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2 MINUTES OF THE MEETING OF OCTOBER 7, 2015 AT THE MOOSE HILL 3 **COUNCIL CHAMBERS** 4 5 Members Present: Art Rugg; Mary Soares; Lynn Wiles; Chris Davies; Giovanni 6 Verani, Ex-Officio; Rick Brideau, CNHA, Ex-Officio; Scott Benson; Leitha Reilly; 7 Ann Chiampa, alternate member; and Ted Combes, alternate member 8 9 Al Sypek was present. Instead of being able to sit on the Board, he was 10 responsible for the video production of the meeting. 11 12 Also Present: John R. Trottier, P.E., Assistant Director of Public Works and 13 Engineering; Jaye A. Trottier, Associate Planner; and Nicole Doolan, Planning and 14 Economic Development Department Secretary 15 A. Rugg called the meeting to order at 7:00 PM. He appointed T. Combes to vote 16 17 for L. Reilly until she arrived. 18 19 **Administrative Board Work** 20 21 A. Approval of Minutes – September 2 and September 9, 2015 22 23 M. Soares made a motion to approve and sign the minutes from the 24 September 2, 2015 meeting. L. Wiles seconded the motion. No 25 discussion. Vote on the motion: 4-3-0. 26 27 (S. Benson, C. Davies, and L. Wiles abstained as they did not attend the 28 September 2, 2015 meeting). 29 30 M. Soares made a motion to approve and sign the minutes from the 31 September 9, 2015 meeting. L. Wiles seconded the motion. No 32 discussion. Vote on the motion: 5-2-0. 33 34 (S. Benson and C. Davies abstained as they did not attend the September 9, 35 2015 meeting). 36 37 Minutes for September 2 and September 9, 2015 were approved and signed at 38 the conclusion of the meeting. 39 40 B. Regional Impact Determination – Cabonnay Wine House Bistro Site Plan, Map 6 41 Lots 37 and 38 42 43 [G. Verani arrived at 7:04 PM]. 44 45 J. A. Trottier stated that Staff recommends the aforementioned project is not a 46 development of regional impact, as it does not meet any of the regional impact 47 guidelines prepared by Southern NH Planning Commission (SNHPC). 48

LONDONDERRY, NH PLANNING BOARD

M. Soares made a motion to accept Staff's determination that this 1 2 project is not a development of regional impact. L. Wiles seconded the 3 motion. No discussion. Vote on the motion: 8-0-0. 4 5 C. Discussions with Town Staff 6 7 Plans signed • 8 J. A. Trottier notified the Board that the following plan was signed recently 9 at the Town Offices: 10 • Welch Road Lot Line Adjustment Plan (on September 18, 2015) 11 Coca Cola 12 J. R. Trottier stated Coca Cola contacted Planning regarding their Symmes 13 Drive facility (Map 15 Lot 98). They are proposing adding a cooling tower 14 located at the northeast corner of the building (see Attachment #1). He 15 said a fire lane is located just outside the proposed tower. Staff 16 recommends handling this project administratively. 17 A. Rugg inquired about the height of the tower. J. R. Trottier responded 18 that he didn't believe that it would exceeded the height of the existing 19 building. There were no objections from the Board to allow the project to 20 be handled administratively by Staff. 21 • A. Rugg stated on October 19th, the Town Council is conducting a continued 22 23 hearing on the Proposed Housing Opportunities Zoning Amendment. 24 25 • A. Rugg stated that S. Benson, L. Reilly, and A. Sypek will need to contact the Town Manager's Administrative Assistant if they are interested in re-26 27 applying for their Planning Board position, as their terms are up at the end 28 of this year. It was noted that there are some discrepancies between what 29 some members know their term expirations to be and what is stated on the 30 website. A. Rugg said he will continue to work with the Town Manager's 31 Administrative Assistant to ensure all information is consistent and current. 32 33 • A. Rugg stated he is working with the Town Attorney to set up a meeting 34 with the Board regarding new legislation, new court case law, and Planning 35 Board membership in general. 36 37 • L. Wiles inquired if Staff had received an update on access to the Wallace 38 Farm Workforce Housing development. J. R. Trottier stated it appears that 39 the applicant was able to secure their access directly across from Vista 40 Ridge (see August 12, 2015 minutes). 41 42 A. Rugg stated he talked with the Town's GIS Manager, and on December • 19th, the Board will be provided with a Master Plan Implementation 43 44 Committee update. 45 46 Public Hearings/Workshops/Conceptual Discussions 47

