1 2 3	MI	ONDONDERRY, NH PLANNING BOARD INUTES OF THE MEETING OF SEPTEMBER 3, 2014 AT THE MOOSE HILL
3 4		DUNCIL CHAMBERS
5 6		embers Present: Art Rugg; Mary Soares; Laura El-Azem; Chris Davies; Rick ideau, CNHA, Ex-Officio; Scott Benson; and Al Sypek, alternate member
7 8 9 10 11	De	so Present: Cynthia May, ASLA, Town Planner and Planning and Economic evelopment Department Manager; John R. Trottier, P.E., Assistant Director of blic Works and Engineering; and Jaye Trottier, Associate Planner
11 12 13 14		Rugg called the meeting to order at 7:00 PM. He appointed A. Sypek to vote L. Wiles.
15	<u>Ac</u>	Iministrative Board Work
16 17 18	Α.	Approval of Minutes – August 6 and 13, 2014
19 20 21 22		C. Davies made a motion to approve and sign the minutes from the August 6, 2014 meeting. R. Brideau seconded the motion. No discussion. Vote on the motion: 3-0-3.
22 23 24 25		(C. Davies, L. El-Azem and S. Benson abstained as they did not attend the August 6, 2014 meeting).
26 27 28 29		C. Davies made a motion to approve and sign the minutes from the August 13, 2014 meeting. R. Brideau seconded the motion. No discussion. Vote on the motion: 5-0-1.
2) 30 31		(S. Benson abstained as he did not attend the August 13, 2014 meeting).
32 33 34		Minutes for August 6 and 13, 2014 were approved and signed at the conclusion of the meeting.
35 36 37	В.	Plans to Sign – Hickory Woods (Owner and Applicant) Amended Site Plan, Map 2 Lot 27, Phase II.
38 39 40		J. R. Trottier reported that all precedent conditions for approval have been met and that staff recommends signing the plans.
41 42 43 44		C. Davies made a motion that the Planning Board sign the amended site plan. R. Brideau seconded the motion. No discussion. Vote on the motion: 6-0-0.
44 45 46 47 48	C.	Regional Impact Determinations – Global Motor Fuel Outlet Site Plan, Map 7 Lot 73-1; and The Grand Estate at Londonderry Site and Subdivision Plans, Map 7 Lots 132-8, 9 & 13-20.

1 C. May stated that neither the Global Motor Fuel Outlet site plan nor the site 2 and subdivision plans for The Grand Estate at Londonderry project are 3 developments of regional impact, as they do not meet any of the regional 4 impact guidelines suggested by Southern NH Planning Commission (SNHPC). 5 6 L. El-Azem made a motion to accept Staff's recommendation that these 7 projects are determined not to be of regional impact under RSA 36:56. 8 **R. Brideau seconded the motion.** No discussion. Vote on the motion: 9 6-0-0. 10 11 [M. Soares arrived during Discussions with Town Staff at 7:08 PM]. 12 13 D. Discussions with Town Staff 14 15 Litchfield Road and Gilcreast Road improvements 16 17 When asked by A. Rugg when improvements to Litchfield Road are 18 expected to be completed, J. R. Trottier replied that they are on 19 schedule and should be complete before winter. 20 21 M. Soares inquired about work being done on Gilcreast Road. J. R. 22 Trottier stated that work being performed in the right of way is related 23 to drainage improvements. 24 25 Aranco Travel Center (Map 16 Lots 66, 73 & 75) ٠ 26 27 C. May explained that PSNH has identified 3 options to providing 28 electrical service to the Aranco Travel Center site currently undergoing 29 construction of the approved renovations. In order to provide service to 30 the location identified on the site plan, several poles would need to be 31 set along Rockingham Road and/or Liberty Drive in the first two options, 32 with wires crossing Rockingham Road to the site (see Attachment #1). 33 The remaining option would have less visual impact and involve only one 34 existing pole on the project's side of Rockingham Road. Two new poles 35 would be set at the rear of the site in order to avoid underground fuel 36 tanks. From that point the service would be directed underground to the 37 building from the rear. This option involves selective tree clearing to 38 bring wiring from the existing pole to the first of the new poles. The 39 applicant has been asked to keep tree cutting to a minimum. Staff 40 requested confirmation from the Board that the choice labeled as "Option #1" on the attachment would be the most preferable. There 41 42 was no objection from Board members to the use of Option #1 as 43 presented. 44 45 Master Plan funds 46 47 C. May noted that there is approximately \$4,000 remaining in the account established for the 2013 Master Plan Comprehensive Update. 48 49 Staff had suggested to the Master Plan Implementation Committee that 50 those monies could be used towards hiring a consultant to assist with a

