

BUDGET COMMITTEE MEETING

Meeting Specifics

Date: **3/22/07**
Time: **7:05-8:15 PM**
Location: **Londonderry, NH Town Hall, Moose Hill Conference Room**
Purpose: **Monthly Budget Committee Meeting**
Minutes: **T. Dolan**
Recorder:
Draft: **X**
Final

1. Attendees

An 'x' indicates present.

x	Name	Role or Organization	Contact Information
x	T. Freda	Chair	bctf79@aol.com
x	F. Hegarty	Vice Chair	hegarty107@comcast.net
x	T. Dolan	Secretary	katom@aol.com
x	M. Brown	Member	MikeBrown@Kronos.com
x	J. Hooley	Member	James.J.Hooley@usps.gov
x	S. O'Keefe	Member	mokeefe12@verizon.net
x	M. Toth	Member	mtothnh@yahoo.com
	TBD	Town Council Liason	
	TBD	School Board Liaison	

2. Agenda Topics

- 7:00 PM I. CALL TO ORDER
- 7:01 PM II. PUBLIC HEARING
- A. Selection of Chairman, Vice Chairman and Secretary of the Budget Committee for the upcoming year.
- 7:15 PM III. PUBLIC COMMENT
- A. Scott Bogle, – Cart Presentation
- 8:00 PM IV. OLD BUSINESS

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- A. None
- 8:05 PM V. NEW BUSINESS
- A. _____,
B.
- 8:15 PM VI. APPROVAL OF MINUTES
- A. Public Meeting Minutes of _____
- 8:30 PM VII. OTHER BUSINESS
- A. Designation of Liaison Members
B. Town Meeting's Report
- 8:45 PM VIII. ADJOURNMENT

MEETING SCHEDULE:

- A. Next Budget Committee Meeting **April 26, 2007 – 7:00 PM**

3. Minutes

- ***The following officers were selected:***
 - ***T. Freda – Chair***
 - ***F. Hegarty – V. Chair***
 - ***T. Dolan – Secretary***
- ***Liaison Assignments were selected:***
 - ***School – Hooley, Toth, Freda***
 - ***Town – Brown, Dolan, Hegarty, O'Keefe***
 - ***Fire Facilities Building Committee – Hooley***
 - ***Affordable Housing Taskforce – O'Keefe***
 - ***CIP – Hegarty(P), Toth(A)***
 - ***School IT Committee - Toth***
- ***Goals selected for 07-08 budget season:***
 - ***Update Open Space report***
 - ***Continue and refine Town and School Budget Reports***
 - ***Conduct debt analysis***

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- *Continue taxpayer “white paper”*
- *Analyze school benchmarks (e.g. student population v. employee #)*
- *Conduct Revenue Analysis*
- *Propose govt efficiencies to governing bodies*
- *Consider reducing debt w/excess UFB*
- *Approved Budcom meeting minutes of 2/12/07*

Next mtg:

- *4/19/07 Moose Hill Conference Room, Town Hall*
- *Agenda for 4/19*

- 7:00 PM I. CALL TO ORDER
- 7:01 PM II. PUBLIC HEARING
- B. Committee Work – Continued discussion on whether to individually record members votes on motions.
- C. Comments and Questions from Town Council Liaison Member.
- D. Comments and Questions from School Board Liaison Member.
- 7:25 PM III. PUBLIC COMMENT
- B. None.
- 7:26 PM IV. ACTION ITEMS
- B. Goals for This Year.
1. Continue Taxpayer WhitePaper for this FY
 2. Continue and refine Town and School Budget Reports
 3. Update Open Space Report
 4. Prepare a Report on Long-Term Debt for Town
 5. Discuss and prepare a report on future revenue growth of Town
 6. Prepare a Report on Elimination of Town and School Redundant Services.
 7. Begin the process of analyzing School staff/administrators to student ratio in prior years.
- 8:05 PM V. NEW BUSINESS
- C.
- D.

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- 8:15 PM VI. APPROVAL OF MINUTES
- B. Public Meeting Minutes of March 22, 2007
- 8:30 PM VII. OTHER BUSINESS
- C. Designated Liaison Members
1. **Town Council Liaison Members**; Tom Dolan, Mike Brown, Sean O'Keefe, Frank Hegarty
 2. **School Board Liaison Members**: Tom Freda, Mike Toth, Jay Hooley.
 3. **CIP Members**: Frank Hegarty, Mike Toth (Alternate)
 4. **Housing Task Force**: Sean O'Keefe.
 5. **Information Technology**: Mike Toth.
- D. **Liaison Reports**
- 8:45 PM VIII. ADJOURNMENT
- IX. UPCOMING MEETING SCHEDULE:
- B. Budget Committee Meeting **May 24, 2007 – 7:00 PM**
 - C. Budget Committee Meeting **June 28, 2007 – 7:00 PM**
 - D. Budget Committee Meeting **July 26, 2007 – 7:00 PM**
 - E. Budget Committee Meeting **August 23, 2007 – 7:00 PM**
- X. RECORD OF MEETINGS HELD:
1. Organizational Meeting **March 22, 2007 – 7:00 PM**

Reference

91-A:2 Meetings Open to Public. –

II. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception.