

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

Minutes of April 1, 2009

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Call to Order:

The meeting was called to order at 7:03 p.m. by Chairman Richard Matchkie. The following board members were in attendance: Pauline Caron, William Feldmann, Karen Goodman, Richard Matchkie, Betsy McKinney, and Vicki Stachowske. Also in attendance: Kathy Wagner, Town Council Liaison; Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Election of Officers:

Vicki Stachowske proposed Richard Matchkie as Chairman. Pauline Caron seconded the proposal. Vicki Stachowske proposed Betsy McKinney as Vice Chair. Pauline Caron seconded the proposal. Betsy McKinney proposed Karen Goodman as Secretary. Vicki Stachowske seconded the proposal. Richard Matchkie proposed Pauline Caron as Treasurer. Vicki Stachowske seconded the proposal. Five (5) approved the slate ballot, one (1) abstention.

Secretary's Report:

The Secretary's Report for February 24, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends discussed the ongoing bulb sale at their March meeting, and their upcoming plans. Pauline Caron stated that almost \$300.00 was made at the book sale. The next meeting is scheduled for April 15, 2009 in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- The library received an anonymous donation of \$5.00.
- The Rotary Club of Londonderry donated the following children's books to the library: Ella the Elegant Elephant by Carmela & Steven d'Amico (\$16.95), Little Brown Bear won't take a nap by Jane Dyer (\$15.95), The Witch who was afraid of

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- Witches by Alice Low (\$10.00), Little Fawn by Angela McAllister (\$5.00), Bugs by Mary Novick and Jenny Hale (\$5.99), Zoo by Mary Novick and Jenny Hale (\$5.99), and Can I help, Mommy? By Karen Hales (\$5.99).

A **motion** to accept the donations was made by Vicki Stachowske. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, March 26, 2009, at 7:00 p.m., the library hosted "Attracting Birds and Butterflies to Your Garden" with Michelle Mensinger. 51 individuals attended the program.
- On Thursday, April 16, 2009, at 7:00 p.m., the library will have a presentation by John Rockwood on "Understanding and Respecting New England Wildlife". Local photographer John Rockwood will present a narrated slideshow featuring photos and facts about wildlife found in New England, including loons, harbor seals, bald eagles, and hummingbirds. The photos will include a number taken at Squam Lakes Science Center and on Plum Island. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, May 14, 2009, at 7:00 p.m., the library will host "Sea Shanties" with Tom Hall and Linn Schulz. The musical duo will perform sea shanties from such countries as England, Scotland and Ireland. The Friends of the Londonderry Leach Library will be sponsoring the program.

Announcements –

- The library has a torn flex duct at the VAV box connection. Unfortunately, some books and shelving will need to be moved. Once the specific shelving units have been identified I will come up with a plan so the flex duct can be repaired.

Assistant Director and Head of Circulation Services Report:

- During the month of March, circulation increased by 3% over March 2008. The Adult Room circulated more than 16,700 items, and the Children's Room circulated more than 9,800 items, for a combined total of 26,568 items.
- The Children's Room staff answered 389 Reference questions during March, and offered 14 programs to 506 participants.
- On Monday, March 9, 2009, Dyan deNapoli, the Penguin Lady, presented an exciting program about penguins. This was a very popular program, with 63 participants. The children learned lots of facts about penguins, and the children's staff handed out an activity packet to each child.
- Nilla the Therapy Dog and her owner Trish Hamann will be coming by the library on Monday, April 13, from 3:30-4:30 p.m. To reserve a 15-minute slot, call the Children's Room beginning on Monday, April 6.