conceptual plan for the Town Common/Town Forest. A landscape 1 2 architect associated with the Town's economic development consultant, 3 the Arnett Development Group, is currently available for hire and Staff 4 asked for confirmation from the Board that this would be an appropriate 5 use of those funds. There were no objections from Board members. 6 Committee Chair C. Davies asked Staff to invite the landscape architect 7 to the Implementation Committee's next meeting. 8 9 Regulations Audit 10 11 C. May stated that use of the new system mentioned at the July 9 12 meeting that will automate the zoning ordinance has begun. Staff 13 anticipates the first deliverable by the end of October. 14 Public Hearings/Workshops/Conceptual Discussions 15 16 17 A. Fairwind Properties, Inc. (Owner and Applicant), Map 28 Lot 31-1 – Application 18 Acceptance and Public Hearing for formal review of a site plan to construct an 19 eight unit flex industrial use building and associated site improvements at 10 20 Technology Drive*, Zoned I-II. 21 22 (*Note: With approval of this site plan, the address for Map 28 Lot 31-1 will 23 change to 3 Akira Way). 24 25 A. Rugg noted that once this application is accepted as complete, the 65 day 26 time frame for the Board to render a decision under RSA 676:4 will begin. 27 28 J. R. Trottier stated there were no checklist items and that Staff recommends 29 the application be accepted as complete. 30 31 M. Soares made a motion to accept the application as complete per 32 Staff's Recommendation memo dated September 3, 2014. R. Brideau 33 seconded the motion. No discussion. Vote on the motion: 7-0-0. 34 35 Brian Pratt of CLD Consulting Engineers, Inc. was joined by owner Bob 36 LaMontagne to present this site plan. He began by explaining that a previous 37 site plan was approved by the Board in 2004 for this location, however the 38 two-story building design was found later on not to be cost effective. This new 39 plan features a single story building of a similar footprint (9,600 sf) that 40 includes eight bays, each with the potential for a partial mezzanine. The bays 41 will have overhead doors and can be combined to accommodate the space 42 needs of a specific use. A single access point will come from Akira Way and 43 will also be the location of the single light pole on the lot. The remainder of the 44 lighting will be wall mounted. B. Pratt noted the 31 parking spaces provided, 45 as well as vehicle circulation of the site, which was designed with approval 46 from the Fire Department. He briefly reviewed the drainage design and the 47 1:1 engineered rip rap slope at the back of the lot. A monument sign at the 48 entrance will feature space for up to eight tenants. This, along with the 49 architectural design of the building, was reviewed and approved of by the 50 Heritage Commission. Three waivers are being requested, two regarding landscaping in the interior of the parking lot, and the third for exceeding the 51

