

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of June 6, 2018

Page 1 of 4

**Call to Order:**

The meeting was called to order at 7:05 p.m. by Chair Betsy McKinney. The following board members were in attendance: Robert Collins, Carol Introne, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

**Secretary's Report:**

The Secretary's Report for May 2, 2018 was distributed prior to the meeting. No changes were made. A **motion** was made by Robert Collins to accept the minutes as written. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

**Friend's Report:**

The Friend's next meeting is scheduled for Monday, June 11, 2018 at 1:00 p.m. in the library meeting room.

**Director's Report:**

Gifts Donated to the Leach Library –

- The Friends of the Londonderry Leach Library donated \$650.00 for the New England Aquarium passes.
- The Molly Reid Chapter of the Daughters of the American Revolution donated a subscription to *American Spirit* magazine.

A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, May 17, the library had Mr. Brian Jennison present "A Fond Look Back at Railroading in Northern New England". 43 individuals attended the program.
- On Thursday, June 14 at 7:00 p.m., Tim Caverly will present "Allagash Tails and Tales: New England's Wild River" at the library. Hear first-hand about the lore, legends, and characters that Mr. Caverly experienced during his 32 years as a Maine Park Ranger. The presentation will include music as well as scenic and historic photos from our "Northern Forest". The audience will "canoe" the world famous river, discover forgotten logging history, and learn about Native American

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES

Minutes of June 6, 2018

Page 2 of 4

archaeology. The Friends of the Londonderry Leach Library will be sponsoring this program.

- During the week of August 20, 2018, as part of the Adult Summer Reading Program, the library will offer an "Escape the Tide pool" program. Groups of 5-8 adults will have one hour to escape the tide pool or be swept out to sea. Details and dates of the program are currently being finalized.

### Announcements -

- On April 12, 2018, the boiler was tested and passed inspection. We are currently waiting for the certificate.
- On May 3, 2018, the lawn irrigation system was turned on. Three sprinkler heads were broken and needed replacement.
- On May 5, 2018, the carpets and upholstery were cleaned.
- On May 15, 2018, the HVAC filters were replaced. RTU1 had leaks that were fixed and refrigerant was added.
- On May 19 and 20, 2018, the painting of the downstairs restrooms and the stairwell was completed.
- The Summer Reading Programs sign-ups are going very well. In the first four days, over 500 participants signed up for the adult, young adult, and children's programs.

### **Assistant Director and Head of Circulation Services Report:**

- The subject of the Spotlight Display in the Children's Room, that each month highlights books from different areas of the collection, is *Libraries Rock!*, the theme of this year's Children's Summer Reading Program. Stop by and check out some of our materials on all sorts of music and sound.
- Sign-up for the Adult, Young Adult and Children's Summer Reading Programs began June 1.
- Come to the library on Monday, June 4 from 4:00-5:00 p.m. for a craft program where participants will decorate their own bucket hat. This program is open to 90 participants. Advance registration is required and began at 9:00 a.m. on Tuesday, May 29. To register, call 603-432-1127 or stop by the Children's Room.
- Come to the library on Monday, June 11 from 4:00-5:00 p.m. for a craft program where participants will decorate their own canvas tote. This program is open to 90 participants. Advance registration is required and began at 9:00 a.m. on Monday, June 4. To register, call 603-432-1127 or stop by the Children's Room.
- The library will be starting off this year's Children's Summer Reading Program with "*Rock Around the World with Lyle, Lyle Crocodile*". Come to the library on Tuesday, June 19, Wednesday, June 20 or Thursday, June 21 from 11:00 a.m. – 12:00 p.m. to hear stories from around the world. Each participant will receive a world flag fan and will be entered into a raffle for a chance to win an exciting prize bag. There will be plenty of time for a hug and picture with Lyle. Registration is required and begins the Thursday prior to the program.

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES

Minutes of June 6, 2018

Page 3 of 4

- Come to the library on Monday, June 25 from 11:00 a.m. – 12:00 p.m. to play a fun picture version of *Animal Book Bingo*. Each participant will win and be able to choose books from our special selection table. Registration is required and begins the Thursday prior to the program.
- On Tuesday, June 26 from 10:00-10:30 a.m., join us for a drop-in Story Time and hear stories *On the Go*. No registration is required for this program.
- Join Mad Science on Wednesday, June 27 from 11:00 a.m. – 12:00 p.m. for their program *Mad Science: Air and Ice*. Get ready to be amazed by fun science facts. Registration is required and begins the Thursday prior to the program.
- Come to the library on Thursday, June 28 either from 10:00 – 10:45 a.m. or from 1:00 – 1:45 p.m. to have fun at Craft Time decorating your own scrap book. Registration is required and begins the Thursday prior to the program.
- The Young Adult Summer Reading Program, *Libraries Rock!*, kicks off on Thursday, June 21 with Movie Night. Come watch “*The Sorcerer’s Apprentice*”. Program time: 5:00 – 7:15 p.m.
- On Thursday, June 28 from 6:00 – 7:00 p.m., participants in grades 6 through 12 are invited to *Lost in the Stacks*, the young adult program version of an escape room challenge.
- The Adult Room display for the summer is *Libraries Rock!*, the theme of the adult summer reading program. Stop by the display table to check out materials on musicians and artists.
- The Technical Services department cataloged 706 materials during the month of May.
- Mr. Matthew Rosenberg donated a copy of *Panther Creek Mountain: the big adventure* by his father, Clyde McCulley, to add to the children’s room collection.
- The Daisy Girl Scout Troop 51120 of the White and Green Mountains donated the following books to add to the children’s room collection: *Women in Science: 50 fearless pioneers who changed the world* by Rachel Ignatofsky; *Bridges and Tunnels: Investigative feats of engineering* by Donna Latham; *The girl who never made mistakes* by Mark Pett and Gary Rubinstein; *Girls who code* by Rashima Saujani; *Iggy Peck, Architect* and *Ada Twist, Scientist* by Andrea Beaty; *Mighty Mommies and their amazing jobs* by Donald Jacobsen; *What do you do with an idea?*, *What do you do with a problem?*, and *What do you do with a chance?* By Kobi Yamada; *Engineering for Kids* by Speedy Publishing; and *Look I’m a Scientist* by Dorling Kindersley.

A **motion** was made by Cynthia Peterson to accept the gifts. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

### **Old Business:**

- None this month

### **New Business:**

- Old Home Day closure on August 18, 2018  
The Board agreed to close the library on Old Home Day.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of June 6, 2018

Page 4 of 4

- Board of Trustees meetings for July and August  
Chair Betsy McKinney reminded the Board that there will be no meetings in July or August.
- Personnel update  
Chair Betsy McKinney asked Library Director Barbara Ostertag-Holtkamp to speak on personnel issues. Barbara Ostertag-Holtkamp mentioned to the Board that Donna Plante has been promoted to Head of Reference and Technical Services. At this time, Barbara Ostertag-Holtkamp is working on revising a full time position that will be advertised in the upcoming months.

A **motion** was made at 7:33 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: June 6, 2018

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services