

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of April 6, 2011

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**Call to Order:**

The meeting was called to order at 7:00 p.m. by Vice Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Betsy McKinney, Vicki Stachowske, and John Velliquette. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Election of Officers:**

Betsy McKinney presented a slate of officers:

Vicki Stachowske – Chair  
Betsy McKinney – Vice Chair  
Pauline Caron – Treasurer  
Robert Collins – Secretary

All voted in favor, and the nominees were elected.

**Secretary's Report:**

The Secretary's Report for March 2, 2011 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

William Feldmann arrived at 7:06 p.m.

**Friend's Report:**

The Friends met in March and agreed to donate a total of \$1,500.50 to the children's and young adult summer programs. They also discussed arrangements for the cakeless bake sale in May.

**Director's Report:**

Gifts Donated to the Leach Library –

- The Friends of the Londonderry Leach Library donated \$1,500.50. The donation includes \$300.00 for the Young Adult Summer Reading Program and \$1200.50 to sponsor the following Children's Summer Reading Programs: "Mother Goose on the

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Loose” on July 13, 2011(\$375.00); “Traveling Tide Pool” on July 20, 2011 (\$400.50); and “Tales from Russia” on July 27, 2011 (\$425.00).

- The Exeter Area General Federation of Woman’s Clubs (GFWC) donated \$50.00 to the library.
- Avandi’s Restaurant donated a \$25.00 gift card to the Adult Summer Reading Program.
- Blackberry Bakery donated a \$10.00 gift card to the Adult Summer Reading Program.
- Café Teresa donated a \$25.00 gift certificate to the Adult Summer Reading Program.
- The Coach Stop Restaurant donated two \$25.00 gift certificates to the Adult Summer Reading Program.
- Coffeeberries donated three \$10.00 gift certificates to the Adult Summer Reading Program.
- Giovanni’s Restaurant donated a \$30.00 gift card to the Adult Summer Reading Program.
- Prosciutto’s Restaurant donated a \$20.00 gift certificate to the Adult Summer Reading Program.
- Mr. Steer Meats donated a gift certificate for an 18 to 20 pound turkey to the Adult Summer Reading Program.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, March 10, 2011, at 7:00 p.m., the library presented the Random Acts of Harmony Concert. 62 individuals attended the program.
- On Thursday, April 14, 2011, at 7:00 p.m., the library will hold the program “ The Old Man of the Mountain: Substance and Symbol” with Maggie Stier. This illustrated talk will explore the story of the Old Man of the Mountain and its importance to the history of New Hampshire. Ms. Stier will discuss the different and evolving ways that the Old Man affected our history, arts, literature, philosophy and even public policy over its 200-year history. The presentation will include images of paintings, literary passages, souvenirs, film clips of interviews with those closest to the Old Man, and a discussion of the current efforts to memorialize the state symbol.
- On Thursday, May 12, 2011, at 7:00 p.m., the library will offer “Painting Myths and Legends” with Dr. Andrew Laurie Stangel. This illustrated lecture will examine the classical traditions of ancient Greece and Rome that have influenced the art of the Western World. Dr. Stangel will discuss how these traditions have been narrated in paint by some of the world’s greatest artists from the Renaissance and Baroque through modern times while showing examples of art-historical slides photographed in museums and galleries throughout Europe and the United States.

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Announcements -

- On February 7, 2011, it was discovered that some shingles had fallen off the roof. Steve Cotton was emailed about the issue. The roofers came on February 9, 2011, and they removed snow and ice and patched the shingles. The gutter will also need replacing.

