

Trustees of Trust Funds Meeting Minutes
April 16, 2015

The Trustees of the Trust Funds meeting was held in the Woodmont Conference Room, Town Offices, 268B Mammoth Road, Londonderry, New Hampshire on April 16, 2015.

Attendees: Dan Collins, John McLaughlin, Howard Bookman & Steve R. Cotton

Meeting: Called to order at 9:00AM

Item 1: Since John and Howard are newly elected to the TTF position, Steve inquired if they had been sworn in by the Town Clerk. John had, and Howard hadn't. We sent Howard to the Town Clerk to get sworn in, all three TTF are now sworn in.

Item 2: Steve had e-mailed out to the Trustees the March 2015 monthly bank statements, and bank reconciliation. We went over the bank reconciliation and explained the format, the intent of each section, and answered any questions.

Item 3: The Town of Londonderry "Rules and Regulation Relating to Cemetery Control and Maintenance" were e-mailed out prior to the meeting. We spent the remaining portion of the meeting discussing them, and agreeing on a first pass of recommended changes. John took the action item to update them, and send them back out prior to our next meeting (late June).

Item 4: Steve to e-mail out the Investment Policy, per RSA we are required to review it on an annual basis.

Proposed Agenda (Late June 2015)

1. Approve April 16, 2015 TTF Meeting Minutes.
2. Review/Approve the changes made in the ""Rules and Regulation Relating to Cemetery Control and Maintenance".
3. Review the Investment Policy.
4. Invite Sexton Kent Allen to the meeting and have him update the TTF on his role and responsibilities.
5. Update on the Woodmont Development 3 Acre land donation for Pillsbury Cemetery expansion.

Motion to adjourn by Steve, Second by Dan. Motion passes 4-0-0. Meeting adjourned at 10:07 AM.

Respectfully submitted,

Steve R. Cotton
Administrative Support Coordinator
Town of Londonderry