

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of October 1, 2008

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Call to Order:

The meeting was called to order at 7:00 p.m. by Chairman Richard Matchie. The following board members were in attendance: Pauline Caron, Kathleen Carr, William Feldmann, Karen Goodman, Richard Matchie, and Betsy McKinney. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for September was distributed prior to the meeting. No changes were made. A **motion** was made by Betsy McKinney to accept the minutes as written. The **motion was seconded** by Pauline Caron. All in attendance accepted the motion, **motion carried**.

Friend's Report:

The Friends discussed many topics at their meeting on September 17, 2008. They had two book sales in September, and discussed the possibility of having a future book sale in January or February. The bulb sale is still ongoing. The last day to order bulbs is this Friday. Dues and memberships were also discussed. There was a preliminary discussion on what to do for the holidays. The next meeting is scheduled for October 15, 2008 at 7:00 p.m. in the library meeting room.

Director's Report:

Gifts Donated to the Leach Library –

- Mr. Joseph A. Pelletier donated \$10.00 to the library.
- Ms. Martha Holzberger donated \$10.00 to the library.
- The Friends of the Londonderry Leach Library donated \$387.50 to sponsor the October and November adult programs.

A **motion** was made by Betsy McKinney to accept the gifts. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, September 18, 2008, at 7:00 p.m., John Perrault discussed "Murder on the Isles of Shoals". 42 individuals attended the program.

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- On Thursday, October 16, 2008, at 7:00 p.m., Edie Clark will present “New England: Myth or Reality”. Edie Clark will discuss how the lives and works of the myth-makers – Robert Frost, Norman Rockwell, and Yankee Magazine – are as responsible for the tourists as the legends. The Friends of the Londonderry Leach Library will be sponsoring the program.
- On Thursday, November 20, 2008, at 7:00 p.m., the library will host a presentation by Danielle Beaudette on the “Basics of Tea.” The program will provide an overview of the different types, the origins of, and the benefits of tea. It will include a tea sampling. The Friends of the Londonderry Leach Library will be sponsoring the program.

Announcements -

- Once I receive notification that the auditors are done and I receive the final FY07/08 report, I will complete the annual report for FY07/08 per RSA 202-A:12.
- On September 4, 2008, the library began to offer WiFi access to the community.
- On September 15, 2008, the library experienced a leaking pipe above the reference area. The brass cap and gasket were replaced which stopped the leak. There was no property damage.
- The library’s budget presentation is scheduled for November 6, 2008.

Assistant Director and Head of Reference Services Report:

- There were 1124 items cataloged this month and 675 items discarded.
- The reference staff answered 888 reference questions this month and logged 1017 people onto the Internet. This is a 24% increase from just last month.
- WiFi has gone very smoothly. There are many people using their own laptops in addition to the number of logins above. It has been enthusiastically received.
- Kendall attended the unveiling of the New Hampshire Humanities Council 2008-2010 catalog of performers. She was able to preview programs that might be of interest to our community.
- We have all sorts of books on hobbies displayed on the large table. Whether you enjoy beekeeping, stamp collecting, or scuba diving, we have a book for you.
- The small display table features books by New Hampshire authors. Our beautiful New England setting has inspired poets and novelists such as John Irving, Jodi Picoult, Dan Brown, Robert Frost or Donald Hall.

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Assistant Director and Head of Circulation Services Report:

- During the month of September circulation increased almost 28% over September 2007. The Adult Room circulated 14,645 items and the Children's Room circulated 10,073 items.
- The Children's Room staff answered 424 Reference questions during September.
- The final numbers have been tallied for the Children's Summer Reading Program, 2008. A total of 1,011 children signed up and read 20,420 books. This was more than enough to get us to Australia and back. Congratulations to everyone who participated and made this possible.
- During September all children visiting the library could guess the number of mini pumpkins in a jar. The closest guess won a large pumpkin, kindly donated by Mack's Apples. There were a total of 765 guesses, and the lucky winner has been notified.
- We are pleased to announce that we had a total of 189 new patrons sign up for library cards during Library Card Sign-Up Month, to help us try to meet the Robert Finlay Challenge. The lucky raffle winner has been drawn and will be notified shortly.
- Last month Tricia Hamann and her dog Nilla visited the library. Nilla is a therapy dog, registered with Therapy Dogs International, whose job is to listen to a child read to her. The children who made appointments with Nilla really enjoyed the experience. Our thanks to Tricia Hamann for volunteering her time and Nilla's attention, and for coming again in October to work with more children. Any child, grades 1 through 6, who would like to read to Nilla on Wednesday, October 15 between 3:30 and 4:30 p.m., may pre-register for a fifteen minute slot, on Monday, October 6, until the program is full.
- Also on Wednesday, October 15, from 5:45 to 6:45 p.m., there will be a Young Adult book discussion during Teen Read Week on *Lyddie* by Katherine Paterson. I was able to borrow multiple copies of the book from the New Hampshire State Library. Any teen, grades 6 through 12 who wish to take part, may pick up a copy of the book from the main desk. Snacks and a door prize will be provided.
- Teen Read Week runs from October 13 through October 18, 2008. Any teens visiting the library during this week may pick up a short quiz at the front desk. Hand in the completed quiz for a small prize and a raffle ticket.

Old Business:

- Wood rot-

Barbara Ostertag-Holtkamp reported that a contractor is coming next Monday to fix the wood rot.

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New Business:

- Fixed price contract for natural gas-

Barbara Ostertag-Holtkamp read out an offer from the gas company of a fixed rate of \$1.2836 per therm. Last year's fixed rate was \$1.20440 per therm. A discussion ensued over whether the town could negotiate a lower rate. Kathleen Carr believed this was something that should be attempted. Barbara Ostertag-Holtkamp stated that in the past, when the issue was raised, she was told that as there was only one supplier, so there wouldn't be any incentive for the company to offer a lower rate.

A **motion** was made by Betsy McKinney to accept the natural gas fixed price contract. The **motion was seconded** by Karen Goodman. All in attendance accepted the motion, **motion carried.**

- Budget presentation-

A discussion ensued regarding the upcoming Budget presentation and the type of information that should be presented.

Non Public Session:

Enter Non Public Session

Chairman Richard Matckie requested a motion to enter Non Public Session pursuant RSA 91-A:3 II, subparagraph (a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

A **motion** was made by William Feldmann to enter non public session. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried.**

Roll Call Vote: Aye, William Feldmann; Aye, Pauline Caron; Aye, Kathleen Carr; Aye, Richard Matckie; Aye, Betsy McKinney; Aye, Karen Goodman.

The Board entered Non Public Session at 7:25 p.m

A **motion** was made by Pauline Caron to allow Barbara Ostertag-Holtkamp, Kathy Mague and Sally Nelson to attend non public session as the subject pertains. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried.**

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Exit Non Public Session

Chairman Richard Matchkie requested a motion to exit Non Public Session. William Feldmann made a **motion** at 8:12 p.m. to exit Non Public Session. The **motion was seconded** by Betsy McKinney. Board's **vote** 6-0-0.

A **motion** was made by Pauline Caron to accept the recommendation of the library staff. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

A **motion** was made at 8:13 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Kathleen Carr. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague
Date: October 1, 2008

Minutes Typed by: Sally Nelson Date: October 2, 2008

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services