

LONDONDERRY BUDGET COMMITTEE
Minutes of the Meeting of
November 26, 2007

The regular meeting of the Budget Committee was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry.

Committee Members Present: Tom Freda - Chairman, Sean O’Keefe - Vice Chairman, Mike Brown, Jay Hooley - Secretary, John Robinson

Other Officials Present:

I. CALL TO ORDER : The meeting was called to order by Tom Freda at 7:03PM.

II. COMMITTEE WORK

A. Approval of minutes of September 27, 2007

A motion was made by Sean O’Keefe second by Mike Brown to accept the minutes of 9/27/07.

The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda - Chairman	X			
Sean O’Keefe - Vice Chairman	X			
Mike Brown	X			
Tom Dolan				X
John Robinson	X			
Jay Hooley, Secretary	X			
Totals	5			1

B. Review of Town and School Historical Information Spreadsheet

Tom Freda presented Historical Town and School Financial Information. Motion by Sean O’Keefe to post this data set on Budget Committee web page with the addition of CPI data for relevance in Chart 3 per recommendation by John Robinson, and inclusion of clarifying language in charts. Second by Jay Hooley.

The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda - Chairman	X			
Sean O’Keefe - Vice Chairman	X			
Mike Brown	X			
Tom Dolan				X
John Robinson	X			
Jay Hooley, Secretary	X			
Totals	5			1

C: Review of South School Replacement Spreadsheet

Review of spreadsheet of options and cost for South School Modular Classroom replacement. Discussion of options for clarification of info and posting of info to Budget Committee webpage. Additional information of State Aid impact on numbers is needed prior to posting. Information on South School Space Needs Committee task to be added for clarification of option 1. Motion by Sean O’Keefe with addition of State Aid Impact on numbers and adding explanatory notes, second by Jay Hooley.

The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda - Chairman	X			
Sean O’Keefe - Vice Chairman	X			
Mike Brown	X			
Tom Dolan				X
John Robinson	X			
Jay Hooley, Secretary	X			
Totals	5			1

III. New Business

- A. Preliminary Review of Town Budget and drafting recommendations for adjustments to Town Council and Town Manager.

Discussion of 1% reduction by Town Manager proposed vs. Draft reduction proposal by Mr. Freda. After discussion it was determined that they may complement each other, and Budget Committee can recommend areas for “review”.

Review of reduction proposals by department and line, with discussion and consensus on adjustments for recommendation/review.

* There was also discussion of a recommendation to Town Council for implementation of a \$100 fee for “continuation” at Planning Board Meetings. It was determined that this recommendation should stand alone, and not be tied to a department budget reduction.

* There was additional discussion of redundancy within the finance department, and a question of redundancy by Town Accountant with Accounts Payable Clerk / Payroll clerk / Assistance Town Manager for Finance and HR Coordinator. Decision was to move forward asking the question of Town Manager.

* There was a question regarding \$31,000 surplus in FY08 Legal Budget.

IV. Other Business

- A. None.

V. Adjournment

There being no other business, Sean O’Keefe made a motion to adjourn, seconded by Mike Brown. The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda, Chairman	X			
Sean O’Keefe, Vice Chairman	X			
Mike Brown	X			
Tom Dolan				X
Jay Hooley, Secretary	X			
John Robinson	X			
Totals	5			1

IX. UPCOMING MEETING SCHEDULE:

- A. Please review Town Budget Workshop Schedules on Town Website
- B. Please review School Budget Workshop Schedules on School Website.

X. RECORD OF MEETINGS HELD:

- 1. Organizational Meeting **March 22, 2007 – 7:00 PM**
- 2. Second Meeting, **April 19, 2007 – 7:00 PM**
- 3. Third Meeting, **May 24, 2007 – 7:00 PM**
- 4. Fourth Meeting - Joint Meeting of the Town Council, School Board and BC, **June 12, 2007**
- 5. Fifth Meeting, **July 26, 2007 – 7:00 PM**
- 6. Sixth Meeting **August 23, 2007 – 7:00 PM**
- 7. Seventh Meeting **September 27, 2007 – 7:00 PM**
- 8. Eighth Meeting **October, 25, 2007 7:00 PM (Held jointly with Town Council, please refer to Town Council minutes)**
- 9. Ninth Meeting held **Nov 26, 2007 – 7:00 PM**

RSA: 91-A:2 Meetings Open to Public. –

II. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception.