

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of February 1, 2012

Page 1 of 5

Call to Order:

The meeting was called to order at 7:00 p.m. by Vice Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, William Feldmann, Betsy McKinney, John Velliquette and William Bringhurst. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council Liaison.

Secretary's Report:

The Secretary's Report for January 4, 2012 was distributed prior to the meeting. No changes were made. A **motion** was made by William Bringhurst to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

Pauline Caron distributed the Treasurer's Report for October 1, 2011 – December 31, 2011. A **motion** was made by William Bringhurst to accept the Treasurer's Report. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

William Feldmann arrived at 7:03 p.m.

Friend's Report:

Betsy McKinney attended the last Friend's meeting and she reported that \$297.00 was raised by the Friend's auction. The next meeting is scheduled for Monday, February 13, 2012 at 1:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Renee Despres donated some holiday decorations to the library.
- Ms. Yvonne Watson donated a copy of her daughter Kerry Castorano's book, "Valren."

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of February 1, 2012

Page 2 of 5

A **motion** was made by William Feldmann to accept the gifts. The **motion was seconded** by William Bringham. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, January 12, 2012, at 7:00 p.m., the library had scheduled “Songs and Stories” with Kate Chadbourne. The program was canceled due to performer’s illness.
- On Thursday, February 9, 2012, at 7:00 p.m., the library will have the program “Dr. Sherlock Holmes” with Professor James Krasner. This program explores the impact medical advancements had on Arthur Conan Doyle’s Sherlock Holmes stories. Doyle, a doctor himself, modeled Holmes on his medical school professor Dr. Joseph Bell. Using clips from the popular television show “House”, based on Doyle’s Sherlock Holmes stories, Dr. Krasner examines the character in the context of Doyle’s medical writings, offering insight into the relationship between doctors and detectives.
- On Thursday, March 15, 2012, at 7:00 p.m., the library will offer “Edible Landscape Design” with Barbara Emerson. This PowerPoint presentation will explore how to integrate vegetables, herbs and edible flowers into ornamental gardens to enrich the texture and fragrance, and to create an edible landscape. Ms. Emerson will also discuss how container combinations can be used to grow delicious food and look beautiful for those without a large garden space. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, April 12, 2012, at 7:00 p.m., the library will present “Casey Abrams in Concert”. Acoustic jazz and folk guitarist Casey Abrams will perform his own songs as well as works by traditional American writers from the folk tradition up through the Twentieth century. Throughout the performance, the audience will learn how American music has developed, as well as how musical forms have influenced one another over the years, as he plays songs from across the decades. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, May 10, 2012, at 7:00 p.m., the library will host “All About Whales” with the Seacoast Science Center. This program will feature various facts about whales, including the types of whales that are found in the waters of New England. The discussion will cover the sizes of various types of whales as well as the differences between these types, such as having teeth or baleen. In addition, the story of Tofu, a young humpback whale who lived in the Gulf of Maine, will be presented. The Friends of the Londonderry Leach Library will be sponsoring the program.

Announcements -

- The roof insulation project was completed on January 15, 2012.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of February 1, 2012

Page 3 of 5

- The deliberative session is on February 6, 2012, at 7:00 p.m.
- Last week, a radiator valve broke in the main library causing a small flood in one of the window bays. A special thank you to William Feldmann who was able to remove the radiator cover so the leak could be contained prior to the technician arriving. This has been fixed and the carpet will be cleaned this weekend.

Assistant Director and Head of Circulation Services Report:

- During the month of January, a total of 27,933 materials were circulated for an increase of 9.8% over January 2011, as well as an additional 1,033 downloadable audio books and e-books.
- A total of 421 participants took part in 13 Children's Room programs and activities this January. There were 79 excited participants in the Winter Fun Book Bingo events.
- The Children's Room is pleased to announce an exciting new program called *Passport to Adventure*. Families are invited to come to the library to explore the world through books and embark on different adventures around the world each meeting. Before embarking, each participant will receive a passport that will be stamped at each weekly destination. At the conclusion of the session, all participants, both adults and children, who have visited all four destinations, will have a chance to enter into a raffle for a special prize. This fun program will be held on Tuesdays, February 7, 14, 21 and 28 from 4:00 to 5:00 p.m. Advance registration is required and began on Monday, January 30.
- Come and celebrate friends and family at the library on Monday, February 13 from 4:00-6:00 p.m. when we host a viewing of the animated classic *Finding Nemo*. This program is open to 90 participants and advance registration is required. To register, call 603-432-1132, or stop by the Children's Room beginning Monday, February 6.
- The subject of the Spotlight Display in the Children's Room, that each month highlights books from different areas of the collection, is *Celebrate Friends and Family*. Stop by and check out some of our materials on making friends and celebrating family that will warm your heart in February.
- During February vacation week, Monday, February 27 through Saturday, March 3, the Children's Room will be offering an in-library scavenger hunt. Stop by the Children's Room desk for a list of items to find around the library. Turn in the completed hunt for a raffle ticket and the chance to win a fun prize.

Assistant Director and Head of Reference Services Report:

- The Reference staff answered 976 questions in January which is a 4.9% increase from last January. We answered 72 directional questions and logged 595 people onto the Internet.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of February 1, 2012

Page 4 of 5

- Our display of medical fiction ties in with our Sherlock Holmes adult program on February 9th, where Professor James Krasner will explore the importance of the medical profession in solving crimes. Many of our books and movies on display do focus on forensics, such as Tess Gerritsen or Patricia Cornwell, while others offer a more gentler approach to medicine.

Old Business:

- FY 12-13 Budget

Barbara Ostertag-Holtkamp informed the Board that she received an email from the Finance Director requesting a line-by-line breakdown of the FY 12-13 budget, after the \$104,707 reduction. She asked the Board if they will approve this action. A discussion ensued after the Director explained that she has cut all the money from personnel related line items. The Board asked the Director to email the Finance Director for clarification as to why an additional cut of \$4,707 was added to the \$100,000 cut made by the Town Council at the last budget meeting. The Library Board asked Town Council Liaison, Joe Green, about the additional reduction, and he was uncertain when it had been made. The Board instructed the Director to give a copy of the line item budget to the Finance Director. John Velliquette stated that he was embarrassed by the disrespect of some Town Council and Budget Committee members towards library staff at the last budget meeting. He went on to say that the simple method of evaluation used by Todd Joncas, Chair of the Budget Committee, was insufficient to accurately portray the Leach Library's efficiency compared to other libraries. William Bringhurst stated that he has visited several libraries and they do not all evaluate statistics in a comparable way to make an accurate comparison feasible. The Board asked the Town Council Liaison, Joe Green, to report their concerns to the Town Council.

Non Public Session:

Enter Non Public Session

Vice Chair Betsy McKinney requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Aye, Pauline Caron; Aye, William Feldmann; Aye, Betsy McKinney; Aye John Velliquette; Aye, William Bringhurst.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was**

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of February 1, 2012

Page 5 of 5

seconded by William Feldmann. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 8:00 p.m.

Exit Non Public Session

Vice Chair Betsy McKinney requested a motion to exit Non Public Session. William Feldmann made a **motion** at 8:20 p.m. to exit Non Public Session. The **motion was seconded** by John Velliquette. Board's **vote** 5-0-0.

A **motion** was made by William Feldmann to accept the recommendation of the library staff. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:21 p.m. by William Feldmann to adjourn the meeting. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: February 1, 2012

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services