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- A. Application Acceptance and Public Hearing for formal review of a six-lot 1 2 subdivision ("Pinkerton Hills") at 57 Hardy Road, Tax Map 9 Lot 78, Zoned 3 AR-I – Pinkerton Hills Development Corp. (Owner), and LaMontagne Builders, 4 Inc. (Applicant). 5
 - J. R. Trottier stated there were no checklist items and that Staff recommends the application be accepted as complete.
 - [L. Reilly arrived at 7:11 PM].

M. Soares made a motion to accept the application as complete per Staff's Recommendation memo dated October 7, 2015. L. Wiles seconded the motion. No discussion. Vote on the motion: 8-0-0.

- A. Rugg noted that the 65 day time frame for the Board to render a decision under RSA 676:4 commenced with acceptance of the application as complete.
- Jason Lopez and Stephen Keach from Keach Nordstrom Associates were present on behalf of the applicant, along with Dana Finn of LaMontagne Builders (LBI). J. Lopez gave an overview of the project as noted below:
- The undeveloped parcel is approximately 10.1 acres (Tax Map 9 Lot 78), • and a six-lot subdivision is being proposed. A non-binding lot grading plan demonstrates all lots are buildable. The parcel is on the corner of Bancroft Road and Hardy Road.
- 25 One of the proposed lots will front on Hardy Road, and the five additional lots will front on Bancroft Road. All lots comply with area and frontage 26 27 requirements. Lot sizes will range from 1.5 to 2 acres. Each lot will be 28 serviced by an on-site well and, septic and will have their own driveway. 29
 - Site distance has been achieved for each lot per Town regulations.
- 30 The Applicant and the Department of Public Works (DPW) worked together 31 to develop a scope of work for the reconstruction of Bancroft Road. This 32 work will start at the edge of pavement on Hardy Road and will extend 33 approximately 1,240 feet towards the west. Currently, this road is 18 feet 34 wide with open drainage. The proposed improvements will include a 35 pavement cross section of 24 feet, curbing and closed drainage. Tree 36 clearing will be done on the side slopes. Stone walls in clearing areas will 37 be moved to the edge of an easement that follows the roadway. There will 38 be a widening easement along the entire frontage of Bancroft and Hardy.
- 39 • One waiver for the two existing cross culvert pipes and a new proposed pipe 40 (which will out-let into a drainage easement to the west of the development) is being requested. Because of the existing grades, the 41 42 outlet into the wetlands cannot be maintained at the minimum cover of 3 43 feet, so the removal of an existing pipe will be replaced by concrete pipes 44 and the minimum cover will be reduced to 2.5 feet.
- 45 The Applicant will work with DPW to obtain a wetland permit from the • 46 Department of Environmental Services for wetland impact associated with 47 the work in the right-of-way.
- A wetland permit for one of the driveway crossings has already been 48 • 49 obtained.

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A subdivision permit will also need to be obtained from the State, and is 1 2 currently under review. 3 4 A. Rugg asked for Staff input. 5 6 J. R. Trottier read into the record the waiver request from the Staff 7 Recommendation memo: 8 9 Section 3.08.G.3 requiring the minimum depth of cover for storm drain 1. 10 lines to be 36 inches from the top of pipe to the finished grade. The 11 Applicant proposes that the depth of cover be less than 36 inches in 12 several specific locations in order to: 1) maintain the existing outlet 13 invert elevations and remain with the right-of-way and 2) avoid existing 14 transmission line poles and utilize an existing drainage easement on an 15 abutting property. Staff *supports* the waiver because of the constraints 16 demonstrated by the Applicant and because reinforced concrete pipe will 17 be used.

J. R. Trottier summarized the engineering review letter (see Attachment #2).
He re-iterated that DPW, Keach Nordstrom and LaMontagne have agreed upon
the off-site improvements to Bancroft Road to include a 24 foot road with
enclosed drainage with a small grass panel on each side of the roadway. He
stated he has personally spoken with a number of the abutters on Bancroft
Road to update them on the project.

A. Rugg asked for comments and questions from the Board.

28 A. Chiampa inquired about moving interior rock walls. J. Lopez stated some 29 interior walls will remain and will not be disturbed (e.g. those in wetlands and 30 those in the back of the lots). Existing stonewalls along the roadway will need 31 to be pushed back to the proposed easement (see Attachment #3). A. Rugg 32 stated that since Bancroft is a scenic road, he would like to see the stone walls 33 recreated as much as possible by utilizing what stone is there for landscaping 34 purposes. J. Lopez referred him to revisit the lot grading plan (see Attachment 35 #3).

- A. Chiampa inquired about the leveling of the land along the roadway. J. R.
 Trottier stated leveling will be completed along with a shoulder to accept snow
 banks.
- 41 C. Davies inquired about any well diameter safety issues and whether or not 42 there would be any repercussions on the Town. He also asked if a homeowner 43 would have any protection. J. R. Trottier stated that typically if a homeowner 44 had to replace their well and it encroached on someone else's property, that 45 homeowner would have to sign a well release form so the second homeowner 46 is not held responsible if something goes wrong with the first homeowner's 47 well. He did not think there would be any repercussions to the Town. J. Lopez 48 stated that per the State, well radii cannot extend more than 10 feet onto 49 another property. C. Davies next asked if any mitigation was in place to stop 50 erosion during road construction. J. R. Trottier stated DPW may at times have

to shut down the road, and that the contractor would be responsible for any
 and all erosion protections.

4 G. Verani inquired about whether or not the remainder of Bancroft Road meets 5 Town standards. J. R. Trottier explained that during the development of 6 Parrish Hills, some widening was performed, but that the remainder of the road 7 to the west still does not meet Town standards. M. Soares asked whether 8 there were any intensions of widening the reminder of the road since the 9 applicant will be making some improvements. J. R. Trottier and A. Rugg 10 explained that finishing the remainder of the road would depend on the budget 11 and the availability of funds.

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J. Lopez reconfirmed for L. Reilly that Map 9 Lot 78 was a vacant and
undeveloped lot and that the proposed driveway for Lot 78-5 will be on Hardy.
T. Combes stated Hardy Road can be a dangerous road and inquired again to
see if that driveway could be on Bancroft. J. Lopez re-explained due to
wetlands, it had to be on Hardy.

19 A. Rugg asked for public input.

21 When asked, J. R. Trottier let Frank McCann of 28 Bancroft Road know that the 22 roadway widening will go just beyond his property at 28 Bancroft, and that 23 both culverts will be replaced to alleviate clogging. He explained to F. McCann 24 that a catch basin will be put in on the north side and noted that a drainage 25 study was completed and is available in the Planning Department. He said any 26 runoff will be discharged like the current flow pattern, which goes to the south 27 side. He said instead of an open pipe, there will be a head wall put in on the 28 south side. F. McCann next expressed his concern about his wells and runoff, 29 and inquired what recourse he would have should an issue arise. A. Rugg 30 noted that funds from the developer would be available through a bond put in 31 place with the Public Works Department should items approved on the plan are 32 incomplete.

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34 Irene Stanley of 53 Hardy Road next spoke about her runoff concerns. M. 35 Soares stated there are regulations in place which will not allow any more 36 runoff onto her property than already exists. J. Lopez and J. R. Trottier both 37 explained to her that based on drainage calculations, once upgrades and new 38 curbing is in place on Bancroft Road, runoff will be reduced, or at worst stay 39 the same. G. Verani inquired about what recourse I. Stanley would have 40 should there be a drainage miscalculation. S. Keach stated she may contact 41 him directly with any issues since he is the engineer who stamped the plans 42 and drainage report

