

Heritage Commission Meeting Minutes  
Londonderry, New Hampshire  
September 27, 2018

In attendance: Chairman Martin Srugis, Vice-Chairman Art Rugg; Commissioners, David Colglazier, Sue Joudrey, Krystopher Kenney; Alternate Commissioners Victoria Gorveatt, Jason Knights; Associate Planner Laura Gandia; Town Council Ex-officio Jim Butler (7:05) and Kent Allen, Sexton.

Absent: Commissioner Tom Bianchi

Chairman Commissioner Srugis called the meeting to order at 7:00 PM in the Sunnycrest Meeting Room of the Town Hall.

Chairman Srugis appointed Victoria Gorveatt, to vote for Commissioner Bianchi.

Vice-Chairman Rugg moved and Commissioner Joudrey seconded a motion to accept the minutes of the July 26th meeting of the Heritage Commission. The motion carried 6-0-0.

A presentation was made by Nadine Miller, New Hampshire Division of Historic Resources, Concord, NH. Ms. Miller presented a Performance Standards Evaluation of Londonderry as a Certified Local Government (CLG). There are twenty-one categories of performance. Londonderry is not up to par in the areas of having resumes for the Heritage Commission up to date. The Commission lacks specific procedural rules for accepting and processing reviews and for rendering decisions. Londonderry also has not updated documentation of its historic resources. The Commission is also lagging in distributing its annual report to the Division of Historic Resources.

Vice-Chairman Rugg suggested that for procedures the Commission could copy portions of the Planning Boards set of procedures. Mr. Rugg said that the Heritage Commission has been more informal in the past. Ms. Miller said that she could send copies of other Commission's procedures as examples of what other towns have done.

Ms. Miller said that the NHDHR does have some grant money available for CLGs for local survey projects and for training and education programs. The total budget is \$64,000.00, so the grants are not large. Most are 100% supported, but the educational ones are shared with CLGs, which may use staff time as part of the match.

Chairman Srugis asked about some basic training for Heritage Commission new members. Ms. Miller said that the NHDHR could supply a person to do some basic training if we could get enough people together for it.

Ms. Miller said that we could have a professional walk us through the procedures training, if that was needed. The NHDHR could cover the costs as a grant on a 60-40% match with the 40% being a staff time match.

Ms. Miller noted that for historic survey purposes they consider 50 years old as being a starting threshold for the survey.

Mr. Kent Allen presented a written report about recent happenings in the Kent Allen Forest. He said that the final trail now has rap, so that now all trails have rap covering. He reported that the Eagle Scout, Eric Nowak, had completed a 78-foot long bridge across the southeast wet area.

Mr. Allen said that the work to recover from the October 2017 storm was almost complete. Three trees need to be cut and removed along with some stumps. He said that there are four brush piles that need to be removed.

Mr. Allen said that two loads of loam were spread in an area where new bulbs are waiting delivery before planting. The bulbs are jonquils and narcissus.

Mr. Allen reported on the “Lets Beautify Our Forest” project. A list of the 22 donors is in the kiosk. They contributed \$4,030.00. 44 flowering shrubs and 6 flowering trees were planted. There is a fund balance of \$123.94.

Mr. Allen said that the highway department has been truly supportive by hauling away the debris.

Mr. Allen said that the only complaint he has had is with elders having soft earth walking problems at the Common. The trails are good, but the parking surfaces could be improved.

Chief Darren O’Brien reported on the new central fire station. He had several drawings of elevations and plans for the new structure. The new structure will encompass addition to the north and south sides of the present building. The size will expand from 8,300 to 22,000 square feet. The central portion will have 5 apparatus bays on the front and six on the back. This section will have a front-pitched roof with dormers on the second floor. Nothing will be over the apparatus bays.

On the south end there will be administrative offices on the ground floor. Three rooms on the second floor will be for mechanical equipment, radios and internal communications.

The north end of the building will have working and kitchen space. On the second floor there will be living spaces for 14 people.

The outside of the building will be brick with a split block stone-like base course.

There will be some rearrangement of the walkways and driveways on the front and rear portions adjacent to the structure.

Chief O’Brien said that there was a short section of stonewall that was removed and is stored at the highway garage. He said that he likes stonewalls and wants to reuse the stone on the lot after the building is erected.

Commissioner Kenny asked about radio tower being moved elsewhere. Chief O’Brien said that the 120-foot tower does stand out. He said that they looked at having it elsewhere, but they could not afford to do that. Also, it will be part of the new communications system that is being installed in the Town.

