	ndo O	233
Live/Wor	k 100	221*	Live/Wor	k 30	221*
Office	187,5	00 710	Office	562,500	710
Lodging	300	310	Lodging	250	310
Pharmac	y 10,51	6 880	Pharmac	y 18,750	880
General Re	etail 166,5	00 814	Grocer	45,000	850
Entertainm	ent 35,00	0 850	Service Re	tail 56,250	814
Professional se	ervices 8,75	0 710	Destination F	Retail 666,000	814
Fine Dinir	ng 30,00	0 931	General Re	etail 105,000	814
Walk-in Ba	ank 8,75	0 911	Entertainm	ent 30,000	850
Medical-Denta	l Office 17,50	0 720	Professional se	ervices 30,000	710
Casual Din	ing 17,50	0 932	Fine Dinir	ng 30,000	931
Community C	ollege 52,50	0 540	Walk-in Ba	ank 15,000	911
Health Clu	ub 17,50	0 936	Medical-Denta	l Office 25,000	720
Flex Offic	e 49,20	0 710	Casual Din	ing 15,000	932
Flex Ligh	nt		Community C	ollogo	
Industry/Asse	embly 30,75	50 110	Community C	45,000	540
Flex Retail/Sho	wroom 12,30	0 814	Hospital	250,000	610
			Flex Offic	e 44,400	710
			Flex Ligh	nt	
			Industry/Asse	embly 16,650	110
			Flex Retail/Sho	wroom 11,100	814
			Flex Storage/Wa	arehouse 38,850	150





#### WOODHIOHE HAHIC DISCUSSION JUNE 3, 2011



# Gilcreast Road/102 PM Peak, 2020

Woodmont traffic at buildout would represent about 6% to 9% of the traffic projected for that intersection in 2020.

#### **MEMORANDUM**

To: Planning Board

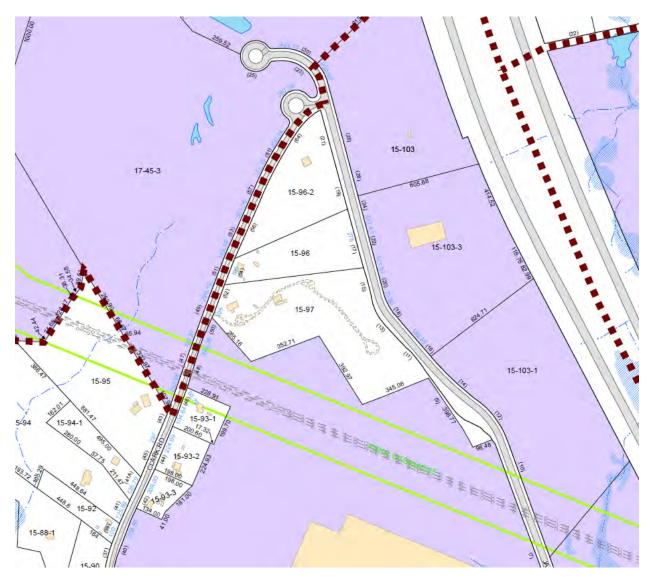
From: Timothy J. Thompson, AICP Town Planner Date: June 8, 2011

Re: Rezoning Request: Map 15, Lot 97 From AR-I to I-I

The Planning & Economic Development Division has reviewed the above referenced rezoning request and we offer the following comments:

#### **Review Comments:**

The applicant requests the rezoning the above referenced lot from AR-I to I-I. The parcel is located on Jacks Bridge Road and Clark Road. (See below map and picture).





As was presented to the Planning Board earlier tonight in the conceptual discussion, the applicant seeks to develop an 18,000 square foot vehicle repair facility and subdivide the property. The particular use proposed, "Major motor vehicle maintenance and repair" is not a permitted use in the proposed I-I district, and would require a variance in order to be constructed This use is permitted in the I-II district, however, the applicant is aware that staff would not likely support I-II zoning for this parcel given the surrounding zoning (I-I and AR-I) and the other types of I-II uses which would not be compatible with this area.

Of note to the Planning Board: The Town's legal counsel has advised that making conditional rezoning recommendations to the Town Council is not advisable. From this point forward, staff will no longer recommend that re-zonings be recommended to the Council with conditions, but rather, as stated by legal counsel, *"when considering the rezoning of a property the consideration should be independent of any specific plan."* 

The 2004 Master Plan does call for the re-zoning of this area of the "triangle" of properties along this stretch of Clark and Jacks Bridge Roads to be rezoned to I-I. This property, and the property to the north, were both conditionally re-zoned by the Town Council in years past, however these re-zonings never took effect as the conditions attached to them were never completed.

#### **Staff Recommendation:**

In summary, the rezoning is consistent with the Master Plan and surrounding land uses/area zoning. As such, staff recommends that the Planning Board **<u>RECOMMEND</u>** this rezoning from AR-I to I-I to the Town Council.