

Trustees of Trust Funds Meeting Minutes  
December 06, 2017

The Trustees of the Trust Funds meeting was held in the Merrill Conference Room, Town Offices, 268B Mammoth Road, Londonderry, New Hampshire on December 06, 2017.

**Attendees:** Dan Collins (absent), John McLaughlin, Howard Bookman & Steve R. Cotton

**Meeting:** Called to order at 9:00AM

**Agenda for 12/06/17**

1. Approval of the September 12, 2017 minutes
2. 2018 Trustees of Trust Fund Ballot
3. Update on activities at our various cemeteries

**Item 1:** Steve made the motion to accept the September 12, 2017 meeting minutes as written. Howard approved the motion, John second the motion. Vote was taken, minutes were accepted as written 3-0-0.

**Item 2:** 2018 Trustees of Trust Fund Ballot:

- Both John and Howard are up for re-election in March of 2018. We need to increment the terms so we only have one TTF per year running for re-election. After discussing, Howard agreed to run for the 3 year term, and John would run for a one year term. In 2019, John would then run for a 3 year term.

**Item 3:** Pillsbury Cemetery:

- BID package has not gone out, we are adding wording that if the BIDs come in low enough, and with the existing funds we have in CR we could start work prior to the next fiscal year.
- Pillsbury Phase III, the engineering work completed, it was estimated to cost \$750,000.00 to do the entire 3 acres. The decision was made to do the project in phases, similar to how Pillsbury Phase I and II were done. Bid package going out soon to clear the entire 3 acres, put in the necessary drainage, and 1/4 will be developed into plots for now.

**Item 4:** Update on the various Cemeteries:

- No updates at this time to report.

**Proposed Agenda (TBD 2018)**

1. Approve December 06, 2017 TTF Meeting Minutes.
2. Next meeting, TBD at 9:00AM in the Merrill Conference at Town Hall.

Motion to adjourn, motion passes 3-0-0. Meeting adjourned at 09:20 AM.

Respectfully submitted,

Steve R. Cotton  
Administrative Support Coordinator  
Town of Londonderry