A presentation was made by Matthew Routhier, Project Manager, Bedford Design Consultants, Manchester, NH and Paul Krukonis, Project Manager, KBRCO.COM, Londonderry, NH. for design review of a site plan for a structure at Six Mohawk Drive, with Maillet & Associates as the owner and applicant.

Mr. Routhier noted that they had appeared before the Commission in July. At that time the Commission did not approve of the plans presented. Mr. Routhier said that they added some more trim around the windows, shutters on the side and back windows. They added a white horizontal band around the center of the building. An existing sign for the business was added to the front.

Councilor Butler asked if the sign was illuminated. Mr. Routhier said that it was illuminated Plexiglas. He said that it was already in use, so it was the correct size for the code.

Each Commissioner approved of the changed plans.

Associate Planner Laura Gandia made a series of presentations:

Listed below are the descriptions of the action sought by the applicant and description details of the land parcels. For the most part the Commissioners just discussed the locations, nearby landmarks and lot sizes.

A. Application for design review of a subdivision plan to subdivide one lot into three, Six Harvey Road, Map 11 Lot 93, Zoned AR-1, John G. and Elaine H. Tadiello (Owners) and DHB Homes (Applicant).

B. Application for design review of a subdivision plan to subdivide one lot into three, 37 Mammoth Road, Map 1 Lot 52, Zoned AR-1, Sean LeBlanc (Owner & Applicant).

C. Application for a lot line adjustment between 23 Wilson Road, Map 16 Lot 9, Zoned AR-1/IND-I, Evans Family Limited Partnership (Owner) and 55 Wilson Road, Map 18 Lot 24-5, Zoned AR-1, Douglas B. & Maria F. Jones (Owners) AND a subdivision plan to divide one lot into nine, 23 Wilson Road, Map 16 Lot 9, Zoned AR-1/IND-I, Evans Family Limited Partnership (Owner and Applicant).

D. Application for design review of a condominium conversion of Six Litchfield Road, Map 12 Lot 68-2, Zoned AR-1, Scott & Kathy J. Canella (Owners & Applicants).

E. Application for design review of a condominium conversion, One Bridal Path, Map 16 Lot 3, Zoned AR-1, Wallace Farm (Owner) & Thomas J. Leonard, Esq. (Applicant).

F. Application for design review of a subdivision plan of one lot into 10 residential lots, 162 High Range Road, Map 9, Lot 5, Zoned AR-1, Belize Real Estate Holdings, LLC (Owner & Applicant).

G. Application for design review of a lot line adjustment/consolidation plan to relocate the lot lines of the existing Map 10 Lot 41-1 and to consolidate the existing Map 10 Lot 41-2 with the existing Map 10 Lot 41 to propose private access and utility easements, Map 10 Lots 41, 41-1 and 41-2, Garden Lane, Pillsbury Road, Michels Way, Woodmont Commons Planned Unit Development, Pillsbury Realty Development, LLC (Owner & Applicant).

H. Application for design review of a site plan amendment for modifications in block nine and extension of First Avenue to Pillsbury Road, Map 10 Lots 41, 52, 54-1, Zoned C-I & PUD, Garden Lane, Pillsbury Road & Michels Way, Woodmont Commons Planned Unit Development, Pillsbury Realty Development, LLC (Owner & Applicant).

All of the applications, A-H, were approved for recommendation to the Planning Board.

Associate Planner Laura Gandia provided information about an application by WirelessCo, LP, dba Sprint to add antennas to an existing chimneystack at 516 Mammoth Road. There are several drawings of the antennas and small service building at the base with security fencing around it.

After some brief discussions in was decided to recommend the project to the Planning Board.

Vice-Chairman Rugg gave some information about the 300<sup>th</sup> Anniversary Committee, which includes Londonderry, Derry, Windham and Derryfield, which is a section of Manchester. The Anniversary is in 2019. Londonderry will have Old Home Day as it celebration event.

The Committee is planning a commemorative coin with some design elements from the four towns.

On April 11, 2019 there will be Founders Day in East Derry.

There is some consideration of a time capsule.

The Londonderry Historical Society is planning with Ann Chiampa to have historic bus tours of Londonderry.

The 300 Committee has a web-site with a plan and proposed schedule on it.

Commissioner Colglazier moved and Vice-Chairman Rugg seconded a motion to write a letter of thanks to Janet Cichocki, who recently resigned from the Commission, due to leaving the town. The motion carried 7-0-0.

Commissioner Colglazier moved and Vice-Chairman Rugg seconded a motion to adjourn. The motion carried 7-0-0 at 8:40.

David Lee Colglazier,  
Secretary