

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of September 2, 2009

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**Call to Order:**

The meeting was called to order at 7:04 p.m. by Chairman Richard Matchkie. The following board members were in attendance: Kathleen Carr, William Feldmann, Karen Goodman, Richard Matchkie, Betsy McKinney, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for August 5, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Kathleen Carr to accept the minutes as written. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

**Director's Report:**

Gifts Donated to the Leach Library –

- Ms. Sherri Karstok donated two copies of each of her books, "Harbingers of Innocence" and "Anthology of Lost Memoirs", to the library.
- The Teamsters donated a book "100 years of Teamsters History" and a DVD "The International Brotherhood of Teamsters: A Union's Story".

A **motion** was made by Vicki Stachowske to accept the gifts. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 10, 2009, at 7:00 p.m., the library will have a program "Putting the Garden to Bed". This informative program created by the University of New Hampshire Cooperative Extension will be given by local Master Gardener, Denise Sarnie, and will explain everything a gardener needs to do before settling in for a long winter nap. This garden talk will cover chores the homeowner should perform during the fall months such as caring for the lawn, closing out the garden beds, planting trees and shrubs, dividing perennials, pruning, mulching and composting. The Friends of the Londonderry Leach Library will sponsor the program.
- On Thursday, September 24, 2009, at 7:00 p.m., the library will host "Lafayette in America" with Alan Hoffman. This informative talk provides a closer look at

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- Revolutionary War General Lafayette. Mr. Hoffman recently published a translation of a journal written by General Lafayette's private secretary, Auguste Levasseur. The program will highlight Lafayette's travels through New Hampshire, as well as his relationships with the founding fathers and his views on the critical issues of his day, slavery and the plight of Native Americans.
- On Thursday, October 15, 2009, at 7:00 p.m., the library will have the program "Gothic Victorian Tales by Candlelight". Actress Rita Parisi, wearing the dress of a nineteenth-century New England woman, will tell mysterious and supernatural tales. This storytelling presentation will feature stories about curses, death and immortality from the New England writer Sarah Orne Jewett. A native of South Berwick, Maine, Jewett's stories are peopled with typical New England characters and often contain elements of the region's eerie and mysterious atmosphere. The Friends of the Londonderry Leach Library will sponsor the program.
  - On Thursday, October 29, 2009, at 7:00 p.m., and Tuesday, November 3 at 10:00 a.m., the library will present a program, Facebook 101, presented by Senior Reference Librarian David Smolen. This program is an introduction to Facebook, one of the most popular social networking websites. David will be explaining how to sign up for a Facebook page, how to protect your privacy online, and how to search for friends and family. Bring your own WiFi-enabled laptop and David will help you get started.
  - On Thursday, November 12, 2009, at 7:00 p.m., the library will have a presentation "The Golden Age of New England Whaling" given by Mike McKinley. Historian and lecturer Mike McKinley will present a comprehensive history of the New England whaling industry from 1812 to its so-called Golden Age in the 1850s. During this period, whaling was the third most viable industry in the region and ranked the fifth most important in the nation. This program will cover the types of whales that were pursued, descriptions of whaling ships and their crews' lives at sea, as well as the lives of the wives and children left ashore and the dynamics of whaling towns and ports. The Friends of the Londonderry Leach Library will sponsor the program.

### Announcements -

- The exterior painting started on August 26, 2009.

### **Assistant Director and Head of Circulation Services Report:**

- During the month of August, circulation increased by 6.98% over August 2008. The Adult Room circulated more than 18,000 items, and the Children's Room circulated 11,980 items, for a combined total of 30,146 items.
- The Children's Room staff answered 422 Reference questions during August.
- There were 11 children's programs, including the two finale shows, offered in August to 1,073 participants.

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- There were 27 children signed up for the Star readers program this month.
- A total of 436 teens took part in the Summer Reading Program this year.
- As part of Teen Read Week, from October 1-24, teens will be offered the chance to take part in a Read-a-thon. For each book read they fill out a book review form and turn it in at the main desk. They will receive a small prize and the chance to win a gift certificate or a book in a raffle held after October 24.

### **Assistant Director and Head of Reference Services Report:**

- The reference staff answered 922 reference questions in August, logged 735 people onto the Internet and answered 71 directional questions.
- We had 184 donations added to the Children's and Adult collection this month.
- Kendall attended a brainstorming session for ideas to promote the Big Read: New Hampshire Reads To Kill a Mockingbird in which we hope to participate in March. Marketing ideas include reaching out to the library's existing book discussion groups and to local schools because of cross-curriculum appeal. Program ideas were also discussed.
- September 1<sup>st</sup> is the 70<sup>th</sup> anniversary of the beginning of World War II when Germany invaded Poland. We have put up a display on the large table in commemoration of this pivotal historical event.
- Banned Books Week is September 26-October 3. We are celebrating our freedom to read with a display of books that have been banned or censored on religious, political or sexual grounds.

### **Old Business:**

- FY 10-11 Budget

Barbara Ostertag-Holtkamp distributed the updated proposed FY2010-2011 budget spreadsheet. She pointed out that the part-time line item was reduced because of new hires, along with the related Social Security and Medicare costs. Barbara Ostertag-Holtkamp stated that the spreadsheet included the projected life, health and dental costs from Finance. She is waiting for the Worker's Compensation projections from Finance and will update the line item once the projections are received. The additions requested by the Trustees at the last meeting have been entered into the appropriate line items. The proposed budget needs to be submitted to the town by October 12, 2009.

### **Non Public Session:**

#### **Enter Non Public Session**

Chairman Richard Matchkie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or

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compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by Betsy McKinney to enter Non Public Session. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

**Roll Call Vote:** Aye, Aye, Kathleen Carr; Aye, William Feldmann; Aye, Karen Goodman; Aye, Richard Matchie; Aye, Betsy McKinney; Aye, Vicki Stachowske.

A **motion** was made by Vicki Stachowske to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:18 p.m.

**Exit Non Public Session**

Chairman Richard Matchie requested a motion to exit Non Public Session. Betsy McKinney made a **motion** at 7:30 p.m. to exit Non Public Session. The **motion was seconded** by Karen Goodman. Board's **vote** 6-0-0.

A **motion** was made by Betsy McKinney to accept the recommendation of the library staff. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 7:31 p.m. by Kathleen Carr to adjourn the meeting. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: September 2, 2009

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services