1 2 2	number of footcandles at the property line with the aforementioned light pole at the driveway entrance.						
3 4	A. Rugg asked for Staff input.						
5 6 7 8	J. R. Trottier read into the record the three waiver requests from the Staff Recommendation memo:						
8 9 10 11 12 13	 Section 3.11.g.1.i requiring 10% internal landscaping in parking lots in the front of the principal building. Staff recommends <i>granting</i> the waiver because this is a small parking lot for an industrial use, and the applicant has located the required landscaping to the perimeter of the site to filter views from the street. 						
14 15 16 17 18	2. Section 3.11.g.1.iii requiring 5% internal landscaping in parking lots located at the rear of the principal building. Staff recommends <i>granting</i> the waiver because the rear of the site is used for deliveries and internal landscaping would impede truck movements. Again, landscaping was moved to the perimeter of the lot.						
19 20 21 22 23 24	3. Section 3.13.C.3 requiring that outdoor lighting not exceed 0.2 footcandles at the property line. The plan provides for additional lighting at the site driveway where it will exceed 0.2 footcandles at that location only. Staff recommends <i>granting</i> the waiver because it is safer to have adequate lighting at the intersection of driveways and streets.						
24 25 26 27	J. R. Trottier also summarized the engineering review letter (see Attachment #2).						
.7 .8 .9	A. Rugg asked for comments and questions from the Board.						
) 1 2	M. Soares inquired about snow storage on the site and B. Pratt pointed out the three locations dedicated to it.						
	A. Rugg asked for public input. There was none.						
4 5 7 3 9	M. Soares made a motion to approve the applicant's request for the three (3) waivers previously noted as outlined in Staff's Recommendation Memo dated September 3, 2014. R. Brideau seconded the motion. No discussion. Vote on the motion: 7-0-0.						
) 2 3 4 5 5	M. Soares made a motion to grant final approval to the site plan for Fairwind Properties (Owner and Applicant), Map 28 Lot 31-1, to construct an eight unit flex industrial use building and associated site improvements at 3 Akira Way, Zoned I-II, in accordance with the plans prepared by CLD Consulting Engineers, dated April, 2014, and last revised July 9, 2014, with the precedent conditions to be fulfilled within 120 days of the approval and prior to plan signature, and the						
	general and subsequent conditions of approval to be fulfilled as noted in the Staff Recommendation Memo, dated September 3, 2014. R. Brideau seconded the motion. No discussion. Vote on the motion: 7-0-0.						

B. Richard G. and Virginia St. Cyr (Owners and Applicants), Map 16 Lot 58 –
Application Acceptance and Public Hearing to amend the subdivision plan
conditionally approved on May 7, 2008 to phase the project at 28 Auburn
Road, Zoned AR-I.

There was no one present to represent this plan. An abutter asked to speak and A. Rugg allowed him the opportunity, but cautioned that without the owner or a representative present, the Board could not address any specifics about the plan. Tim Patten, 29 Auburn Road, stated his objection to the option expressed by A. Rugg that this hearing could be continued to the October 8 meeting. Following some discussion, A. Rugg asked again if anyone was present for this application. Seeing none, **M. Soares made a motion to continue the public hearing to the October 8, 2014 meeting at 7 PM in the Moose Hill Council Chambers and stated that this would be the only public notice of the continuance. R. Brideau seconded the motion. No discussion. Vote on the motion: 7-0-0.**

