

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES Minutes of October 5, 2011

Page 1 of 5

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Vice-Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, John Velliquette and William Bringhurst. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Magee, Assistant Director and Head of Reference Services.

### **Secretary's Report:**

The Secretary's Report for September 7, 2011 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by William Bringhurst. All in attendance accepted the motion, **motion carried**.

### **Friend's Report:**

The Friends are planning their holiday sale of holiday spoons, bird seed, poinsettias and dog treats. These will be on sale starting the Saturday before Thanksgiving. The Friends are also planning another Silent Auction for the week of December 5, 2011.

### **Director's Report:**

#### Gifts Donated to the Leach Library –

- The Friends of the Londonderry Leach Library donated \$1,608.65 to sponsor the following programs: November children's program (Fall Frights of Folklore- \$206.40); November adult program (Rob Vellella as Nathaniel Hawthorne - \$250); January adult program (Songs and Stories with Kate Chadbourne - \$300); March adult program (Edible Landscape Design - \$300); April adult program (Casey Abrams in Concert - \$350); and the May adult program (All about Whales - \$202.25).
- Ms. Katherine Carr donated the book "A Snowman Named Just Bob" in memory of Mr. Bob Carr.
- Ms. Barbara Lagasse donated \$10.00 to the library.
- The following individuals made a donation in memory of Mrs. Fran Gehling:
  - \$20.00 from Mr. and Mrs. Biondo
  - \$20.00 from Mr. Jim Mitchell
  - \$20.00 from Ms. L.I. Whittemore

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of October 5, 2011

Page 2 of 5

- \$10.00 from Mr. and Mrs. Crowe
- \$10.00 from M. M. Dippolo
- \$10.00 from Mr. and Mrs. Hock
- \$10.00 from Ms. Virginia Kramer
- \$10.00 from Ms. Barbara Lowrey
- \$10.00 from Mr. and Mrs. Warner
- A copy of the book *The Story of the Nevins Veterans* was donated by the author, Mr. William R. Graser.

A **motion** was made by William Bringhurst to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 15, 2011, the library sponsored the program “Susan B. Anthony - The Invincible!” with Sally Matson. 47 individuals attended the program.
- “Silent Movie Performance with Richard Hughes”. In this program, silent movie pianist Richard Hughes will provide a glimpse into cinematic history as he discusses the silent film industry and performs several sample musical pieces of the day. He will then present several short comedy films along with their musical accompaniment, including a Buster Keaton film, a Charlie Chaplin film, as well as the Laurel and Hardy comedy *Habeas Corpus*.
- On Thursday, November 10, 2011, at 7:00 p.m., the library presents Rob Vellella as Nathaniel Hawthorne. In this program, actor Rob Vellella portrays author Nathaniel Hawthorne. As Hawthorne, he will briefly introduce himself and then read from several of his well-known short stories such as "The Minister's Black Veil" and "The Birth-mark."

Announcements -

- The roof insulation installation has not yet been completed.
- The sidewalk cracks on the ramp and near the front stairs were repaired on September 18, 2011.

**Assistant Director and Head of Circulation Services Report:**

- During the month of September, a total of 24,614 materials were circulated as well as an additional 659 downloadable books.
- The Children’s Summer Reading Program came to a close on September 10, 2011. Over the course of the summer 1,266 participants read a total of 30,914 books. Congratulations to everyone who took part.

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES Minutes of October 5, 2011

Page 3 of 5

- During the month of September, 503 individuals participated in 19 children's programs.
- Beginning October 1 through October 22, teens may pick up a Young Adult Survey about their reading preferences from the main desk. Once completed, it may be turned in during Teen Read Week, October 17-22, 2011, for a small prize and a chance to win a Barnes & Noble gift certificate.
- The Children's Room is participating again in the Ladybug Award voting. Each year librarians around the state nominate ten outstanding picture books which will be available to read in the children's room. Students in preschool through grade 3 will get a chance to vote on their favorite book in November.
- On Monday, October 24 and Tuesday, October 25 the children's room will be hosting a fun-filled Halloween program. Participants will watch a short film, hear some not-so-spooky stories and learn how to stay safe during trick or treating. All children attending the program will receive a trick or treat bag filled with prizes, activities and a simple craft. The program is open to all ages and space is limited to 90 people for each session. Advance registration is required and begins on Monday, October 17, 2011 at 9:00 a.m. To register, stop by or call the children's room.

William Feldmann arrived at 7:07 p.m.

### **Assistant Director and Head of Reference Services Report:**

- The week of September 25, Amazon made the announcement that their eReader, the Kindle, is now compatible with the Overdrive Library system. Since the Leach Library is a member of the New Hampshire Downloadable Books Consortium, our patrons can now download eBooks to their Kindle as well as to other eReaders. The procedures to download are slightly different from other eReaders so if you have any questions, feel free to contact the Reference Department.
- Mystery Series week is October 2 through October 8 this year. We have made a display of some of our new mysteries this month for all of our mystery fans.

### **Old Business:**

- Proposed FY12-13 Budget

Barbara Ostertag-Holtkamp distributed copies of the amended proposed budget that included the cost for reinstating four of the eight hours of operation cut this year. She also distributed the default budget. A discussion ensued over details of the proposed budget. Barbara Ostertag-Holtkamp was thanked for doing an excellent job with the budget.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of October 5, 2011

Page 4 of 5

**New Business:**

- Annual Report (FY10-11) per RSA 202-A:12

Barbara Ostertag-Holtkamp informed the Board that although the Town Auditors have not yet completed their report, the Finance department had let her know that there will be no changes to the library portion of the audit. Barbara Ostertag-Holtkamp distributed the Annual Report for FY10-11 to members of the Board.

- Town Council Resolution 2011-15

Barbara Ostertag-Holtkamp distributed a copy of the Town Council's resolution that called for a library technology plan to be presented with the budget. A discussion ensued over what should be included in this plan. The Library Director will write a report concerning technology at the library for the November budget presentation.

**Non Public Session:**

**Enter Non Public Session**

Vice-Chair Betsy McKinney requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, Pauline Caron; Aye, Betsy McKinney; Aye, William Feldmann; Aye John Velliquette; Aye, William Bringhurst.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Kathy Mague to attend non public session as the subject pertains. The **motion was seconded** by John Velliquette. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:35 p.m.

**Exit Non Public Session**

Vice-Chair Betsy McKinney requested a motion to exit Non Public Session. William Bringhurst made a **motion** at 8:36 p.m. to exit Non Public Session. The **motion was seconded** by Pauline Caron. Board's **vote** 5-0-0.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of October 5, 2011

Page 5 of 5

A **motion** was made by Pauline Caron to accept the recommendation of the library staff. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:36 p.m. by William Feldmann to adjourn the meeting. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: October 5, 2011

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services