

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

February 7, 2011

Page 1 of 5

**Call to Order:**

The meeting was called to order at 7:00 p.m. by Chairman Richard Matchkie. The following board members were in attendance: Pauline Caron, Karen Goodman, Richard Matchkie, Betsy McKinney, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Treasurer's Report:**

The Treasurer's Report for October 1, 2010 – December 31, 2010 was distributed by Pauline Caron. A **motion** was made by Betsy McKinney to accept the Treasurer's Report. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

**Secretary's Report:**

The Secretary's Report for January 5, 2011 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

**Friend's Report:**

There was no Friends meeting because of inclement weather.

**Director's Report:**

Gifts Donated to the Leach Library –

- Mr. Kendall Smith donated \$26.37 to purchase *Naturally Curious: A Photographic Field Guide and Month-by-Month Journey through the Fields, Woods, and Marshes of New England* in memory of his father Fred H. Smith.
- The Molly Reid Chapter of the Daughters of the American Revolution donated a flag and a flag stand to the library.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES

February 7, 2011

Page 2 of 5

### Programs –

- On Thursday, January 13, 2011, at 7:00 p.m., the library had the program “Seasons of the White Mountains” with Dave Smith. 72 individuals attended the program.
- On Thursday, February 10, 2011, at 7:00 p.m., the library will host “Ahoy, Pirates!”. New England folklorist John Horrigan presents this fascinating, illustrated program on privateers and pirates. Mr. Horrigan will discuss the history of piracy, from its Golden Age through the contemporary pirates who lurk off the coast of Somalia today. His topics will include the Pirate Code, pirate myths, buried treasure, and a number of notorious pirates, including Captain Kidd, Calico Jack, and Black Beard.
- On Thursday, March 10, 2011, at 7:00 p.m., the library presents the Random Acts of Harmony Concert. A musical trio comprised of members Rob Becker, Dick Kruppa, and Randy Filliger perform familiar folk tunes in three-part harmony with acoustic guitar, five-string banjo, and stand-up bass accompaniment. Over the years, they have played and sung in groups that opened for The Beach Boys, The Lettermen, and Pete Seeger. Spend an evening listening to traditional and contemporary folk tunes and learning the stories and histories of the songs and songwriters.
- On Thursday, April 14, 2011, at 7:00 p.m., the library will hold the program “The Old Man of the Mountain: Substance and Symbol” with Maggie Stier. This illustrated talk will explore the story of the Old Man of the Mountain and its importance to the history of New Hampshire. Ms. Stier will discuss the different and evolving ways that the Old Man affected our history, arts, literature, philosophy and even public policy over its 200-year history. The presentation will include images of paintings, literary passages, souvenirs, film clips of interviews with those closest to the Old Man, and a discussion of the current efforts to memorialize the state symbol.
- On Thursday, May 12, 2011, at 7:00 p.m., the library will offer “Painting Myths and Legends” with Dr. Andrew Laurie Stangel. This illustrated lecture will examine the classical traditions of ancient Greece and Rome that have influenced the art of the Western World. Dr. Stangel will discuss how these traditions have been narrated in paint by some of the world’s greatest artists from the Renaissance and Baroque through modern times while showing examples of art-historical slides photographed in museums and galleries throughout Europe and the United States.

### Announcements -

- On Saturday, November 20, 2010, the Historical Room’s HVAC malfunctioned, causing water to leak and waterlogged ceiling tiles to fall. The documentation for the claim was mailed on December 2, 2010. To date, the town has received one

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

February 7, 2011

Page 3 of 5

- check for \$1,091.86 to replace the damaged books. The town has received a second check for \$150.00. Both checks have been posted to the library budget.
- Barbara Ostertag-Holtkamp informed the Board that it has not been possible to get the calcium chloride ice melt pellets in economy sized bags. Our other option is to purchase a mix of calcium chloride.

**Assistant Director and Head of Circulation Services Report:**

- During the month of January, the total number of adult and children's materials circulated was 25,439, a half percent increase over January 2010.
- Winter Session 2 programs began in the Children's Room on February 1. The programs run through February 24 and there are a few spaces remaining for anyone who has not yet signed up.
- On Monday, February 21 from 4:00-5:00 p.m., children will have the opportunity to visit with a Wild Thing from Maurice Sendak's Caldecott winning picture book *Where the Wild Things are*. Registration begins at 9:00 a.m. on Monday, February 14.
- This month's display in the children's room is "And the Winner is...". Award winning children's books can be found just inside the Children's Room door, so check out a winning story.

**Assistant Director and Head of Reference Services Report:**

- The reference staff answered 930 reference questions in January and answered 74 directional questions. This is a 17% increase for reference questions from last January. We had 707 Internet logons.
- The Reference Librarians have assisted many of our patrons in getting started with downloadable audiobooks and ebooks. The circulation of audiobooks last month has increased almost 29% since last January. The ebook circulation has gone from 22 when they were first available last March to 171 this past month.
- Love is in the air as we feature famous pairs from history and literature on our large display table. You will see Antony and Cleopatra, Robert and Elizabeth Browning, Tristan and Isolde, Romeo and Juliet and many others in books, CD books, and DVDs.
- Avast ye Landlubbers! The Pirates are here. In conjunction with our Pirate Program on February 10, the Reference Staff has prepared a display of books and movies on all things Pirates from history to swashbuckling entertainment.

William Feldmann came into the meeting at 7:12 p.m.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

February 7, 2011

Page 4 of 5

**Old Business:**

- Proposed FY 11-12 Budget

Barbara Ostertag-Holtkamp distributed the most recent proposed budget. A discussion ensued. The Board decided not to allocate the reductions to specific line items at this time.

- HVAC malfunction/insurance claim

This was covered in the Director's Report.

**New Business:**

- Lost and Found Policy

Barbara Ostertag-Holtkamp distributed a proposed Lost and Found Policy drafted by Pauline Caron. A discussion ensued. A **motion** was made by Betsy McKinney to accept the Lost and Found policy as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

- Fixed Utilities rate

Barbara Ostertag-Holtkamp distributed an email from Steve Cotton, Administrative Support Coordinator, outlining why the library can't participate in the fixed utility contracts with other town buildings.

**Non Public Session:**

**Enter Non Public Session**

Chairman Richard Matchie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, William Feldmann; Aye, Pauline Caron; Aye, Richard Matchie; Aye, Vicki Stachowske; Aye, Betsy McKinney; Aye, Karen Goodman.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

February 7, 2011

Page 5 of 5

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:20 p.m.

**Exit Non Public Session**

Chairman Richard Matchie requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 7:41 p.m. to exit Non Public Session. The **motion was seconded** by William Feldmann. Board's **vote** 6-0-0.

A **motion** was made by William Feldmann to accept the recommendations of the library staff on pay raises, a requested FMLA leave, and library closures. The rest of the non public minutes will be sealed indefinitely. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:45 p.m. by William Feldmann to adjourn the meeting. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: February 8, 2011

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services