17 18 19

20

21

1

7

8

9 10

11

12

13

14

15

16

- A. Rugg reiterated that this would be the only notice to the public regarding the continuance of this hearing to October 8.
- C. Public Service of New Hampshire (Owner and Applicant) Review of a
 Conditional Use Permit to allow temporary impacts to the Conservation Overlay
 District (COD) buffer of 109,211 square feet and permanent impacts of 710 sf
 associated with the construction of a new 115kV transmission line in an
 existing utility corridor right of way between the Scobie Pond Sub-Station in
 Londonderry and the Huse Road Sub-Station in Manchester.
- 28
- 29 Matt Cardin of TRC Environmental and Laura Games, Siting and Permitting 30 Specialist for Public Service of New Hampshire (PSNH) presented this Conditional Use Permit (CUP) request regarding impacts to the Conservation 31 Overlay District (COD) wetland buffer. A total of 58 new pole structures will be 32 33 installed within 6.2 miles of an existing PSNH right of way between the Scobie 34 Pond substation in Londonderry and the Huse Road substation in Manchester 35 (see Attachment #3). The goal is to meet the anticipated energy needs of the 36 area and increase reliability of the current system in the most efficient manner 37 and with the least amount of environmental impact. An additional seven other 38 structures associated with two existing transmission lines in the right of way 39 will also be replaced. In addition, 28,004 square feet of forested area in the 40 area of the Scobie Pond substation will be cut to expand the cleared portion of 41 the right of way. Of the 84,153 sf of impact to the various wetlands within the 42 corridor, only 216 sf will be permanent and will result from the actual 43 installation of the individual poles. Similarly, COD buffer impact will largely be 44 temporary (109,211 sf) and will be caused by access and construction, while 45 permanent buffer impacts at the pole sites will amount to 710 sf. The only other effects on wetlands and buffers in the right of way will involve the 46 47 'conversion' of forested wetland and buffer area, meaning a selective cut will 48 transform it into scrub/shrub wetland. Those amounts total 7,528 sf of 49 wetland conversion and 8,454 sf of buffer conversion.
- 50

51 M. Cardin reviewed some of the methods and Best Management Practices

employed by PSNH to limit environmental impacts and avoid sensitive wildlife
 habitat wherever possible. Comments from the Town's Conservation
 Commission (which were minimal) were incorporated into the plan and the
 Commission gave a favorable recommendation to the Planning Board of the
 CUP application.

A. Rugg asked for Staff input.

9 J. R. Trottier asked L. Games if PSNH had selected a construction staging area 10 and whether helicopters would be used during construction. L. Games replied 11 that PSNH is still looking for an appropriate site to use as a laydown/office 12 trailer area and would not know about the use of helicopters until a contractor 13 is selected. J. R. Trottier explained the need to know the information in the 14 likely event that residents call the Town Offices with questions. He confirmed 15 with L. Games that she would be the point of contact for those issues and 16 asked for her contact information. She added that PSNH will be contacting 17 abutters once a site is chosen to let them know the activity to take place.

18 19 A. Rug

6 7

8

20

A. Rugg asked for input from the Board.

21 C. Davies confirmed that the impact totals stated do not include impacts in 22 Manchester. He asked if any particular wetland areas within Londonderry were 23 involved. M. Cardin replied that the more notable wetlands known as Brickett's 24 Meadow and Peat Bog and their associated buffers will be impacted. C. Davies 25 also asked for clarification about the 28,004 sf of right of way expansion to 26 take place. M. Cardin explained that the majority of the new line will be 27 located in what is the cleared and maintained portion of the right of way owned 28 in fee by PSNH. Two areas of clearing around the Scobie Pond substation 29 totaling 28,004 sf are within the overall right of way which includes areas that 30 have not been cleared but are still within the boundaries of the PSNH property. 31 The 'clearing' will actually be a selective cut within the forested area to allow 32 for adequate clearance of transmission lines. No stumping or grubbing will 33 take place so that the vegetation can regenerate and then be maintained long 34 term for clearance purposes. C. Davies asked if the new line would be at a 35 similar height as the existing lines in that right of way and M. Cardin said the 36 new pole heights would not exceed those of any current poles. L. El-Azem 37 verified with M. Cardin that no expansion beyond the current bounds of the 38 right of way would take place with this project, meaning no private property 39 would be infringed upon. M. Cardin also clarified that this right of way is not 40 an easement but is a fee owned property. S. Benson inquired about 41 restoration of the wetland buffers post construction. M. Cardin explained that 42 temporary timber mats are positioned on the ground to allow for access and 43 work areas while protecting the habitat. These mats, he noted, are not dragged 44 to or from the site but are specifically sited to cause the least amount of 45 impact. TRC Environmental performs and documents monitoring of PSNH 46 practices in the field during construction and re-inspects up to a year afterward 47 to ensure there are no long lasting environmental impacts. If any are found, a 48 restoration plan is implemented. A. Sypek asked if the poles were made of 49 steel or wood. M. Cardin stated that are mainly made of steel and are directly 50 imbedded into the ground using caissons. A. Sypek also asked if the line is

