

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 2, 2013

Page 1 of 4

Call to Order:

The meeting was called to order at 7:01 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Robert Collins, and John Curran. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council Liaison.

Secretary's Report:

The Secretary's Report for August 7, 2013 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Carol Introne arrived at 7:02 p.m.

Director's Report:

Gifts Donated to the Leach Library –

- Mr. and Mrs. John Darak donated the following books in honor of Cynthia W. Scott: On the Farm (\$13.17) by David Elliott, Dog-Gone School (\$9.26) by Amy Schmidt, Good Night, Sleep Tight (\$13.17) by Judy Horacek, and The New Kid on the Block (\$9.80) by Jack Prelutsky.
- Mr. Daniel Ness donated a copy of his son's (Colin Ness) book My Amazing Stories to the library.
- Ms. Gina House donated a copy of her book Wonderlace to the library.

Melissa Coffey arrived at 7:03 p.m.

- Mr. Mark Connolly donated a copy of his book Cover-Up: One Man's Pursuit of the Truth Amid the Government's Failure to End a Ponzi Scheme to the library.
- Mr. and Mrs. Wilson donated a 12 X 18 inch photograph of a snowy owl to the library.
- Mr. John Demos donated two books to the library: Journey to the Arctic by Florian Schulz and Arctic National Wildlife Refuge: seasons of life and land by Subhankar Banerjee.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 2, 2013

Page 2 of 4

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 19, 2013, the library hosted “Alaska Wilderness: Canoe Journey into the Arctic National Wildlife Refuge” with Marcia and Mark Wilson. 62 individuals attended the program.
- On Thursday, October 17, 2013, at 7:00 p.m., the library will offer Chris Daley’s “Haunted History of New England”. Author and presenter Chris Daley’s one hour slide presentation melds historical fact together with legend and myth to produce an interesting and fascinating new look at events that really happened and the stories of hauntings that followed them. The topics to be addressed in the lecture will be Mercy Brown "The Vampire" of Exeter Rhode Island, The Cursed Freetown State Forest, The Haunted Hoosac Tunnel in Western Massachusetts, The Ghosts of the Lizzie Borden House in Fall River Massachusetts, The Ghosts of King Philip's War: Nine Men's Misery, the Mount Washington Hotel in New Hampshire, Giles Corey and the Curse of Salem, Burial Hill in Plymouth Massachusetts and the John Alden House in Duxbury Massachusetts. The Friends of the Londonderry Leach Library will be sponsoring this program.
- On Thursday, November 14, 2013, at 7:00 p.m., the library will hold a concert with “Banjos and Old Lace” starring Sarah Jane Nelson and Bob Phillipps. Banjos & Old Lace perform classic banjo pieces for piano and banjo as well as Old Time southern tunes for fiddle and guitar. Mr. Phillipps is a regular feature at coffee houses throughout Massachusetts, and has been a first place winner at the Lowell Banjo & Fiddle Contest in recent years. Ms. Nelson is also a member of the Gypsy Minor dance band and can be heard at barn dances and folk festivals across New England. The Friends of the Londonderry Leach Library will be sponsoring this program.

Announcements -

- On Tuesday, June 11, 2013, I was notified that the library would need to replace the HVAC unit #2. The cost to replace the unit is \$17,530 and will be paid for out of the expendable maintenance fund. The Town Council approved the expenditure on August 19, 2013. On August 21, 2013, the unit stopped functioning. Steve Cotton was notified and, after a repair technician examined the unit, it was determined to be an issue with the second stage two compressor. The unit was replaced from September 4-6, 2013.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 2, 2013

Page 3 of 4

Assistant Director and Head of Circulation Services Report:

- This year's summer reading program was successful in both the children's and young adult departments. In the children's summer reading program, 1,293 children participated and read 35,208 books from June 1 to September 12, 2013. The young adult summer reading program attracted 480 participants who read 4,250 from June 1 to September 5, 2013. This included 86 Janice Anagnos Memorial prize participants. The winner of the 2013 Janice Anagnos memorial Certificate and prize is Amy Overhulser who read 310 books during this time frame.
- There were 733 participants took part in 11 Children's Room programs and activities during the month of September. *Catch the Buzz* and Creature Teachers' *The Nature of My Backyard* were very popular programs.
- Fall Session 2 of Story Time, Shake, Move & Read and Toddler Time will run from October 30 through November 21. Advance registration is required and begins on Monday, October 21 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room.
- The Children's Room will be hosting its annual Halloween celebrations on Monday, October 21 and Tuesday, October 22 from 4:30-5:30 p.m. Big Ryan will be at the library to entertain participants with spooky but not too scary stories. Those who wish to may participate in a costume parade beginning at 4:15 p.m. on each day. All children attending will receive a trick or treat bag filled with prizes, activities and a simple craft. These programs are open to all ages and space is limited to 90 people each session. Advance registration is required and begins on Tuesday, October 15 at 9:00 a.m. To register call 603-432-1127 or come by the Children's Room. These programs are being sponsored by the Friends of the Londonderry Leach Library.

Assistant Director and Head of Reference Services Report:

- We answered 951 reference questions and 60 directional questions in September. We logged 605 people onto the Internet.
- The Adult Summer Reading Program was another success. We had 488 participants who read 2,345 books, filled out bingo and other trivia sheets, and had chances to win prizes. Congratulations to our grand prize winner, June Newitt, who read 116 books during the program. Thanks to all of our readers for making this program a success. We would also like to thank Avandis, The Coach Stop Restaurant, Coffeeberries, C.R. Sparks Kitchen, Giovannis, La Carreta, Lindt Chocolates, T-Bones/Cactus Jack, and the Wrap Shak for their support of our program with their generous donations of gift certificates.
- Our display this month is preserving the harvest. If you have had a successful garden or have access to a large quantity of fruits, vegetables, or herbs you can learn ways you can extend this harvest. Discover canning, bottling,

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 2, 2013

Page 4 of 4

drying, or keeping them in a root cellar. Also learn how to save seeds and forage in your own backyard.

Old Business:

- **Proposed FY14-15 Budget**

The FY13-14 budget was adjusted after an e-mailed response from Susan Hickey, Finance Director, and Kevin Smith, Town Manager, confirming the bottom line library budget.

A discussion ensued regarding the Proposed FY14-15 budget. Barbara Ostertag-Holtkamp explained that insurance and workers' compensation costs have been adjusted after receiving projections from the Finance Department. As per the Board's request at the August Board Meeting, \$30,000 was added into the books and periodicals line item due to rising costs of these items. A discussion ensued over the rising cost of office supplies.

New Business:

- John Curran informed the other members of the Board that he had attended a very helpful orientation workshop given by the New Hampshire Library Trustees Association.

A **motion** was made at 7:28 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: October 2, 2013

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services