

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of June 3, 2015

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Robert Collins, Melissa Coffey, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council Liaison.

Secretary's Report:

The Secretary's Report for May 6, 2015 was distributed prior to the meeting. No changes were made. A **motion** was made by Melissa Coffey to accept the minutes as written. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried.**

Friend's Report:

The Friends reviewed upcoming events to raise money at their last meeting. The next meeting will include election of officers. There will be no meetings in July and August. The next meeting is scheduled for Monday, June 8, 2015 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Mr. Kenneth Shields donated a three-year subscription to *ESPN: The Magazine*.
- The Molly Reid Chapter of the Daughters of the American Revolution donated a subscription to *American Spirit* magazine.
- Ms. Susan Whittmore donated \$20.00 in memory of Mr. Philip Presley.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried.**

Programs –

- On Thursday, May 14, 2015, the library hosted an evening of songs presented by the Harmonica Saints. 40 participants attended the program.

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- On Thursday, June 11, 2015, at 7:00 p.m., the library will have the program “A House on the Bay: Life on 17th Century New Hampshire’s Coastal Frontier.” Join us for an illustrated presentation on the lives of 17th Century bay residents presented by Dr. Neill De Paoli. He will discuss how the recent archaeological discovery of the 17th Century Wiggin Family homestead illustrates that bay residents on the periphery of Anglo-American settlements were not as isolated and bereft of the comforts of the more “civilized” world as traditionally thought.
- On Thursday, September 17, 2015, at 7:00 p.m., the library will offer an evening of music, “Wacky songs that made us laugh”, presented by Mr. Calvin Knickerbocker. Excerpts from hilarious songs help chart the evolution of musical humor from the 1920s to the 1980s. Selections poke fun at WW II enemies, diets, television, summer camp, and many other aspects of life.
- On Thursday, October 22, 2015, at 7:00 p.m., the library will present an evening of storytelling, “Heartpounders: Halloween Tales”, featuring storyteller and composer Mr. Odds Bodkin. In this performance, Mr. Bodkin will tell spooky tales of Halloween accompanied by full musical scores on a twelve-string guitar with character narrations and voices.
- On Thursday, November 12, 2015, at 7:00 p.m., the library will host a program dedicated to Isabella Stewart Gardner, who is brought vividly to life by character reenactor, Jessa Piaia. Mrs. Gardner was a recognized leader of Boston’s emerging salon scene, and Ms. Piaia with characteristic verve and candor, relates episodes about Gardner’s luminous circle of family and friends, relives journeys to exotic lands, and shares other potentially scandalous encounters.

Carol Introne arrived at 7:04 p.m.

Announcements -

- On May 11, 2015, Pennichuck came and did the backflow prevention test. Unfortunately, six valves needed replacing. The valves were replaced on May 18, 2015. Pennichuck will be back this Thursday to do a second test.
- On May 11 and May 14, 2015, the HVAC preventative maintenance was completed.
- On May 14, 2015, the irrigation system was turned on for the season, and required the repairing of one sprinkler.
- On May 16, 2015, the carpets and upholstered chairs were cleaned.
- On May 27 and 28, 2015, the fire alarm went off. The building was evacuated while the Fire Department inspected. The alarm company was called and it was determined that there was a defective smoke detector. The defective unit was replaced on June 1, 2015.
- On May 29, 2015, Steve Cotton trimmed the bushes around the library sign. He is also repairing the crumbling concrete in the front of the building.

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- On June 1, 2015, there was a roof leak in the children's room and on June 2, 2015, there was a roof leak above technical services. Steve Cotton called the roofer to repair the leaks.
- This morning there was an issue at the water pumping station where the library had no water. The issue was quickly resolved so that the library opened on time.

