

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of April 6, 2016

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Carol Introne, Melissa Coffey, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; and Kathy Mague, Assistant Director and Head of Reference Services.

**Election of Officers:**

After discussion, Pauline Caron suggested the same slate of officers as last year:

Betsy McKinney – Chair  
Robert Collins – Vice Chair  
Pauline Caron – Treasurer  
Melissa Coffey – Secretary

A **motion** was made by Pauline Caron to accept the slate of officers. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Joe Green, Town Council Liaison, arrived at 7:02 p.m.

**Secretary's Report:**

The Secretary's Report for March 2, 2016 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

John Curran arrived at 7:03 p.m.

**Friend's Report:**

The Friends counted the contents of the coin jar at their last meeting. They had a total of over \$287.00. The Cakeless Bake Sale begins on May 2, 2016 to raise money for library programs. The next meeting is scheduled for Monday, April 11, 2016 at 1:00 p.m. in the library meeting room.

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### **Director's Report:**

#### Gifts Donated to the Leach Library –

- The Derry Medical Center Charitable Foundation donated \$1,000.00 to the library which will be used to purchase large print books.
- Mr. and Mrs. George Butler donated two framed antique maps to the library.
- Ms. Mary Kouzayha donated a Kindle to the library.
- Mr. Jeff Hooper donated \$5.00 to the library.
- Ms. Anita Fisher donated \$10.00 towards museum passes.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

#### Programs –

- On March 24, 2016, the library offered “A Walk Back in Time: The Secrets of Cellar Holes” with author and historian Ms. Adair Mulligan. 52 individuals attended the program.
- On April 21, 2016, at 7:00 p.m., the library will have the program “Four Centuries of Fishing in New Hampshire”. Join us as historian and author Mr. Jack Noon discusses the history of fishing in New Hampshire, and learn about the different ways people once fished, the fish originally local to the area, and the current fishing regulations and their effect on the fish population today. The program is sponsored by the Friends of the Londonderry Leach Library.
- On May 19, 2016, at 7:00 p.m., the library will host “Songs of World War II” with Mr. Richard Kruppa. Mr. Kruppa brings to light fascinating and unfamiliar stories about some of our most beloved American songs from 1939-1945. He sings these fascinating songs and shares the largely unknown stories behind them while playing guitar, five-string banjo, or baritone ukulele. The program is sponsored by the Friends of the Londonderry Leach Library.
- On June 16, 2016, at 7:00 p.m., the library will feature “Arthurian Revival in New England”. How did the legend of King Arthur take root in America and how did we make it our own? Join independent scholar Dr. Clia Goodwin for an illustrated presentation as she explores two New England interpretations of King Arthur: “A Connecticut Yankee in King Arthur’s Court” and the Edwin Austin Abbey mural series depicting the quest for the Holy Grail. The program is sponsored by the Friends of the Londonderry Leach Library.

#### Announcements -

- On March 2, 2016, a radiator was found to be leaking after the Library Trustee meeting. The pipe had frozen and cracked. The next day, the pipe was soldered

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- and Steve Cotton replaced the insulation. In addition, the carpets were cleaned and treated with a mold repellent.
- On March 7, 2016, the migration to the new library system started. The new system was up and running on March 17, 2016.
  - On March 7, 2016, the malfunctioning fire exit light was replaced outside the meeting room.
  - On March 13, 2016, the HVAC for the adult area of the library stopped working. On March 14, 2016, the replacement parts were ordered and, then, installed on March 16, 2016.
  - On March 24, 2016, the library's boiler passed the annual inspection. We are waiting for the certificate.

### **Assistant Director and Head of Circulation Services Report:**

- *A Visit with Peter Rabbit* was a great success in March, with 80 participants attending the program.
- The following programs are available in the Children's Room in April. They are open to 90 participants and advance registration is required beginning at 9:00 a.m. on the Monday prior to the program:
  - Come to the library on Monday, April 11 from 4:00 – 5:00 p.m. to meet some of the animals that inspired the classic novel *Charlotte's Web*. Participants will learn about life on the farm and meet some animal visitors that may include a micro pig, pygmy goat, and skunk (live animals). This program is being sponsored by the Friends of the Londonderry Leach Library.
  - Starting Monday, April 11 through closing on Saturday, April 16, during National Library Week, for each children's item checked out from the library you will earn a raffle ticket for a chance to win a cool book bag. In addition, patrons are invited during this week to make their own stained glass inspired bookmark. Stop by the Children's Room to pick up supplies and create your own masterpiece in the library, or in the comfort of your own home.
  - Come to the library on Monday, April 18 from 4:00 – 5:00 p.m. to tickle your funny bone with hilarious stories, a silly mixed up matching game, and a musical trip "Down by the Bay". Participants are welcomed to attend in their silliest outfits and bring a joke or riddle to share.
  - From Monday, April 27 through Saturday, May 2, during school vacation week, participants may pick up the supplies and create their own perfect spring accessory foam visor in the library, or in the comfort of your own home. Also this week, the Children's Room is offering a fun new twist on a classic game, Scavenger Hunt Bingo. For details, stop by the Children's Room.
- Spring Session 2 programs begin in May and sign up begins at 9:00 a.m. on Monday, April 25. The programs offered are Craft Time, Shake, Move & Read, and Toddler Time.

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- The library has received the following donations:
  - Ms. Harvey-Prybylski donated two fiction books, *Cocytus: Planet of the Damned* and *The Vanishing of Katherine Sullivan* to add to the adult collection.
  - Mr. John P. Curtin donated a copy of his book *Rhio Saves the Big Day!* to add to the Children's Room collection.
- Come to the library on Thursday, April 14, 2016 from 3:30-5:45 p.m. for our Young Adult *Movie Time* program. All participants in grades 6 through 12 will enjoy the movie *Pan*, along with popcorn and beverages. In addition at this special event, there will be a raffle for fun door prizes. No sign up is necessary.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

**Assistant Director and Head of Reference Services Report:**

- The library answered 1309 reference questions in March. We also had 187 directional questions.
- Spring has arrived with baseball in full swing. Our display this month is on baseball where you will find biographies, histories, and instruction on the sport. We also have a few movies titles, such as the *Million Dollar Arm* or *Home Run* and some fiction titles such as *The Perfect Game*, by Leslie Dana Kirby.
- We have received a \$20 gift card donated from Janie's Uncommon Cafe for the Adult Summer Reading Program.

A **motion** was made by Pauline Caron to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

**Old Business:**

- ILS  
Barbara Ostertag-Holtkamp informed the Board that the new system is up and running and that she has received a significant number of positive comments from patrons. It took a great deal of hard work by all the management team to set up the new system. Barbara Ostertag-Holtkamp specifically mentioned the excellent work done by Kathy Mague on the computer system. It required an enormous amount of focused attention on pages with small details. Barbara Ostertag-Holtkamp also mentioned that work on the system continues, but most operational changes are not transparent to the patrons.

**New Business:**

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- Old Home Day Parade – August 20, 2016

Barbara Ostertag-Holtkamp informed the Board that she has received a parade registration form from the Old Home Day Committee. Several staff are interested in participating, and she asked the Board whether they would also want to be involved.

A **motion** was made at 7:25 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: April 6, 2016

Respectfully submitted,

Sally Nelson

Assistant Director and Head of Circulation Services