

HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
January 6, 2014
7:15 PM

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Commissioners: Stephen DiLorenzo, Chairman	(Present)
Benjamin Bragg	(Present)
Christian Erichsen	(Absent)
John Fraino	(Present)
Dominick Palladino	(Present)

Secretary/Treasurer Jim Passikoff	(Present)
District Clerk Denise A. Holzberger	(Present)
Chief Peter D. Miller	(Present)

Chairman DiLorenzo called the meeting to order and stated the regular monthly meeting will commence at this time.

1. Approval of Minutes

Chairman DiLorenzo asked for a motion to approve the minutes of the December 10, 2013 meeting.

MOTION: Commissioner John Fraino moved to approve the minutes of the December 10, 2013 regular meeting, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent (Commissioner Erichsen was absent)

Motion was carried. 2014Jan-17

2. Bills- Chairman DiLorenzo asked for a motion to approve payment of the bills as reviewed by Commissioners Fraino and Palladino and Chief Peter Miller on January 6, 2014. There was discussion regarding the Weld Power bill. The District Clerk was directed to charge one-third the cost to the Police station line item. (Police station maintenance.) It was also noted to hold the Rose & Kiernan invoice for the accident and health policy pending further review.

MOTION: Commissioner Palladino moved to approve payment of the bills as reviewed by Commissioner Fraino, himself and Chief Miller this afternoon, seconded by Commissioner Bragg.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion was carried. 2014Jan-18

3. Correspondence-

In-coming-

Thank you-from Art Snyder

Certificate of Insurance- Girls Scouts Heart of the Hudson

Perma- Liability coverage document received.

VFIS-Check for \$9220 received for damaged hose DOL 11/28/13

Letter re: St. Francis Bankruptcy

Letter from Asons re; 171 Sterling Place

Letter from Town of Lloyd re: backflow prevention device inspection

Minutes of the Ulster County Fire Advisory Board Oct 123, 2013 meeting
Bid for Chain Saw

Requests for Use of the Community Room-

January 20, 2014 for CPR Training and Department meeting 6 pm to 10 Pm
requested by Town of Lloyd Police-Lt. Janso

MOTION: Commissioner Fraino moved to approve the request by the Town of Lloyd Police for use of the community on January 20, 2014, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-19

4. New Member Interviews/Approvals-none

5. Committee Reports:

Buildings and Grounds: **St. 1** Commissioners Bragg and DiLorenzo

Generator-Commissioner Bragg reported that repairs were made to St 1 House generator; temperature sensor needed to be replaced, new Pony and starter unites were installed as well as new control circuit panel. The starter needs more fuses (30 Amp).

Airflow- Commissioner Bragg reported that service has begun by Airflow.

Stoves-Chairman DiLorenzo reported that the stoves at station 1 and 2 have been repaired and calibrated. Chief Miller stated that Station 1's stove still is off (temperature).

Central Hudson- Chairman DiLorenzo reported that the gas main has been changed; all units were shut down. Air was still in the lines and they were bled. Everything is working now.

Radio Room-all cabinet handles were changed.

District office door Lock-needs replacement; on order.

New York Blood Center Blood Drive-Chairman DiLorenzo reported that we had some issues with the recent blood drive held on December 27, 2013. The Community room was left in disarray; garbage was overflowing and in general was left a mess. Chairman DiLorenzo stated that he called the representative from the New York Blood Center and conveyed our concerns. This has happened twice. There was discussion regarding permitting further use by the New York Blood Center.

Training Facility- Chief Miller reported it is not complete yet but we are using it.

Generator-maintenance is due.

St. 2: Commissioners Erichsen and Fraino

Fascia, painting and shed-pending estimates. Commissioner Fraino stated that there was nothing to report.

Heater-Ladies room St.2 heater was replaced.

6. Apparatus Repair: Commissioners Erichsen and DiLorenzo

Chief Miller reported the following:

31-30-paint is almost done; working on lettering. We have a quote for \$5900 for gold leaf.

Chief Miller will be calling for additional quotes. The truck could be back in service in about 10 days.

31-A car- back in service

31-20- done. Lights are on and paint has been touched up.

31-60-to Nichols for door jam.

CSX- pending \$2000 claim. Chief Miller is working on this. (Brush fire)

7. Insurance/Workers Comp-Commissioners Fraino and Palladino

Tank-insurance form -photos needed and date of tank installation.

Accident & Sickness Policy –Commissioner Palladino to review quote from VFIS and will contact rose & Kiernan regarding confirming what year we are in (installation) and look at comparison from Provident.

8. Physicals/Health Program- letters sent out through Dec 8, 2013. Generally we are sending our letters to members with about 60 days' notice.

9. Physical Fitness Program-Commissioners Erichsen, DiLorenzo and Chief Miller

4th Qtr. 2013 All Sport- due in Jan 2014

Quarterly reports 2013 Cross Fit- activity report pending

11. Capital Improvement-Commissioners Bragg and DiLorenzo

Nothing at this time.