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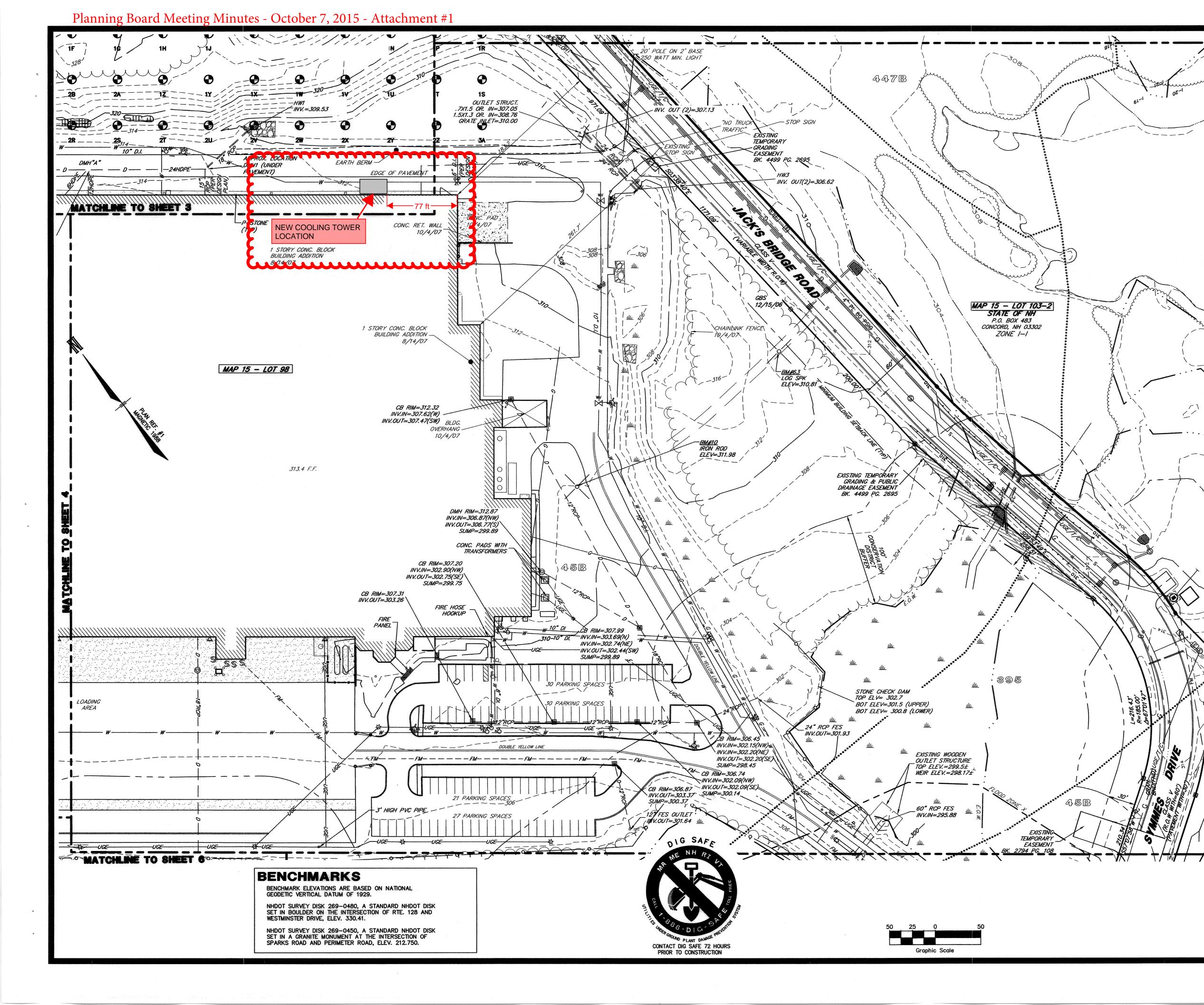
44 Cindy McCann of 28 Bancroft Road next spoke. Because of where her property
45 is located, she questioned why she was not contacted by the Town as other
46 abutters were. She expressed the same runoff concerns as the others. She
47 went on to note other concerns (see Attachment #4):

Blasting - she requested both a pre/post house and well inspection along
 with a 24-72 hour notice of any blasting. J. R. Trottier said inspections