constructed to withstand earthquakes. Neither M. Cardin nor L. Games could 1 2 answer the question but offered to find the information. A. Rugg asked if PSNH 3 had obtained their State wetlands permit from the Department of 4 Environmental Services (DES). He was informed that the permit had been 5 applied for and that a response is expected by October 15. A permit from the 6 Army Corps of Engineers would then be expected 30 days after receipt of the 7 wetlands permit. M. Soares asked whether measurements are taken during 8 this process of electromagnetic fields associated with the new line. L. Games 9 answered that she did not have any specific predicted anticipated 10 measurements but added that the lines are designed to produce a field well 11 below established guidelines for public exposure. In addition, a phasing 12 method is used during construction where fields are cancelled out by each 13 other so that the level at the edge of the right of way is no higher than found 14 in the typical household.

15

17

24

16 A. Rugg asked for public input.

Phillip Sciandra, 17 Rear Brewster Road, asked questions concerning exposure
to electromagnetic fields and visual impacts caused by tree clearing, given his
direct proximity to the Scobie Pond substation. A. Rugg stated that PSNH has
the right to cut trees on their own property and that electromagnetism was not
the issue at hand, but suggested he contact PSNH directly about those issues.
L. Games offered to have the appropriate PSNH employee contact him.

25 Jon Verani, 73 Page Road, asked when construction was expected to begin and 26 M. Cardin replied that the goal is to begin in late November or early December 27 of 2014. J. Verani asked about potential impacts to beaver dams in Brickett's 28 Meadow, which abuts his property, since he would like them preserved. L. 29 Games replied that a dam on private property could not be removed by PSNH 30 without permission from the landowner. J. Verani stated for the record that he 31 did not give permission for dams on his property to be disturbed. Lastly, J. 32 Verani asked about restoration of a stream channel off of Brickett's Meadow 33 that was rutted during previous maintenance work done in the right of way. L. 34 Games offered to contact the transmission vegetation management specialists 35 at PSNH about the issue and to email J. Verani information about that 36 management as well this project plan.

37

38 Bob Merrill, owner of Lot 32A on Map 17, verified that the new line would 39 generally be north and east of the existing lines. He requested that he be able 40 to add a padlock to the gate located on Lot 32A where PSNH presently has a 41 padlock. He also asked about surveying of the right of way because he was 42 told in the past by a PSNH attorney that an easement deed related to a 43 telecommunication line placed on that property includes outdated/incorrect 44 information. L. Games said she would locate the appropriate contact for those 45 issues.

46

Ray Breslin, 3 Gary Drive, asked if this was the first time PSNH had presented
this project to the Planning Board. A. Rugg said it was, and that a preliminary
presentation was not required in this instance. He added that presentations
have been made to the Conservation Commission and permits have been filed

with NH DES. R. Breslin then posed questions about the purpose of the new 1 2 line. M. Cardin and L. Games reiterated the need to ensure both anticipated 3 power needs and reliability of the current system. When he questioned the 4 need for additional lines in town, A. Rugg reminded him that the hearing was 5 not about that issue per se but instead about the Conditional Use Permit. R. Breslin asked if anyone present had walked the property in question. A. Rugg 6 7 said the Conservation Commission had and that they recommended approval of 8 the permit.

9 10

There was no further public input.

