

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES  
Minutes of December 2, 2009

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**Call to Order:**

The meeting was called to order at 7:05 p.m. by Chairman Richard Matckie. The following board members were in attendance: Pauline Caron, Kathleen Carr, Karen Goodman, Richard Matckie, Betsy McKinney, and Vicki Stachowske. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

**Secretary's Report:**

The Secretary's Report for November 4, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

**Friend's Report:**

The Friends focused on items for sale upstairs at their last meeting. They met one Saturday to prepare the spoons, and had the table set up before Thanksgiving. Bird seed packets and poinsettias will be added soon. There will be no meeting in December.

**Director's Report:**

Gifts Donated to the Leach Library –

- Ms. Sophie Goritski donated \$25.00 to the library.
- The Friends of the Londonderry Leach Library donated \$545 to sponsor the January 14, 2010 quilting program (\$250) and the January children's program "Danny's dinosaur" (\$140) and the February children's program "Rainforest Animals" (\$155).

A **motion** was made by Betsy McKinney to accept the donations. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, November 12, 2009, at 7:00 p.m., the library had a presentation on "The Golden Age of New England Whaling". 19 individuals attended the program.

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- On Thursday, January 14, 2010, at 7:00 pm., the library will host “American Quilt Traditions”. In this program, poet and textile artist Cheryl Savageau will discuss quilts from several traditions, including Anglo, Amish, African-American, and Native American, illustrating examples of each in slide images and quilt samples. She will then talk about the cultural context and historical meaning of the various quilting traditions. The Friends of the Londonderry Leach Library will sponsor this program.
- On Wednesday, January 27, 2010, at 1:30 p.m., the library will have the program “Crafting Birthday Cards”. This papercraft program, given by Londonderry resident Katherine Allen, will provide participants with the materials and direction to create two birthday cards. Participants will receive pre-cut paper supplies and adhesive provided by the presenter. Katherine Allen has spent the last six years hosting classes and instructing groups in various rubberstamping and scrapbooking techniques.
- On Thursday, February 18, 2010, at 7:00 p.m., the library will offer the program “Fiddling Styles”. Local musician Ellen Carlson will be demonstrating the melting pot of traditional fiddle music and its historical developments to the present day. She will be showcasing a variety of fiddling styles, including southern, northern, Cajun, Celtic, western swing, country bluegrass, folk, rock and jazz.
- On Thursday, March 4, 2010, at 7:00 p.m., the library will have a program “Atticus Finch”. In this performance given by Richard Clark, Atticus Finch steps from the pages of *To Kill a Mockingbird* and brings to life the tragedy and triumph of Harper Lee's classic novel. The courtroom drama, and the harsh realities of bigotry and hatred blend to make this a compelling theatrical event. This program will mark the start of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird*.
- On Thursday, March 25, 2010, at 7:00 p.m., the library will have a book discussion of To Kill a Mockingbird. This event will mark the wrap-up of our month-long participation in the Big Read: New Hampshire Reads *To Kill a Mockingbird* as an area scholar, Jennifer Lee, leads a discussion of the book.
- On Thursday, April 15, 2010, at 7:00 p.m., the library will have a presentation “The Great Sheep Boom and Its Enduring Legacy on the New Hampshire Landscape” with Steve Taylor. During a brief 30-year period in the early 19th century, New Hampshire became home to hundreds of thousands of sheep, and the production of wool became a lucrative business, generating fortunes and providing the only era of true agricultural prosperity in the state's history. Independent scholar Steve Taylor will examine the legacy this great sheep boom left behind in its fine architecture and thousands of miles of rugged stone walls. He will follow it through to the industry's doom and discuss the social consequences that would last a century.
- On Thursday, May 13, 2010, at 7:00 p.m., the library will be hosting “Birds of the White Mountains” with Stephen Hale. This beautifully illustrated presentation will cover the variety of birds living in the White Mountains of New Hampshire, a

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- diversely rich region containing hundreds of species of hawks, owls, woodpeckers, sparrows, and more. The presentation will include a colorful slideshow and audio recordings of these birds.
- On Thursday, June 10, 2010, at 7:00 p.m., the library will be hosting “Your Hit Parade - 25 Years Presenting America’s Top Popular Songs with Calvin Knickerbocker. The radio and television program “Your Hit Parade” chronicled American popular music from 1935 to 1959. In this program, presenter Calvin Knickerbocker will outline the quarter-century during which the show served as a “tastemaker,” featuring songs inspired by the Great Depression and on to the advent of Rock and Roll. Throughout the program, Mr. Knickerbocker will treat attendees to excerpts from original recordings of the songs that “Your Hit Parade” showcased on its weekly Saturday night show, from one-hit wonders to classic numbers still familiar today.

