

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of December 6, 2017

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Call to Order:

The meeting was called to order at 7:06 p.m. by Chair Betsy McKinney. The following board members were in attendance: Carol Introne, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; and Sally Nelson, Assistant Director and Head of Circulation Services.

Secretary's Report:

The Secretary's Report for November 1, 2017 was distributed prior to the meeting. No changes were made. A **motion** was made by John Curran to accept the minutes as written. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Friend's Report:

There is no meeting in December. The next meeting is scheduled for Monday, January 8, 2018 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Margaret Wang donated \$740.00 to the library.

A **motion** was made by John Curran to accept the gift. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, November 9, 2017, the library hosted Ms. Gail Hamel for an evening presentation of "Abigail Whitney and Family: Eyewitness to the Events of April 19, 1775". 36 participants attended the program.
- On Thursday, January 18 at 7:00 p.m., the library will host the program "Tiny Houses: A Very Different Approach to Home Ownership" by Isa Bauer. In this presentation, Ms. Bauer will focus on the basics of planning for and owning a tiny house on wheels. She will offer unique insights from the currently popular tiny house themed TV shows. From approximately "how much" to "where to live", the presentation will address options for general design as well as heat, hot water, and electricity choices.

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- On Thursday, February 15, at 7:00 p.m., the library welcomes Berniece Van Der Berg who will present “Honey and Mead”. Join Ms. Van Der Berg as she discusses the history of mead, honey, and beekeeping, and describes challenges facing the honey bees. There will also be a free honey sampling following the presentation.
- On Thursday, March 15, at 7:00 p.m., the library will host Mr. David Quigley for an evening presentation of “Small Space for Growing Fruit”. Mr. Quigley will share how, regardless of property size, any available growing space can be utilized to create a beautiful and sustainable food source. He will also discuss how to avoid the many pitfalls that homeowners face in growing fruit.
- On Thursday, April 19, at 7:00 p.m., the library will offer the program “Native American Stories” by Anne Jennison. Join us as she shares stories and cultural traditions of the Northeast Woodlands. She will interweave song, drumming, audience participation, drama, and humor throughout her storytelling performance.
- On Thursday, April 26, at 1:00 p.m., Carolyn Fredette will discuss “Tick-borne Diseases” during an educational presentation at the Leach Library. Ms. Fredette will review the signs and symptoms of tick-borne diseases as well as the ways to prevent illness. The audience will learn about the health hazards ticks pose in our area and have the opportunity to ask questions.
- On Thursday, May 17, at 7:00 p.m., the library will have Mr. Brian Jennison present “A Fond Look Back at Railroading in Northern New England”. This slideshow presentation journeys through the history of New England railroads with an emphasis on the Boston & Maine (B&M) Railroad. Mr. Jennison’s collection of photos will detail the construction of precursor railroads, their eventual acquisition by the B&M, and their decline throughout the 20th century due to highway and airline competition. The presentation will also include color slides from the late 1960s through the early 1980s.
- On Thursday, June 14 at 7:00 p.m., Tim Caverly will present the program “Allagash Tails and Tales: New England’s Wild River” at the library. Hear first-hand about the lore, legends, and characters that Mr. Caverly experienced during his 32 years as a Maine Park Ranger. The presentation will include music as well as scenic and historic photos from our “Northern Forest”. The audience will “canoe” the world famous river, discover forgotten logging history, and learn about Native American archaeology.

Announcements -

- On August 14, 2017, the Town’s auditing firm, Melanson Heath & Company, sent an auditor to come and audit the library’s financials records for FY16-17. To date, we have not received the report from the auditing firm. However, on October 16, 2017, I received an email from Doug Smith, Finance Director, stating that he received the proposed audit entries and none of them affect the library. An electronic copy of the report was received today from the Finance Director. A

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copy will be put in the Reference department once a bound paper copy is received.

Assistant Director and Head of Circulation Services Report:

- *Mr. Aaron in Concert* children's program was attended by 86 participants.
- On Monday, December 11 from 4:00-5:00 p.m. come to the children's room to hear stories from *Way Up in the Arctic*. This program is open to 90 participants of all ages. Advance registration is required and began on Monday, December 4 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- On Monday, December 18 from 4:00 p.m.-5:00 p.m. come to the children's room for a visit with Mouse, the star of Jane Yolen's book, *If You Give a Mouse a Cookie*. There will be plenty of time for a hug and pictures with Mouse at the end of the program. This fun-filled program is open to 90 participants of all ages. Advance registration is required and begins on Monday, December 11 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- The children's room will be offering the following programs as part of Winter Session 1: Craft Time, Shake, Move and Read, and Toddler Time. These programs run from December 6 to December 14, 2017, and January 10 to January 18, 2018, with a break in the middle for the holidays. Advance registration is required and began on Monday, November 27 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- Come to the library on Thursday, December 14 from 3:15-5:30 p.m. for our Young Adult movie showing of *Eragon*. In addition at this special event, popcorn and beverages will be served and there will be a raffle for fun door prizes. No sign up is necessary.
- There were a total of 1978 reference questions, and a total of 482 directional questions, answered in November.
- There were 341 Internet logins during the month of November.
- There were a total of 629 materials added during the month of November.

Old Business:

- FY18-19 Proposed budget

Barbara Ostertag-Holtkamp distributed the updated FY18-19 Proposed Budget that reflects the reduced health insurance costs provided by the Finance department.

- Holiday staff lunches

Chair Betsy McKinney confirmed that pizzas and salads will be ordered. Board members can provide desserts if they wish.

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New Business:

- Meeting schedule for 2018
Barbara Ostertag-Holtkamp presented the Board of Trustees schedule for 2018. The Board agreed to not hold a meeting in July and August.

A **motion** was made at 7:54 p.m. by John Curran to adjourn the meeting. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp and Sally Nelson

Minutes Typed by: Sally Nelson

Date: December 6, 2017

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services