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- The Massabesic Audubon Society will be presenting the program *Our Backyard Birds* at the library on Tuesday, April 14 and Wednesday, April 15, from 4:00-5:00 p.m. Advance registration is required and will start on Monday, April 6. Space is limited to 25 children for each session.
- National Library Week is April 12-18, 2009. The children's room has organized a raffle. Children receive a ticket for each book returned to the library this week. Tickets may be turned in until 5:00 p.m. on Saturday, April 18, for a chance to win one of two book bags.
- At the main desk, young adults may pick up book review forms to comment on their favorite books. These forms are available now. For each review turned in during National Library Week, April 12-18, participants will be given a small prize, and a raffle ticket for a chance to win a Barnes and Noble gift certificate.
- Great Stone Face voting takes place in April. Raffle tickets earned for books read may be dropped off until 5:00 p.m. on Saturday, April 11. Voting for the Great Stone Face award begins on Monday, April 13, at 9:00 a.m., and continues until Saturday, April 18, at 5:00 p.m. Come in and cast your vote to help select this year's Great Stone Face book. The first 50 students to vote will receive a wooden Jacobs Ladder. Everyone that takes part will receive a bookmark.
- The children's room will be offering a scavenger hunt during April vacation. Pick up a list of items beginning on Monday, April 20. From Monday, April 27, through Saturday, May 2, participants turn in their items to receive a raffle ticket for a chance to win one of five Smithsonian books that comes with a small stuffed animal. Every child that takes part will be able to pick two items from a box of special prizes.

Assistant Director and Head of Reference Services Report:

- There were 976 items cataloged in March and 1595 items discarded. We have been weeding much in reference, nonfiction and the children's collections to keep them current.
- The reference staff answered 919 reference questions in March and logged 777 people onto the Internet.
- Earth Day is April 20th. Come celebrate by checking out one of our books on our earth and the environment which can be found on the large display table
- True Crime devotees can find satisfaction in our collections of actual crime cases of murder, serial murders, or organized crime put together on the small display table.

Old Business:

There was no old business this month.

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New Business:

- Citizen's request-

Barbara Ostertag-Holtkamp read an email request that she received this afternoon that the library, along with other town and school buildings, lower the flag at half mast on Friday, April 3, when the funeral procession for a young boy, Connor Edmunds, passes down Mammoth Road. Barbara Ostertag-Holtkamp emailed the Town Manager and the Police Chief but has not yet heard back from them. Kathy Wagner stated that although she sympathizes, she will not be recommending that the town complies with this request. The Board agreed that they will follow the town on this decision.

- Patron request for a donation can-

A patron suggested putting a donation can at the circulation desks as they used to do in another library in Vermont. A discussion ensued over what would be helpful to the library. Kathy Wagner suggested publicizing the fact that the Got Books donations do not come to the library. William Feldmann suggested contacting the Solid Waste Advisory Committee regarding the Londonderry's Buried Treasure publication on the web site to ask them to add that the library is looking for donations. Richard Matckie recommended putting an article in the newspaper. After discussion, the Board decided against putting out a donation can.

- Citizen's request for reconsideration of materials-

Barbara Ostertag-Holtkamp read out a patron request to have the DVD *Towelhead* removed from the collection. A discussion ensued. William Feldmann stated that he opposes censorship in the library. Barbara Ostertag-Holtkamp explained that there are policies in place to prevent minors from checking out DVDs. The Board agreed that the material should stay in the collection.

- Board of Trustee meeting location-

Vicki Stachowske made a **motion** to change the location of the monthly Board of Trustees meetings back to the library meeting room. The **motion was seconded** by Betsy McKinney. After a brief discussion, all in attendance accepted the motion, **motion carried.**

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- New shelving plan-

Barbara Ostertag-Holtkamp presented a plan that would ease shelving space needs in AV materials. The cost of the shelving will be between \$5,200 - \$7,300 based on the specific CD bins selected and the other components needed. After her presentation the Board toured the library to look at the areas in the plan. The Board recommended that the less expensive CD bins are purchased. A **motion** was made by Betsy McKinney to approve the purchase of extra shelving and hardware. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried**.

Non Public Session:

Enter Non Public Session

Chairman Richard Matchie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by Karen Goodman for a roll call vote to enter Non Public Session. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

Roll Call Vote: Aye, Pauline Caron; Aye, Richard Matchie; Aye, Vicki Stachowske; Aye, William Feldmann; Aye, Betsy McKinney; Aye, Karen Goodman.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend Non Public Session as the subject pertains. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 8:10 p.m.

Exit Non Public Session

Chairman Richard Matchie requested a motion to exit Non Public Session. William Feldmann made a **motion** at 8:31 p.m. to exit Non Public Session. The **motion was seconded** by Betsy McKinney. Board's **vote** 6-0-0.

A **motion** was made by William Feldmann to accept the recommendations of the library staff. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

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A **motion** was made at 8:32 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: April 2, 2009

Respectfully submitted,

Sally Nelson

Assistant Director and Head of Circulation Services