

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of November 4, 2009

Page 1 of 6

Call to Order:

The meeting was called to order at 7:00 p.m. by Chairman Richard Matchie. The following board members were in attendance: Pauline Caron, Kathleen Carr, William Feldmann, Karen Goodman, Richard Matchie, and Betsy McKinney. Also in attendance: Kathy Wagner, Town Council Liaison; Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Magee, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for October 7, 2009 was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Karen Goodman. Pauline Caron abstained, all others in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for July 1, 2009 – September 30, 2009 was distributed. A **motion** was made by Betsy McKinney to accept the Treasurer's Report. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends are currently working on holiday crafts that they expect to set up in the library lobby around Thanksgiving.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Lynda Kimball donated \$100 in memory of Ms. Brittany Stevens to purchase the following children's books: Flower Fairies: Magical Door (\$10.58) and Flower Fairies: Magical Moonlight Feast (\$8.35) by Barker, Cicely Mary; Complete Cheerleading (\$13.97) by Carrier, Justin; Oceanology (\$16.19) by Lessseps, Zolticus; Sisters (\$8.06) by McPhail, David; Third Grade Baby (\$12.15) by Meyerhoff, Jenny; Big Sister, Little Sister (\$8.91) by Pham, Leuyen; P is for Pom Pom (\$19.43) by Salas, Laura.
- Ms. Debra Tanguay donated \$2 towards the cost of museum passes.
- The Londonderry Lions Club donated \$200 to the library.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES

Minutes of November 4, 2009

Page 2 of 6

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, October 15, 2009, at 7:00 p.m., the library offered the program "Gothic Victorian Tales by Candlelight". 58 individuals attended the program.
- On Thursday, October 29, 2009, at 7:00 p.m., and Tuesday, November 3 at 10:00 a.m., the library will offer Facebook 101, presented by Senior Reference Librarian David Smolen. This program is an introduction to Facebook, one of the most popular social networking websites. David will be explaining how to sign up for a Facebook page, how to protect your privacy online, and how to search for friends and family. 8 individuals attended the program on October 29, 2009.
- On Thursday, November 12, 2009, at 7:00 p.m., the library will have a presentation on "The Golden Age of New England Whaling". Historian and lecturer Mike McKinley will present a comprehensive history of the New England whaling industry from 1812 to its so-called Golden Age in the 1850s. During this period, whaling was the third most viable industry in the region and ranked the fifth most important in the nation. This program will cover the types of whales that were pursued, descriptions of whaling ships and their crews' lives at sea, as well as the lives of the wives and children left ashore and the dynamics of whaling towns and ports. The Friends of the Londonderry Leach Library will sponsor the program.
- On Thursday, January 14, 2010, at 7:00 pm., the library will host "American Quilt Traditions". In this program, poet and textile artist Cheryl Savageau will discuss quilts from several traditions, including Anglo, Amish, African-American, and Native American, illustrating examples of each in slide images and quilt samples. She will then talk about the cultural context and historical meaning of the various quilting traditions.
- On Wednesday, January 27, 2010, at 1:30 p.m., the library will have the program "Crafting Birthday Cards". This papercraft program, given by Londonderry resident Katherine Allen, will provide participants with the materials and direction to create two birthday cards. Participants will receive pre-cut paper supplies and adhesive provided by the presenter. Katherine Allen has spent the last six years hosting classes and instructing groups in various rubberstamping and scrapbooking techniques.
- On Thursday, February 18, 2010, at 7:00 p.m., the library will offer the program "Fiddling Styles". Local musician Ellen Carlson will be demonstrating the melting pot of traditional fiddle music and its historical developments to the present day. She will be showcasing a variety of fiddling styles, including southern, northern, Cajun, Celtic, western swing, country bluegrass, folk, rock and jazz.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of November 4, 2009

Page 3 of 6

- On Thursday, March 4, 2010, at 7:00 p.m., the library will have a program “Atticus Finch”. In this performance given by Richard Clark, Atticus Finch steps from the pages of *To Kill a Mockingbird* and brings to life the tragedy and triumph of Harper Lee's classic novel. The courtroom drama, and the harsh realities of bigotry and hatred blend to make this a compelling theatrical event. This program will mark the start of our month-long participation in the Big Read: New Hampshire *Reads To Kill a Mockingbird*.
- On Thursday, March 25, 2010, at 7:00 p.m., the library will have a book discussion of To Kill a Mockingbird. This event will mark the wrap-up of our month-long participation in the Big Read: New Hampshire *Reads To Kill a Mockingbird* as an area scholar leads a discussion of the book.
- On Thursday, April 15, 2010, at 7:00 p.m., the library will have a presentation “The Great Sheep Boom and Its Enduring Legacy on the New Hampshire Landscape” with Steve Taylor. During a brief 30-year period in the early 19th century, New Hampshire became home to hundreds of thousands of sheep, and the production of wool became a lucrative business, generating fortunes and providing the only era of true agricultural prosperity in the state's history. Independent scholar Steve Taylor will examine the legacy this great sheep boom left behind in its fine architecture and thousands of miles of rugged stone walls. He will follow it through to the industry's doom and discuss the social consequences that would last a century.
- On Thursday, May 13, 2010, at 7:00 p.m., the library will be hosting “Birds of the White Mountains” with Stephen Hale. This beautifully illustrated presentation will cover the variety of birds living in the White Mountains of New Hampshire, a diversely rich region containing hundreds of species of hawks, owls, woodpeckers, sparrows, and more. The presentation will include a colorful slideshow and audio recordings of these birds.
- On Thursday, June 10, 2010, at 7:00 p.m., the library will be hosting “Your Hit Parade - 25 Years Presenting America’s Top Popular Songs with Calvin Knickerbocker. The radio and television program “Your Hit Parade” chronicled American popular music from 1935 to 1959. In this program, presenter Calvin Knickerbocker will outline the quarter-century during which the show served as a “tastemaker,” featuring songs inspired by the Great Depression and on to the advent of Rock and Roll. Throughout the program, Mr. Knickerbocker will treat attendees to excerpts from original recordings of the songs that “Your Hit Parade” showcased on its weekly Saturday night show, from one-hit wonders to classic numbers still familiar today.

