

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 5, 2011

Page 1 of 5

**Call to Order:**

The meeting was called to order at 7:05 p.m. by Chairman Richard Matchie. The following board members were in attendance: Pauline Caron, Karen Goodman, Richard Matchie, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Reports for December 1, 2010 and December 13, 2010 were distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Friend's Report:**

There was no December meeting.

**Director's Report:**

Gifts Donated to the Leach Library –

- Mrs. Margaret Wang donated \$500.00 to the library.
- Ms. Sophie Goritski donated \$25.00 to the library.
- Ms. Ruby Burton donated \$10.00 to the library.
- Ms. Linda O'Donnell donated a few figurines for the holiday village.
- Mrs. Katherine Bringhurst has donated a poster for the children's room.

A **motion** was made by Vicki Stachowske to accept the gifts. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, January 13, 2011, at 7:00 p.m., the library will offer the program "Seasons of the White Mountains" with Dave Smith. Take a visual journey along trails, brooks, and beautiful vistas of the White Mountains through each season as hiker and professional photographer Dave Smith presents this stunning slideshow program. Mr. Smith will also discuss the history of the region and its scenic landmarks.

# LONDONDERRY LEACH LIBRARY

## BOARD OF TRUSTEES Minutes of January 5, 2011

Page 2 of 5

- On Thursday, February 10, 2011, at 7:00 p.m., the library will host “Ahoy, Pirates!” with John Horrigan. New England folklorist John Horrigan presents this fascinating, illustrated program on privateers and pirates. Mr. Horrigan will discuss the history of piracy, from its Golden Age through the contemporary pirates who lurk off the coast of Somalia today. His topics will include the Pirate Code, pirate myths, buried treasure, and a number of notorious pirates, including Captain Kidd, Calico Jack, and Black Beard.
- On Thursday, March 10, 2011, at 7:00 p.m., the library presents the Random Acts of Harmony Concert. A musical trio comprised of members Rob Becker, Dick Kruppa, and Peter Aucoin perform familiar folk tunes in three-part harmony with acoustic guitar, five-string banjo, and stand-up bass accompaniment. Over the years, they have played and sung in groups that opened for the Beach Boys, The Lettermen, and Pete Seeger. Spend an evening listening to traditional and contemporary folk tunes and learning the stories and histories of the songs and songwriters.
- On Thursday, April 14, 2011, at 7:00 p.m., the library will hold the program “The Old Man of the Mountain: Substance and Symbol” with Maggie Stier. This illustrated talk will explore the story of the Old Man of the Mountain and its importance to the history of New Hampshire. Ms. Stier will discuss the different and evolving ways that the Old Man affected our history, arts, literature, philosophy and even public policy over its 200-year history. The presentation will include images of paintings, literary passages, souvenirs, film clips of interviews with those closest to the Old Man, and a discussion of the current efforts to memorialize the state symbol.
- On Thursday, May 12, 2011, at 7:00 p.m., the library will offer “Painting Myths and Legends” with Dr. Andrew Laurie Stangel. This illustrated lecture will examine the classical traditions of ancient Greece and Rome that have influenced the art of the Western World. Dr. Stangel will discuss how these traditions have been narrated in paint by some of the world’s greatest artists from the Renaissance and Baroque through modern times while showing examples of art-historical slides photographed in museums and galleries throughout Europe and the United States.

### Announcements -

- On Saturday, November 20, 2010, the Historical Room’s HVAC malfunctioned, causing water to leak and waterlogged ceiling tiles to fall. The documentation for the claim was mailed on December 2, 2010. To date, the town has received one check for \$1,091.86 to replace the damaged books. The books have been ordered and they are starting to be received.
- On December 16, 2010, the roofers completed fastening the tarps to the roof. As a result of high winds, the tarp is starting to become a little loose. Steve Cotton was contacted and he is contacting the roofing company.

William Feldmann arrived at 7:16 p.m.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 5, 2011

Page 3 of 5

**Assistant Director and Head of Circulation Services Report:**

- During the month of December, the total number of adult and children's materials circulated was 24,570, a 3.24% increase over December 2009.
- The second half of the Winter Session 1 programs resumed on Tuesday, January 4. This will run for two more weeks. Advance registration for Winter Session 2 begins on Monday, January 24.
- On Monday, January 17, the children's room will host a showing of the movie *Space Chimps*. The program is limited to 90 participants and advance registration begins on Monday, January 10.
- This month's display in the children's room is *To Infinity and Beyond*. Books on stars, planets and space travel for children can be found on the display just inside the children's room door, so plan on reaching to the stars in the new year.

**Assistant Director and Head of Reference Services Report:**

- The reference staff answered 809 reference questions in December and answered 66 directional questions. This is a 24% increase for reference questions from last December. We had 773 Internet logons.
- We have deleted the damaged books from the HVAC leak from our catalog and replaced them with \$1,658 of comparable books.
- The large display will feature "winter sports" because January is a great time to take advantage of the cold, ice, and snow by taking part in an enjoyable sport or activity.
- The regular small display is on "money matters". January is also a good time to take stock of your finances and perhaps fulfill a New Year's resolution at the same time.

**Old Business:**

- FY 11-12 Budget

Barbara Ostertag-Holtkamp distributed the FY 11-12 budget that includes additional cuts to the library budget received from Dave Caron, Town Manager, of \$7,803.00. The first public hearing on the budget on Monday, January 3, 2011 ended at 11:00 p.m. Since the library was the second to the last department on the agenda the budget never got discussed. The continuation of public hearing on the budget will be on Monday, January 17, 2011. The meeting starts at 7:00 p.m. Pauline Caron mentioned that she had received a comment from a member of the public, stating that as elected officials, the Library Board of Trustees should attend the budget meetings and speak on behalf of the library.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 5, 2011

Page 4 of 5

- HVAC malfunction/insurance claim

This was addressed in the Director's Report.

**New Business:**

- Staff Thank You

Richard Matckie read a thank you note for the staff appreciation lunch.

- Lost and Found Property

Barbara Ostertag-Holtkamp explained that the library finds all sorts of lost items and holds them for 90 days before turning any items of value over to the Police Department. Barbara Ostertag-Holtkamp read a letter that she received from the Police Department. Barbara Ostertag-Holtkamp emailed the police chief for clarification, particularly with regard to staff members being offered unclaimed property. A police captain came over to discuss what type of lost items to submit to the Police Department. He stated that when lost property is turned over to the Police Department, the employee's name and phone number should be listed on the form since the person listed may be entitled to the property if it is unclaimed. Barbara Ostertag-Holtkamp asked the Board if they want to approve staff receiving unclaimed lost items that were turned in on their work time. A discussion ensued. William Feldmann suggested that the Board develops a simple policy that includes a statement that unclaimed lost property cannot be retained by an employee. The Board agreed with this.

**Non Public Session:**

**Enter Non Public Session**

Chairman Richard Matckie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Roll Call Vote:** Aye, William Feldmann; Aye, Pauline Caron; Aye, Richard Matckie; Aye, Vicki Stachowske; Aye, Karen Goodman.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was**

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of January 5, 2011

Page 5 of 5

**seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:36 p.m.

**Exit Non Public Session**

Chairman Richard Matchie requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 7:48 p.m. to exit Non Public Session. The **motion was seconded** by William Feldmann. Board's **vote** 5-0-0.

A **motion** was made by William Feldmann to accept the recommendation of the library staff. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:49 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: January 6, 2010

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services