11

12 M. Soares made a motion to grant final approval to the Conditional Use 13 Permit for Public Service of New Hampshire (Owner and Applicant), to 14 allow temporary impacts to the Conservation Overlay District (COD) 15 buffer of 109,211 square feet and permanent impacts of 710 sf 16 associated with the construction of a new 115kV transmission line in 17 an existing utility corridor right of way between the Scobie Pond Sub-Station in Londonderry and the Huse Road Sub-Station in Manchester, 18 19 in accordance with the submission prepared by TRC Environmental, 20 dated August, 2014, as noted in the Staff Recommendation Memo 21 dated September 3, 2014. R. Brideau seconded the motion. No 22 discussion. Vote on the motion: 7-0-0. 23

- 24 Other Business
 - There was no other business.

28 Adjournment:

29

25 26

27

M. Soares made a motion to adjourn the meeting. L. El-Azem seconded the motion. Vote on the motion: 7-0-0.

- 33 The meeting adjourned at 8:43 PM.
- 35 These minutes prepared by Associate Planner Jaye Trottier

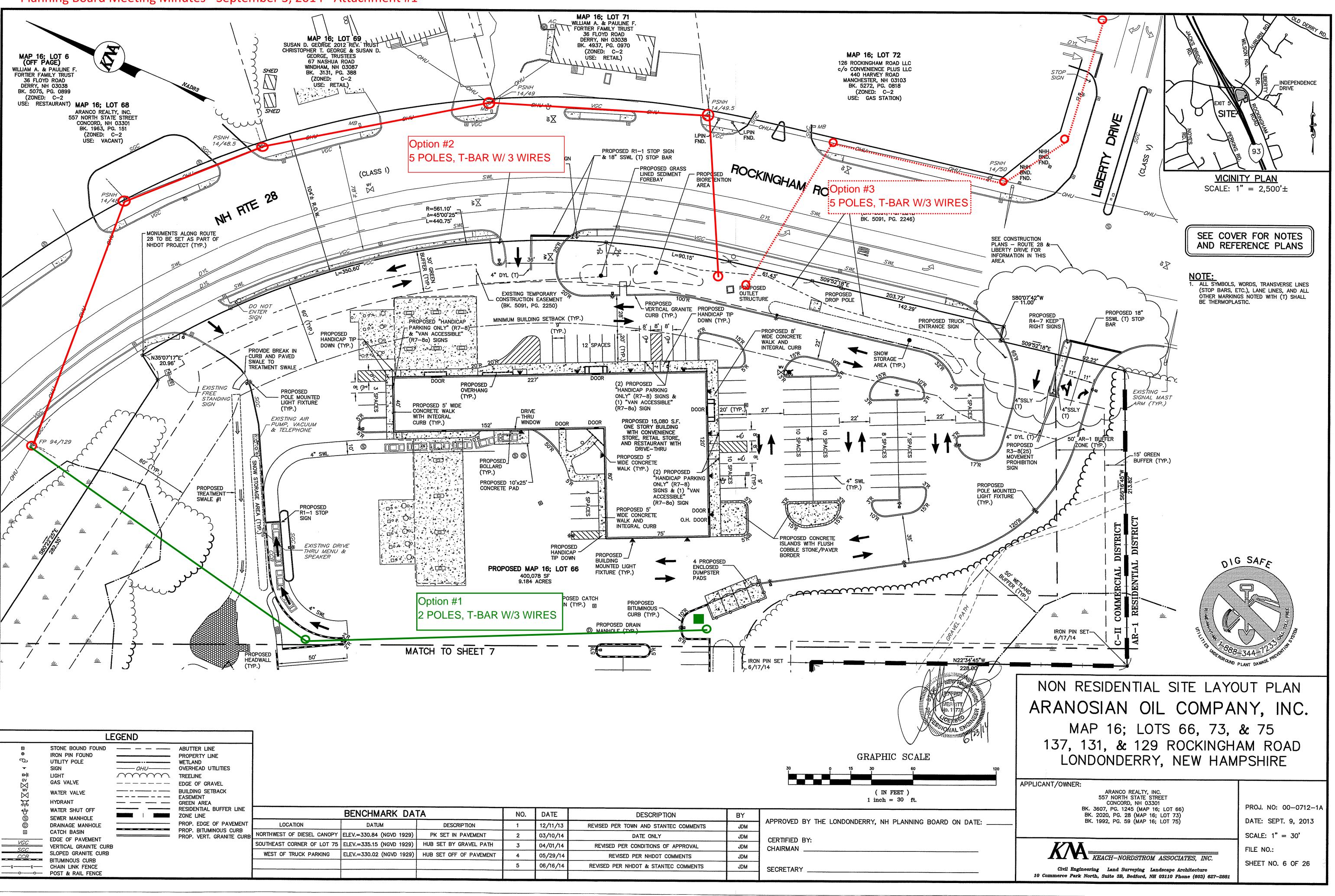
3637 Respectfully Submitted,

38

34

- 39
- 40
- 41
- 42 Lynn Wiles, Secretary

Planning Board Meeting Minutes - September 3, 2014 - Attachment #1



OP.	EDGE	OF	PAVE	MENT IRB CURB	
OP.	BITUM	INO	US CU	IRB	ŀ
OP.	VERT.	GR	ANITE	CURB	
					Γ

BENCHMARK DATA						
LOCATION	DATUM	DESCRI				
IORTHWEST OF DIESEL CANOPY	ELEV.=330.84 (NGVD 1929)	PK SET IN F				
OUTHEAST CORNER OF LOT 75	ELEV.=335.15 (NGVD 1929)	HUB SET BY G				
WEST OF TRUCK PARKING	ELEV.=330.02 (NGVD 1929)	HUB SET OFF				

JDM	CERTIFIED BY:		
JDM	CHAIRMAN		

MEMORANDUM

To: Planning Board

From: Planning and Economic Development Department of Public Works & Engineering Tighe & Bond, Inc. Date: September 3, 2014

Re: Map 28 Lot 31-1 Proposed Site Development 3 Akira Way

Owner/Applicant: Fairwind Properties

CLD Consulting Engineers, Inc. submitted plans and supporting information for the abovereferenced project. The DRC and the Town's engineering consultant, Tighe & Bond, Inc. reviewed the submitted plans and information, and review comments were forwarded to the Applicant's engineer. The Applicant submitted revised plans and information and we offer the following comments:

