



Londonderry Conservation Commission  
Tuesday, January 24, 2017  
Minutes

1 **Present:** Marge Badois, Chair; Gene Harrington, Vice Chair; Deb Lievens, member; Roger Fillio, member;  
2 Mike Noone, member; Mike Byerly, member; and Julie Christenson-Collins, alternate member

3

4 **Absent:** Mike Speltz, alternate member and Margaret Harrington, alternate member

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6 **Also present:** Laura Gandia, Associate Planner and Bob Maxwell

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8 M. Badois opened the meeting at 7:30 pm. She appointed J. Christenson-Collins to vote on behalf of J.  
9 Mantini.

10 **New Business**

11 **New member:** M. Badois welcomed Bob Maxwell who is waiting to be appointed by the Town Council as  
12 the newest member of the Conservation Commission.

13 **Old Business**

14 **Field Day:** J. Christenson Collins provided the Commission with an update on the Musquash Field Day.  
15 She thanked M. Noone for his help with the flyers and press releases, and discussed any outstanding  
16 items for the day. The members discussed the required amount of food and wood needed, the fire  
17 permitting process, and the distribution of flyers. R. Fillio stated he would follow-up on the permit  
18 requirements, and D. Lievens offered to help with obtaining food. J. Christenson Collins stated that she  
19 was planning on attending the February 6, 2017 Town Council meeting to invite the Councilors to the  
20 event. She would also promote the event through the school district (School District Sign off). She  
21 stated she would be following up with e-mails as things progressed.

22 **Project Leaders:** This item was postponed to allow for further review.

23 **Job Description:** The members reviewed the latest draft of the job description dated January 11, 2017.  
24 M. Byerly commented on the nice job that M. Speltz did in preparing the description and made a motion  
25 to accept the job description as presented. G. Harrington seconded the motion. The members  
26 discussed the physical requirements and the time commitment. D. Lievens expressed concern over  
27 emphasis on the physical requirements, and M. Badois suggested that the description be modified to  
28 read "walk at least three miles along established trail..." R. Fillio expressed concern over the number of  
29 hours, and more than 10 hours are required. M. Badois suggested that the description be modified to  
30 read "average of six to twelve hours per month." M. Byerly withdrew his motion and G. Harrington  
31 withdrew his second to the motion. D. Lievens made a motion to accept the job description as amended  
32 with the two changes described above. G. Harrington seconded the motion. The motion was granted,  
33 7-0-0.

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35 **GPS:** M/ Noone purchased the GPS and the Bird's Eye View content, and stated that the GPS is  
36 registered. He noted that he has obtained the Londonderry Bird Eye View maps, and that M. Speltz is  
37 working with J. Vogl on reviewing its features.

38 **Trailways:** M. Badois discussed the possibility of an intern, and offered Wildcat Careers (UNH) and social  
39 media as possible ways to advertise.

40 **Warrant Article:** M. Badois stated that M. Speltz went before the Town Council and Budget Committee,  
41 and plans on attending the deliberative session. The members discussed whether or not the article  
42 could be changed at the deliberative session, and M. Byerly stated that the amount can be changed but  
43 not the subject matter.

44 The Commission discussed cleaning up the Watts area at the Kendall Pond dam, and the ownership of  
45 the land. D. Lievens noted that it was given to the Town for access to the water. The members also  
46 discussed the possibility of putting up a sign.

47 **Stipend:** M. Badois informed the members that the Commission received \$500 from the North School  
48 grant which was given to J. Campo. The members discussed in which fund the money should be  
49 deposited.

50 **Rabbit Cut:** The members discussed whether or not it should have received money, and concluded that  
51 it should check with Charlie and/or Heidi. M. Badois stated that she communicated with Heidi Holman,  
52 NH Fish & Game, about a situation off of Wheelwright Circle. She explained that an access road was  
53 constructed off of the cul-de-sac on Wheelwright Circle, and the residents were promised that once the  
54 project was complete, the road would be removed with additional plantings placed in that area;  
55 however, Eversource now wants to keep the road. She stated that Heidi Holman is trying to convince  
56 Eversource that a permanent road was not part of the understanding between Fish & Game and the  
57 neighbors. She also noted that people were complaining to J. Vogl.

58 **Stonehenge:** M. Badois expressed concern over the amount of salt that will be used on the property,  
59 and stated that she learned that an average of 100 tons of salt will be used on the property per year.  
60 She expressed concern over the salt running into the head waters of Little Cohas Brook. She noted she  
61 would give her comments to the Planning Staff and Councilor Jim Butler.

62 **Stantec:** The members discussed the November 2016 invoice from Stantec in the amount of \$5328.10  
63 and the status of the four projects: Kendall Pond, Scobie Pond, Little Cohas Brook and the Musquash  
64 Parking Area. Members believed there is another bill outstanding in the amount of approximately  
65 \$4,000. M. Badois asked when the final reports were due, and about the status of the studies noting  
66 that she has not received an update in a while. D. Lievens stated she will follow-up with Stantec to get



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67 answer to those questions. M. Byerly made a motion to pay the 11/25/16 Stantec invoice in the amount  
68 of \$5328.10 from the open space protection fund. M. Noone seconded the motion. The motion was  
69 granted, 7-0-0.

70 **Encroachment Escalation Process:** M. Noone stated he had a meeting with Kevin Smith, Richard Canuel,  
71 and Chief Hart regarding an escalation process for encroachments. He described the process as follows:

72 Step 1: Once an encroachment is discovered, the Conservation Commission will send a letter to  
73 the violator with a copy to the Code Enforcement Officer giving 30 days to rectify. The Code  
74 Enforcement Officer will be notified if no response is received;

75 Step 2: The Code Enforcement Officer will send a notice of violation with a copy to the Police  
76 Department with another 30 days to rectify;

77 Step 3: If no response or the situation is not rectified, the Code Enforcement Officer will contact  
78 the Town Attorney to initiate legal action while working with the Police who will serve legal  
79 notice and determine what fines and/or criminal charges are appropriate; and

80 Step 4: The Police will proceed with any fines/charges with consultation from the Town  
81 Attorney.

82 He then reviewed the status of pending encroachments. M. Byerly thanked M. Noone for all of his hard  
83 work.

84 **Other:** D. Lievens discussed the hazard mitigation road and the parking lot. She noted that Charlie  
85 would like a different location for the parking lot. D. Lievens suggested that Charlie come to a meeting.  
86 M. Badois commented on the most recent bunny cut.

87 M. Badois stated that HB 486 concerning a state wide wetland buffer law is scheduled for a hearing  
88 tomorrow. She explained that the legislation provides for 100 feet wetland for certain wetlands and 50  
89 feet for others.

90 M. Badois stated that Commission may be reviewing a new DRC next month for Cross Farm  
91 Development for senior housing next month. She stated that received an e-mail requesting to be placed  
92 on the agenda to discuss the project. The members thought that February 13, 2017 meeting would be  
93 appropriate.

94 **Minutes:** The members discussed the possibility of obtaining the minutes earlier to review. R Fillio  
95 made a motion to accept the minutes as presented. G. Harrington seconded. The motion was granted 5-  
96 0-2 with D. Lievens and M. Noone abstaining.



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97 **Adjournment:** G. Harrington made a motion to adjourn the meeting at 8:40 pm. R. Fillio seconded the  
98 motion. The motion was granted, 7-0-0.

99 Respectfully Submitted,

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101

102 Laura Gandia

103 Associate Planner