Announcements -

- There will be a follow-up budget workshop on Monday, December 14, 2009 at 7:00 p.m. in the Moose Hill conference room in Town Hall.

**Assistant Director and Head of Circulation Services Report:**

- During the month of November, circulation increased by 5.37% over November 2008. The Adult Room circulated 15,438 items, and the Children’s Room circulated 9,339 items, for a combined total of 24,777 items.
- The Children’s Room staff answered 265 Reference questions during November.
- There were 16 children’s programs offered in November to 393 participants.
- Jennifer DeVillar, the Senior Children’s Librarian, added an extra incentive for families that attend the Finale Shows next summer. She has sent out letters to area restaurants requesting donations of gift certificates for lucky raffle winners that attend either of the two shows. It is our way of recognizing and thanking the parents that encourage their children to read and participate over the summer. Jennifer has received three certificates in the mail so far, from Poor Boys Diner (\$25), The Depot Steakhouse (\$20) and Janie’s Uncommon Café (\$5). We would like to thank these businesses for their support.

A **motion** was made by Kathleen Carr to accept the donations. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

- In November I was invited to participate in Celebrity Readers Day at Matthew Thornton School. Every year I am lucky enough to be invited to read to 5<sup>th</sup> graders. I visited two classes and read for a half hour to each of them from *The Gorgon’s Gaze* by Julia Golding. By the following day, staff at the children’s desk were placing reserves for children on the book.

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**Assistant Director and Head of Reference Services Report:**

- The reference staff answered 696 reference questions in November and answered 85 directional questions. We logged 753 patrons onto the Internet.
- If you have any questions on searching the Internet, understanding Microsoft Office, or logging onto Facebook, please come to the Reference Desk. The reference staff will be happy to assist you.
- December is “Write a Business Plan” month. Whether you are starting a new business, or managing a large corporation we have books on display to help your business grow.
- We also have a display on World Religions. Many holidays are celebrated during this month and we feel it is a good time to understand different religious views.

**New Business:**

- Maintenance Plan-  
Barbara Ostertag-Holtkamp distributed the Town Facilities Maintenance Plan from Dave Caron. She noted that the two options that Dave Caron saw for the library were to participate with the Admin. Support Specialist, or to hire our own maintenance person. Barbara Ostertag-Holtkamp recommended revisiting this issue once the budget appropriation is known. The Trustees agreed with this recommendation.
- 2010 Meeting Schedule-  
Barbara Ostertag-Holtkamp stated that the first Wednesday in each month in 2010 looks good as there are no holidays that coincide with them. No had any date conflicts, so the schedule is ready to be posted.
- Staff Holiday Luncheon-  
The staff holiday luncheon has been scheduled for Wednesday, December 16, 2009.
- Vandalism-  
Barbara Ostertag-Holtkamp passed out the photographs of the damaged chairs. She outlined the different options for dealing with the damage, from approximately \$5,000 to replace all the chairs, to \$1,300 to repair them. The Trustees opted to repair the chairs. The incident was reported to the police, and the individuals that confessed to being responsible have been charged. The case may take some time to go through the legal process. A discussion ensued and the Trustees advised Barbara Ostertag-Holtkamp to call the Prosecutor for an update of the case.

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**Non Public Session:**

**Enter Non Public Session**

Chairman Richard Matchkie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by Betsy McKinney to enter non public session. The **motion was seconded** by Vicki Stachowske. All in attendance accepted the motion, **motion carried.**

**Roll Call Vote:** Aye, Pauline Caron; Aye, Kathleen Carr; Aye, Richard Matchkie; Aye, Betsy McKinney; Aye, Karen Goodman; Aye, Vicki Stachowske.

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp to attend non public session as the subject pertains. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried.**

The Board entered Non Public Session at 7:55 p.m.

**Exit Non Public Session**

Chairman Richard Matchkie requested a motion to exit Non Public Session. Pauline Caron made a **motion** at 8:10 p.m. to exit Non Public Session. The **motion was seconded** by Betsy McKinney. Board's **vote** 6-0-0.

A **motion** was made at 8:11 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried.**

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: December 2, 2009

Respectfully submitted,

Sally Nelson  
Assistant Director and Head of Circulation Services