Assistant Director and Head of Circulation Services Report:

- The subject of the Spotlight Display in the Children's Room, that each month highlights books from different areas of the collection, is *Every Hero Has a Story*, the theme of this year's Children's Summer Reading Program. Stop by and check out some of our materials on all sorts of heroes as well as the amazing display.
- Sign-up for the Young Adult and Children's Summer Reading Programs has begun. All the school visits to promote the summer reading programs have been completed by me and Jennifer DeVillar, the Senior Children's Librarian.
- Come to the library on Monday, June 15 from 4:00-5:00 p.m. to play a fun picture version of *Ocean Friends Book Bingo*. This exciting program is open to 90 participants. Advance registration is required and begins at 9:00 a.m. on Monday, June 8. To register, call 603-432-1127 or stop by the Children's Room.
- Come to the library on Thursday, June 18 from 4:00-5:00 p.m. to create your own birdhouse craft. This fun-filled program is open to 90 participants. Advance registration is required and begins at 9:00 a.m. on Monday, June 8. To register, call 603-432-1127 or stop by the Children's Room.
- The library will be starting off this year's Children's Summer Reading Program with a visit from Ladybug Girl, star of the *Ladybug Girl* series by Jackie Davis and David Soman. Participants are invited to come to the library on Tuesday, June 23, Wednesday, June 24 or Thursday, June 25 from 11:00 a.m.-12:00 p.m. to hear the story of Ladybug Girl and her Bug Squad. Those who wish may come dressed as their favorite hero. There will be plenty of time for a hug and pictures with Ladybug Girl. Each session is open to 90 participants. Advance registration is required and begins at 9:00 a.m. on Thursday, June 18. To register, call 603-432-1127 or stop by the Children's Room.
- Come to the library on Monday, June 29 from 4:00-5:00 p.m. and explore the wacky world of weather. From food that falls from the sky to a shy cloud looking for a friend, you'll be blown away by these exciting stories. Advance registration is required and begins on Thursday, June 25 at 9:00 a.m. To register, call 603-432-1127 or stop by the Children's Room.
- The Young Adult Summer Reading Program, *Unmask*, starts off with Movie Night on Thursday, June 25 from 5:00-7:15 p.m. Come and watch *Night at the Museum: Secret of the Tomb* and enjoy popcorn and soft drinks. No registration is required for this program.
- A donation of ten all-day passes to Water Country in Portsmouth has been received to use as incentives for the Young Adult Summer Reading Program

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- Mr. and Mrs. Spina donated a children's book, *Sebastian Meets Marvin the Monkey*. Ms. Spina wrote the story and Mr. Spina illustrated it.
- Ms. Spina also donated a children's mystery book, *Davey & Derek Junior Detectives: The Case of the Missing Cell Phone*.
- Ronald R. Carter, whose stage name is Rockin'Ron the Friendly Pirate, donated two of his music CDs, *Pirate PaRRRty* and *Give Me an RRR!*

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Assistant Director and Head of Reference Services Report:

- The library added 690 books and audio visual materials to the collection in May and discarded 398.
- The 2015 Adult Summer Reading Program theme is Escape the Ordinary. Registration for the program began on Monday, June 1, and runs through Monday, August 31. For every book read after registering for the program, participants will receive one raffle ticket. These tickets can be completed and returned for entry into weekly raffle drawings. The participant who reads the most books over the summer will receive a Grand Prize gift basket.
- For the Summer Reading Program we have a different display each month under the broad theme *Escape the Ordinary*. June's display is Literary Heroes. Browse the display to discover a new favorite literary hero and pick up a copy of this month's game. Complete the game sheet and return it to the Reference Desk by June 30, 2015. Every correct entry will be entered into a monthly prize drawing.
- We have received the following donations for this year's Adult Summer Reading Program: two \$10 gifts certificates from Coffeeberries, two \$25 gift cards from Giovanni's, a \$25 gift card from Talia's Breakfast & Eatery, a \$25 gift certificate from The Coach Stop Restaurant and Tavern, a \$25 gift certificate from La Carretta, and a \$20 gift card from Prosciuttos Pizza.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Old Business:

- None this month

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New Business:

- Old Home Day Closing

A discussion ensued over the library closing for Old Home Day. The Board decided that the library will close for Old Home Day on Saturday, August 15, 2015.

- Trustee Meeting in August

Chair, Betsy McKinney suggested that in addition to not meeting in July, the Trustees should also not meet in August. A discussion ensued and the Board agreed not to have a meeting in August 2015.

- Personnel

- Barbara Ostertag-Holtkamp was pleased to announce that a new part-time employee has been hired. Matthew Fuller will start on Monday, June 8, 2015.
- Another staff member will be out on FMLA starting June 18, 2015.

A **motion** was made at 7:20 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: June 3, 2015

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services