

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of March 6, 2019

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Call to Order:

The meeting was called to order at 7:06 p.m. by Chair Betsy McKinney. The following board members were in attendance: Robert Collins, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Secretary's Report:

The Secretary's Report for February 6, 2019 was distributed prior to the meeting. No changes were made. A **motion** was made by John Curran to accept the minutes as written. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Friend's Report:

There was no report this month.

Director's Report:

Gifts Donated to the Leach Library – none this month.

Programs –

- On Thursday, February 21, the library welcomed Ms. Anne Barrett for an evening performance of "The *First First Lady*". 45 individuals attended the program.
- On Thursday, March 21, at 7:00 p.m., the library will have Mr. Tom O'Carroll present "Dublin in Song and Story". Mr. O'Carroll will captivate the audience with his lively performance of Irish culture, telling the tales and singing the songs of Dublin, his native city.
- On Thursday, April 11, at 7:00 p.m., Mr. T.J. Cullinane will share his presentation "Seashells in My Pocket: Getting to Know the Seashells of the Gulf of Maine" at the library. Join Mr. Cullinane as he discusses how to identify different seashells found along the Gulf of Maine. He will display some of his own shells and specimens for the audience to view, and he invites attendees to bring their own seashells.
- On Thursday, May 16, at 7:00 p.m., the library will host Ms. Ellie Roden for an evening presentation of "Art from the Garden: Creating with Pressed Flowers". Ms. Roden will offer ways to preserve flowers, leaves, and other plant material and transform them into beautiful art. She will share some of her own work as well as various flower pressing techniques, tips, and ideas. This program is sponsored by the Friends of the Londonderry Leach Library.
introduce a variety of tunes middle-class New England families loved to sing during the Victorian era. She will combine her performances with some music history discussion.
- On Thursday, June 13, at 7:00 p.m., the library will offer Ms. Marya Danihel's musical presentation "Pleasures of the Parlor: Playlists from a Victorian iPod". Ms Danihel will

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introduce a variety of tunes middle-class New England families loved to sing during the Victorian era. She will combine her performances with some musical history discussion.

Announcements -

- On January 23, 2019, an elbow joint of a pipe going to the sprinkler in the alcove next to my office broke. It caused major flooding in approximately 1/3 of the adult section of the library. Thousands of dollars of items were saved by the staff including original artwork, chairs, tables and materials. The carpet was extracted that evening, and was cleaned and treated for mold the next day. So, the carpet was also saved. Unfortunately, there was damage to some drum tables and books that will need to be replaced. Also, the alcove walls and ceiling will need to be demolished and rebuilt. The same applies to the sheet rock and coving up along the walls from the circulation desk to the study room. In this case, the repairs of the walls will only encompass the bottom two feet. The repair started on Wednesday, January 30. Most of the work was finished on Tuesday, February 26, 2019. The remaining touch-ups were completed on March 1.
- On February 14, 2019, the elevator passed the annual inspection. We are waiting for an updated inspection certificate.
- Barbara Ostertag-Holtkamp met with Tom Hodges from the Town IT consulting company, and he stated that we need to replace the library server. He estimates that the cost for the server and other hardware will be approximately \$9,000.00. Barbara Ostertag-Holtkamp stated that she would like it purchased and installed before May 2019 for a variety of operational reasons.

Assistant Director and Head of Circulation Services Report:

- There were over 90 participants at the *Animals and the Seasons* children's program in February.
- March into the library on Monday, March 11 from 4:00-5:00 p.m. for our *Penguin Tales with Tacky the Penguin* program. Participants will waddle through some of Tacky's favorite tales, and everyone will leave with a cute penguin figure to remember the day. There will be plenty of time for a hug and pictures with Tacky. This program is open to 90 participants, and advance registration is required. To register, call 432-1127 or stop by the Children's Room.
- Come to the library on Monday, March 25 from 4:00 – 5:00 p.m. and play *Spring Fling Book Bingo*. All participants will win and have a chance to choose books from our special selections tables. This program is open to 90 participants. Advance registration begins at 9:00 a.m. on Monday, March 18. To register, call 432-1127 or stop by the Children's Room.
- The Children's Room will be offering the following programs as part of Spring Session 1: Craft Time; Shake, Move and Read; and Toddler Time. Spring Session 1 will run March 20 through April 11. Advance registration is required and begins at 9:00 a.m. Monday, March 11.
- The New Hampshire Great Stone Face Award nominees are books selected by librarians for children grades 4-6. During this month, for every book read from the list of nominated titles, participants receive one raffle ticket. All the raffle tickets will be entered into a random drawing for a chance to win a great prize. You may earn raffle

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tickets through closing on Saturday, April 6. Voting begins Monday, April 8 at 9:00 a.m. and concludes at closing time on Saturday, April 13. The raffle is open to all participants in grades 4-6. Stop by the Children's Room to help select this year's winner.

- Come to the library on Thursday, March 14 from 3:15-5:30 p.m. for our Young Adult movie event when we will be showing *Aliens Ate My Homework*. Participants in grades 6 through 12 will enjoy the movie, along with popcorn and beverages. In addition, at this special event, there will be a raffle for fun door prizes.
- Young adults in grades 6 through 12 are invited to complete any of the activities, such as a scavenger hunt, or creating a story from a picture, located on the drum table in the young adult area. These activities started on Friday, March 1 and will end at 5:00 p.m. on Saturday, March 30. For each activity completed and handed in at the circulation desk, participants will be entered into a random drawing for a chance to win a Barnes & Noble gift certificate.
- Young adults in grades 6 through 12 are invited to vote for their favorite Flume or Isinglass nominated title. Voting started on Friday, March 1 and will end at 5:00 p.m. on Saturday, March 30. Flume award titles are books nominated by New Hampshire high school readers. Isinglass Award titles are books nominated by New Hampshire middle school readers. Voting slips are located on the drum table in the young adult area. You may vote for more than one book. For each voting slip handed in, participants will be entered into a random drawing for a chance to win a Barnes & Noble gift certificate.
- The Reference Department answered 1544 reference questions, and a total of 286 directional questions in February.
- The Technical Services department cataloged 791 materials in February.

Old Business:

- Status of repairs from flood due to burst sprinkler pipe
This was discussed under the Director's Report.

New Business:

- None this month

A **motion** was made at 7:50 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: March 6, 2019

Respectfully submitted,

Sally Nelson

Assistant Director and Head of Circulation Services