

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of September 7, 2016

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Call to Order:

The meeting was called to order at 7:03 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Robert Collins, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; and Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for June 1, 2016 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for April 1, 2016 – June 30, 2016 was distributed by Pauline Caron. A **motion** was made by Robert Collins to accept the Treasurer's Report. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends did not meet over the summer. They currently have their Fall Bulb Sale fund raiser ongoing at the main desk of the library. The next meeting is scheduled for Monday, September 12, 2016 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Mr. David J. Ellis donated a copy of his book "Cellar Holes. Roads and Features in the Musquash – Edition 2".
- Ms. Coleen Burpeau donated a copy of her book "Harmony: the Music of Life".
- Mr. and Mrs. Richard Walter donated \$25.00 to the library.
- The library received a \$5.00 anonymous donation.
- Mr. Richard Peterson donated \$10.00 to the library.
- Ms. Eileen Morin donated \$5.00 to the library.
- Mr. Marshall Peck III donated a coloring book of original drawings.
- Ms. Stephanie Murray donated \$5.00 to the library.

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- Ms. Debbie Curtin donated a copy of her book “Peril on the High Seas – A Two Tail Adventure”.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On June 16, 2016, the library featured “Arthurian Revival in New England”. Unfortunately the presenter, Dr. Clia Goodwin, was an hour late so only 8 individuals remained for the program.
- On September 22, 2016, at 7:00 p.m., the library will host the program “Jefferson’s Dream: The Ballad of the Declaration of Independence” by Mr. John Perrault. In this presentation, Mr. Perrault will share his most recent work, Jefferson’s Dream, through both story and song. Starting with Thomas Jefferson, audience members will learn how eight great American men and women carried forward the values of the Declaration of Independence while overcoming monumental obstacles in the pursuit of liberty and equality.
- On October 13, 2016, at 7:00 p.m., the library will host Ms. Roxie Zwicker as she shares her visual presentation, “Spirits of the Granite State”. Ms. Zwicker will journey through haunted woods, mysterious cemeteries, and ghostly lighthouses. She will disclose some of the best places to explore spirited happenings in New Hampshire and describe unusual occurrences that still cannot be explained today.
- On November 17, 2016, at 7:00 p.m., the library will host Dr. Douglas Wheeler’s “Spies in Time”. Utilizing his research, Dr. Wheeler will discuss how spying and intelligence activities have influenced the course of history. He will trace the history of espionage from the Dreyfus case in France to the Aldrich Ames case in the United States by focusing on how human motives, traits, and ideas shape the search for secret information.

Announcements -

- On March 24, 2016, the library’s boiler passed the annual inspection. The certificate was received on August 3, 2016.
- On May 9, 2016, work began to replace the broken compressor on the Historical Room HVAC. The work was completed May 11, 2016. Unfortunately, the compressor worked, but the room was still too warm and the humidity too low. It was determined that a new humidity canister was needed. The part was replaced on May 31, 2016.
- On August 8, 2016, the Town’s auditing firm, Melanson Heath & Company, had Sarah Demos, Senior Auditor, come and audit the library’s financials records for FY15-16.
- On August 18, 2016, a valve above the radiator near the book sale room broke. Unfortunately the pipe insulation and sheetrock were damaged and needed replacement. The work was completed on August 25, 2016.

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Assistant Director and Head of Circulation Services Report:

- The Children's Room had another excellent summer with over 1,330 children participating in the Summer Reading Program. The last day to turn in reading logs is September 10, 2016.
- In the month of August, the Children's Room had many popular programs, including *Silly Sally's Bubble Show*, *Comedy Juggling Show*, and *Amazing Animals* which each attracted over 90 participants.
- The Young Adult Summer Reading Program was also popular again this year with over 515 teens participating in the Summer Reading Program. The book discussion of *Peak* by Roland Smith attracted 64 teen participants. The last day to turn in reading logs is September 10, 2016.
- The library wishes to thank the Friends of the Londonderry Leach Library for their generous support of both the children's and the young adult programs.
- The library also wishes to thank the following businesses for donating some wonderful prizes to our children's and young adult programs: the Londonderry Country Club, McDonalds, Papa Ginos, and Water Country, Portsmouth.
- The Children's Room invites you to join the MacLane Audubon at the library on Monday, September 12 from 4:00-5:00 p.m. During this exciting program we will learn the similarities and differences between reptiles and amphibians in this look at New Hampshire's scaly and slimy residents. The following live animals may be present: corn snake, box turtle, and frog. Advance registration is required and it began on Tuesday, September 6 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- Come to the library on Monday, September 19 from 4:00-5:00 p.m. for our *A Pirate's Life For Me* show. Celebrate International Talk Like a Pirate Day at this fun-filled program, where participants will hear stories of pirates, learn pirate words, and maybe even a pirate jig. Each participant will leave with a bag of pirate treasure. This program is open to 90 participants. Advance registration is required and begins on Monday, September 12 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- The Children's Room will be offering the following programs as part of Fall Session 1 that runs from September 14 through October 6: Craft Time, Shake, Move & Read and Toddler Time. Advance registration is required and begins on Tuesday, September 6 at 9:00 a.m. To register call 603-432-1127 or stop by the Children's Room.
- A donation of six all-day passes to Canobie Lake has been received to use as incentives for the Young Adult Summer Reading Program. These have a face value of \$38.00 each.

A **motion** was made by Pauline Caron to accept the gift. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Carol Introne arrived at 7:18 p.m.

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Assistant Director and Head of Reference Services Report:

- The reference staff answered 1,635 reference questions in August. We had an additional 310 directional questions.
- Our seventh annual Adult Summer Reading Program came to a close on August 31, 2016. The theme was 'Exercise Your Mind' and we would like to thank all our readers for their eagerness to participate in this program by signing up, reading, and taking part in the monthly activities. We would also like to thank The Coach Stop Restaurant, Coffeeberries, Giovannis, Janie's Uncommon Café, The 99 Restaurant, Poor Boy's Diner, Talias's Breakfast and Eatery, and T-Bones/Cactus Jack's for their generous donations of gift certificates in support of our program.
- Local history is in the spotlight this month. We have on display books and DVDs to help you learn about your ancestors and the history of our community and the communities around us. Try our Heritage Quest database from home to research your family roots or come to the library and use Ancestry Library Edition. Also visit our local history room where you will find cemetery records, local histories, Londonderry Town Reports, and so much more.

Old Business:

- None this month

New Business:

- FY17-18 Proposed Budget

Barbara Ostertag-Holtkamp distributed the FY17-18 Proposed Budget. She informed the Board that this is a default budget that includes raises for eligible employees and an increase in the retirement rate from the New Hampshire Retirement System. The Town's Finance Department has not yet provided any information concerning health insurance costs for FY17-18. The budget will be discussed next month as additional information becomes available.

A **motion** was made at 7:30 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: September 7, 2016

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services