

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 7, 2015

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Call to Order:

The meeting was called to order at 7:01 p.m. by Chair Betsy McKinney. The following board members were in attendance: Robert Collins, Melissa Coffey, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council Liaison.

Secretary's Report:

The Secretary's Report for September 2, 2015 was distributed prior to the meeting. No changes were made. A **motion** was made by Robert Collins to accept the minutes as written. The **motion was seconded** by Cynthia Peterson. All in attendance accepted the motion, **motion carried**.

Friend's Report:

On behalf of Pauline Caron, Barbara Ostertag-Holtkamp reported that the Friends had a very successful bulb sale. They are conducting a Silent Auction fund-raiser for a quilt that is on display next to the circulation desk. They are also discussing holiday items to sell. The next meeting is scheduled for Monday, October 19, 2015 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

There were none this month.

Programs –

- On Thursday, September 17, 2015, at 7:00 p.m., the library offered an evening of music, "Wacky songs that made us laugh", presented by Mr. Calvin Knickerbocker. 43 participants attended the program.
- On Thursday, October 22, 2015, at 7:00 p.m., the library will present an evening of storytelling, "Heartpounders: Halloween Tales", featuring storyteller and composer Mr. Odds Bodkin. In this performance, Mr. Bodkin will tell spooky tales of Halloween accompanied by full musical scores on a twelve-string guitar with character narrations and voices. The Friends of the Londonderry Leach Library is sponsoring the program.

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- On Thursday, November 12, 2015, at 7:00 p.m., the library will hold a program dedicated to Isabella Stewart Gardner, who is brought vividly to life by character reenactor, Jessa Piaia. Mrs. Gardner was a recognized leader of Boston's emerging salon scene, and Ms. Piaia with characteristic verve and candor, relates episodes about Gardner's luminous circle of family and friends, relives journeys to exotic lands, and shares other potentially scandalous encounters.

Announcements -

- On Thursday, September 3, 2015, Steve Cotton came over and hung up the donated quilt and plaque in the library lobby.
- On Wednesday, September 9, 2015, the electrician was here to resolve some lighting issues. We are still waiting for a part to replace a malfunctioning light socket.
- On Monday, September 14, 2015, the staff were assigned to clean the Children's Room collection. This project is proceeding on track and will take approximately three to four weeks to complete.
- On Thursday, September 24, 2015, the rotting wood panel on the roof holding the electrical boxes was replaced.
- On Tuesday, September 29, 2015 the work on the "front" of the library near the main entrance started. The area will be painted and the rotted wood replaced.
- The Public Services Librarian, Megan Carroll has resigned as she is moving to North Dakota.

Assistant Director and Head of Circulation Services Report:

- This year, in the children's summer reading program, 1,313 children participated and read 39,364 books from June 1 to September 5, 2015. The young adult summer reading program attracted 513 participants who read 4,272 from June 1 to September 5, 2015. The winner of the 2015 Janice Anagnos Memorial Certificate and prize is Jasmine Davis.
- The Children's Room will be hosting Wildlife Encounter's program *Wild Planet* on Tuesday, October 13 from 4:00 – 5:00 p.m. Meet some amazing animals and learn how they help to keep the planet healthy. Animal ambassadors that may be present include a goat, parrot, skunk, and various bugs and insects (live animals). This program is open to all ages, and space is limited to 90 people. Advance registration is required and began on Monday, October 5 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- The Children's Room will be hosting its annual Halloween celebrations on Monday, October 19 and Tuesday, October 20 from 4:30-5:30 p.m. Those who wish to may participate in a costume parade beginning at 4:15 p.m. on each day. At the end of the program, those participants that wish may watch the animated Halloween classic *Sleepy Hollow*. All children attending will receive a trick or treat bag filled with prizes, activities and a simple craft. These programs are open to all ages and space is limited to 90 people each session. Advance registration is

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- required and begins on Tuesday, October 14 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- Fall Session 2 programs of Craft Time, Shake, Move & Read and Toddler Time will run from October 28 through November 19. Advance registration is required and begins on Monday, October 19 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
 - Mr. Mifflin Lowe donated copies of his music cds *Wilton Wilberry & the Magical Christmas Wishing Well*, *The King Who Forgot His Underpants*, as well as his books *Wilton Wilberry & the Magical Christmas Wishing Well* and *Z-Z-Z-Z-Z-Z: A bedtime story*. Mr. Lowe was the performer at the *Beasts by the Bunches* children's program in September.
 - Ms. Janice Spina donated a copy of her book *Davey & Derek Junior Detectives: The Case of the Mysterious Black Cat* for the children's room collection.

A **motion** was made by Melissa Coffey to accept the gifts. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

- Barbara Ostertag-Holtkamp thanked Melissa Coffey for her question last month regarding Young Adult programs. We are putting together several different programs for upcoming months.

Assistant Director and Head of Reference Services Report:

- The library borrowed 162 books from other libraries this month, including 89 for book discussions. We lent 166 to other libraries.
- Our display this month is "Adventure Stories". Some of our newer books on adventure include *Into the Savage Country*, *The Buried Giant*, and *The Great Zoo of China: a Thriller*. Various popular authors have new titles to add to their adventure series, such as Clive Cussler's *The Assassin*, Brad Taylor's *No Fortunate Son: a Pike Logan Thriller*; or Stuart Woods' *Insatiable Appetites*. Some real life adventure stories are *Chasing Shackleton: Re-creating the World's Greatest Journey of Survival*, and *81 Days below Zero*. These titles demonstrate great courage of endurance and survival in treacherous conditions.

Old Business:

- Proposed FY16-17 Budget

Barbara Ostertag-Holtkamp distributed the revised Proposed FY16-17 Budget following new instructions from the Finance Director, requesting that all contractual obligations are included in the default budget. A discussion ensued and the Board instructed the Library Director to follow the Finance Manager's directive.

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New Business:

- ILS

Barbara Ostertag-Holtkamp informed the Board that the library is in the process of exploring a new library system. A discussion ensued regarding this issue.

A **motion** was made at 7:45 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: October 7, 2015

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services