

NOTE: Copies of meeting minutes are provided as a convenience and may not represent the officially approved minutes of the meeting. Draft versions are therefore subject to change.

**Budget Committee
Minutes of the Meeting
3-Jan-2007**

The Budget Committee Meeting of January 3rd, 2007 was called to order at 7:00 PM in the SunnyCrest Conference room (#101, 1st floor) at the Londonderry Town Hall, 268B Mammoth Road in Londonderry, NH.

Present:

Adriana Komst (Vice Chairwoman)
Sean O'Keefe (Secretary) arrived 8:12pm
Mike Brown
Frank Hegarty
Tom Freda
Peter Curro (Business Administrator)
Dan Bever (School Board)
Nate Greenberg (School Superintendent)

Minutes

- Adriana opened the meeting at 7:00 PM
- The committee voted to approve the last meeting minutes from 12/28/06 motion Mike B, 2nd Tom Motion passed 4-0.
- The committee reviewed the final draft report to be sent to the Town Council. The consensus of the committee was that the new sections covering personnel were fine as is and could be submitted as part of the final report. The totals were also reviewed and verified as correct. Mike Brown made a motion to approve the final budget committee recommendations report to the Town Council as amended. Seconded by Tom Freda Motion passed 4-0
- It was agreed that the final report would be emailed to the Town Council & Town Manager on 1/4/07. The Budget Committee also discussed asking the Town Council for time on the agenda at the 1/8/07 public hearing to do a brief presentation on the committee's recommendations. Adriana would make this request for the committee.
- At this point, the Budget Committee moved onto the school district budget portion of the agenda. Adriana began the discussion with an overview of her individual input regarding areas that could be reduced in the school districts FY08 budget. One area that she thought could be reduced was the copier lease. After discussion about the number of copiers & use patterns in the district, a motion was made by Frank to reduce the number of copiers to be renewed in the lease by 10, with an estimated savings of \$22,000.00. Seconded by Tom. Motion passed 4-0
- The committee discussed the personnel area of the FY08 budget. Adriana provided her input regarding a potential reduction in the number of hours being worked by admin & office support personnel in the district. She felt that a reduction of 33 hours/day could be made without impacting the administration and would result in an estimated savings of \$ 114,000.00. Mike provided input that he felt the number of hours could be reduced even further to 61. Tom and Frank followed with feedback that the 33 hours proposed by Adriana was more in line with their recommendations. Sean arrived 8:12pm and felt that 37 hours was acceptable, after further discussions Mike Brown made a motion to accept \$115,000 by reducing 33 hours a day and was seconded by Tom F. Motion passed 5-0

- Following discussion the committee voted not to approve the add/drop/swaps, totaling \$206,436 in savings. Motion Mike B seconded by Tom F. Motion passed 5-0.
- The committee also voted to defer SMS software from the fy08 budget totaling \$230,000. Motion by Mike Seconded by Sean. Motion passed 3-2.
- The next meeting with the School Board will be 1/4/07 to make a preliminary proposed budget reduction of \$737,000
- The next meeting with Town Council is 1/8/07; The Budget Committee will make its final budget reduction proposal to the Town Council at this time.
- The next regularly scheduled Budget Committee meeting will be January 25th, 2007 in the Moose Hill Conference room at 7:00pm.
- Meeting was adjourned at 10:20 pm motion Frank 2nd Tom (Motion passed 5-0 vote)

Action Items