1	would only be needed depending on the proximity of the house and well to				
2	the blasting.				
3	• <u>Driveway Entrance</u> - she requested prior notice to enter/exit her property as				
4	well. A. Rugg asked her to contact J. R. Trottier directly. J. R. Trottier				
5	stated he will encourage the contractor to add her (and her husband F.				
6	McCann) to the project distribution list for door hangers, timelines and				
7	updates.				
8	 <u>Emergency Contacts for Project</u> - she requested Keach Nordstrom's and 				
9	LaMontagne Builder's contact names and numbers.				
10					
11	Sean O'Loughlin of 31 Bancroft Road next spoke and expressed his grading,				
12	curb installation, and well concerns. J. R. Trottier explained to him that there				
13	are no construction plans to go 15 or even 20 feet back onto any abutter's				
14 15	property.				
15 16	lochus Massi of 27 Pancroft Dood roltorated the same concerns as the others				
10	Joshua Massi of 37 Bancroft Road reiterated the same concerns as the others, and requested that he get the wood from any trees that may be cut/removed				
17	from his property. He also expressed his concerns about children's safety and				
18	the speeding cars on Bancroft.				
20	the speeding cars on balleron.				
20	Greg Stanley of 112 Hardy Road (Irene Stanley's son) said along with his				
22	Mother's other concerns, he expressed concerned about her well located on Lot				
23	78A. J. Lopez stated the well protective radius for the well abutting her				
24	property will be greater than the required 75 feet.				
25					
26	A. Chiampa spoke to the grading plan (see Attachment #3). J. R. Trottier				
27	reiterated to her that runoff from the project will come from the new piping				
28	and that excess flow will move off site to the south.				
29					
30	G. Verani spoke up to address the abutters blasting concerns and asked S.				
31	Keach if a pre-blasting survey and insurance could be completed early. S.				
32	Keach stated that it has not yet been determined that any blasting will be				
33	needed. He made it clear that if there were, it may take place during bedrock				
34 25	removal (in front of the westerly lot near the McCann and O'Loughlin properties				
35 36	 see Attachment #3), but that LaMontagne will be following all protocol set by the Londonderry Fire Department to include the requirement for pre-blast 				
30 37	surveys, if necessary.				
37	Surveys, in thecessary.				
39	A. Rugg stressed the importance of the applicant to work with the abutter and				
40	Staff to adequately address the concerns expressed this evening.				
41	etan te adoquatory address the concerne oxpressed the evening.				
42	There was no further public input.				
43					
44	M. Soares made a motion to approve the Applicant's request for the				
45	waiver as outlined in Staff's Recommendation Memo dated October 7,				
46	2015. L. Wiles seconded the motion. No discussion. Vote on the				
47	motion: 8-0-0.				
48					
49 50	M. Soares made a motion to grant final approval to the Subdivision				
50	Plan for Pinkerton Hills Development Corp. (Owner), and LaMontagne				

1	Builders, Inc. (Applicant), Tax Map 9 Lot 78, Zoned AR-I, in accordance
2	with the plans prepared by Keach-Nordstrom Associates, Inc., dated
3	June 13, 2014, and last revised August 26, 2015, with the precedent
4	conditions to be fulfilled within two (2) years of the approval and prior
5	to plan signature, and the general and subsequent conditions of
6	approval to be fulfilled as noted in the Staff memo, dated October 7,
7	2015. L. Wiles seconded the motion. No discussion. Vote on the
8	motion: 8-0-0.
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10	Other Business
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12	There was no other business.
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14	<u>Adjournment</u>
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16	M. Soares made a motion to adjourn the meeting. R. Brideau seconded the
17	motion. Vote on the motion: 8-0-0.
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19	The meeting adjourned at 8:00 PM.
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21	These minutes prepared by Planning and Economic Development Department
22	Secretary Nicole Doolan
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24	Respectfully Submitted,
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28	Lynn Wiles Secretary

28 Lynn Wiles, Secretary



NOTE: SEE SHEET 7 FOR SOIL BORING DATA

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MONTAUK FINE SANDY LOAM, 3%-8% SLOPES, VERY STONY. CHATFIELD-HOLLIS-CANTON COMPLEX, 3%-8% SLOPES, VERY STONY. SCITUATE-NEWFIELDS COMPLEX, 3%-8% SLOPES, VERY STONY.