Announcements –

- The library’s budget presentation will be on Saturday, November 21, 2009 in the Moose Hill conference room in Town Hall. The meeting starts at 8:30 a.m. and the library’s presentation is scheduled second from the last.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES Minutes of November 4, 2009

Page 4 of 6

- There will be a follow-up budget workshop on Monday, November 30, 2009 at 7:00 p.m. in the Moose Hill conference room in Town Hall.
- The library's HVAC compressor has been replaced and is now operational.

Assistant Director and Head of Circulation Services Report:

- During the month of October, circulation increased by 5.69% over October 2008. The Adult Room circulated 15,859 items, and the Children's Room circulated 10,551 items, for a combined total of 26,410 items.
- The Children's Room staff answered 376 Reference questions during October.
- There were 16 children's programs offered in October to 671 participants.
- The Scrubby Bear program put on by the American Red Cross taught children how to wash their hands properly, to help avoid getting sick.
- Two more children have finished the Star Reader program and have a star on the wall in the Children's Room. Congratulations to all our Star Readers, who are now working on earning a second star.
- The October Read-a-thon for teens attracted 42 participants. The lucky raffle winner received a Barnes & Noble gift certificate.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 887 reference questions in October and answered 79 directional questions. We logged 950 patrons onto the Internet.
- There were 224 business articles and 440 newspaper articles viewed in our Ebscohost databases. This makes a total of 1012 full text articles and 1008 abstracts viewed this month.
- The Leach Library Facebook page is up and running and as of today, we have 33 fans. If you want to keep up with what's going on at the Leach Library, join facebook, if you haven't already, and become a fan.
- Sometimes the best support for someone with cancer is to read inspirational stories on how other people have overcome this disease. We are displaying some of these on the large table this month.
- Holidays are often steeped in tradition. We usually like to enjoy the same meals and bake the same sweets each year. If you want to break with your traditions or just want to add something new to your baking repertoire, check our small table display for some new ideas. A few books you will find are How to cook a turkey: and all the other trimmings, Jewish cooking boot camp: the modern girl's guide to cooking like a Jewish grandmother, Christmas Sweets, and Feast: food that celebrates life.

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of November 4, 2009

Page 5 of 6

Old Business:

- Natural Gas Fixed-Price Option-

Barbara Ostertag-Holtkamp reported that this has been submitted.

- HVAC Compressor –

Barbara Ostertag-Holtkamp reported that this has been fixed.

- FY 10-11 Budget –

Barbara Ostertag-Holtkamp distributed an updated budget that had been changed to include Health and Dental Insurance for an employee that is changing from a payback to a two-person plan. She informed the Board that she has not received the Budget Book from the town yet, and is uncertain as to which day it will be received.

New Business:

- Inclement Weather Policy –

Barbara Ostertag-Holtkamp informed the Board of the updated policy.

- Plan for serious staff shortage due to illness –

William Feldmann asked if the library had a plan for coping with a large number of staff out sick with the flu virus. Barbara Ostertag-Holtkamp responded that as long as minimum staff levels were maintained, the library can function. However, the library may have to make the decision to close if there is not sufficient staff. Depending on their job responsibilities, some staff would be able to work even if the library had to be closed to the public.

Non Public Session:

Enter Non Public Session

Chairman Richard Matchie requested a roll call vote to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of November 4, 2009

Page 6 of 6

right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote: Aye, Pauline Caron; Aye, Richard Matchkie; Aye, William Feldmann; Aye, Kathleen Carr; Aye, Betsy McKinney; Aye Karen Goodman..

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

The Board entered Non Public Session at 7:40 p.m.

Exit Non Public Session

Chairman Richard Matchkie requested a motion to exit Non Public Session. Betsy McKinney made a **motion** at 8:13 p.m. to exit Non Public Session. The **motion was seconded** by Karen Goodman. Board's **vote** 6-0-0.

A **motion** was made by William Feldmann to accept the recommendation of the library staff. The **motion was seconded** by Betsy McKinney. All in attendance accepted the motion, **motion carried**.

During Non Public Session a discussion ensued regarding the Library Director's review. She was given an over classification award in accordance with the Library Personnel Policy, for an Outstanding evaluation.

A **motion** was made at 8:14 p.m. by Kathleen Carr to adjourn the meeting. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague, Karen Goodman

Minutes Typed by: Sally Nelson

Date: November 4, 2009

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services