**Assistant Director and Head of Circulation Services Report:**

- Jennifer DelVillar, the Senior Children's Librarian, has received several donated gift certificates for the children's summer reading program: Janie's Uncommon Café donated two \$10.00 gift certificates; The Wrap Shack donated two \$10.00 gift certificates; and La Carreta donated two \$10.00 gift certificates; T Bones donated a \$25.00 gift certificate; and Poor Boys donated a \$25.00 gift certificate.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

- In March, we had an interesting program from the Massabesic Audubon on *Fabulous Frogs*. A total of 54 participants came to learn about the life cycle and anatomy of frogs, and to see some species native to New Hampshire.
- In April, the children's room has a wide range of programs and activities planned for the month.
  - Raffle tickets for the Great Stone Face award may be dropped off until 5:00 p.m. on Saturday, April 9. Voting begins on Monday, April 11 through Saturday, April 16 at 5:00 p.m.
  - During National Library Week, April 11-16, the children's room will be holding a raffle for a chance to win a book bag. Children may earn raffle tickets by checking out and reading books from the children's room.
  - On Monday, April 11, Michelle Horan from the New Hampshire Dietetic Association is coming to read *I will never, not ever, eat a tomato* by Lauren Child. This program is limited to 90 participants and advance registration is required. Registration began at 9:00 a.m. on Monday, April 4.
  - On Monday, April 18 from 4:00 – 5:00 p.m., Mona Headon from Critters 'N' Creatures is visiting with her *Uncommon Critters* program. Come to the library to learn about animals that look just a little bit different than you would expect. Animals include an albino hedgehog, legless lizard and naked guinea pig. There will even be a special visitor to touch at the end of the program. This program is open to 90 participants of all ages. Advance registration is required and begins on Monday, April 11. To register, call or stop by the children's room.
  - The children's room will be offering an April Vacation Scavenger Hunt from Monday, April 25 through Saturday, April 30. Check with the children's staff for details.

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**Assistant Director and Head of Reference Services Report:**

- The reference staff answered 1,110 reference questions in March and answered 69 directional questions. This is a 17% increase in questions from last March. We had 988 Internet logons.
- April is Jazz appreciation month, a time to celebrate the extraordinary heritage and history of Jazz and its importance to American culture. Libraries are encouraged to highlight their Jazz offerings so we are displaying Jazz music and books on Jazz musicians on the large table.
- Earth Day was first observed on April 22, 1970 with the message “New Energy for a New Era”. Every year at this time we are encouraged to protect our environment and play a part in preserving a healthy, sustainable world. The small display table has many books and DVDs on environmental issues to celebrate Earth Day.

**Old Business:**

- Roof repair

John Velliquette asked for an update on the roof repair. Barbara Ostertag-Holtkamp informed him that she was told that repairs couldn't begin until the weather improved.

**New Business:**

- FY 10-11 Budget

Barbara Ostertag-Holtkamp read a memo from Dave Caron, Town Manager, requesting a 2% budget return to the General Fund by all departments. For the library this would mean finding \$26,086.00. A discussion ensued. Betsy McKinney asked Barbara Ostertag-Holtkamp if she thought this would be possible. Barbara Ostertag-Holtkamp said that it might be possible, barring unforeseen expenses, since we decided not to fill a recently vacated position. The Board agreed that the library should try to return 2% of this year's budget to the town.

- Proposed lilac bush donation

Barbara Ostertag-Holtkamp informed the board that she had been contacted by someone who wanted to donate a lilac bush in memory of her mother, to be planted on the library grounds. A discussion ensued. Vicki Stachowske reminded the Board that similar requests had been denied in the past because they can't accommodate all of them. While the Board appreciated the offer, it regretfully decided not to accept the donation.

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**Non Public Session:**

**Enter Non Public Session**

Chair Vicki Stachowske requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, Pauline Caron; Aye, Betsy McKinney; Aye, Vicki Stachowske; Aye, William Feldmann; Aye John Velliquette.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend non public session as the subject pertains. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:30 p.m.

**Exit Non Public Session**

Chair Vicki Stachowske requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 8:00 p.m. to exit Non Public Session. The **motion was seconded** by William Feldmann. Board's **vote** 5-0-0.

A **motion** was made by William Feldmann to accept the recommendation of the library staff. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:01 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: April 7, 2011

Respectfully submitted,

Sally Nelson, Assistant Director and Head of Circulation Services