12. New Apparatus

Chief Miller reported that we are working on that. Chief Miller stated that we would like to know the Board's feeling regarding the purchase of a piece of new apparatus to determine if we should move forward with the planning. Commissioner John Fraino stated we need a strategy. Commissioner Bragg stated that we have 25 year old apparatus, and a pumper-tanker would yield more water and better utilize manpower. Chief Miller stated that at the time a truck is aging out we evaluate what our needs are. 31-20 will be 25 years old in 2019.

13. Ulster County Fire District Association- Bragg, DiLorenzo, Erichsen

Chairman DiLorenzo stated that he would like to know the schedule for 2014.

14. Rules & Regs-Commissioners Fraino, Bragg, Chief and HHCo.Pres.

It was noted that they are distributed at new member orientation.

15. Service Awards-Commissioners Palladino, Chief, HHCo. Pres. or designee.

2013 Statistics to be posted next week.

16. Town Emergency Plan-Erichsen, Chief, HHCo President

Chief Miller reported that re-writing the plan is not necessary; we can remove from our agenda.

17. Treasurer's Report-Treasurer Passikoff reported that the December 2013 report is pending.

18. Inspection Dinner-Chairman DiLorenzo reported that he and Commissioner Fraino are responsible for planning.

19. Public Comment-Steve Lee wished everyone a Happy New Year!

20. Chiefs Report-

Ladder Testing: Chief Miller reported that Ladder testing was done on December 26, 2013.

19 ladders were tested and 31-45. There were a few minor things; Paul (Nichols) noted some drips of hydraulic fluid and had a concern regarding rotation time (31-45) which he is investigating. Chief Miller noted that these items did not prevent passing the test. This was done by American Testing.

Gear-Chief Miller noted that we have gear that is over 10 years old and we cannot use it for firefighting or while attending NYS classes. We can however, donate it to the NYS AFC without liability concerns.

TI Cameras-Chief Miller reported that we would like to donate our old Thermal Imaging cameras to a Fire Department located upstate and loan one to the IBM Fire Brigade. NYS law indemnifies us from liability.

Driver Recertification-Chief Miller reported that we have 4 or 5 members left to recertify.

SCBA Recertification-only 4 or 5 members remaining to recertify for the annual bail out.

Elevator Training-Chief Miller reported that we would be doing this here and at Hudson Valley Nursing Center on January 18, 2014.

EMT Refresher-Mobile Life Support Services will be doing that here. We have given them a key to access the firehouse for these classes. They will keep it locked in a locked box.

Overnight Standby-Chief Miller stated that we need to develop a protocol for overnight standby for bad weather etc.

OSHA-Chief Miller reported that our annual OSHA will take place on February 9, 2014 at 8 AM here at Headquarters.

Flow test-will take place the following week.

Grant-Chief Miller reported that Grantgenies is working on letters to our politician. Cost is \$225 extra to write the letters of support for us.

21. Old Business-

Certificate of Insurance-Chairman DiLorenzo stated we should contact all our vendors regarding providing us with certificates of insurance. We will be sending letters.

Calendar-District Clerk will send out the calendar showing events at the firehouse community room to the Board members and chief to keep them updated.

Highland Library-Commissioner Bragg stated that the Library will look at the property.

22. New Business-

Surplus Equipment-Chairman DiLorenzo reported that we received a bid for the old chain saw from Tony DiMetro for \$25.00. The Saw would be sold "AS IS".

MOTION: Commissioner Fraino moved to accept Tony DiMetro's bid of \$25.00 for the purchase of the surplus saw, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-20

Motion to Pursue Developing Specifications for Tanker-Pumper

MOTION: Commissioner Bragg moved to permit the Chief's office to move ahead developing specifications for a new Tanker-Pumper in anticipation of a future purchase for Station 2, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-21

Motion to Permit Donation of Outdated Gear

MOTION: Commissioner Palladino moved to authorize the donation of the outdated gear to the New York State Association of Fire Chiefs for use in the Flashover simulator training, seconded by Commissioner Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-22

Motion to permit Loan and Donation of Old Thermal Imaging Cameras

Motion: Commissioner Palladino moved to authorize the loan of the old Thermal Imaging Camera to the IBM Fire Brigade, and the donation of the other old Thermal Imaging Camera to a fire department, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-23

Out of Town Notification-Chairman DiLorenzo requested that Board members notify the District Clerk when they will be out of town.

Business Cards and Letterhead-Chairman DiLorenzo reported that we are working on some designs for our business cards and letterhead.

23. Adjournment-

MOTION: There being no further business, Commissioner Bragg moved to adjourn at 8:50 PM, seconded by Commissioner Palladino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion was carried. 2014Jan-24

Approved BOFC mtg 3/11/14

Respectfully submitted,
Denise A. Holzberger, District Clerk