

# Londonderry Budget Committee

## Meeting Minutes

April 25, 2019

The Budget Committee meeting was held at 7:00 PM, in the Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.

Present: Tim Siekmann-Chair, Christine Patton-Vice Chair, Chad Franz- Secretary, Greg Warner-Member at Large, Steve Breault-Member at Large.

- I. **CALL TO ORDER:** The meeting was called to order at 7:13 PM by Mr. Siekmann.
- II. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was led by Mr. Franz.
- III. **PUBLIC COMMENT:** Public comment opened by Mr. Siekmann. There was no noted public comment.
- IV. **ACCEPTANCE OF MINUTES:** Acceptance of minutes for March 28, 2019, opened by Mr. Siekmann.
  - a. March 28, 2019 minutes contain results of the Londonderry Budget Committee's election of officers, the appointment of liaisons, communication guidelines, review of upcoming meetings, and invitation of the various town, school, and department heads.

The motion was moved by Ms. Patton and seconded by Mr. Franz. The motion passed 5-0.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Greg Warner	X			
Kirsten Hildonen				X
Kyle Foden				X
Steve Breault	X			
Tim Siekmann	X			

V. **COMMITTEE BUSINESS:**

- a. Police Budget Update

Chief Hart was not present to give the 3<sup>rd</sup> quarter budget update.

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### b. Liaison Reports

Capital Improvement Plan Committee – Mr. Siekmann stated that he passed Ms. Patton and Mr. Breault’s contact along to Colleen Mailloux, Town Planner, for information distribution.

Town – Kevin Smith, Town Manager, and Justin Campo, Finance Director, will brief the status of the town’s 3rd quarter budget on May 23, 2019.

Schools – Mr. Siekmann and Mr. Franz commented on the school technology infrastructure upgrade and kindergarten. The School District pushed back their Request for Proposal (RFP) a week due to the concern there wasn’t enough time for vendors to submit their bid. However, they were also concerned about the timeframe because they wanted to ensure the completion of the work before the start of the next school year. There are currently two proposals for additions to Moose School. The first is for a \$10.2M, which will add a lunchroom, library, and ten classrooms. The second plan is a \$33.6M addition that will house LEEP, Full-Day Kindergarten, and Grade 1 for a capacity of 960 students. These talks are still in the early stages, but Mr. Franz stresses the importance of planning for expenditures of this magnitude. Mr. Franz also informed the committee that the school superintendent and CFO would present their budget update on June 27, 2019.

Police Department – No report.

Department of Public Works – Janusz Czyzowski, Director, will brief status of the DPW’s 3<sup>rd</sup> quarter budget on June 27, 2019.

Fire Department – Chief Darren O’Brien, will brief status of the fire department 3rd quarter budget on May 23, 2019.

- c. Mr. Warner informed the committee that the pool committee did not support a town pool.

**VI. ADJOURNMENT:** A motion to adjourn moved by Mr. Franz and seconded by Ms. Patton. The motion passed 5-0.

Member	For	Against	Abstain	Absent
Chad Franz	X			
Christine Patton	X			
Greg Warner	X			
Kirsten Hildonen				X
Kyle Foden				X
Steve Breault	X			
Tim Siekmann	X			

**The meeting was adjourned at 7:35 PM.**

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### (SCHEDULE OF UPCOMING MEETINGS)

- a. Thursday, May 23, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- b. Thursday, June 27, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- c. Thursday, July 25, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- d. Thursday, August 22, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- e. Thursday, September 26, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- f. Thursday, October 24, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- g. \*\*Thursday, November 21, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053. [Third Thursday of the month; fourth Thursday is Thanksgiving]
- h. Thursday, December 26, 2019, at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- i. Thursday, January 23rd, 2020 at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.
- j. Thursday, February 27th, 2020 at 7:00 PM, Moose Hill Council Chambers, 268B Mammoth Road, Londonderry, New Hampshire 03053.