

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of May 4, 2011

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chair Vicki Stachowske. The following board members were in attendance: Pauline Caron, Betsy McKinney, and Karen Goodman. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Public Comment:

Mary Y. Lynch presented a petition asking for flexibility with the study rooms so that she and her tutor could meet in the Quiet Study Room when the Group Study Room is in use. Vicki Stachowske thanked Ms. Lynch and told her that the Board would let her know their decision after discussing her request.

Robert Collins and William Feldmann arrived at 7:05 p.m.

Treasurer's Report:

The Treasurer's Report for January 1, 2011 – March 31, 2011 was distributed by Pauline Caron. A **motion** was made by Betsy McKinney to accept the Treasurer's Report. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Secretary's Report:

The Secretary's Report for April 6, 2011 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Robert Collins. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends had a meeting and set the last week in June for a silent auction. The Friends' Cakeless Bakesale is ongoing through the end of May. The next meeting is scheduled for May 18, 2011 at 7:00 p.m. in the library meeting room.

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Director's Report:

Gifts Donated to the Leach Library –

- Mr. Albert Brenner donated \$300.00 to the library.
- Ms. Doris Labbe donated \$25.00 to the library.
- An anonymous donor donated a small wood hanging from Russia to the library.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, April 14, 2011, at 7:00 p.m., the library had the program “ The Old Man of the Mountain: Substance and Symbol” with Maggie Stier. 54 individuals attended the program.
- On Thursday, May 12, 2011, at 7:00 p.m., the library will offer “Painting Myths and Legends” with Dr. Andrew Laurie Stangel. This illustrated lecture will examine the classical traditions of ancient Greece and Rome that have influenced the art of the Western World. Dr. Stangel will discuss how these traditions have been narrated in paint by some of the world’s greatest artists from the Renaissance and Baroque through modern times while showing examples of art-historical slides photographed in museums and galleries throughout Europe and the United States.
- On Thursday, September 15, 2011, at 7:00 p.m., the library will have the program “Susan B. Anthony - The Invincible!” with Sally Matson. In this program, Susan B. Anthony is brought to life by performer Sally Matson. The play uses letters, speeches and diaries to highlight Miss Anthony's interactions with such notables as Frederick Douglass, Harriet Tubman, Horace Greeley, and Elizabeth Cady Stanton. The program is being co-sponsored with the Londonderry Historical Society.
- On Thursday, October 13, 2011, at 7:00 p.m., the library will have the program “Silent Movie Performance with Richard Hughes”. In this program, silent movie pianist Richard Hughes will provide a glimpse into cinematic history as he discusses the silent film industry and performs several sample musical pieces of the day. He will then present several short comedy films with their musical accompaniment, including a Buster Keaton film, a Charlie Chaplin Film, as well as the Laurel and Hardy comedy *Habeas Corpus*.
- On Thursday, November 10, 2011, at 7:00 p.m., the library presents Rob Velella as Nathaniel Hawthorne. In this program, actor Rob Velella portrays author Nathaniel Hawthorne. As Hawthorne, he will briefly introduce himself and then read from several of his well-known short stories, such as "The Minister's Black Veil" and "The Birth-Mark."

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Announcements –

- On February 7, 2011, it was discovered that some shingles had fallen off the roof. Steve Cotton was emailed about the issue. The roofers came on February 9, 2011, and they removed snow and ice and patched the shingles. The gutter will also need replacing. I emailed Steve Cotton on April 7, 2011 about when the roof replacement will take place. His response was “no specific date at this moment, the goal is during the summer months”. I received an email on April 28, 2011 from Steve stating that the bid specifications are written up and should be submitted to the newspapers next week. Barbara Ostertag-Holtkamp distributed a copy of the Request for Proposal.
- On April 13, 2011, I met with a representative from Virtual Town Hall to discuss the library’s webpages on the Town’s new website. The new website will tentatively be launched in May, so all information, links, etc. will need to be evaluated to determine what will end up on the new site. Barbara Ostertag-Holtkamp informed the Board that the Trustee Minutes for 2008 to the present will be on the new web site. She asked if this was sufficient or if some minutes from 2007 should be added. The Board said 2008 to the present will be sufficient.

Assistant Director and Head of Circulation Services Report:

- During the month of April, the total number of adult and children’s materials circulated was 26,757, a 4.24% increase over April 2010.
- Jennifer DelVillar, the Senior Children’s Librarian, has received a donated \$25.00 gift certificate from Whippersnappers for the children’s summer reading program.
- In April, we had an interesting visit of Unusual Animals from Critters ‘N’ Creatures. A total of 90 participants came to learn about animals that look a little bit different than you would expect.
- In May, the children’s room has a wide range of programs and activities planned for the month.
 - During Children’s Book Week, May 2-7, the children’s room will be holding a raffle for a chance to win a book bag. Children may earn raffle tickets by checking out and reading books from the children’s room.
 - On Monday, May 16 from 4:00-5:00 p.m., join Mother Goose and friends for a children’s program of story telling. Children may come dressed as their favorite Mother Goose character. Advance registration is required and begins on Monday, May 9. To register, call or stop by the children’s room.

A **motion** was made by Pauline Caron to accept the gift. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

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Assistant Director and Head of Reference Services Report:

- The reference staff answered 933 reference questions in April and answered 63 directional questions. This is an 8.4% increase in questions from last April. We had 899 Internet logons.
- If you are contemplating a trip to Europe this Spring or Summer, we have travel guides on the large display table to help you find the best hotels, restaurants, museums and other attractions. If you would rather be an armchair traveler, these books and DVDs can help you feel as if you were there.
- Did you know that the oceans occupy over 70 percent of our planet's surface and that oceans provide 99 percent of the Earth's living space? Less than 10 percent of this living space has been explored by humans. Find out more interesting facts and explore the deep with books and DVDs displayed on the small table.

New Business:

- Proposed Old Home Day Closure on Saturday, August 20, 2011-

A discussion ensued. The Board agreed to close the library on Saturday, August 20, 2011.

- Study Room Policies –

A discussion ensued regarding the use of the group and quiet study rooms after Mary Lynch brought up the issue in public comment. The Board decided to change the Quiet Study Room policy to allow groups over the age of 18 to use the room until an individual requests the room. Groups or individuals may use the group and quiet study rooms for one hour and may stay longer if no one else requests the rooms.

Non Public Session:

Enter Non Public Session

Chair Vicki Stachowske requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Aye, Pauline Caron; Aye, Vicki Stachowske; Aye, Robert Collins; Aye, William Feldmann; Aye, Betsy McKinney; Aye, Karen Goodman.

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A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp, Kathy Mague and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:39 p.m.

Exit Non Public Session

Chair Vicki Stachowske requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 8:10 p.m. to exit Non Public Session. The **motion was seconded** by Karen Goodman. Board's **vote** 6-0-0.

A **motion** was made by Pauline Caron to accept the recommendation of the library staff. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:21 p.m. by Robert Collins to adjourn the meeting. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: May 5, 2011

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services