

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of May 2, 2018

Page 1 of 4

Call to Order:

The meeting was called to order at 7:06 p.m. by Chair Betsy McKinney. The following board members were in attendance: Robert Collins, Carol Introne, Melissa Coffey, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Secretary's Report:

The Secretary's Report for April 4, 2018 was distributed prior to the meeting. No changes were made. A **motion** was made by Robert Collins to accept the minutes as written. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for January 1, 2018 – March 31, 2018, was distributed by Barbara Ostertag-Holtkamp as Pauline Caron was unable to attend the meeting. A **motion** was made by Melissa Coffey to accept the Treasurer's Report. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Friend's Report:

On Pauline Caron's behalf, Barbara Ostertag-Holtkamp told the Board that the Friends' Cakeless Bake Sale has started. Carol Introne stated that she will be sending a notification about the fundraiser to members. The next meeting is scheduled for Monday, May 14, 2018 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- 2 @ \$25.00 from Gabi's Smoke Shack
- 3 @ \$20.00 from Giovanni's
- 2 @ \$10.00 from Wrap City Sandwiches
- \$20.00 from Great American Subs
- \$20.00 from Pasquale's Ristorante
- \$25.00 from Talia's Breakfast & Eatery
- 5 @ \$20.00 from 99 Restaurant
- 5 @ \$20.00 from Mr. Dan Bourque and family for 99 Restaurant

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

Minutes of May 2, 2018

Page 2 of 4

A **motion** was made by John Curran to accept the gifts. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, April 19, at 7:00 p.m., the library offered the program “Native American Stories” by Anne Jennison. 41 individuals attended the program.
- On Thursday, April 26, at 1:00 p.m., Carolyn Fredette discussed “Tick-borne Diseases”. 15 individuals attended the program.
- On Thursday, May 17, at 7:00 p.m., the library will have Mr. Brian Jennison present “A Fond Look Back at Railroading in Northern New England”. This slideshow presentation journeys through the history of New England railroads with an emphasis on the Boston & Maine (B&M) Railroad. Mr. Jennison’s collection of photos will detail the construction of precursor railroads, their eventual acquisition by the B&M, and their decline throughout the 20th century due to highway and airline competition. The presentation will also include color slides from the late 1960s through the early 1980s.
- On Thursday, June 14 at 7:00 p.m., Tim Caverly will present “Allagash Tails and Tales: New England’s Wild River” at the library. Hear first-hand about the lore, legends, and characters that Mr. Caverly experienced during his 32 years as a Maine Park Ranger. The presentation will include music as well as scenic and historic photos from our “Northern Forest”. The audience will “canoe” the world famous river, discover forgotten logging history, and learn about Native American archaeology. The Friends of the Londonderry Leach Library will be sponsoring this program.

Announcements -

- On April 13 and 14, 2018, the painting of the downstairs hallways and meeting room was completed.
- On April 12, 2018, the boiler was tested and passed inspection.

Assistant Director and Head of Circulation Services Report:

- During Children’s Book Week, starting Monday, April 30 and ending Saturday, May 5, you will earn a raffle ticket for a chance to win a cool book bag for each item checked out of the library children’s room.
- Join the Modern Times Theater on Monday, May 14 from 4:00 – 5:00 p.m. for their program, *The Perils of Mr. Punch*. This program, full of old-time fun, is open to 90 participants and advance registration is required. After the show, the audience is invited backstage to try their hand at puppetry. To register, stop by the children’s room, or call 432-1127 beginning at 9:00 a.m. on Monday, May 7.
- Celebrate the coming summer at the library on Tuesday, May 29 from 4:00 – 5:00 p.m., with a stroll to the beach. Each participant will leave with a plush ocean

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

Minutes of May 2, 2018

Page 3 of 4

- friend as a memento. This fun program is open to 90 participants and advance registration is required. To register, stop by the children's room, or call 432-1127 beginning at 9:00 a.m. on Monday, May 21.
- The Children's Room will be offering the following programs as part of Spring Session 2: Craft Time, Shake, Move and Read, and Toddler Time. Spring Session 2 will start May 2 and end May 24. Advance registration is required and began at 9:00 a.m. Monday, April 23.
 - Come to the library on Thursday, May 10 from 3:30-4:30 p.m. for our Young Adult program, *Secret Codes*. All participants in grades 6 through 12 will have a chance to create and decipher their own puzzles, and we will explore some well-known cryptograms. There will be a fun door prize raffle, and light refreshments will be served. No registration is necessary.
 - The Reference Department logged 361 people onto the Internet in April.
 - The adult room display topic for May is Soccer.
 - The Technical Services department cataloged 154 children's materials in April.
 - The library has received the following donations:
 - Two All-Day Passes to Water Country in Portsmouth, with a face value of \$44.99 each pass, and a combined value of \$89.98. Each pass is for use during the young adult summer reading program.
 - Six All-Day Passes to Canobie Lake, with a face value of \$39.00 per pass, and a combined value of \$234.00. Each pass is for use during the young adult summer reading program.
 - Two 18-hole round golf certificates from the Londonderry Country Club, with a face value of up to \$30.00 each, and a combined value of up to \$60.00. Each pass is for use during the young adult summer reading program.
 - Four passes to Cowabunga's in Hooksett, with a face value of \$12.00 per pass, and a combined value of \$48.00. Each pass is for use during the children's summer reading program.
 - Three hundred coupons from McDonald's for a free ice cream cone, with a face value of \$1.00 each, and a combined value of \$300.00. Each pass is for use during the children's summer reading program.

A **motion** was made by Carol Introne to accept the gifts. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Old Business:

- None this month

New Business:

- Staff reorganization
Barbara Ostertag-Holtkamp discussed her plan for a staff reorganization. A discussion ensued. The Board were in agreement with the plan.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of May 2, 2018

Page 4 of 4

- Adult Summer Reading Program
Barbara Ostertag-Holtkamp gave the Board a brief overview of an Escape Room for an adult summer program in August.

A **motion** was made at 7:47 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson

Minutes Typed by: Sally Nelson

Date: May 2, 2018

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services