

**LONDONDERRY BUDGET COMMITTEE**  
**Minutes of the Meeting of**  
**September 27, 2007**

The regular meeting of the Budget Committee was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry.

**Committee Members Present:** Tom Freda, Chairman, Sean O’Keefe, Vice Chairman, Mike Brown, Mike Toth, Jay Hooley, Secretary, Tom Dolan

**Other Officials Present:** Dan Bever, School Board Liaison, Ron Campo, School Board Chairman, Sue Hickey, Asst. Town Manager for Finance, Kathy Wagner, Town Council

I. CALL TO ORDER : The meeting was called to order by Tom Freda at 7:02 PM.

II. COMMITTEE WORK

A. Approval of minutes of August 23, 2007

A motion was made by Sean O’Keefe second by Mike Brown to accept the minutes of 8/23/07.

The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda, Chairman	x			
Sean O’Keefe, Vice Chairman	x			
Mike Brown	x			
Tom Dolan				x
Mike Toth			x	
Jay Hooley, Secretary	x			
John Robinson				x
<b>Totals</b>	4	0	1	2

B. Review of proposed Town and School budget Calendar.

Discussion with Dan Bever and Ron Campo regarding school budget. Brief discussion of NHCAFE suit.

C: Liaisons School - Jay Hooley presented a letter from State of NH DOE. The letter indicates that the schools are required to meet code, and efforts should continue to eliminate all violations.

D: Liaisons Town - Sean O’Keefe spoke regarding the Town of Dunbarton Code of Ethics presentation that was given to the Town Council.

Mike Brown spoke regarding information presented at Town Council regarding “fog striping” on local roads, cable franchise fee expenditure of \$7,500. (Mr. Dolan arrived approx 7:15 pm)

Sue Hickey presented info regarding bill payment shortfalls for ambulance service. Tom suggested collection at time of car registration.

Mike Brown presented info on “overage” of cost of 28/128 intersection.

E. Other committee reports. IT committee is inactive. Sean will be asking another member to attend Housing task force.

F. Reschedule Nov 22 meeting (Thanksgiving). Budget meeting schedule dictates omission of this meeting.

### III. PUBLIC COMMENT:

A. None

### IV. ACTION ITEMS

1. Mike Brown would like to take “white paper” this year. No objections.

2. Tom Freda presented spread sheets on historical school and town budgets. Sue Hickey needed clarification on some items for validation. Peter Curro will be getting back to Tom regarding the School sheet.

3. Discussion of CIP “Pettingil Rd” Project. Jay Hooley questioned the prioritization of the project in the CIP as a category 2 vs category 3. Mike Brown and Ron Campo indicated that “timing” of the State project drove this decision.

4. Dan Bever presented info on Town and School sharing resources to avoid future cost and staff/equipment/resources and avoid duplication of efforts. Sean mentioned that joint purchasing efforts could create cost savings. Tom Dolan spoke to a “neutral” party possibly reviewing duplication and possible synergy between School and Town governments. Library management being one example. Group purchasing of books for all libraries was raised as a potential for cost savings.

### VI. NEW BUSINESS

A. Above with “Action Items”.

### VII. OTHER BUSINESS

A. Manpower – Succession Planning for Town. Mike indicated that this will be taken up at the next Council meeting. Tom Freda questioned recent job filling in the Town Clerk’s office. Sue indicated that the clerk’s office needs to maintain a model where proper customer service and revenue generation is maintained.

B. There was discussion of having the budget presented on a CD, or via the web vs in hard copy. Sue Hickey indicated that some people have requested the hard copies for note taking purposes. Lack of computers in the “audience” presented a problem. Sue indicated that at a minimum the binders could be recycled.

VIII. ADJOURNMENT

There being no other business, Sean O’Keefe made a motion to adjourn, seconded by Mike Brown. The vote on the motion was as follows:

Member	For	Against	Abstain	Absent
Tom Freda, Chairman	x			
Sean O’Keefe, Vice Chairman	x			
Mike Brown	x			
Tom Dolan	x			
Mike Toth	x			
Jay Hooley, Secretary	x			
John Robinson				x
<b>Totals</b>	6	0	0	1

IX. UPCOMING MEETING SCHEDULE:

- A. Budget Committee Meeting October 25, 2007 – 7:00 PM
- B. No “regular” November meeting scheduled, based on budget meetings schedule.

X. RECORD OF MEETINGS HELD:

- 1. Organizational Meeting **March 22, 2007 – 7:00 PM**
- 2. Second Meeting, **April 19, 2007 – 7:00 PM**
- 3. Third Meeting, **May 24, 2007 – 7:00 PM**
- 4. Fourth Meeting - Joint Meeting of the Town Council, School Board and BC, **June 12, 2007**
- 5. Fifth Meeting, **July 26, 2007 – 7:00 PM**
- 6. Sixth Meeting **August 23, 2007 – 7:00 PM**
- 7. Seventh Meeting **September 27, 2007 – 7:00 PM**

**RSA: 91-A:2 Meetings Open to Public. –**

**II. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception.**