CHOCORUA MUCK PEAT.

295 GREENWOOD MUCKY PEAT.

COOLING TOWER SITE PLAN CTSP-1 09/29/15

TAX MAP 15 LOT 98 EXISTING CONDITIONS PLAN COCA-COLA BOTTLING PLANT SYMMES DRIVE, LONDONDERRY, NH OWNED BY COCA-COLA BOTTLING COMPANY OF NORTHERN NEW ENGLAND, INC. EXECUTIVE PARK DRIVE, SUITE 330, BEDFORD, NI 03110

SCALE: 1'=50'



MEMORANDUM

To: Planning Board

From: Planning and Economic Development Department of Public Works & Engineering Tighe & Bond, Inc. Date: October 7, 2015

Re: Map #: 9 Lot #: 78 Pinkerton Hills Residential Subdivision Formal Subdivision Application Bancroft Road & Hardy Road

Owner: Pinkerton Hills Development Corporation Applicant: LaMontagne Builders, Inc.

Keach-Nordstrom Associates, Inc. submitted plans and supporting information for the above-referenced project. The DRC and the Town's engineering consultant, Tighe & Bond, Inc. reviewed the submitted plans and information, and review comments were forwarded to the Applicant's engineer. The Applicant submitted revised plans and information and we offer the following comments:

Checklist Items:

1. There are no checklist items.

Design Review Items:

- 1. The Applicant has submitted a **Waiver Request** from Section 3.08.g.3 of the Subdivision Regulations to allow drainage pipes to have less than three feet of cover;
- 2. The Applicant indicates the required project permits on the Title Sheet, including the NHDES Subdivision Approval and NHDES Wetland Impact Permit (Roadway Notification and Minimum Impact Expedited). The Applicant Should update the Title Sheet with the permit numbers once received and provide copies of the permits to the Town for the project file;
- 3. The Applicant should address the following comments relative to the Residential Subdivision Plan:
 - Include all metes and bounds for the existing right-of-way line for the northern side of Bancroft Road right-of-way and include confirmation of how this boundary was determined;
- 4. The Applicant should address the following comments relative to the submitted Bancroft Road Improvement Plans and other relevant plan sheets, as applicable:
 - a. The proposed grading on the north and south side of Bancroft Road, outside the right-ofway may require easements. The Applicant should confirm with the DPW which areas will require easements;
 - b. The Applicant should clarify where existing stonewalls are to be salvaged and relocated to (outside the right-of-ways, etc.). There appear to be walls shown within the proposed roadway widening easement on lot 78-5;
 - c. The rip-rap areas on the 2:1 slopes should be shown on the plan views.

Memorandum - Tax Map: 9 Lot: 78 Pinkerton Hills Residential Subdivision Formal Site Plan Application Bancroft Road & Hardy Road Owner: Pinkerton Hills Development Corporation Applicant: LaMontagne Builders, Inc. October 7, 2015 Page 2

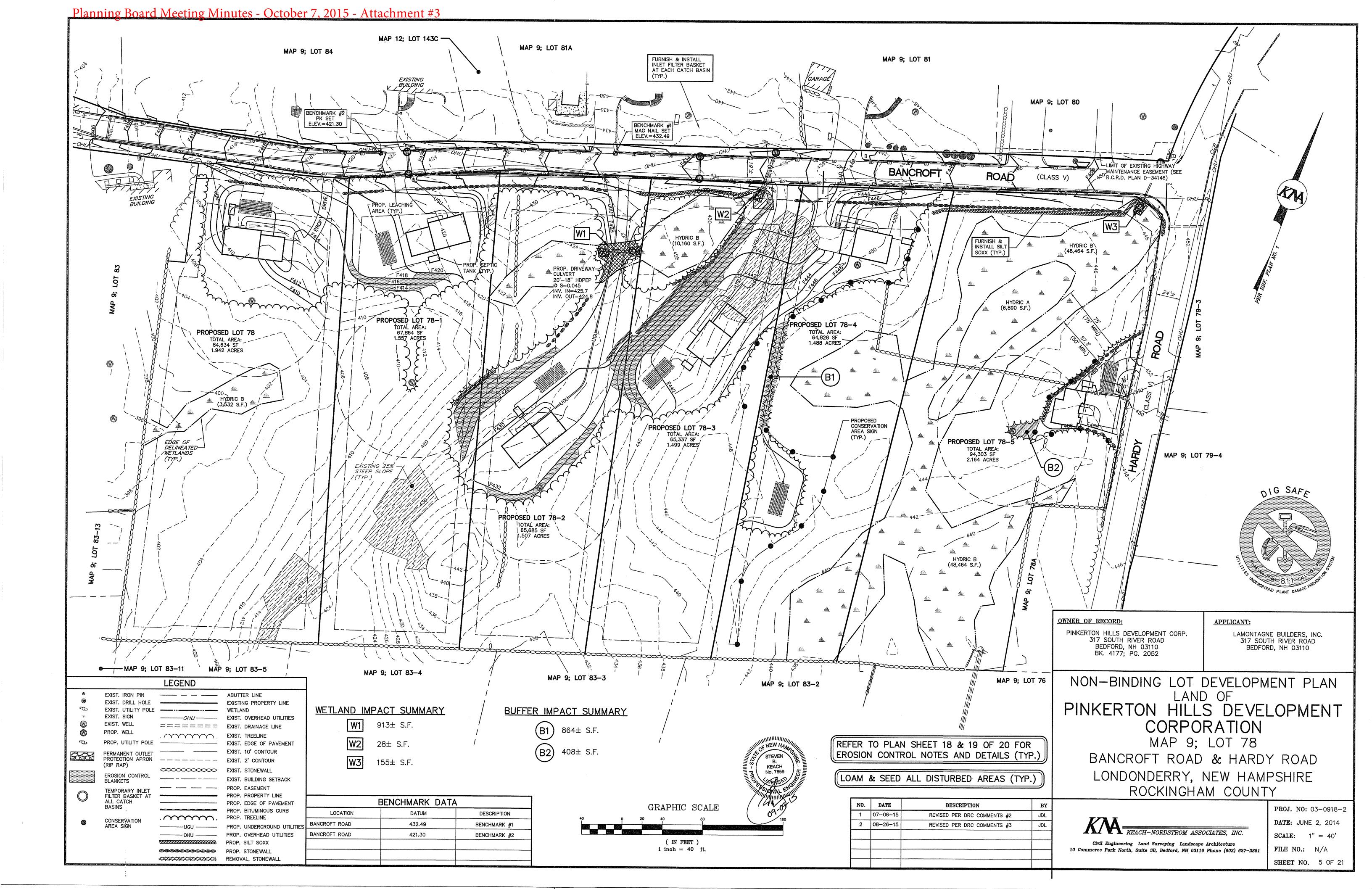
- 5. The Applicant should verify the DRC comments for the project have been adequately addressed by providing written confirmation from each department as applicable:
 - a. Please verify that the comments of the Conservation Commission have been adequately addressed;
 - b. Please verify that the comments of the Fire Department have been adequately addressed;
 - c. Please verify that the comments of Heritage Commission have been adequately addressed;
 - d. Please verify that the comments of the Planning & Economic Development Department have been adequately addressed.

Board Action Items:

1. The Applicant is requesting one (1) waiver to the Subdivision Regulations as noted in their letter dated September 17, 2015. The Board will need to consider this waiver under this application.

Board Informational Items:

1. There are no board informational items.



October 7, 2015

As abutters to the property of the proposed Pinkerton Hills subdivision we request the following:

Preconstruction, intermediate and post construction inspections of our well for performance and water quality in order to insure that this development does not negatively impact the performance and water quality of the well.

A notice of not less than 24 hours and not more than 72 hours be provided to us before any blasting takes place at the proposed development.

A notice of not less than 24 hours and not more than 72 hours be provided to us if the proposed road improvements restrict our ability to enter or exit our property.

The name and telephone number of a contact person with the development company should any issues arise during construction that negatively impact our property.

Respectfully submitted,

a

Francis X. McCann and Cynthia E. McCann

28 Bancroft Road, Londonderry, N.H. 03053