Checklist Items:

1. There are no checklist items.

Design Review Items:

- 1. The Applicant's landscape plan does not provide a minimum of 10% internal landscaping in front parking lots in accordance with Section 3.11.g.1.i of the Site Plan Regulations. The Applicant has submitted a <u>waiver request</u> for this requirement.
- 2. The Applicant's landscape plan does not provide a minimum of 5% internal landscaping in rear parking lots in accordance with Section 3.11.g.1.iii of the Site Plan Regulations. The Applicant has submitted a <u>waiver request</u> for this requirement.
- 3. The Applicant's site lighting near the driveways at Akira Way exceeds 0.2 foot-candles and does not comply with Section 3.13.c.3 of the Site Plan Regulations. The Applicant has submitted a <u>waiver request</u> for this requirement.
- 4. The engineered slope design (Sheet No. 1) calls for 3' benches every ±4', including a bench at the top of the slope. This, along with the "v" diversion swale, appears to encroach onto the abutting property. The applicant should confirm if the construction of the slope and "v" swale will encroach onto the abutter's property, if so a temporary construction easement may be required. The "Proposed Slope Detail" should also be updated to include the property line and the "v" diversion swale detail. The "Plan View of Proposed Slope" should also be updated to match the Grading, Drainage and Erosion Control Plan.
- 5. The Applicant should address the following comments relative to the submitted Grading, Drainage and Erosion Control Plan:
 - a. Although the applicant has noted to "verify TBM elevations prior to construction" (see Note 15), the applicant should show the location and elevation of the benchmarks.
 - b. An invert elevation should be provided for the outlet at the headwall from the northern detention basin ("HW4").

- 6. The Applicant should address the following comments relative to the submitted Utility Plan:
 - a. The applicant should show sewer separation from water (18" below water), and identify minimum cover for the pipes. It appears there is less than 6' of cover on the proposed sewer pipes.
 - b. The sewer structures should be designed with a 0.1' drop between the inlet and outlet per NHDES standards.
 - c. The applicant should provide the proposed water system pipe type and size.
 - d. The applicant should provide the proposed water system valves, bends and thrust blocks and tees.
- 7. The Applicant should address the following comments relative to the submitted project details:
 - a. The applicant should revise the "Typical Basin Cross-section" detail that appears to be only for the northern detention basin as the elevations shown are not relevant to the detention basin along Akira Way. If this detail is for the northern basin, and not "for a "Typical Basin", the berm elevation shown would need to be updated to match the Grading, Drainage and Erosion Control Plan.
 - b. The elevation value "L" in the outlet structure elevation/dimensions table for OS2 does not correspond with the bottom of the basin contour on the Grading, Drainage and Erosion Control Plan. Also, this value would put the bottom of pond above the bottom of the weir elevation. The applicant should revise the details, plans and/or Stormwater Management Report as needed to correct these inconsistencies.
 - c. The applicant has provided a guardrail detail, though no guardrail is called out on the site plans. The applicant should address whether guardrail will be included as part of this project or remove the detail from the plans if it is not being used.
 - d. The applicant should provide a "STOP" sign detail.
 - e. The applicant should provide a typical driveway apron detail, or note stating that all construction details shall be in accordance with the Town of Londonderry "Typical Details for Site and Roadway Infrastructure".
 - f. Typical Construction Sequence Note #4 directs the contractor to "raze building". The construction sequence notes should be revised to be site specific as there is no exiting building.
 - g. Typical Construction Sequence Note #13 refers to "infiltration areas". The construction sequence notes should be revised to be site specific as there are no infiltration areas proposed.
 - h. Typical Erosion Control Note #5 states "all disturbed area shall have a minimum of 4" of loam installed", this contradicts Landscape Note #4 which states "disturbed areas shall be loamed and seeded with a minimum of 6" suitable loam". The applicant should revise the plans to be consistent.
 - i. Typical Erosion Control Note #13 states "all erosion controls shall be inspected weekly and after every 0.5" or greater rainfall within a 24-hour period". For projects that require a SWPPP, the standard for inspection of erosion controls is after every 0.25" or greater rainfall even. The applicant should revise the notes as required.

Memorandum - Tax Map 28 Lots 31-1 Proposed Site Development 3 Akira Way Owner/Applicant: Fairwind Properties September 3, 2014 Page 3

- 8. The Applicant should address the following comments relative to the submitted Stormwater Management Report:
 - a. The applicant should revise the pre-development watershed areas to more accurately represent that of the 2004 existing conditions plan (i.e. no gravel drives existing in the 2004 conditions). Also the use of "Fair" and "Poor" ground cover does not seem consistent with actual ground cover based on historic aerial photographs. We recommend the applicant revise these values to be modeled as "Good" or provide justification for the use of these values.
 - b. The applicant should revise the Pre- and Post- Development Watershed Plan to include each watershed area in acres, per Section 3.07.b.7 of the Site Plan Regulations.
 - c. We recommend the stormwater maintenance requirements be expanded to include submission of the annual maintenance reports to the Department of Public Works as typically required by the Town.
- 9. The Applicant should verify the DRC comments for the project are adequately addressed as applicable:
 - a. Please verify the comments of the Sewer Division have been adequately addressed with the Sewer Division.

Board Action Items:

1. The Applicant is requesting three (3) waivers to the Site Plan Regulations as noted in his letter dated August 13, 2014. The Board will need to consider each waiver under this application.

Board Informational Items:

1. There are no additional informational items.

